

**ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**MINUTES OF THE**

**FULL BOARD MEETING of the BOARD OF GOVERNORS**

Held on September 25, 2018 at 7:00 p.m., in Board Room #342, Windsor Campus, Windsor, ON.

**PRESENT:**

Mr. D. Allen, **Chair**  
Mr. K. Beaudoin  
Ms. K. Behune Plunkett  
Dr. K. Blanchette  
Ms. K. Clement  
Mr. F. Curtis  
Ms. P. France, **President**  
Ms. N. Jammu-Taylor, **Vice Chair**  
Ms. R. Khosla  
Mr. P. McMahon  
Mr. R. Renaud  
Ms. M. Wickham  
Ms. T. Wonsch

**REGRETS:**

Ms. T. Bendo  
Ms. M. Corey  
Ms. J. Piccinato  
Mr. E. Sovran

**Also Present:**

Ms. K. Adams, Board Secretary  
Mr. E.P. Chant, Editor, SAINT, Student Newspaper  
Mr. J. Fairley, Vice President, College Communications & Community Relations  
Ms. S. Favaro, Corporate Secretary & Manager, President's Office  
Mr. W. Habash, Vice President, Academic  
Mr. B. Jones, Retirees' Association Observer  
Mr. M. Jones, Vice President, Finance & Chief Financial Officer  
Ms. H. Nicholson, President, Student Representative Council  
Mr. R. Seguin, Vice President, International Relations, Training & Campus Development  
Mr. J. Sirianni, Vice President, Human Resources  
Mr. G. Vratsidis, Faculty Observer

Having a quorum of Governors in attendance and the Notice of Meeting and the Agenda having been duly sent to all Board members, the meeting was declared regularly constituted. A copy of the Notice of Meeting/Agenda is attached as **Appendix 'A'**.

Mr. Allen chaired the meeting and Ms. Adams was the recording Board Secretary.

1.0 **Adoption of the Agenda and Declaration of Conflict of Interest**

Hearing no declarations of conflict of interest and no changes to the agenda, it was

**RESOLVED THAT** the Board of Governors adopt the Full Board agenda as distributed.

2.0 **Approval of the Full Board Minutes of the June 26, 2018 Meeting Held in Windsor, ON**

Hearing no amendments, errors or omissions to the minutes, it was

**RESOLVED THAT** the Board of Governors approve the Full Board minutes of the June 26, 2018 meeting.

3.0 **Constituent Reports**

**Student Representative Council (SRC)**

Ms. H. Nicholson reported the following on behalf of the SRC:

- Fall 2018 Orientation and Frosh Week went extremely well. There were approximately 600 who attended the main event of Frosh Week; The Technocolour Dreams Paint Party that was held on September 14, 2018.
- The SRC hosted various events including:
  - Consent Week September 17 – September 21, 2018 that featured various activities to promote consent on campus.
  - Staff and students at the Windsor Campus participated in the Suicide Awareness walk, held on Tuesday, September 25, 2018.
  - A Halloweekends trip to Cedar Point was held this past weekend.
  - The Hunger Bites Food Drive will begin in October. This is an annual activity that has had great success and helps to sustain the food bank through the year.
  - Wellness Week is scheduled October 15 – October 19, 2018 and will feature various activities to promote mental and physical health, raise awareness of substance abuse, etc.

- The SRC has recently taken ownership of the Tim Horton's located in the Student Centre, with the goal of improving service to our students.

#### Faculty Observer

Mr. Vrantsidis reported the following on behalf of the Faculty:

- Mr. Vrantsidis welcomed everyone back from the summer holiday.
- Fall 2018 start-up was very busy and successful. The main lobby and Student Centre were bustling with students.
- The Grand Opening of the National Powerline Training Centre at the Chatham Campus will be held on Friday, October 19, 2018.
- St. Clair College, Lambton College and the University of Windsor are co-hosting the 7<sup>th</sup> Biennial Nursing Conference at Caesars Windsor on Friday, November 2, 2018. Five of St. Clair's Nursing faculty will be providing presentations. Kathy Deshaies and Vesna Serafimovski along with one of the College's recent Nursing graduates will be presenting the results of a study they conducted in May 2018. Fees for the conference will be at a reduced rate for students.

#### Retirees' Observer

Mr. Jones reported the following on behalf of the Retirees' Association:

- The Retirees' enjoyed their summer holidays with a busy schedule of events.
- All Retirees' documents are currently being updated with the new College branding.
- A number of Retirees' Association events were noted.
- The Chatham Retirees' Annual Christmas luncheon is scheduled for Wednesday, December 5, 2018 at Countryview Golf Course. The Windsor event is scheduled for Saturday, December 15, 2018 at the St. Clair College Centre for the Arts and will be followed by the student Christmas show.
- Fundraising efforts are continuing in support of the HealthPlex, SportsPlex, Sports Park and bursaries.
- The Retirees' Association would like to congratulate the College on the acquisition of the new downtown campus.

#### 4.0 **President's Report**

The Chair called on the President to present her report to the Board.

- Ms. France stated that a copy of the President's Report could be found in the Board portfolios and reviewed the following highlights:

- On August 8, 2018, the College announced that the School of Business and Information Technology will be named the Zekelman School of Business and Technology. St. Clair College proudly honours the Zekelman family for their contributions to community as well as the leadership they have provided in industry and philanthropy.
- St. Clair College and Schlegel Villages have been in discussions regarding land requests to accommodate expansions for both St. Clair College Sports Park and Schlegel Villages to expand their current buildings. The College has requested a letter from Schlegel that accepts the conditions in order for the College to submit a request to the Building Department for a building permit.

The President also noted that the media stories have been sent to the Board members electronically, are posted on the portal and are attached to the minutes.

The President's report is attached to the minutes as Item #4.0.

## 5.0 **Consent Agenda**

The Chair noted the following items that have been provided on the Consent Agenda for information:

- 5.1 Annual Report
- 5.2 Development of a Comprehensive 2018 – 2019 Enrolment Plan
- 5.3 Community Partnerships – Fundraise to Increase Student Capacity and College Image
- 5.4 Professional Services
- 5.5 Meeting/Event Schedule
- 5.6 Annual Work Plan
- 5.7 Fall 2018 Convocation to Confer Diploma, Certificates and Degrees for Additional Sessions

RESOLVED THAT the Board of Governors receive and approve the contents of the Consent Agenda, as presented.

## 6.0 **Business Arising**

### 6.1 **KPI Surveys**

Administration noted that the Ministry of Training Colleges and Universities (MTCU) have received the results of the 2017 – 2018 KPI surveys. The Conservative

government will give further direction as to when the results will be released, once the Minister has been briefed.

Improvement plans designed from the results of KPI surveys are normally completed during the summer months, but have been delayed.

The process for the 2018-2019 KPI surveys will begin in January.

## 6.2 Board Planning Session

- The Board Planning Session will be held November 2 – 3, 2018, in Chatham, ON, at the Retro Suites.
- An Assistant Deputy Minister with the MTCU has been invited to speak at the Board Planning Session.
- Other items such as Strategic Directions and governance will also be topics covered at the Planning Session.
- Additional information will be provided as it becomes available.

## 6.3 Higher Education Summit

Information has been provided to the Board members regarding the 2018 Higher Education Summit. This event is an opportunity for Governors to network with other Colleges and Governors and to gain new insights on the College system.

## 7.0 Monitoring Reports

### 7.1 2018 Fall Enrolment/Registration Report: Domestic and International

Mr. M. Silvaggi reviewed the enrolment statistics provided in the Board report. He also provided a PowerPoint presentation and highlighted the following key points:

- This report is provided annually to the Board of Governors as a review of the overall College enrolment, outlining Day 10 registration statistics for both Domestic and International students.
- In comparing Fall 2017 and Fall 2018, including the Windsor, Chatham and Ace Acumen campuses there was a 21.6% increase in enrolment.
  - Fall 2017: Full Time Post-Secondary 10,539
  - Fall 2018: Full Time Post-Secondary 12,815
  - St. Clair College has enrolment of 12,815 full time post-secondary students, which is once again record enrolment. This demonstrates that St. Clair College is moving towards becoming a Destination College.

Domestic Student Enrolment:

Budget:	7,600
Strategic Direction Target (7,900 with a 5% corridor):	7,600
Actual Day 10 Enrolment:	7,615
This represents a 0.2% increase.	

International Student Enrolment:

Budget:	4,298
Strategic Direction Target:	3% increase over 2017
Actual Day 10 Enrolment:	4,018

This represents a 265% increase from the Fall 2017 enrolment of 1,100 full time post-secondary International students.

- Day 10 data is reported to the Ministry and is relevant as it is the final day to withdraw from the College and receive a refund of tuition fees paid, less an administration fee. This data can provide information regarding the accuracy of budget projections for the College's mid-year budget review.
- From an International perspective, the budget was for 4,298 full time post-secondary students only. This data does not include the enrolment for English for Academic Purposes (EAP), Contract Training, or any of the specific training cohorts where training is provided at an offsite location.
- This significant increase in International student enrolment can also be attributed to the Winter 2018 and Spring 2018 intakes.

Mr. Silvaggi provided an overview of the Day 10 Enrolment comparison by Campus and School of study:

- The Downtown Campuses have a combined enrolment of 1,551 which is 633 students more than the previous year. This increase can be attributed to the addition of the Zekelman School of Business and Information Technology with 486 students.
- The Windsor Campus had significant growth in the Zekelman School of Business and Information Technology and in Engineering Technologies. This increase can mostly be attributed to the growth in International student enrolment. In total, the Windsor Campus enrolment increased by 1,966 students in 2018 for a total of 8,890.
- The Chatham Campus experienced a slight increase in enrolment and has a total of 1,192 students. There has been an increase in International student enrolment and programming in Chatham is being reviewed to assist in maintaining the growth of this campus.

He also summarized the Day 10 enrolment comparison by demographics which includes:

	Fall 2017	Fall 2018
Domestic	7,975	7,615
International	1,100	4,018
Ace Acumen	1,464	1,182

- Domestic student enrolment has decreased by approximately 4.5% and this decline was expected.
- International enrolment has seen significant growth year over year.
- Ace Acumen enrolment has also decreased and this can be attributed to the teach out plan.
- Overall, full time post-secondary enrolment has increased by 2,276 students.
- There are a total of 4,018 full time post-secondary International students from 55 countries in 84 programs.

Mr. Silvaggi's presentation is attached as Item #7.1.

After a brief discussion it was,

**RESOLVED THAT** the Board of Governors receive the 2018 Fall Enrolment and Registration Report: Domestic and International for information.

## 7.2 Quarterly Financial Update

Mr. M. Jones reviewed the information contained in the Financial Monitoring Report for the financial results for the four months ended July 31, 2018 and provided a PowerPoint presentation which highlighted the following:

- This report provides the Board with an indication of our financial situation as at July 31, 2018 in comparison with the same period as the previous year.
- The net surplus at July 31, 2018 of \$55.3 million is a significant increase from the net surplus for the comparative period of \$33.3 million. The \$22 million variance is primarily due to the significant increase in International student enrolment.

### Revenue

- Ministry Operation Grants are consistent.

- Contract Income has increased over the 2017 comparative period by \$1.1 million or 32% and is due to the following:
  - School College Work Initiative.
  - The timing associated with the flow of funding for the Second Career and Apprenticeship Training programs.
  - An increase in funding related to Employment Ontario.
- Tuition Revenue is on target with the budget and is \$39.4 million or 93% higher than the comparative period, primarily due to the significant increase in International student enrolment.
- Other Income is trending slightly higher than target at 39% and has increased over the 2017 comparative period by \$1.8 million or 24% primarily due to the following:
  - Increase in Investment income.
  - Increase in application fees due to the growth in International student enrolment.
  - Ace Acumen.
- With respect to actual to budget at July 31, 2018:
  - Ministry Grants are consistent with budget.
  - Contract Income is trending higher than budget, primarily due to how the Ministry flows its funding.
  - Tuition is currently at budget but is subject to dismissals, withdrawals, Visa denials and the Winter 2019 intake.
  - Other revenue is trending over budget and can be attributed to Interest income and International student application fees.

### Expenditures

When reviewing expenditures in comparison year over year:

- Salary and Benefits have increased over the 2017 comparative period by \$3.8 million or 15.4%, which are applicable to all salary categories and are primarily due to:
  - Compensation adjustments due to collective bargaining and Bill 148 implications.
  - Hiring additional faculty and other part-time staff to accommodate the increased International student enrolment.



- Non-Salary expenditures are trending higher than the original budget projections and have increased over the 2017 comparative period by \$16.5 million. This increase is primarily due to the following:
  - International agent commissions.

With respect to actual to budget at July 31, 2018:

- Salary and Benefits are trending under budget which is timing related. As the academic year progresses over the Fall and Winter semesters, it will normalize with respect to budget.
- Non-Salary expenditures are at 44% of budget, higher than the original budget projections and can be attributed to the accrual of International agent commissions.

#### Ancillary Operations

- Across the major ancillary functions, there are some fluctuation, however overall the surplus is consistent with the prior comparative period.

#### Capital Update at September 2018

- The Capital Grant funding at \$7.5 million is fully committed funding and will be paid out once the projects are completed and invoices are received.
- The variance in the Operating Capital from the College's reserves can be attributed to two major projects, including the renovations at 1 Riverside Drive and the classroom renovations at the Windsor campus. These projects are now complete and invoices are being paid out as they are available.

#### Financial Sustainability Metrics

- The estimate for 2018-2019 has been revised from the original plan that was presented at the March Board meeting.
- This revision can be attributed to the strong financial results of 2017-2018 as four out of the seven metrics had improved ratios:
  - Accumulated Surplus/Deficit
  - Quick Ratio
  - Debt to Asset
  - Net Assets to Expense

Mr. Jones' PowerPoint presentation is attached as Item #7.2.

After a brief discussion it was,

**RESOLVED THAT** the Board of Governors receive the Financial Monitoring report as at July 31, 2018 for information.

## 8.0 **Approval Items**

### 8.1 **Investments**

Mr. M. Jones provided the following information on this item:

- The Investment Report came to the Board of Governors for the first time in September 2017. This report is provided to the Board to ensure compliance with the Ministry's Banking, Investing and Borrowing Directive.
- This report outlines how the College's investments performed for the year and their current status.
- As at March 31, 2018, the College's investment are noted as follows:
  - Temporary Investments totaled \$27 million.
  - Long-Term Investments totaled \$9.5 million.

These actively managed funds are handled by RBC Dominion Securites and are held with the St. Clair College Foundation.

The net investment income of the long term investments realized for the 2017 – 2018 fiscal year was \$239,823.

St. Clair College is compliant with the relevant legislative requirements in force at the time of this review and with the Ministry's Banking, Investing and Borrowing Directive. A compliance statement attesting to the above has been signed by the Vice President and Chief Financial Officer and provided to the President.

After a brief discussion it was,

**RESOLVED THAT** the Board of Governors approve the update on the College's Investment Report, to ensure compliance with the Ministry's Banking, Investing and Borrowing Directive.

## 8.2 St. Clair College Foundation Memorandum of Understanding

The review of the St. Clair College Foundation Memorandum of Understanding is a due diligence measure.

The Foundation was incorporated on June 4, 1997 with an agreement between St. Clair College and the Foundation.

Over time, many of the terms and conditions have evolved and as a result, it was necessary to review and update the Memorandum of Understanding. The significant updates to the Memorandum can be found in four specific areas:

1. Board of Directors which was updated to reflect the By Laws of the Foundation.
2. Budget, which was updated to include that the College provides an operating budget for the Foundation and College Administration manages the operation of the Foundation at no charge.
3. Accounting Procedures were updated in accordance with the Canadian public sector accounting standards for government not-for-profit organizations.
4. Insurance, which states that the College shall maintain adequate third party liability insurance for the Foundation.

The College solicitor has reviewed the updated Memorandum of Understanding and is satisfied with the amendments that have been made.

The Foundation Board of Directors approved the updated Memorandum of Understanding at the Foundation Board meeting.

After a brief discussion it was

**RESOLVED THAT** the Board of Governors approve the updated Memorandum of Understanding between St. Clair College and the St. Clair College Foundation.

## 8.3 Appoint a Treasurer

The Board Chair reported that Mr. Egidio Sovran is the current Treasurer to the Board of Governors and has agreed to stand in this role, with the approval of the Board.

After a brief discussion it was,

**RESOLVED THAT** the Board of Governors approve the appointment of Mr. Egidio Sovran as the Treasurer of the Board for 2018 - 2019.

#### 8.4 Execution of Documents

The President provided an overview of this item:

Due to the College's reorganization in July 2018 with the retirement of the Vice President of Finance and Administrative Services, the College's legal signing authorities were reviewed. At this time, President France is the sole person with signing authority at the College.

To mitigate operational risk, ensure operational efficiency and in keeping with the Board of Governor's By Law 31.2, it is recommended that the Vice President Finance and Chief Financial Officer, as well as the Corporate Secretary be added as legal signing authorities for contracts in the ordinary course of College operations.

After a brief discussion it was,

**RESOLVED THAT** the Board of Governors approve the Authorization of the Vice President, Finance and Chief Financial Officer and the Corporate Secretary to enter into contracts in the ordinary course of the College's operations and have signing authority to bind the corporation.

#### 9.0 Policy/By Law Review

##### 9.1 By Laws 40 & 41 – 2<sup>nd</sup> Reading

After a brief discussion, it was,

**RESOLVED THAT** the Board of Governors approve the 2<sup>nd</sup> reading of By Laws 40 & 41, as presented.

10.0 The next Full Board meeting will be held on Tuesday, October 23, 2018.

The Full Board meeting was adjourned at 7:36 p.m.

MISSION STATEMENT

Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

**ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**467<sup>th</sup> FULL BOARD MEETING**

**of the**

**BOARD OF GOVERNORS**

**NOTICE OF MEETING**

**DATE:** Tuesday, September 25, 2018

**TIME:** 7:00 p.m. – Meeting

**PLACE:** Board Room #342 – Windsor Campus, Windsor, ON

**\*\* NOTE:** Dinner will be served for Senior Management, Constituent Representatives and Observers in the Staff Lounge (first floor) at 5:45 p.m. prior to the meeting.

**AGENDA**

- 1.0 ADOPTION OF THE AGENDA AND DECLARATION OF CONFLICT OF INTEREST.
- [2.0](#) APPROVAL OF THE MINUTES OF THE FULL BOARD MEETING HELD ON TUESDAY, JUNE 26, 2018 IN WINDSOR, ON.
- 3.0 CONSTITUENT REPORTS
- 4.0 PRESIDENT'S REPORT  
(Policy – Executive Limitations Communication & Counsel #2003-21)

**Information Item** –The President will present her report to the Board apprising the Board of any new developments since the last meeting.

## 5.0 CONSENT AGENDA

### 5.1 Annual Report

**Approval Item** – In accordance with the Minister’s Binding Policy Directive on Governance and Accountability, the Annual Report was submitted to the Ministry on July 31, 2018. The Board is required to formally approve the College’s Annual Report. The report is attached as [Item #5.1.](#)

### 5.2 Development of a Comprehensive 2018 – 2019 Enrolment Plan (By Program/AAL)

**Information Item – Strategic Directions Monitoring Report:** Administration has provided an update regarding Strategic Direction #2: Students (Success, Graduate Rate, Entrepreneurial, International). Ensure appropriate academic space is renovated and ready for the 2018 – 2019 academic year, attached as [Item #5.2.](#)

### 5.3 Community Partnerships – Fundraise to Increase Student Capacity and College Image

**Information Item – Strategic Directions Monitoring Report:** Administration has provided an update regarding Strategic Direction #3: Communities (Leadership, Communication and Partnership): Commencement of formal fundraising and branding campaign, attached as [Item #5.3.](#)

### 5.4 Professional Services

**Information Item** – Administration has provided an update regarding the College’s Professional Services as required by the Professional Services Policy, attached as [Item #5.4.](#)

### 5.5 Meeting/Event Schedule

**Information Item** – The Meeting/Event Schedule is being provided to the Board, attached as [Item #5.5.](#)

### 5.6 Annual Work Plan

**Information Item** – The Annual Work Plan has been provided to the Board, attached as [Item #5.6.](#)

- 5.7 Fall 2018 Convocation to Confer Diploma, Certificates and Degrees for Additional Sessions  
(Regulation 34/03 article 12)

**Approval Item** – Administration has provided a recommendation to confer diplomas, certificates and degrees to the graduates of the 51<sup>st</sup> Convocation ceremonies for additional sessions, attached as [Item #5.7](#).

## 6.0 BUSINESS ARISING

- 6.1 KPI Surveys  
(Regulation 34/03, Article 8.2(a))

**Information Item** – Administration will report on the status of the KPI Surveys in regards to the provincial timeline.

- 6.2 Board Planning Session

**Information Item** – An update will be given to the Board with respect to the agenda.

- 6.3 Higher Education Summit

**Information Item** – An update will be given to the Board with respect to the Summit.

## 7.0 MONITORING REPORTS

- 7.1 2018 Fall Enrolment/Registration Report: Domestic and International  
(College Charter - Minister's Binding Policy Directive – Ministry Mandate – College Mandate)

**Approval Item** – Administration will present an update regarding Strategic Direction #2: Students (Success, Graduate Rate, Entrepreneurial, International). Increase international enrolment by 3% (Fall 2018 compared to Fall 2017) and maintain post-secondary full time enrolment levels at 7900 within a 5% corridor, attached as [Item #7.1](#).

- 7.2 Quarterly Financial Update

**Information Item** – An update will be given to the Board regarding the Financial Quarterly Update (April 1, 2018 – July 31, 2018), attached as [Item #7.2](#).

## 8.0 APPROVAL ITEMS

### 8.1 Investments

**Approval Item** – Administration has provided the annual investment performance report, attached as [Item #8.1.](#)

### 8.2 St. Clair College Foundation Memorandum of Understanding

**Approval Item** – Administration has provided the St. Clair College Foundation Memorandum of Understanding (MOU), attached as [Item #8.2.](#)

### 8.3 Appoint a Treasurer

**Approval Item** – In keeping with the Annual Work Plan, the Board will approve a Treasurer for the 2018 Audit Committee.

### 8.4 Execution of Documents

**Approval Item** – Administration has provided a recommendation that the Board of Governors authorize the Vice President, Finance and CFO and the Corporate Secretary to enter into contracts in the ordinary course of the College's operations, attached as [Item #8.4.](#)

## 9.0 POLICY/BY LAW REVIEW

### 9.1 By Law 40 & 41 – 2<sup>nd</sup> Reading

**Approval Item** – The Board will review Board By Laws 40 & 41, attached as [Item #9.1.](#)

## 10.0 DATE OF THE NEXT MEETING

10.1 The next meeting is scheduled for Tuesday, October 23, 2018 in the President's Board Room.





# ST. CLAIR

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COLLEGE

**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 25, 2018**

**RE: 2017-2018 ANNUAL REPORT**

**SECTOR: PRESIDENT**

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**AIM:**

To obtain Board approval for the 2017 - 2018 Annual Report.

**BACKGROUND:**

The Annual Report provides a comprehensive overview of the College's achievements over the past 12 months. The narrative reflects the operational outcomes established in the Strategic Directions and the Business Plan and describes activity that took place between April 1, 2017 and March 31, 2018.

The Executive Committee of the Board of Governors met on Thursday, July 26, 2018 to review and approve the submission of the 2017 – 2018 Annual Report. In accordance with the Minister's Binding Policy Directive on Governance and Accountability, the Annual Report was submitted to the Ministry on July 31, 2018. The Board is required to formally approve the College's Annual Report.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the 2017-2018 Annual Report.



# ST. CLAIR

COLLEGE

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# ST. CLAIR

COLLEGE



**ANNUAL REPORT**  
April 1, 2017 | March 31, 2018



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## Executive Summary

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The following annual report reflects St. Clair College's progress towards the goals established for the 2017 - 2018 Strategic Directions.

The College was pleased to announce that it surpassed the 10,000 student mark with 10,539 full time students enrolled as of September 21, 2017. As a result of the five-week faculty work stoppage, St. Clair College experienced a loss of 1,100 students who withdrew from the College by early December 2017.

Growth in international students this year has been explosive as the College welcomed over 2,300 international students from a record 58 different countries. The main countries of representation within the student body were India, China, Philippines, Vietnam and Nigeria.

A number of key initiatives were accomplished this year in support of our academic goals including a number of new applied research initiatives. These projects, in partnership with industry, have provided students with unique opportunities for work integrated learning.

The College made investments in lab equipment including the purchase of eight ABB robots to support the Electromechanical Engineering Technician – Robotics program. The College has implemented a two year strategy to address deferred maintenance projects with the support of the Federal Strategic Investment Fund (SIF), the Provincial Facilities Renewal Fund (FRP) and Capital contributions from the College. As we approach the end of the two year period with the SIF, FRP, and College Capital projects that have been approved, the College has reduced deferred maintenance by approximately \$7.3 million dollars.

To support academic excellence and continuous improvement, the final round of the first five-year cycle of cyclical reviews is complete. St. Clair College's Centre for Academic Excellence (CAE) has been instrumental in providing support to faculty, and ensuring that timelines were met.

Students took advantage of numerous activities outside the classroom which enhanced their academic studies. Accounting students competed in the Ontario College Accounting Case Competition in Toronto. Students competing in the Ontario Technological Skills Competition brought home ten medals in eight unique competition categories. Over one hundred students competed in the first EPIC Sales Pitch Competition, held on campus in October 2017. The College launched its first eSports team, Saints Gaming, and students representing the College, exceeded expectations in the competition field.

Our Saints Athletes also shone in the OCAA and CCAA arena. Men's baseball won their fifth consecutive OCAA championship, and their second National championship. Women's softball earned a silver medal at the OCAA Provincial finals, and Cross Country Men's team also brought home a silver medal.

In May 2017, President Patti France led a delegation to China to sign or renew Memorandum of Understanding agreements with our Chinese partner schools. As a result of this partnership, eight of our Early Childhood Education students went to China for an international placement.

The College celebrated the first anniversary of the Skilled Trades Regional Training Centre in January 2018. The "Earn While You Learn" program saw 49 students enrolled during the 2017 - 2018 academic year, with 44 in the process of program completion, graduating to help fill skills shortages in the local manufacturing industry.

The College continued its 50th anniversary celebrations with students, staff and the community. Two Homecoming weekends took place; one in Windsor May 19 - 21, 2017 and one at the Chatham campus, September 29 - October 1, 2017. Both weekends were a great success and celebrated the College's fifty years of academic excellence.



## 1.0 Message from the Board Chair

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On behalf of the St. Clair College Board of Governors, I am pleased to present the College's 2017 - 2018 Annual Report.

This year a number of provincial and global issues have had a significant impact on the operation of the College. Notably, the five week work stoppage as well as the introduction of provincial legislation, created challenges. In the face of those challenges, through hard work and on-going communication and collaboration, administration, employee representatives, and students have taken positive steps to continue moving the College forward.

The significant increase in international student enrollment, while creating challenges, has not only improved our fiscal position but has afforded the College the benefits that diversity brings.

The report focuses on the academic accomplishments and contributions of faculty, staff, and students and defines an institution that is vibrant and agile, and indeed, an essential component of the communities that we serve.

The Annual Report paints a picture of a College that readily evolves to remain on the cutting edge of academic programming, including the imminent offering of degree programs and updated and new facilities. It is this combination of foresight and responsiveness to economic and societal trends that ensures St. Clair College will continue to offer unparalleled service to its students. Our services and programs continue to be aimed at providing the skills required by an ever-changing labour market, and based on the input of our stakeholders are flexible and adaptable to market needs.

Having celebrated its 50th anniversary in 2017 - 2018, St. Clair College moves forward into its next half century of service and will continue its focus on "Excellence in All We Do".

Dan Allen  
Chair, Board of Governors



## 2.0 Message from the President

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The 2017 - 2018 year at St. Clair College, as was the case at all of Ontario's two dozen public colleges, was a distressing one for all stakeholders, as the system experienced the longest labour disruption in its fifty-year history. St. Clair College's administration will continue to work in a collegial, constructive and cooperative spirit with all of our employee groups and provincial organizations, to seek solutions that balance fiscal responsibility with human resource equity – all with an aim of maintaining educational excellence on behalf of our students.

Aside from the labour disruption, 2017 - 2018 was a truly remarkable year for St. Clair College.

It featured the largest enrolment in the College's history, thanks, in large part, to a huge influx of international students. Even the loss of many students during the first semester (who withdrew with refunds because of pressures associated with the work-stoppage) was more than compensated for by an unprecedented January intake of 1,487 students, 1,250 of international origin. That trend will continue for the foreseeable future, with a similarly unheard-of international enrolment expected to arrive in May, and again in September, 2018.

To cope with that current and impending growth, much of the year was spent planning the construction of a new Academic Tower at Windsor's South Campus to house (for the most part) Business programs. It is our hope that approval will be granted by the Ministry of Training, Colleges and Universities to commence that project this Summer. Also within the next few months, in recognition that extracurricular activities are part-and-parcel of the full "college experience," construction will be launched on a new Sports Park at the South end of Windsor's South Campus.

At the Chatham Campus, the new National Powerline Training Centre has been completed, funded by federal infrastructure grants and community donations.

The first anniversary of St. Clair College's operation of the Skilled Trades Regional Training Centre was celebrated in January, and a month later Premier Kathleen Wynne and new Advanced Education and Skills Development Minister Mitzie Hunter were wowed during a tour of that innovative facility. Also visiting the College this year was federal Employment Minister Patty Hajdu. The Ford Centre for Excellence in Manufacturing was chosen as the site to unveil the country's new "Skills Boost" program.

Throughout this Annual Report, readers will see dozens of other 2017 - 2018 "St. Clair highlights", describing the academic achievements, community contributions, and athletic triumphs of students, faculty, and staff.

All in all, it was a year during which one colossal challenge was offset, I think, by the perseverance and commitment to excellence exhibited by all students, student organizations, faculty, staff, administrators, alumni, Board of Governors, and our many generous community partners.

If coming face-to-face with an obstacle and overcoming it to press on towards one's goals is a measure of success, then this was a very successful year.

Patricia France, M.Ad.Ed.  
President



# Vision

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Excellence in all we do.

# Mission

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Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

# Values

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Accessibility  
Accountability  
Collaboration  
Diversity  
Inclusivity

Integrity  
Quality  
Respect  
Sustainability  
Transparency

## 6.0 Strategic Directions 2017 – 2018

### 6.1 ACADEMIC

GOAL	OBJECTIVE	MEASURE
Improve Ministry Metrics as defined in the SMA.	Continue to explore academic pathways for students (college to college, college to university and university to college).	Increase the current number of student pathways by a minimum of one additional pathway per school.
	Increase number of online course offerings.	Increase online offerings by 3%.
Demonstrate Academic Excellence.	Integration of Work Integrated Learning into new and existing academic programs.	Development of a plan for the inclusion and appropriate levels of WIL in all academic programs for implementation in 2018 - 2019.
		Launch and integrate the new St. Clair College Regional Training Centre into the College operations.
Build research capacity - Build faculty and student experiences, knowledge, skills, and abilities as it relates to research.	Promote interdisciplinary research projects that involve community based partners and peer institution experts.	Plan and conduct research professional development sessions, and research, scholarship and innovation days for faculty.
	Provide assistance to faculty with regards to manuscript writing, statistical analysis, submitting manuscripts, and completed thesis/dissertations for publication.	Engage in regular scholarly dialogue sessions and research with faculty.
	Enhance a competitive research and scholarship College webpage profile.	Promote exemplary faculty research currently being done to inspire other internal faculty.





## 6.2 STUDENTS (Success, Grad Rate, Entrepreneurial, International)

GOAL	OBJECTIVE	MEASURE
Support student success.	Determine the requirements of the Writing Lab.	Plan established.
	Plan for the establishment of a Math Lab.	Plan established.
	Provide clear expectations (Student Code) and supports for success.	Reduce the number of student issues and increase compliance to the Code of Student Rights and Responsibilities.
	Provide clear expectations (Student Code) and supports for success.	Track the number of students (post-secondary/apprenticeship, etc.) utilizing services (tutoring, academic advising, support officers, aboriginal, etc.
Enhance "Student Life".	Document an inventory of current events and expand outreach by adding new initiatives and opportunities for student engagement.	Increase "Campus Life" activities by 3 events per year.
	Development of a business/feasibility plan for a Windsor Sports Park. Feasibility to determine financial needs.	Completion of the business plan.
	Formalize and publish Athletic Performance Indicators (APIs) that align with academic/corporate priorities.	<ol style="list-style-type: none"> <li>1. Collective Varsity GPA.</li> <li>2. Scholarship Achievement rate.</li> <li>3. Departmental Win/Loss record.</li> <li>4. Provincial/National recognition indicator.</li> <li>5. Increased athletic department revenue.</li> </ol>

## 6.2 STUDENTS (Success, Grad Rate, Entrepreneurial, International)

GOAL	OBJECTIVE	MEASURE
Establish strong industry connections.	Develop a comprehensive “Industry Resource Management System”.	Creation and implementation of system.
		Increase the number of student placements.
	Increase community awareness of St. Clair College offerings and services.	Active engagement of the Industry Action Team (School of Skilled Trades and Engineering).
Administrative and student service excellence.	Holistic approach to career services.	Develop, define and implement a collaborative approach between Counseling and Career Services.
	Creation of career services web resources.	Online reference for job searching, academic advising, and data harvesting.
Increase Enrolment.	Increase international enrolment.	Increase international enrolment by 3% - excluding Ace Acumen.
	Maintain domestic enrolment numbers.	Maintain post-secondary full time enrolment levels at 7900 with a 3% corridor.
	Expand residence capacity in Chatham.	Completion of residence expansion in Chatham.
Increase engagement and awareness of the Genesis Centre.	Promotion and support for entrepreneurship.	College administration to develop an operational plan for the Genesis Centre 2018 - 2019 that will provide student support for entrepreneurship that is financially viable.



### 6.3 COMMUNITIES (Leadership, Communication, Partnership)

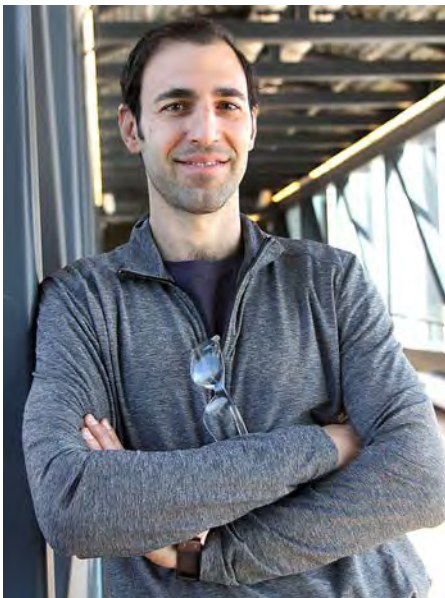
GOAL	OBJECTIVE	MEASURE
Increase community engagement.	Strengthen the connection between the College and the community to reinforce College brand and image through volunteerism by students and staff.	Encourage, foster, and document annual contributions in our community by staff and students.
	Development of a 50th Anniversary celebration campaign that engages students, staff, and the Windsor-Essex, Chatham-Kent communities.	Develop and launch of the celebration during the 2017 calendar year.



Saints Athletics along with mascot, Griff, visited elementary school children during the 50 Acts from the Heart campaign.

## 6.4 HUMAN RESOURCES (Efficiency & Effectiveness)

GOAL	OBJECTIVE	MEASURE
Development of our Human Resources with a focus on academic quality and student success.	To maximize resources/success planning and promote consistency.	Training sessions inclusive of all constituent groups so that College processes are shared and communicated.
	Staff development.	<ol style="list-style-type: none"> <li>Continuation of staff orientation (part time/full time academic and non- academic).</li> <li>1% of full-time payroll allocated for staff development.</li> </ol>
	Succession planning.	Implementation of the College's Talent Management Strategy.
Maximize/Align Human Resources.	Identify opportunities to continuously improve our operations by creating efficient and effective processes to drive increased value to our students. This will align with the College's Talent Management Strategy (TMS) and business continuity (BC) initiatives with both accreditation and risk mitigation.	Creation of an annual evaluation tool and/or methodology to ensure efficiency and effectiveness.



Daniele DeFranceshci, Faculty, CAD/CAM.



Deborah Ivey, Faculty, Fitness & Health Promotion.



Tammy Child, Faculty, Esthetician.

## 6.5 FACILITIES (Efficiency & Effectiveness)

GOAL	OBJECTIVE	MEASURE
Development of a Deferred Maintenance Plan.	Monitor Deferred Maintenance Plan in conjunction to SIF requirements.	Systemize quarterly reviews for all expenditures/deferred maintenance items.
	Completion of Strategic Investment Fund (SIF) projects.	Projects on time and on budget.
Campus Beautification.	Continuation of campus beautification initiatives.	<ol style="list-style-type: none"> <li>Budget allocated for 2017 - 2018.</li> <li>Vision for Chatham enhancements completed.</li> </ol>



## 6.6 FINANCIAL (Health & Viability)

GOAL	OBJECTIVE	MEASURE
Financial Sustainability.	Balanced budgets.	Achieving balanced budgets annually.
	Maintaining financial stability in accordance with the MAESD financial metrics (SMA).	Meeting or exceeding Ministry defined benchmarks.
Financial Accountability.	Zero based budgeting.	Plan and monitor a Hybrid model for Zero Based Budgeting for 2017-2018 (Part Time staffing and I.T.).
	Creation of a robust budget system that includes “what if” scenario’s.	Complete an assessment of needs and develop an action plan.
	Interim relevant and transparent reporting on financial position to the Board of Governors: - Budget - Mid-year Review - Financial Statements - Other (to be determined by Audit Committee)	Complete interim reporting based on pre-determined deadlines.
Financial efficiency for academic programs/services.	Operational effectiveness for academic programs.	Development of action plans for all programs not meeting College contribution margin (Programs to aim for 40% overhead contribution and CPAC measurable).



## 7.0 Analysis of 2017 - 2018 Operational Performance

### 7.1 ACADEMIC

The academic year was one that provided significant challenges for students, College faculty and staff. St. Clair College, along with all colleges in the province, experienced a five-week work stoppage from October 16 to November 20, 2017. As a result, the College extended the Fall semester with a one week break between Christmas and New Years, with the semester concluding on January 19, 2018.

A secondary impact of the work stoppage was the loss of 1,100 students who withdrew from the Fall 2017 semester. The College recovered from this decline in enrolment with 1,487 students who started classes on January 22, 2018.

St. Clair College, in partnership with local businesses and organizations, addressed specific innovation and research needs through the development, testing, and implementation of new products, services, processes, and technologies. These innovations are then implemented through research and development investment, commercialization activities, and enhanced student and employee training.

Collaborative participation with the Applied Research and Development (ARD) department at St. Clair College will help position Windsor-Essex and Chatham-Kent as a competitive region for innovation, generating new revenues and high-value jobs, both locally and throughout Canada. The following outlines how “Applied Research and Development” has met the 2017 - 2018 Strategic Plan objectives under the goal of building research capacity.

- The ARD department conducted monthly sessions with faculty, as well as on an as-needed basis, to enhance research opportunities across the institution.
- In support of student research in the Faculty of Nursing, the ARD department worked with Nursing faculty to conduct a half-day research and scholarship dissemination event for students in a fourth year Nursing class. These students presented research they conducted at an open event at the end of the Winter semester, highlighting their work.
- The College is a member of the Windsor Cancer Research Group Think Tank. The purpose of the Think Tank is to stimulate collaborative research projects surrounding all aspects and types of cancer-related research. Nursing and Engineering faculty participated in these events. The events bring community visibility to Applied Research and Development at St. Clair College, broadens our research scope and experiences, immerses faculty in community-based research, provides faculty with opportunities to discuss research techniques, skill, and methodologies, and fosters discussions to stimulate innovative research opportunities.
- St. Clair College has received over \$400,000 in funds to support applied research and development projects on campus. These funds have allowed nine faculty to be directly involved with on-going research projects, and have fostered discussions and grant application submissions with several more faculty members across multiple schools.
- Since September 2017, the College has had approximately twenty applied research and development discussions with local industry businesses, all of which have included relevant faculty experts to facilitate project planning. In addition, the College hosted four internal brainstorming sessions among faculty researchers to develop unique and interdisciplinary project scopes.

- The ARD Department developed a webpage where students and potential industry collaborators can learn about College facilities and current research projects. A link to the webpage can be found on the St. Clair College website: [www.stclaircollege.ca/appliedresearch](http://www.stclaircollege.ca/appliedresearch).
- The Faculty of Engineering Technologies purchased eight new ABB robots that will be valuable teaching tools for the Electromechanical Engineering Technician – Robotics program. These robots will be used in the Robotics I and the Mechanical Visions courses. They will also provide expanded opportunities for use in applied research applications with industry partners. As well, the College was able to purchase the state-of-the-art ABB- YUMI robot which is a “collaborative” robot. This technology is a new concept in industrial robots. It is designed to be used in small payload applications such as product assembly, machine tending and inspection. Yumi robots also operate safely alongside human workers. This new robot is very portable and will provide opportunities for students to learn about the latest in industry technology.
- Thanks to funding from the National Science and Engineering Research Council’s (NSERC) Applied Research Tools and Instruments (ARTI) grant, the College purchased a number of 3D printers. With training sessions from industry partner Kelcom, the College incorporated this new technology into its research methodologies and into the curriculum for programs such as CAD/CAM, Automotive Product Design, Architectural Technology, Interior Design, and Robotics. The College also purchased a scanner and 7-axis Romer arm that students can use to visualize a part or component, create pathway points, input those coordinates and make a prototype using the 3D printer technology.
- The Online Computer Science Pathway Initiative, a partnership with the University of Windsor, afforded St. Clair College a means of moving forward with the development of an online Information Technology program in Internet Applications and Web Development. The program leverages the strengths of the existing program, providing students with sound theoretical knowledge, practical skills, and opportunity for work integrated learning, all of which are in demand by employers and soon to be delivered in an online collaborative environment. The program design was based on the following principles:
  - Active, engaged online learning;
  - Multiple experiential learning opportunities;
  - Practical and theoretical foundations;
  - Flexible and student-centered.

Since July 2017, the team has been actively involved in the creation of the first two semesters of the program. The courses have gone through a very strict and rigorous quality assurance program. The caliber of work and the hours dedicated to this project confirmed our faculty’s excellent reputation for quality work in the area of course development. Approval for Stage Two of the project has been granted. Online development of the courses in semesters three and four are in the planning stages.



Students work on the new ABB Yumi robot purchased for the engineering technology lab.



- St. Clair College was selected as one of five Ontario colleges and universities to participate in ONCAT's Faculty Fellows pilot project. The submission was developed by Corey Pyne, Coordinator of Educational and Curriculum Systems in the Centre for Academic Excellence. It is intended to raise the profile of transferability for students within their department/institution, improve faculty processes related to evaluating transfer credits, working with transfer students, and share emerging models of successful student mobility initiatives. St. Clair College's project deals with identifying and creating pathways for groups of students with multiple course transfers.
- The year marked the final round of the first five-year cycle of cyclical academic program reviews, which started in the 2013-2014 academic year. At the completion of this round, almost all postsecondary programs in the College will have gone through the review process. The only programs that have not completed the review in the first five-year cycle are new programs launched between 2013 - 2018 or that have undergone major curriculum revisions during the same time frame.
- Through our Centre for Academic Excellence, the College developed two new programs. The first program, Data Analytics, will provide students with the skills to analyze structured and unstructured data, translate analytic insights into actions, and communicate results to diverse audiences. Graduates of this program will take a leadership role in managing and interpreting large amounts of data to inform data-driven business decisions in various fields such as Marketing, Finance, Supply Chain, and Healthcare.

The second program, eSports Administration and Entrepreneurship, will teach students how to plan, develop, and execute large-scale competitive eSports events, and to broadcast competitions via online streaming media platforms such as Twitch.tv and YouTube. Graduates will be able to apply their entrepreneurial skills to league and tournament administration and utilize techno-marketing skills to secure sponsorships and advertising revenue. Alternatively, graduates may opt to pursue a career as a pro-player or coach.

- St. Clair College continued to enhance efforts towards a seamless transition for students from secondary school to college through the School-College Work Initiative (SCWI). This partnership includes Lambton Kent District School Board, St. Clair Catholic District School Board, Greater Essex County District School Board, and Windsor Essex Catholic District School Board. SCWI initiatives primarily target high school students who are at risk, disengaged or underachieving. Participating students take dual credit courses at St. Clair College for which, upon passing, they earn a high school credit and the equivalent College credit. The program provides high school students with a reason to complete high school by giving them hands-on exposure to a field they enjoy while experiencing the dynamics of a post-secondary institution. In 2017 – 2018, St. Clair College increased Dual Credit participation to 1,175 registrations (up from 926 in 2016-17, 879 in 2015-16, 832 in 2014-15 and 780 in 2013-14). Part of that growth was due to the addition of an Adult Dual Credit pilot program for students over 21 years of age trying to earn their OSSD. Our adult pilot was the largest in the Province with three school boards participating and 170 registrations. In addition to the College courses, we provided these adult students with supports to help with pathway planning, leadership training and College registration.

- Corporate training revenues continue to increase year over year, adding new clients/employers, as well as new training initiatives.

Year	Revenue	Increase
2015-2016	\$625,489	Base Year
2016-2017	\$840,458	34% Increase from Base Year
2017-2018	\$950,260	52% Increase from Base Year

- In an effort to provide additional eLearning opportunities, increased online course offerings have been made available for students. The total number of Ministry-funded courses offered in eLearning formats has increased from a 2016 baseline of 327 to a 2017 total of 362, or an 11% increase which exceeds the Strategic Direction increase of 3%. Examples of some of the new courses include: MGN 330 Industrial Relations; SSC 184G Hockey, Culture and Society; COM 200 Communications; and ONT 106 Writing a Business Plan. In addition, the College now offers all ten of the required courses for the Management Studies Certificate program through online delivery. Currently, nine required courses for the Human Resources Studies Certificate are also available online.
- St. Clair College coordinated a University Transfer Agreement Fair on February 1, 2018, hosting 18 local and international institutions on campus to promote pathways and answer students' questions about transfer credits.
- The College's strong industry connections continue to be enhanced with the introduction of an "Industry Day" event that took place June 21, 2017. Over 250 local companies were invited from various sectors within the Windsor-Essex and Chatham-Kent communities. The purpose of the event was to bring industry into the Ford Centre for Excellence in Manufacturing (FCEM) to increase community awareness and provide an overview of current equipment, programs, and research and development projects. From the group of companies in attendance, an Industry Action Committee (IAC) was created to address any gaps between the College and industry needs, and establish strong community connections.

Subcommittees were formed to complete specific action items identified by the IAC and approved by the College's Senior Operating Group. These items include:

- Document a list of all equipment with age and priority code for replacement.
- Provide a list of all software titles utilized in the Faculties of Engineering Technology and Skilled Trades.
- Support the development of specifications for the purchase of two new CNC machines for the FCEM.
- Develop a required capital list for budget priority.



St. Clair College has a number of articulation and pathway agreements with post-secondary institutions in Ontario, Canada, and internationally. Through these agreements, graduates may receive transfer credit for several courses, a full semester or a full year (or more) toward additional post-secondary credentials. The College achieved its goal to add one additional pathway per Faculty of Specialization and includes the following:

- **Business and Information Technology:** Modification of curriculum to allow managerial employees from McDonald's to receive transfer credits and gain direct entry into year two of all Business programs at the College. This pathway provides mature students without a post-secondary education an opportunity to utilize their essential employability skills to earn credit towards a College diploma.
- **Sports and Recreation Management and the Business Administration - Marketing:** Signed articulation agreements with the Tralee Institute of Technology in the Republic of Ireland.
- **Faculties of Community Studies and Academic Studies:** A pathway was created between the University of Windsor and St. Clair College to allow students to earn an Early Childhood Education (ECE) diploma from St. Clair College and two degrees at the University of Windsor in Education and Psychology, within a six-year period. This concurrent program allows students to begin their studies at the University of Windsor, advance to St. Clair College, and transition back to the University to complete their degrees.
- **The Early Childhood Education program** signed an articulation agreement with the Tralee Institute of Technology in the Republic of Ireland.
- **Faculty of Engineering Technologies:** A special hands-on course was designed for students in the Mechanical Engineering program at the University of Windsor to attend St. Clair College for a practical lab in the Summer semester. This allowed students to apply various theoretical knowledge and practical skills to their studies in machining and machine repair.
- **An articulation agreement** was signed between Boston Architectural College (BAC) and St. Clair College for graduates from the Architectural Technology program to complete a Masters of Architecture degree within two years. The program at BAC is completely integrated with architecture firms, where students work during the day and attend classes at night. It is a very unique delivery model making graduates highly employable.
- **Faculty of Health Sciences:** A pathway was created from the Fitness and Health Promotion diploma program to a degree in Human Kinetics at the University of Windsor. The credit transfers have been agreed upon by both faculties and is in process of official institutional approval.
- **Faculty of Media, Art, and Design:** Signed a pathway agreement with the Tralee Institute of Technology in the Republic of Ireland for two programs, Hospitality Management and Tourism and Travel.
- **Faculty of Nursing – Windsor and Chatham:** Created a unique pathway with Schlegel Villages Long Term Care and Retirement facility, where St. Clair College will deliver a Personal Support Worker program at their institution with an intake of 30 students. This educational opportunity will be available to employees at Schlegel Villages who meet the admission requirements.
- **Faculty of Skilled Trades:** A pathway was created for Masonry apprentices in collaboration with St. Clair College, the Windsor-Essex Catholic District School Board, and the Ontario Masonry Contractors' Association. Students in high school can enroll in the Pre-Apprenticeship Masonry program at St. Anne Catholic High School, and the curriculum is delivered by St. Clair College. This program provides equivalency to a Level I Apprenticeship.
- **St. Clair College** worked with the Greater Essex County District School Board and created a pathway for students enrolled in the Ontario Youth Apprenticeship Program (OYAP) in Precision Metal Cutting. Level I equivalency was developed for students graduating from the OYAP program, which would allow them to enter directly into Level II at St. Clair College.

## 7.2 STUDENTS (Success, Grad Rate, Entrepreneurial, International)

St. Clair College passed the 10,000 foot ceiling in student enrolment in September 2017. The College announced that it had achieved 10,539 students as of September 21, 2017. This represents a 12% increase over 2016. Chatham Campus achieved a 6% increase as compared to 2016. This is the second consecutive year of increases to the College's enrolment. In 2016, the College saw a 9% increase in enrolment over 2015. These increases have facilitated a number of new initiatives to foster student success.

To address the strategic direction that focuses on student service excellence, the College developed Career Central, a comprehensive service centre and web site that provides a cohesive set of services for students. This online tool is an easy-to-navigate platform for students, employers, and the community to seek out employment services offered through several College departments.

- St. Clair College Career Services provides employers with a variety of options to connect with St. Clair College students and alumni, including Employer Days, Career Days, Job Fairs, and Volunteer Fairs. Through its Industry Liaison office, St. Clair College has developed a coordinated approach to outreach to local industry and employers as well as provide a single point of contact for industry/employers to be in contact with the College in terms of recruitment of students and graduates. A contact management system has been developed to track profiles, interactions and follow up. Our employer portal that provides online resources for employers to post positions is well utilized by local employers as well as employers across the country to recruit for in-demand positions.
- The 19th Annual Job Fair in conjunction with the University of Windsor was hosted by the University of Windsor on Wednesday, January 24, 2018. There were positive responses from the students, alumni, and employers. It was the highest employer attendance to date with 123 employer booths, as well as the highest student attendance with 2,701 students attending the event.
- The first phase of an enhanced tutoring model was initiated this year. A dedicated space has been established where workshops and support services are offered, utilizing a number of departments and resources, to provide a holistic set of sessions including a wide range of topic areas that support our diverse student population. There are also external resources who provide on-campus sessions delivered by our community partners, The Centre for New Canadians and the Canadian Mental Health Association. A broad set of targeted subject themes include mental health, time management, and organizational skills. In addition, workshops are timed to coincide with student schedules, for example, before the semester begins, offering courses such as "understanding your course outline" and "strengthening your math vocabulary".
- In support of the College's goal to reduce the number of student issues and increase compliance to the Code of Student Rights and Responsibilities, the College implemented numerous information/outreach initiatives that included attending class representative meetings, conducting monthly meetings with student government, and conducting "bystander" training. In addition, the College increased collaboration with the Student Residence Leaders to ensure that students in residence were provided with information on these important initiatives. These combined strategies have produced positive results in compliance with the Code, yielding a 24% decrease in the number of formal complaints, year over year.



- The College values its partnerships with industry as they are an integral link in the school-to-work continuum. As such, an Industry Resource Management (IRM) system was established to collect, coordinate, and centralize information regarding activities transpiring between industry partners and various College departments. This comprehensive database was created to be a hub of data detailing external company/industry activities and interactions with the College. Examples of key information include company name, address, key contacts, internal and external affiliations, member of external boards or associations, and liaison activities such as attendance at College events, work integrated learning placement participation, participation in job fairs, career days, donations, scholarships, and more.

With respect to increasing the number of student placements, the IRM system has been pivotal in helping to establish a baseline of placement locations for students, allowing for a number of additional placements to be added in the 2017 - 2018 academic year. This system also supports the College's goal to incorporate work integrated learning (WIL) opportunities into 100% of our program offerings. Currently, approximately 80% of full-time College programs have a WIL component and the goal is to have 100% by 2018 - 2019.

Enhancing student life on campus is a priority at St. Clair College. To that end, the College continues to develop, support, and foster a wide range of extracurricular activities on campus which contribute to the student campus experience.

- The College advanced the development of a feasibility plan to build a Sports Park on campus. The financing for the project was, in part, approved through the Student Representative Council. St. Clair College students approved a fee protocol that establishes approximately \$13,000,000 in funding. The Student Athletic Association pledged \$1,000,000 to the development of the Sports Park.
- St. Clair College launched a competitive eSports team, Saints Gaming, in September 2017. The College was the first Canadian post-secondary institution to launch an eSports team and the 32 students who represented the College exceeded expectations with many great achievements including First Place in the Hearthstone Championship at Lan ETS in Montreal, Top 12 in North America for Hearthstone, Top 16 in North America for Rocket League, Top 4 Varsity, and Top 32 overall in North America for CS:GO.

- St. Clair College students continued to achieve excellence at the Skills Ontario competition held in Toronto, May 1 - 3, 2017. Students earned a total of ten medals in eight different competition categories. In addition to the student medals, the College was awarded the "College of Distinction Award" for the third time in five years. This award recognizes the College's commitment to the skills initiative and its significant investments to skilled trades and technologies, striving for excellence in the classroom, shop and competition site.



Four students won Gold Medals at Skills Ontario and went on to compete at the National Skills Canada competition. LtoR: Daniel Manera (Graphic Design), Ashely Doe (I.T. Software Solutions), Chris Fehr (Mechanical CAD), Mohammed Chams (IT Network Systems).

- Over one hundred students and faculty gathered to participate in the EPIC Sales Pitch Competition held at the College on October 5, 2017. Students chose a College vendor and created a sixty-second video pitch about one of their products. Videos were evaluated by judges and the top ten competed live on stage. The pitch is designed to prepare students for careers in sales. The EPIC Sales Pitch Competition is also a training ground to enter the Great Canadian Sales Competition.

- Two teams of accounting students competed in Toronto in November 2017 at the Ontario College Accounting Case Competition (OCACC) under the leadership of Professors Richard Nadalini and Michael Malkoun. Out of 22 teams and 13 colleges, St. Clair College students finished in second and third place.
- The College celebrated this year's Athena Scholarship Fund recipient for 2017, Victoria Chlumecky. Supported by the Windsor-Essex Regional Chamber of Commerce, the Athena Scholarship, now in its 18th year, honours outstanding and dedicated students and leaders in the community. Victoria graduated from the Protection Security and Investigations program in 2016 having received the Student Leadership Award and Student Leadership Medal. In 2017, she graduated from Police Foundations, receiving her second set of Student Leadership awards. She was also a director on the Student Representative Council and led two new advocacy initiatives – Pride Week and the Volunteer Fair. Victoria is pursuing a career in law enforcement.
- A St. Clair College Fashion Design Technician graduate was selected to showcase some of her designs on the runway at Vancouver Fashion Week in August 2017. Ashley Regnier graduated from the Fashion Design Technician program in 2015. She was nominated by the Program Coordinator and Regnier's work was selected to appear at this prestigious event.
- The St. Clair College Concrete Canoe Club competed in the National Concrete Canoe Competition in Quebec City May 10 – 13, 2017. The College team was the only College competing amongst a group of 14 Universities. St. Clair College took fourth place in the Men's sprints, a tremendous achievement as they were competing against teams from Concordia, Queens, Western, Ryerson and Dalhousie.
- In September 2017, the College's innovation and entrepreneurship Genesis Centre partnered with the University of Windsor's EPICentre to form what is now known as the 'Epic Genesis Centre'. New and improved services are being offered to students in the entrepreneurial space providing workshops, speakers, and meeting space for student clubs such as the Enactus Club.
- On March 8 & 9, 2018, the Enactus Club competed at the Regional Enactus competition in Mississauga. The team had two excellent professional presentations and were the second runner up in the Scotiabank Youth Empowerment Challenge. This was a tremendous result for their first competition.
- During the Fall 2017 academic semester, a second-year Marketing Research class in Business Administration Marketing partnered with Enwin Utilities to conduct a survey to determine the best ways to educate Windsor residents on electrical safety awareness. Students presented their research to Enwin Executive, Barbara Peirce Marshall, who used the results of the survey for internal and external communications.
- On Sunday, September 17, 2017, students from the Architectural Technology program volunteered their time to participate in the City of Windsor "Open Doors" event. The College had displays throughout the community, staffed by our students and faculty.
- A group of 26 second-year Business Marketing students showed their heart during the Fall 2017 semester by creating events for charities that raised a considerable amount of money for organizations in the community. In total, the group raised \$11,648 for Ronald McDonald House, Transition to Betterness, Hiatus House, the John McGivney Centre, and The Miracle League in Amherstburg (purchasing a swing set for the baseball park).
- St. Clair College's Computer Networking programs, which are Cisco Network Academy certified, are ranked number one in Canada for having the largest enrolment of females in the programs. With 50 female students enrolled, it represents 23% of the student population in these programs. The national average is 13%. The College is also ranked number two in total enrolment in computer networking programs in Canada for 2017.

- St. Clair College Fashion Design Technician students completed a wonderful “act from the heart” with the creation and donation of eleven MRI designer hospital gowns that were donated to Windsor Regional Hospital. Each year the students take on a project to give back to the community, and in the College’s 50th year, this was extremely fitting. Fabrics were donated by TÉLIO Fabrics from Montreal, students, and instructors.

St. Clair College recognizes participation in athletics as an integral part of both the College’s overall atmosphere, and commitment to a well-rounded education. The following highlights student athletic achievements in 2017 – 2018:

- The St. Clair College Saints Athletics Program enjoyed another outstanding season with four Varsity Teams capturing a total of five OCAA Provincial Medals and a National Championship crown.
- The Men’s Baseball team won their fifth consecutive OCAA Gold Medal at its home field, Lacasse Park, in October 2017 and followed that up a week later with their second National Championship in program history.
- The Women’s Softball team repeated last year’s success seizing their second consecutive Silver Medal at the OCAA Provincial Championship while the Women’s Volleyball team recorded their first medal in 21 years with a bronze medal in late February.
- Cross Country had a remarkable season with Tyler Jones running to an Individual Silver Medal at the Provincial Championship meet in late October, which allowed the Men’s team to bring home a Silver Medal.
- The St. Clair Women’s Basketball team celebrated the exceptional accomplishment of Shannon Kennedy who broke the OCAA all-time record with 1,401 points scored in her distinguished five-year career.
- All eight of St. Clair College’s league sport teams qualified for the post-season play-offs with five teams advancing to their respective OCAA Provincial Championship Tournament. The Saints also won two regular season titles (Men’s Baseball & Women’s Softball) while hosting an extremely successful Men’s Baseball OCAA Provincial Championship tournament.
- St. Clair College student athletes were also individually recognized with 19 Saints named as OCAA Provincial All-Stars with another 15 athletes earning major Provincial, National or Championship Awards. Cross Country’s Tyler Jones was distinguished, attaining CCAA All-Canadian status with a 7th Place finish at the National Championship in early November. Doug Wiseman was also named as the Women’s Softball OCAA Coach of the Year.



Men’s Baseball won their fifth consecutive OCAA Gold Medal.



Women’s Softball earn second OCAA Silver Medal.

- The College announced a new Baseball Franchise that joined the Great Lakes Summer Collegiate Baseball League (GLSCL) for the 2017 season. The St. Clair Green Giants, based out of Tecumseh's Lacasse Park, are the league's 15th team and the only Canadian franchise. Each franchise is comprised of players from all over North America but must be competing with a college or university baseball school. Currently players in the league are from the NCAA, NAIA, and the NJCAA. With the St. Clair College Franchise purchase, the league will now feature some talent from Canadian conferences like the OCAA (Ontario College Athletic Association).
- St. Clair College's student athletes excelled in the classroom with 38 varsity players receiving the impressive OCAA All-Academic Award. This meant that 25% of St. Clair College's varsity athletes achieved honours level in their academic program. Four of those athletes were CCAA Academic All-Canadian Award winners with Korede Adepitan (Men's Soccer), Shannon Kennedy (Women's Basketball), Tyler Jones (Cross Country) and Jessica Masse (Women's Volleyball) receiving that tribute.

St. Clair College has experienced unprecedented growth in its international enrolment. The College has focused on expanding its reach into a number of countries, with the largest contingent coming from India. Through continued recruitment efforts in the international market, new agreements and partnerships have been developed enhancing the St. Clair College brand globally. International highlights include:

- In the 2017 – 2018 academic year, St. Clair College welcomed over 2,300 international students from a record 58 different countries. The main countries of representation within the student body were India, China, Philippines, Vietnam, and Nigeria. A number of new programs and supports were put in place to assist students including the development of Tutoring 2.0 in collaboration with the Student Services Department. This project made available a number of supports including assimilation workshops, English conversation corners, and additional learning space for international and domestic students to study together.
- The College welcomed 63 Latin American students from Panama and Mexico to study English as a Second Language over the last academic year. These cohorts of students came to the College with federal education program funding from their respective governments with the goal to increase bilingualism in their countries.
- St. Clair College hosted three visiting scholars from China in 2017 and ten exchange delegates (two teachers and eight students) from Nanjing College of Information Technology (NJCIT) for a Design Workshop. Additionally, St. Clair College sent fifteen students to NJCIT for a two-week workshop taking place at NJCIT's campus.
- President Patti France led a St. Clair College delegation visit to China in May 2017 and signed or renewed seven Memorandum of Understanding agreements with Chinese partner schools. This trip produced positive results, including sending eight of our ECE students to China in May 2018 for an international placement as well as sending eight students to China's Kunming Metallurgy College for a skills competition.
- In May 2017, St. Clair College continued its ongoing relationship and collaboration with Nanchang Institute of Technology (NIT) in China with the renewal of its 2+1 Joint Program Memorandum of Understanding. This arrangement allows students from NIT to continue their program of study in Canada and earn credentials from both NIT and St. Clair College. This agreement further strengthens our commitment to providing opportunities for students from both schools to experience studies abroad.



## 7.3 COMMUNITIES (Leadership, Communication, Partnership)

St. Clair College continued its 50th anniversary celebrations on campus and in the community with a number of important milestone events, and a celebration of the strong partnerships the College has within the community.

- The 2017 International Dragon Boat Festival for The Cure took place on Sunday, July 9, 2017 at Sand Point Beach and the St. Clair team, “Abreast of Knowledge,” took home the gold medal besting a field of 25 teams. The team posted the fastest time of the day and won the thrilling championship race by a narrow margin of only 0.26 seconds. The team raised \$5,195.00 for breast cancer research.
- As part of the College’s 50th anniversary celebrations, the College launched its “Partners in Education” contest to celebrate those companies and organizations that support students. The contest started in January and concluded in December, with these 24 organizations/companies being recognized for their support and engagement with St. Clair College:

### WINDSOR-ESSEX

Centerline Ltd.  
Prestressed Systems  
Bright Child Montessori  
Catholic Central High School  
The Hospice of Windsor-Essex  
Windsor Essex Catholic District School Board  
AlphaKOR Group  
Community Living Essex County  
Anchor Danly  
Tecumseh Fire Rescue Services  
Schlegel Village of St. Clair  
Downtown Mission

### CHATHAM-KENT

Meadowpark LTC  
Lower Thames Valley Conservation Authority  
RC Spencer Associates Inc.  
Wallaceburg CACC  
Park Street Place Retirement Home  
Growing Together Family Resource Centre  
Chatham Kent Public Health Unit  
Thamesview Family Health Team  
Active Lifestyle Centre  
Big Brothers Big Sisters of Chatham-Kent  
Community Living Chatham-Kent  
Alzheimer Society of Chatham-Kent



- The 2017 - 2018 academic year was an opportunity to recognize the incredible work done by students and staff as they raised money, volunteered, gave blood, donated books to elementary schools, and hosted events to help those in need in the community. Through the “50 Acts from the Heart” project, the College catalogued and supported an astounding 85 “Acts from the Heart” that helped community groups and individuals.
- Collaboration with the St. Clair Catholic District School Board in Chatham-Kent provided the College with a “shared space” for Early Childhood Education students to use as a dedicated ECE lab. This provided students with the opportunity to observe, plan, and implement developmentally appropriate curriculum for kindergarten students. Students work closely with the kindergarten teacher in the classroom to share observations about the children’s growth and development.
- Unifor Local 444 presented a \$75,000 donation to the College to support student success and foster a continued interest in skilled trades and apprenticeship training. Unifor and the College have worked in partnership to help address the needs of Windsor-Essex as well as the needs of students in our communities. Unifor recognizes a serious shortfall when it comes to skilled trades workers in this region and the need to train students today for the jobs of tomorrow.
- Hind Naom, a part-time faculty member in the Medical Laboratory Science program, arranged for students to participate in Earth Day on Sunday, April 23, 2017. They planted trees for the Essex Region Conservation Authority and the Detroit River Canadian Cleanup. This was part of their Environmental Awareness class.
- Students from the Fitness and Health Promotion program had the opportunity to contribute to the newly opened Downtown Mission “Wellness Centre”. Through their program, they conducted research with guests who frequent the Mission and explored the needs of those living in poverty and homelessness. This helped students to develop the resources and activity guides needed to support the new fitness centre. Students presented their materials during the grand opening of the Mission’s new “Wellness Centre” on January 17, 2018.
- In 2017 - 2018, many community partnerships were forged to create pathways for students academic and eventual career success. St. Clair College continued its partnership with the Greater Essex County District School Board, the School to College Work Initiative, and the Ministry of Training, Colleges and Universities to ensure recognition for high school students’ youth apprenticeship training.
- St. Clair College partnered with the Windsor Essex Catholic District School Board to provide a Masonry Dual Credit for their new Construction Academy. Under this academy model, students spend part of their time learning in the construction technology lab at St. Joseph’s High School, and part of their time in the newly renovated masonry lab at the former St. Anne High School site in cooperation with the Canada Masonry Centre. The students earn College dual credits, gain advanced standing in programs at St. Clair College, have access to paid summer co-op opportunities, and participate in valuable experiential learning.
- The College continued to demonstrate innovation, working in partnership with Women’s Enterprise Skills Training Centre. This project helped women into non-traditional fields by co-delivering a second Women in Skilled Trades program (two all-female intakes for the Pre-Apprentice Industrial Mechanic Millwright program, funded by the Ontario Women’s Directorate).



- The College partnered with the Windsor Essex Catholic District School Board to deliver specialized summer camps to introduce girls to skilled trades activities and spark an interest at a younger age. These camps complimented the offerings of the Advantage Skills Academy with pre-college enrichment courses designed for students in Grade 7-12 to stimulate creativity and an enthusiasm for learning with the aim of exposing them to a career path at an earlier age. These exciting camps provided our community's youth the opportunity to build their skills, become better students, experience something that they will never forget and, of course, have fun while doing so.
- St. Clair College truly acts on its commitment to the communities it serves well beyond the boundaries of traditional post-secondary education and training. In 2017 - 2018, the College's Continuing Education Department maintained quality educational programming for adult community members with 7,153 student registrations.
- St. Clair College Employment Centres, located in Windsor, Wallaceburg, and Amherstburg, continued to support job seekers and employers in our communities with employment services and training. The Centres assisted more than 6,288 people in 2017 - 2018, hosting 4,469 attendees at information sessions, orientations and workshops. The Centres provided \$489,182 in employment training incentives to local employers and \$17,612 in training supports which made it possible for 662 unemployed community members to gain employment. Disadvantaged youth referred by organizations such as the local Children's Aid Societies, Youth Justice, Ontario Works, local high schools, and mental health agencies, benefited from the St. Clair College Youth Job Connection/Youth Job Connection Summer programming funded by the Ministry of Training, Colleges and Universities. The Centres successfully assisted 208 highly barriered youth with Pre-Employment Training and Employment Placements and provided incentives totaling \$386,103. Through the Canada Ontario Jobs Grant program, the Centres assisted 187 local employers providing training incentives in the amount of \$668,761 to train 1,068 of their existing staff or new hires.
- St. Clair College's Corporate and Professional Training division extends the College's programs and training services to business and industry. This division specializes in providing the kind of learning and training that is required by companies who view employee skills enhancement and education as a business tool to maintain their competitive edge in the global marketplace. Corporate and Professional Training Programs are custom designed to fit industry's specific needs, delivering affordable, results-oriented training, both nationally and internationally. The College's consultants and trainers have extensive sector-related experience and capabilities, working closely with clients to ensure customer needs are met and that they are satisfied with the results. They have a proven track record, over 20 years of client satisfaction, and are dedicated to customer service excellence.
- Corporate Training revenue continues to increase year over year adding new clients/employers each year as well as new training initiatives. St. Clair College delivered customized corporate and professional training for several key local and global businesses including: City of Windsor, Ford Motor Company, FCA Fiat Chrysler Automobiles, Hiram Walker, Martinrea, as well as a number of Tier 1 and 2 suppliers to Original Equipment Manufacturers (OEMs). The College's advanced manufacturing knowledge and training programs afford us the ability to continually seek new opportunities.

- In 2017 - 2018, St. Clair College was pleased to graduate trainees of the customized training program for Premier Aviation Windsor Inc. to train aircraft maintenance and repair workers to supply local skilled labour for its Windsor Maintenance, Repair and Overhaul (MRO) facility. The training met a direct need of local industry, providing accessible training to local trainees within their own geographical area and, after successful completion of training, obtained a good local employment opportunity. St. Clair College is committed to delivering high-quality, accessible education and training to meet the needs of learners and the labour market of Southwestern Ontario. The College continues to build upon its reputation as a strong community resource by listening and responding to local industry needs.
- In January 2018, the College celebrated the first anniversary of the St. Clair College Skilled Trades Regional Training Centre. The Centre enrolled 49 students in the 46-week program called “Earn While You Learn” during the 2017 - 2018 academic year. This unique program features strong partnerships with industry, exemplifying how the College and industry are working together to close the skilled trades gap, while simultaneously providing young people with affordable education that leads to rewarding and lucrative careers. The “Earn While You Learn” certificate is a hybrid program that prepares students, in a very short period of time, to become proficient in math, blueprint reading, computer skills, safety training, and hands-on training on a wide variety of state-of-the-art equipment, including CNC machines.
- In 2017 - 2018, the International and Corporate Training Departments continued their collaboration with the Mexican government, the North American automotive industry, and Mexican Academia to train students in Mexico on the production of tool and die and mold making. Projects included work in Hermosillo and Basilio, Mexico as well as continued work with Martinrea Structures, Ford Motor Company of Mexico, and the Government of Mexico’s Instituto de Tecnológico. These projects continue to garner positive attention from other organizations in Mexico and the College is investigating further training opportunities in this country.



Celebrating the first anniversary of the Skilled Trades Regional Training Centre.



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St. Clair College President, Patti France was involved in a number of community engagement projects over the course of the year. Here is a snapshot of just some of those activities:

- Essex County Council, Community Presentation, April 5, 2017.
- Windsor Women in Construction Dinner, Keynote Speaker, May 31, 2017.
- Unifor Roundtable Discussion re: Bill 148 hosted by Premier Kathleen Wynne, July 28, 2017.
- Association of Managers in Canadian College, University and Student Centres Conference, Keynote Speaker, October 25, 2017.
- Athena Scholarship Luncheon, Keynote Speaker, November 3, 2017.
- Minister Patty Hajdu, Minister of Employment, Workforce Development and Labour, Meeting, January 24, 2018.
- Essex County Mayor's and CAO's Breakfast, Presentation, February 5, 2018.
- Skilled Trades Regional Training Centre Tour, Premier Kathleen Wynne and Minister Mitzie Hunter, Minister of Training, Colleges and Universities, February 15, 2018.
- Mayor Randy Hope, Municipality of Chatham-Kent with Chatham Campus students, Meeting re: Student Life and Community Engagement, February 28, 2018.
- International Women's Day Celebration, Master of Ceremonies, March 2, 2018.
- Smart Cities Announcement, Connecting Windsor-Essex, Guest Speaker, March 23, 2018.
- Leadership Focus Group, LaSalle Police Services, Guest Speaker, March 28, 2018.

## 7.4 HUMAN RESOURCES

The Human Resources department strives to: “Serve, Support, and Strengthen Our Team”.

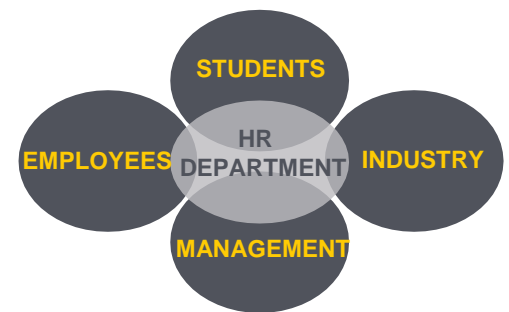
This objective validates Human Resources commitment:

- To provide customer service and be service driven.
- To be supportive to customers’ needs.
- To people development, recruiting, and hiring the best people.
- As a result, in 2017 - 2018 the Human Resources Department was realigned to a more focused, service-driven model. College managers now have a Human Resources liaison that will understand their needs and assist them in meeting their operational challenges. This realignment will:
  - Ensure consistency in the College’s practices and policies.
  - Aid in Human Resources planning and Human Resources effectiveness.
  - Assist in aligning employees with St. Clair College’s Vision, Mission and Values.

### Human Resources Department - Service Model

- St. Clair College values the hard work and dedication of its employees. It is important in a healthy College community for employees to feel valued, recognized, and appreciated. Last year, the College introduced the Employee Excellence Awards as a way to formally recognize and celebrate employees and teams that made outstanding contributions to the achievement of the College’s Vision, Mission, and Values. The recipients of these awards were acknowledged during the celebration of Staff Appreciation Day in June 2017. The program consists of the following four awards:

1. Employee Excellence – Support
2. Employee Excellence – Faculty
3. Employee Excellence – Administration
4. Team Excellence



Award recipients in the Employee Excellence Awards, June 2017.

- During 2017 - 2018, there were eighty three full-time hires at St. Clair College, representing thirty-two faculty, forty-one support staff, and ten administrative staff. The faculty hires were a combination of replacing retired faculty, expanding the College's bench strength, and adding professors with content expertise needed for new programs.
- Administration has developed a Talent Management Strategy (TMS). Through the TMS, the College will attract, identify, develop, engage, and retain high potential employees. To achieve this strategy, St. Clair College has developed a Talent Management Policy and Procedure with a focus on succession planning.

Through succession planning, the College will build a leadership pipeline/talent pool to ensure leadership continuity, develop potential successors in ways that best fit their strengths, identify the best candidates for categories of positions, and concentrate resources on the talent development process, yielding a greater return on investment.

The College has developed a succession planning process that includes four phases:

Phase 1: Identify Key/Critical Positions

Phase 2: Conduct Position Analysis

Phase 3: Develop Succession Plan

Phase 4: Monitor, Evaluate, Revise

- The College's succession plan is intended to provide the organization with the ability to meet future staffing needs by identifying viable candidates and investing in their future with the organization by providing training and development and career advancement opportunities. A well-developed and current succession plan is important in avoiding vacancies in key positions, assuring the stability of business operations, providing developmental opportunities, and helping develop a diverse workforce.
- Understanding that people are the College's greatest asset, St. Clair College remained committed to the ongoing professional development of its workforce. In 2017 - 2018, \$376,354.89 was spent on professional development with \$279,263.25 directly spent on tuition and conference fees.
- The College Educators' Development Program (CEDP) is a faculty training program offered jointly by the six Western Ontario Colleges of which St. Clair College is an active participant. CEDP is a fully outcome-based, assessed learning experience for faculty. Through the use of online modules, short residencies, and applied learning activities (e.g. faculty mentors, teaching portfolios, and teaching circles), participants obtain a thorough grounding in outcome-based education, Ministry of Training, Colleges and Universities standards, course and lesson planning, classroom management, integration of teaching with technology, effective assessment practices, and professional development strategies. Newly hired members of faculty are required to complete CEDP.
- In the week following Phase 1 of CEDP, the Centre for Academic Excellence delivers an in-house 3.5-day training session for newly hired faculty. The training complements the CEDP training by expanding and applying the concepts learned at CEDP to St. Clair College's teaching environment. Participants are introduced to College systems, such as the Course Outline System and Blackboard. Many topics in teaching and learning are covered. This includes the structure and use of course outlines/syllabi, lesson planning, classroom management, and effective assessment practices. New faculty are also introduced to academic policies, including the Code of Student Rights and Responsibilities Policy, Academic Assessment Policy, Grade Appeal Policy, and the Course Outline and Approval Policy.

- Each September and January, St. Clair College's Centre for Academic Excellence delivers a four-hour training session for part-time faculty. The session includes topics on lesson planning, classroom management, effective assessment practices, and principles of outcome-based education.
- The Centre for Academic Excellence offers a calendar of training sessions each Spring. These sessions are available to all full-time and part-time faculty. Sessions begin in May and run through to the last week of June. Popular sessions are often repeated in the Fall semester. The sessions offered are diverse and include topics such as: rubrics, active learning, integration of technology to teaching and mapping. In addition, the College offers in-house training for employees in various technology, health and safety, security, and wellness topics.
- The College implemented a monthly internal communications program that shares operational information with all full-time and part-time staff. The Campus Connection is an electronic publication that includes news from all departments in the College.



Faculty participating in their professional development sessions.



## 7.5 FACILITIES

The College has implemented a two-year strategy to address deferred maintenance projects with the support of the Federal Strategic Investment Fund (SIF), the Provincial Facilities Renewal Fund (FRP), and Capital contributions from the College. As the College approached the end of the two-year period with the SIF, FRP, and College Capital projects that have been approved, the College reduced deferred maintenance by approximately \$7.3 million dollars. Capital projects included:

- Roofing projects were completed at all campuses.
- New HVAC systems were installed at Windsor Campus and HVAC controls were upgraded throughout.
- Installation of a new cooling tower at Windsor Campus and the replacement of boiler pumps.
- New transformers for both Windsor and Chatham Campuses were installed, generators were updated, electrical switchgear, panels, and conduits in various areas at both campuses were replaced.
- LED lights, both indoor and outdoor, were installed in various areas at all campuses.
- Installation of a new lab in Chatham for Developmental Services Worker and Personal Support Worker programs (retrofitting an old classroom), complete retrofit of four tiered classrooms at both Windsor and Chatham Campuses, two computer lab installations, and several smaller classroom upgrades were completed.
- 4th Floor accessibility upgrades with changes made to the elevator lobby were completed for accessibility purposes.
- Several old asbestos doors were replaced.
- Sealing and/or replacement of leaking skylights and windows at Chatham campus and at the St. Clair College Centre for the Arts.
- Replacement of three galvanized piping lines at Windsor Campus.
- The St. Clair College National Powerline Training Centre, a SIF-funded project, is completed with installation of Mechanical, IT, Electrical and Controls systems completed by March 31, 2018.



Celebrating the completion of Phase I of the LED lighting retrofit in the Ford Centre for Excellence in Manufacturing.

The goal of the Campus Beautification Strategic Direction is to create a world class campus that enhances and complements our students' education experience, while furthering St. Clair College's ability to participate in the highly competitive business of student recruitment.

In addition to the development of the cross-program team to help develop the campus beautification plans, the College has invested \$550,000 over the past two years on several projects that have enhanced its campuses in Windsor-Essex and Chatham-Kent.

## 7.6 FINANCIAL HEALTH

St. Clair College continued its strong operating results, with a surplus of \$13,305,511 for the fiscal year 2017 - 2018. In addition, the College achieved its Strategic Direction Financial Sustainability goal by realizing a balanced budget and having no “flags” on the Ministry’s financial sustainability metrics. The \$13.3 million surplus for the fiscal year was 9.2% of total revenue, which is \$5.4 million higher than the prior fiscal year surplus of \$7.9 million or 5.9% of total revenue. Total revenues increased \$11.4 million to \$143.9 million, and total expenses increased \$5.9 million to \$130.6 million.

The strong financial results for St. Clair College reflect the continued collective effort of diligent resource management by College Administration. During each budget cycle, Administration undertakes a detailed review of its annual operating and capital budgets. Budgets are monitored on a regular basis throughout the year, along with regular financial reporting to the Board of Governors, to maintain the financial health that supports St. Clair College’s mission to provide students with the knowledge and skills they require for rewarding careers.

The College’s statement of financial position continues its strength. Liquidity remains strong for operating needs, as well as unexpected requirements, and total debt levels were reduced during the fiscal year by \$2.2 million or 13.2%. Net assets continued its growth by increasing \$13.3 million or 28% to \$60.9 million.

St. Clair College invested in its facilities and academic equipment during the fiscal year by acquiring \$15.1 million in capital assets as follows:

- \$5.0 million in student centre facilities contributed from the student groups.
- \$5.5 million in facility improvements, largely funded through the Strategic Investment Funds and College capital funds.
- \$3.9 million in equipment, funded through Strategic Investment Funds, College Equipment Renewal Fund, College capital funds, and external donations.
- \$0.7 million in site improvements and beautification funded by College capital funds.

St. Clair College’s ongoing commitment to ensuring its financial health and sustainability led to its continued participation in the Ontario Education Collaborative Marketplace for procurements to realize savings through collaborative spending. The College continued to evaluate OECM’s sourcing initiatives as existing non-OECM contracts expire. In addition, the College issued numerous competitive RFP’s which assisted the College to realize benefits from the open competitive procurement process.

The outlook for traditional sources of revenue (i.e. domestic post-secondary tuition) indicates it will likely be declining, along with the increased expenditures attributable to the Fair Workplaces, Better Jobs Act 2017 and part-time support staff unionization. St. Clair College is responding to these budget realities by implementing a Destination Vision for the College. The strategy includes the following: Academic Tower and Student Centre Expansion, Sports Park, and an additional residence at the Main Campus. This strategy will foster growth of the College’s post-secondary student population, especially the critical importance of international students. This will be achieved through the continued promotion of existing programs and development of new programs to recruit beyond our traditional catchment area. The College is hopeful to achieve balanced budgets beyond 2019 - 2020.



## 8.0 Analysis of Financial Performance

St. Clair College ended fiscal year 2017 - 2018 with Excess of Revenue over Expenses for the Year of \$13,305,511 (see Appendix A: Consolidated Audited Financial Statements). Revenue increased by approximately \$11.4 million. Expenses increased by approximately \$5.9 million.

	<u>2017- 2018</u>	<u>2016- 2017</u>
Revenues	\$143,959,149	\$132,591,499
Expenses	<u>130,653,638</u>	<u>124,714,442</u>
Excess of Revenue over Expenses	<u>\$13,305,511</u>	<u>\$7,877,057</u>

### Revenues

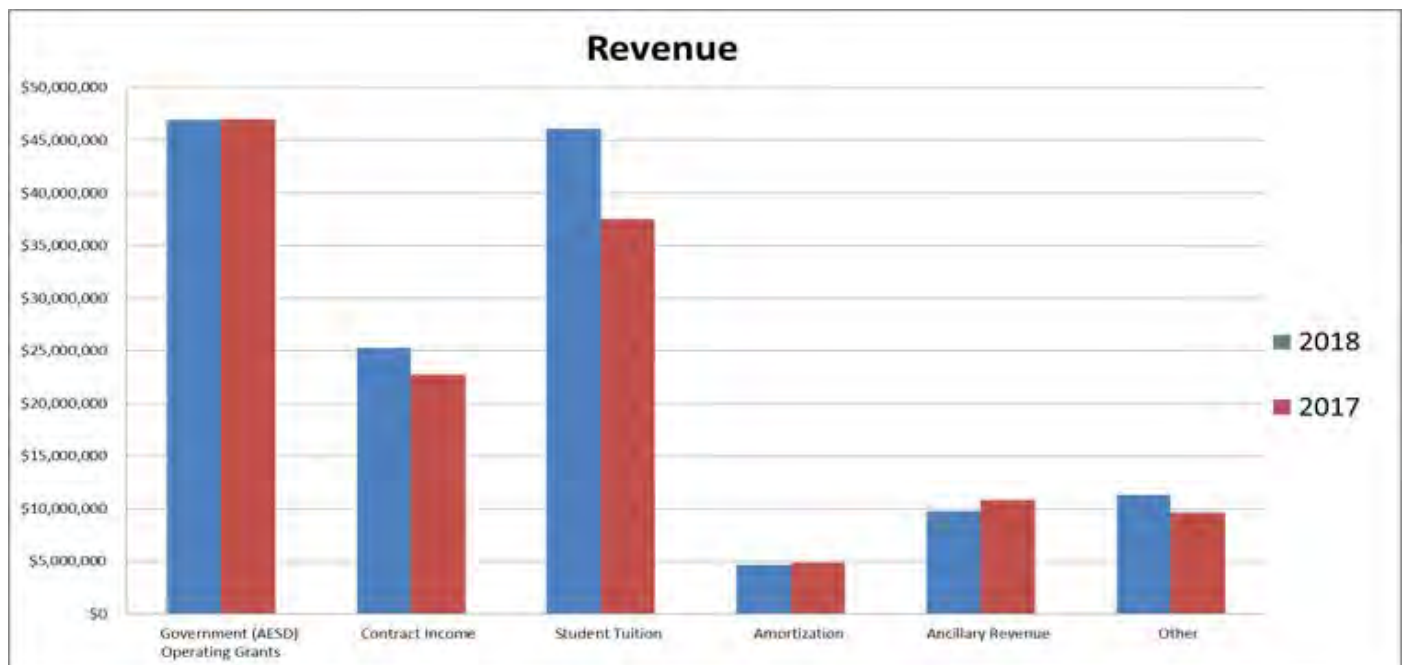
**Government (MTCU) Operating Grants:** Decreased by \$0.09 million compared to 2016 - 2017.

**Contract Income:** Increased by \$2.5 million compared to 2016 - 2017. The increase in revenue was due to international contract programs.

**Student Tuition:** Increased by approximately \$8.6 million compared to 2016 - 2017. The increase in revenue was due to higher international student enrollment and tuition rate increases.

**Ancillary Revenue:** Decreased by \$1.1 million. The decrease was mainly attributable to revenue from the St. Clair College Centre for the Arts and Parking operations.

**Other Income:** Increased by \$1.6 million.

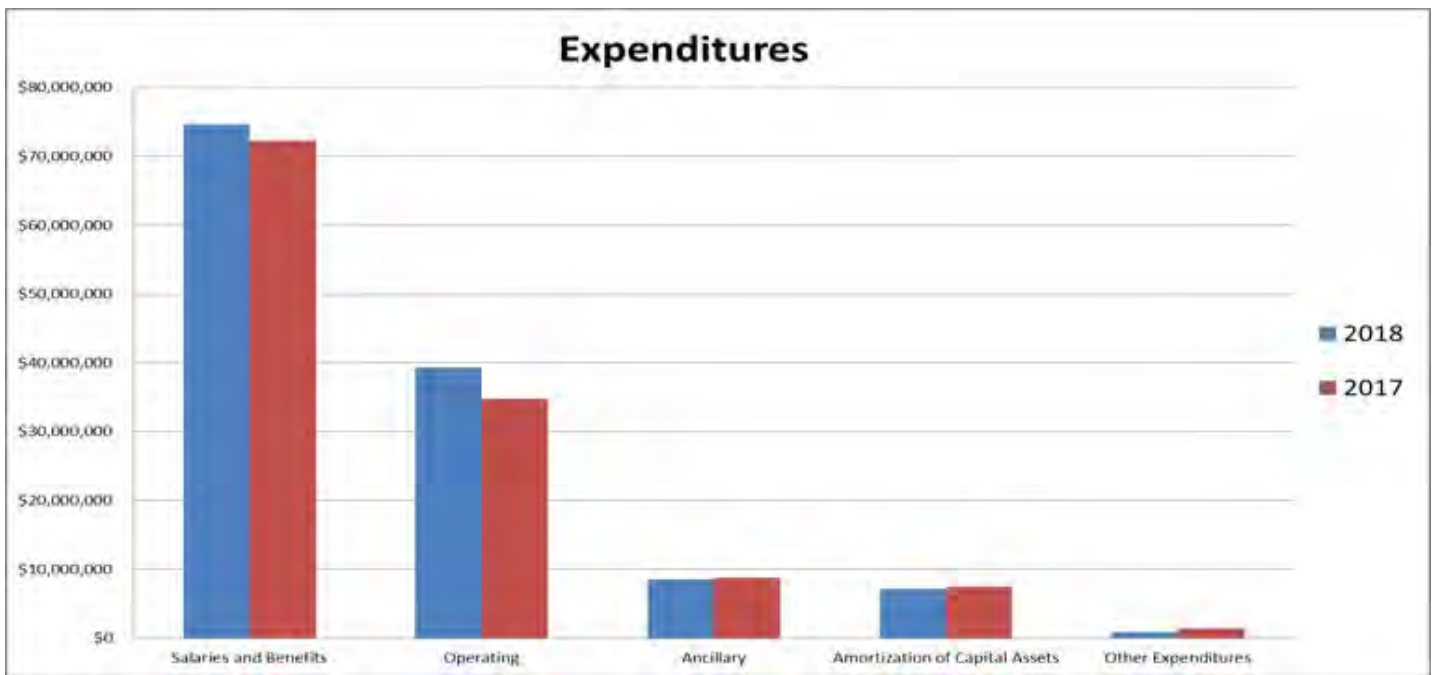


## Expenditures

**Salaries and Benefits:** Increased by approximately \$2.3 million due to increased staffing and compensation adjustments.

**Operating:** Increased by approximately \$4.6 million due to higher agent commissions, insurance, and student bursaries.

**Ancillary Operations:** These activities are primarily user-pay services and include the Bookstore, Residence, St. Clair College Centre for the Arts, and Parking operations.





## 9.0 St. Clair College Foundation

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The St. Clair College Foundation strives to assist the College in achieving its vision of “Excellence in all we do”. It seeks to do this by:

- Generating resources in support of College objectives.
- Helping to build mutually beneficial alliances and positive relationships with individuals and organizations.
- Raising awareness of the College faculty and departments in planning and conducting development activities.
- Enhancing and expanding services to donors.
- Building funds to support students through the Scholarship program.

General Scholarship applications are made available online each year, starting October 1st until mid-December.

A scholarship selection committee made up of faculty, Chairs and administration from the College meet in early January to determine the successful recipients. The 2018 Scholarships were awarded in Windsor on Monday, March 19 and Monday, March 26 and in Chatham on Monday, March 5. This year, the St. Clair College Foundation was able to present a total of 636 scholarships and endowments totaling \$460,415.00 to deserving students.

New scholarships established in 2017-18 include May Court Club of Windsor Scholarship, True Grit Scholarship, Trillium Automotive Dealers Association Scholarship, Master Cleaners Scholarship, Champion Products Corp. Scholarship, Oscar Construction Scholarship, Hotham Building Materials Scholarship, Poirier Electric Scholarship, Macro Foods Scholarship, and the David Bechard Memorial Scholarship.

As of March 31, 2018, the Foundation had a total scholarship endowment fund of \$9,501,878. The endowment fund is invested in two separate banks, the Royal Bank of Canada (RBC) and The Windsor Family Credit Union (WFCU). RBC holds the Foundation’s long term investments and WFCU holds the Foundation’s short-term investments.

The Foundation and Advancement Office have been active this year meeting with new and existing donors, reviewing and updating the St. Clair College Foundation By-laws, Endowment Policy and Agreements, Investment Policy, donor contracts and writing a new donor application profile program in the PeopleSoft networking system.



## 10.0 St. Clair College Alumni Association

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St. Clair College supports an active Alumni Association with a strong Board and measurable objectives which include:

- Promote positive connections and fellowship within the St. Clair College community.
- Foster strong St. Clair College Alumni connections with the community at large.
- Support and enhance the quality, resources, image, and reputation of St. Clair College.
- Promote and foster support of St. Clair College through both financial and non-financial contributions.
- Enrich the lives of St. Clair College Alumni through opportunities for lifelong involvement with the College and the provision of valued services.
- To advocate on behalf of St. Clair College Alumni in matters relating to post-secondary education and issues involving the relationship between the Alumni and St. Clair College.

The St. Clair College Alumni Board is governed by three (3) Board Officers, six (6) Directors, and three (3) College representatives: the College President, the Executive Director of the Foundation, and the Manager of the Student Representative Council (SRC). The six Directors are members of three sub committees that are designed to help support the Alumni in various ways through their individual committee goals.

The Alumni Growth and Engagement Committee's mission is to foster relationships with all segments of St. Clair College Alumni and encourage them to stay connected and volunteer at both College and community events, primarily within Windsor-Essex and Chatham-Kent. This committee has sponsored many community events. Here are some examples:

- Once again, the Alumni Association sponsored the Windsor Star "Raise a Reader" campaign which generated over \$40,000 for local community charities who launch programs to improve literacy in the community.
- For the fourth year in a row, the Alumni Association sponsored the Windsor Police Services Polar Plunge, in support of the Special Olympics. This year, the Polar Plunge, which was held on campus on March 2, 2018 saw 200 plungers raise \$52,515.00.
- The community's strong OHL team, the Windsor Spitfires, provide the perfect group to support, allowing the Alumni Association the opportunity to promote the College brand and use it as a way to engage alumni in the community.
- The College celebrated its 100,000 graduate during the Fall convocation. Emily Weibe was identified as the lucky graduate, and was presented with a bouquet of flowers from Alumni President, Tom Malenfant. It was especially significant as this milestone coincided with the College's 50th Anniversary celebrations.
- A number of the College's Alumni of Distinction (AoD) were on hand at the Fall convocation to bring powerful and inspirational messages to the graduates including Ed Marocko (AoD 2009), Operational Staff Sergeant for the OPP, and Elizabeth Farano (AoD 2017), Vice President, Douglas Marketing Group. David Sellick (AoD 2017), Judy Robinet (AoD 2017), Dr. Snezana Ninkovich (AoD 2017), and Daniel Miskokomon (AoD 2017) were also on hand to greet graduates and congratulate them on their achievements.

- Essex County Warden Tom Bain and Ward One Councilor Fred Francis were on hand October 11, 2017 as the Student Representative Council (SRC) opened the time capsule that was installed in 1997. Nick Goran, the 2017– 2018 president of the SRC, along with the 1997 SRC VP Jody Cloutier, were on hand to display the memorabilia. News articles from the present day were installed back into the time capsule and sealed, to be opened in 25 years from now in 2042.
- Colleges Ontario continued its five-week, all-college tour with their 50th Anniversary “Travelling Trailer”. On October 11th the trailer, filled with displays and interactivity, was parked in the front entrance to St. Clair College and hundreds of high school and College students had the chance to read about the impressive achievements of students over the past 50 years.
- As part of the College’s 50th anniversary celebrations, St. Clair College unveiled two Alumni of Distinction Legacy Walls at the Windsor and Chatham campuses. These displays are lasting tributes to the hundreds of Alumni of Distinction who have been honoured for their outstanding achievements in their careers and their communities.
- St. Clair College’s Windsor Campus came alive on the weekend of May 19 – 21, 2017 as alumni, retirees, staff, students, and the community came together to celebrate Homecoming Weekend in honour of the College’s 50th Anniversary. Numerous events were planned throughout the weekend including a community welcome night with performances by the Windsor Symphony Orchestra Quartet. On Saturday, May 20th, the Alumni held their annual golf tournament. Saturday night saw a sold out crowd of over 500 at the “Vintage 50 on All Levels” gala dinner. Mayor Drew Dilkens and other municipal dignitaries were in attendance. The evening was capped off with fireworks over the Detroit River. On Sunday, a brunch was hosted at the St. Clair College Centre for the Arts. On Sunday night guests were entertained at a 70’s Style Café, which drew musicians from the community including renowned “Mr. Chill” blues musician Kelly Hoppe.
- St. Clair College’s Chatham Campus celebrated Homecoming Weekend September 29 - October 1, 2017. The 50th anniversary activities included a community “memory lane” evening complete with artifacts, photos and more. Saturday afternoon saw a double header Men’s baseball game at Fergie Jenkins Park. The “Solid Gold Saturday Night” gala saw the student cafeteria transformed into an upscale dinner venue. More than 150 staff, students, retirees and community members were in attendance including Mayor Randy Hope, and St. Clair College alumni and MPP for Chatham-Kent-Essex, Rick Nicholls. Sunday was a celebration of community with a free “Family Fun Day”. Over 1,000 families were in attendance and enjoyed pony rides, bouncy castles, face painting and more. The event was also supported by our Powerline Technician students who provided “bucket truck” rides for guests.
- The Alumni of Distinction program, started in 1992, honours Alumni each year from various disciplines to recognize them for their overall success and demonstrated commitment to others, in both their professional career and volunteer work within their community. Each year the St. Clair College Alumni Association sponsors the Alumni of Distinction Awards evening to honour and celebrate the current year’s winners. Each recipient becomes a candidate for the annual provincial Premier’s Award.

The 24th Annual Alumni of Distinction Awards was held on April 26, 2017 and our 2017 Alumni of Distinction are:



**Andrew Banar**  
Class of 2014 – Life Skills  
Program  
Designer and  
Spokesperson,  
Group Hug Apparel



**David Sellick**  
Class of 1969 – Business  
Administration  
Vice President,  
Sellick Equipment Limited



**Judy Robinet**  
Class of 1978 – Early  
Childhood Education  
Executive Director,  
A Life Worth Living



**Dr. Snezana Ninkovich**  
Class of 2001 – Medical  
Laboratory Technology  
Emergency Department  
Physician,  
Windsor Regional Hospital



**Elizabeth Farano**  
Class of 2002 – Graphic  
Design  
Vice President,  
Douglas Marketing Group



**Daniel Miskokomon**  
Class of 1970 – Mechanical  
Drafting Technician  
Chief, Walpole Island  
First Nation





## Appendix A

### 2017 - 2018 Consolidated Audited Financial Statements

#### Financial Report

Year Ended March 31, 2018

#### Revenue\*

Government (MTCU) operating grants	\$46.9
Student tuition fees	\$46.1
Contract income	\$25.3
Ancillary operations	\$9.7
Other	\$11.3
Amortization of deferred capital contributions	\$4.6
	<b>\$143.9</b>

#### Expenditures\*

Salaries and benefits	\$74.6
Operating	\$39.4
Ancillary	\$8.6
Amortization of capital assets	\$7.1
Other expenditures	\$0.9
	<b>\$130.6</b>

\* Expressed in millions of dollars

#### The Board of Governors' Approved Audited Financial Statements are posted.

The Audited Financial Statements are part of the public record and made available on the College website at: <http://www.stclaircollege.ca/boardandstaff/corporatedocuments.html>

The St. Clair College of Applied Arts and Technology, Consolidated Audited Financial Statements also include the activity of the St. Clair College Foundation.

## APPENDIX A - MANAGEMENT REPORT

Management is responsible for the preparation, presentation and consistency of the accompanying consolidated financial statements and other information contained in the Annual Report.

The consolidated financial statements have been prepared in accordance with Canadian public sector accounting standards and have been audited by KPMG LLP.

Management is responsible for designing, implementing and maintaining an effective system of internal controls, policies and procedures that pertain to the maintenance of accounting systems and records, the authorization of receipts and disbursements, the safeguarding of assets and for reporting financial information.

This system of internal controls, policies and procedures provides reasonable assurance that financial records are reliable and are a proper basis for preparation of the financial statements.

The Audit Committee and the Board of Governors, in carrying out their responsibility, have reviewed and approved the consolidated financial statements.



Patricia France, President



Marc Jones, Chief Financial Officer

## REPORT OF THE INDEPENDENT AUDITORS ON THE SUMMARY CONSOLIDATED FINANCIAL STATEMENTS

To the Board of Governors of The St. Clair College of Applied Arts and Technology:

The accompanying summary consolidated financial statements of The St. Clair College of Applied Arts and Technology which comprise the summary consolidated statement of financial position as at March 31, 2018 and the summary consolidated statement of operations for the year then ended, and related notes, are derived from the audited consolidated financial statements of The St. Clair College of Applied Arts and Technology, prepared in accordance with Canadian public sector accounting standards as at March 31, 2018 and for the year then ended.

We expressed an unmodified audit opinion on those complete consolidated financial statements in our auditor's report dated June 26, 2018.

The summary consolidated financial statements do not contain all the disclosures required by Canadian public sector accounting standards applied in the preparation of the audited consolidated financial statements of The St. Clair College of Applied Arts and Technology. Reading the summary consolidated financial statements therefore, is not a substitute for reading the audited

consolidated financial statements of The St. Clair College of Applied Arts and Technology.

### *Management's Responsibility for the Summary Consolidated Financial Statements:*

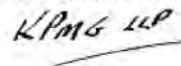
Management is responsible for the preparation of the summary consolidated financial statements in accordance with the basis described in Note 1.

### *Auditor's Responsibility:*

Our responsibility is to express an opinion on the summary consolidated financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standard (CAS) 810, "Engagements to Report on Summary Financial Statements".

### Opinion:

In our opinion, the summary consolidated financial statements derived from the audited financial statements of The St. Clair College of Applied Arts and Technology as at March 31, 2018 and for the year then ended are a fair summary of those consolidated financial statements in accordance with the basis described in Note 1.



Chartered Professional Accounts, Licensed Public Accountants

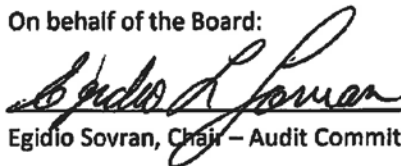


## SUMMARY CONSOLIDATED STATEMENT OF FINANCIAL POSITION

As at March 31

	2018	2017
<b>Assets</b>		
Cash and temporary investments	\$ 63,392,000	\$ 27,953,941
Accounts receivable	12,309,496	12,665,461
Prepaid expenses	1,662,105	1,971,741
Long-term investments	9,501,878	9,576,728
Capital assets and construction-in-progress	169,976,643	159,984,944
	<b>\$ 256,842,122</b>	<b>\$ 212,152,815</b>
<b>Liabilities and Net Assets</b>		
<b>Liabilities:</b>		
Current liabilities	\$ 57,119,128	\$ 28,569,663
Long-term debt	12,863,776	14,588,398
Other liabilities	3,851,000	4,082,000
Deferred contributions	122,147,917	117,380,423
	<b>\$ 195,981,821</b>	<b>\$ 164,620,484</b>
<b>Net Assets:</b>		
Unrestricted	\$ 17,783,794	\$ 11,885,745
Invested in capital	34,267,684	26,860,222
Externally restricted	8,808,823	8,786,364
	<b>60,860,301</b>	<b>47,532,331</b>
	<b>\$ 256,842,122</b>	<b>\$ 212,152,815</b>

On behalf of the Board:

  
 Egidio Sovran, Chair – Audit Committee

  
 Patricia France, President

The accompanying note is an integral part of these summary consolidated financial statements



## SUMMARY CONSOLIDATED STATEMENT OF OPERATIONS

For the year ended March 31

	2018	2017
<b>Revenue</b>		
Grants and reimbursements	\$ 46,918,316	\$ 47,010,291
Capital support grants	261,841	392,455
Tuition revenue	46,099,586	37,507,596
Contract training	25,250,544	22,754,053
Amortization of deferred capital contributions	4,648,650	4,850,497
Other income	10,200,042	7,308,534
Donations	362,279	1,505,206
Foundation	460,415	452,045
Ancillary operations	9,752,418	10,819,642
Gain (loss) on disposal of capital assets	5,058	(8,820)
	<b>143,959,149</b>	<b>132,591,499</b>
<b>Expenses</b>		
Salaries and benefits	74,602,282	72,289,518
Operating expenditures	39,473,516	34,810,636
Post employment and compensated absences	(231,000)	(41,000)
Foundation	460,415	452,045
Bursaries and scholarships	354,848	493,993
Amortization of capital assets	7,150,635	7,473,342
Other expenditures out of capital support grants	279,470	461,529
Ancillary operations	8,563,472	8,774,379
	<b>130,653,638</b>	<b>124,714,442</b>
<b>Excess of Revenue over Expenses for the year</b>	<b>\$ 13,305,511</b>	<b>\$ 7,877,057</b>

The accompanying note is an integral part of these summary consolidated financial statements

## NOTE 1

The summary consolidated financial statements are derived from the complete audited consolidated financial statements, prepared in accordance with Canadian public sector accounting standards as at and for the year ended March 31, 2018.

The preparation of these summary consolidated financial statements requires management to determine the information that needs to be reflected in these summary financial statements so that they are consistent, in all material respects with or represent a fair summary of the audited consolidated financial statements.

These summarized consolidated financial statements have been prepared by management using the following criteria:

(a) whether information in the summary consolidated financial statements is in agreement with the related information in the complete audited consolidated financial statements; and

(b) whether, in all material respects, the summary consolidated financial statements contain the information necessary to avoid distorting or obscuring matters disclosed in the related complete audited consolidated financial statements, including the notes thereto.

Management determined that the consolidated statement of cash flows does not provide additional useful information and as such has not included them as part of the summary consolidated financial statements.

The audited consolidated financial statements of The St. Clair College of Applied Arts and Technology are part of the public records and are made available on the College website at: [www.stclaircollege.ca/boardandstaff/corporatedocuments.html](http://www.stclaircollege.ca/boardandstaff/corporatedocuments.html)



## Appendix B

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### 2017 Key Performance Indicators

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The 2017 Key Performance Indicators were not available at time of publication.



## Appendix C

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### Summary of Advertising and Marketing Complaints

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For the period April 1, 2017 – March 31, 2018, as specified in the Minister's Binding Policy Directive on the Framework for Programs of Instruction, which sets out college program advertising and marketing guidelines, St. Clair College has received no complaints from its students regarding advertising and marketing of college programs.

Nature of Complaint	Date Received	Now resolved or addressed	Date resolution communicated to student	Working days to resolve
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None to report.



## Appendix D

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### College Advisory Council Report

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To: Patricia France, President  
From: Michael Silvaggi (on behalf of Melanie DeSchutter)  
cc: Melanie DeSchutter, Chair  
Date: July 20, 2018  
Re: Annual Review

The College Advisory Council (CAC) underwent changes to its leadership during the 2017 – 2018 academic year. On March 21, 2018, the Terms of Reference were approved to reflect the appointment of the Associate Registrar, Ms. Melanie DeSchutter as Chair, CAC. In addition, the Associate Vice President, Academic, Dr. Ken Blanchette was appointed Vice Chair, CAC.

The meeting of March 21, 2018 focused its discussion on College policy amendments allowing for community feedback from all constituents, inclusive of student governments at both campuses.

The CAC reconvened on June 18, 2018 to follow up on action items pertaining to the prior meeting. Discussion revolved around transfer credits, as well as a proposed new program development process.

The CAC will be meeting during the upcoming Fall 2018 semester.

Regards,

Michael Silvaggi  
Associate Vice President, Student Services and Registrar



## Appendix E

### 2017 - 2018 Board of Governors



Dan Allen, Chair



Kevin Beaudoin



Karen Behune Plunkett



Teresa Bendo



Dr. Ken Blanchette



Marlene Corey



Floyd Curtis



Patricia France,  
President,  
St. Clair College



Nancy Jammu-Taylor



Lori Kempe,  
Vice-Chair



Renu Khosla



Patrick McMahon



Robert Renaud



Egidio Sovran



Colin Topliffe



Maureen Wickham



Tammy Wonsch

## Appendix F

### 2017 - 2018 Alumni Board of Directors



Carmen Brunone



Laurie Chartier-Posliff



John Fairley,  
VP, College  
Communications &  
Community Relations



Jennifer Forfitt



Patricia France,  
President,  
St. Clair College



John Garton



Lindsay Lovecky,  
Executive VP



Tom Malanfant,  
President ,  
Alumni Board



Ed Marocko,  
VP Finance



Ryan Peebles



Andrew Rowberry



Allison  
Rusling-Bigelow

## Appendix G

### 2017 - 2018 Foundation Board Members



Dan Allen



Pat Best



Jeff Casey



Jody Cloutier



Melodie Cook



Patricia France,  
President,  
St. Clair College



Cathy Geml



Charlie Hotham,  
President  
Foundation Board



Jim Komar



Ed Marocko



Dave Moncur



**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 25, 2018**

**RE: STRATEGIC DIRECTIONS UPDATE - INCREASE ENROLMENT:  
DEVELOPMENT OF A COMPREHENSIVE 2018-19 ENROLMENT PLAN –  
ENSURE APPROPRIATE ACADEMIC SPACE IS RENOVATED AND READY  
FOR THE 2018-19 ACADEMIC YEAR**

**SECTOR: RON SEGUIN  
VICE PRESIDENT, INTERNATIONAL RELATIONS, CAMPUS  
DEVELOPMENT & STUDENT SERVICES**

**AIM:**

To provide the Board with an update on the Strategic Directions (2016-2019). This update pertains to Strategic Direction #2 – Students (Success, Grad Rate, Entrepreneurial, International) regarding the commitment to ensure appropriate academic space is renovated and ready for 2018 – 2019, based on the enrolment plan.

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>	<b>Target</b>
Increase Enrolment	Development of a comprehensive 2018-2019 Enrolment Plan	Appropriate academic space is renovated and ready for the 2018-2019 academic year	August 2018

A multi-dimensional team including Facilities, Information Technology, Space Committee and Senior Management has completed significant facility renovations this summer to meet the above Strategic Direction.

**BACKGROUND:**

**One Riverside Drive**

The College entered a lease with Europro-Riverside Limited Partnership and secured approximately 30,000 square feet in order to increase student capacity. The space is high profile as it faces Pitt Street West and is strategically located in direct proximity to the St. Clair College Centre for the Arts, Media Plex and TD Student Centre.

The total budget for this expansion was approved at \$5 million. The project was completed on time and is anticipated to cost \$4.65 million.

The features of this space include:

- 23,000 square feet which houses 8 classrooms, 1 multipurpose computer lab, student support services and common areas.
- 7,000 square feet of faculty office space that can accommodate 15 faculty with shared workspaces.
- The classrooms and computer lab create capacity for 486 students at one time. In total more than 482 students are registered to use the facility this semester and expect over 700 by January.
- This facility is state of the art and includes adjustable workstations, LED lighting, foldable walls, extra-large PowerPoint screens and powered classrooms for electronic devices.

### **Windsor Campus**

Extensive renovations were completed at the Windsor Campus this summer. A total of 25 classrooms, offices and labs were redesigned in order to modernize and increase academic capacity.

The majority of this project was funded through the approved capital budget of \$2,650,000 and all work was completed prior to the September 4<sup>th</sup> start up. At this time, expenditures are \$2,513,730 and we anticipate finishing work under budget.

#### *1. CICE Renovations include:*

Significant construction was completed in the CICE (Community Integration through Cooperative Education) program and included:

- 1 new classroom                      20 seats - net new
- 1 computer lab                        10 seats
- Student Testing Space                11 seats
- Faculty Offices                        10 offices – net new
- Total                                41 seats/10 offices**

#### *2. General Purpose Classrooms*

A total of 7 classrooms were renovated and/or constructed creating 252 net new seats while modernizing furniture and technology features. The classroom breakdown is as follows:

- Room 263                                78 seats
- Room 115A                               67 seats – net new
- Room 115B                               56 seats – net new
- Room 80F                                52 seats
- Room 84A                                37 seats – net new
- Room 84B                                37 seats – net new

- Room 3300                      55 seats – net new
- **Total**                      **382 seats added/modernized**

### 3. *Computer Labs*

Various computer labs were retrofitted, built and redesigned as follows:

- 80A Cisco Lab                      52 seats
- 80C Networking Lab                      52 seats
- 76 Hardware Lab                      24 seats
- 214 Multipurpose  
    Computer Lab                      60 seats – net new
- 56 ET Sound Lab                      20 seats
- **Total**                      **208 seats added/retrofitted**

### 4. *Student Common Space*

In addition to the above classroom and lab retrofits, a comprehensive strategy to increase/retrofit student & staff space as well as faculty offices occurred. These include:

- Upper Deck Student Lounge - furniture
- 1<sup>st</sup> Floor Griffin Hall Student Lounge - furniture
- 2<sup>nd</sup> Floor Griffin Hall Student Lounge – furniture
- 3<sup>rd</sup> Floor Student Lounge – furniture

### 5. *Faculty Office Area*

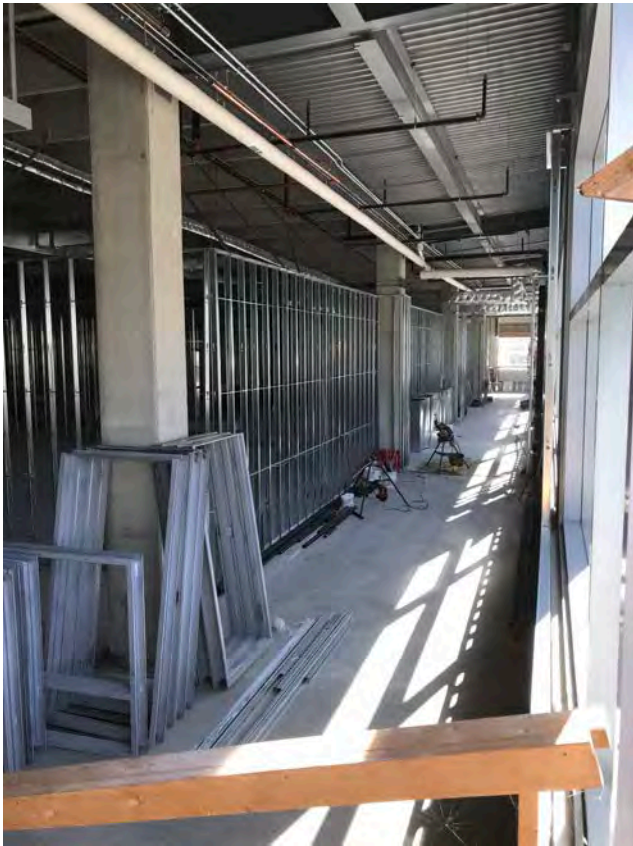
- 272 Office Complex – 2 new offices
- 276 Office Complex – 8 new work stations
- 413 Office Complex – 5 new work stations
- SAA Office Complex – Relocated

### 6. *Staff Lounges*

- Staff Lounges –Renovations in Windsor and updates in Chatham were done to the staff lounges to support a healthier work environment.

## **RECOMMENDATION:**

IT IS RECOMMENDED that the Board of Governors receive this update pertaining to Strategic Direction #2 – Students (Success, Grad Rate, Entrepreneurial, International) regarding the commitment to ensure appropriate academic space is renovated and ready for the 2018 – 2019 academic year, based on the enrolment plan for information.



**Hallway, July 8**

**One Riverside Drive**

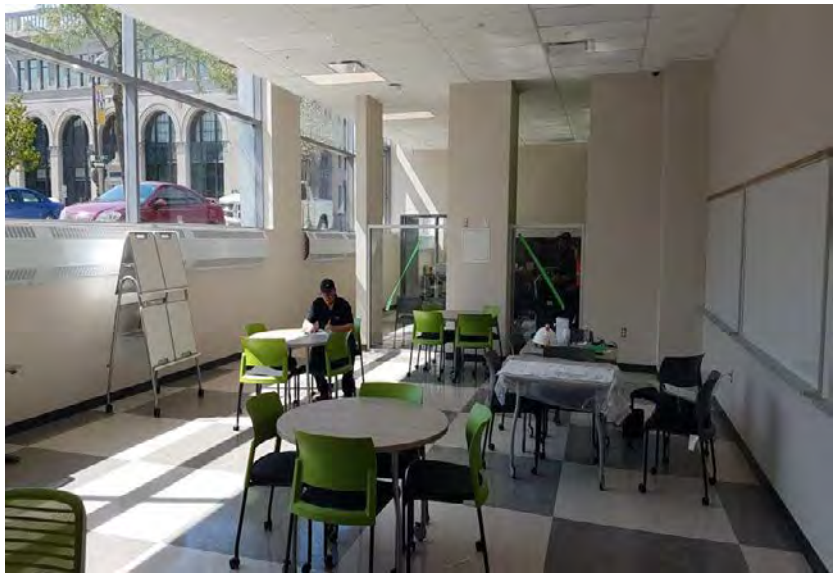


**Hallway, Completed**



**Common Space, July 8**

Full Board Agenda:  
September 25, 2018



**Student Services, Completed**

## Windsor Campus



**3<sup>rd</sup> Floor Student Lounge**



**Staff Lounge, Windsor Campus**



**2<sup>nd</sup> Floor Griffin Hall Student Lounge**



**Upper Deck Student Lounge**





**80A Complex Lab**



**80C Complex Lab**



**76 Hardware Lab**  
Full Board Agenda:  
September 25, 2018



**214 Multipurpose Lab**

**Chatham Campus**



**Staff Lounge, Chatham Campus**



# ST. CLAIR

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COLLEGE

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 25, 2018**

**RE: STRATEGIC DIRECTIONS UPDATE – COMMUNITIES (LEADERSHIP, COMMUNICATION & PARTNERSHIP) – COMMUNITY PARTNERSHIPS**

**SECTOR: JOHN FAIRLEY  
VICE PRESIDENT, COLLEGE COMMUNICATIONS & COMMUNITY RELATIONS**

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**AIM:**

To provide the Board of Governors with an update on the Strategic Directions (April 1, 2018 - March 31, 2019). This update pertains to Strategic Direction #3 – Communities (Leadership, Communication & Partnership). Specific details include the following:

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>	<b>Target</b>
<b>Community Partnerships</b>	<b>Fundraise to increase capacity to accept higher enrolment and elevate the College's profile.</b>	<b>Commencement of formal fundraising and branding campaign.</b>	<b>September 2018</b>

**BACKGROUND:**

On January 26 and 27, 2018, the Board held a Strategic Planning Session and the President provided a presentation on the institutions ongoing vision for becoming a “Destination College”. The presentation contained specific initiatives to be undertaken over the next 18 months that were approved by the Board of Governors on January 27, 2018. To meet one of the objectives, a new Strategic Direction was added for the period April 1, 2018 to March 31, 2019 under the goal Communities (Leadership, Communication & Partnership). The objective was to fundraise to increase capacity to accept higher enrolment and elevate the College’s profile and to commence a formal fundraising and branding campaign.

For the past 6 months, the College has been working with Douglas Marketing to develop a strategic approach to support awareness with a new branding campaign for the College encompassing an Academic Tower, a new School of Business and Information Technology and a Sports Park to align and build top of mind for enrolment and donations/sponsorship.

Data collection included working with key stakeholder groups through interviews and surveys with College partners. These partners included past and present College Board members, alumni, students, staff, retirees and community members. The information gathering was to generate the top of mind awareness of “What does St. Clair College mean to you?”

The feedback received provided concepts and ideas so that the new branding of the College would move us to new heights while holding onto the traditions and values that have been established over 51 years. This new corporate logo and branding marketing materials, introduced in September, have brought a fresh new look, positioning St. Clair College as a destination College for all ages, skill sets and vocations.

The fundraising campaign has been developed for brand awareness with a goal that will facilitate expansion to increase capacity to accept higher enrolment and elevate the College’s profile. The \$10M campaign towards the cost of both the Sports Park and Academic Tower has been launched externally and a plan for an internal campaign will commence in the near future.

In the beginning of 2018, two of our associations pledged towards the campaign. The Student Athletic Association (SAA) have pledged \$1.5M towards the Sports Park campaign. The St. Clair College Alumni Association has also agreed to pledge \$1M towards the new Academic Tower.

Targeted donor meetings have begun in Windsor and Essex County with outreach to Toronto. The campaign has been built on the elements of the research that was done by the College’s stakeholder feedback, while positioning the College to be a first choice for students both domestic and international.

The work focused on targeting business leaders, companies and philanthropists who have been connected with the College. Stylized presentations have been developed to speak to individual motivating factors of the donors that showcase their brand with select asset recognition and outreach. Reviewing key assets from the SportsPlex, Sports Park and Zekelman School of Business has allowed the team to create opportunities that align with donor objectives and interests.

The fundraising campaign marketing material reflects the new branding of the College and is designed to be transformed for individual appeal for each donor. Discussions are also taking place for naming opportunities, donations of equipment and services to the College.

In August, the College formally announced the naming of the St. Clair College Zekelman School of Business and Information Technology. This \$5 million donation is a new foundation for the College to build upon for the fundraising campaign for the proposed Academic Tower and Sports Park. This brings the amount pledged to date to \$7.5M of the \$10M fundraising goal that was set in the spring. The College will continue to build other partnerships to achieve our campaign goal.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive this update regarding Strategic Direction #3 Communities (Leadership, Communication & Partnership) – The commencement of formal fundraising and branding campaign to increase student capacity and the College's profile.



# ST. CLAIR

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C O L L E G E

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 25, 2018**

**RE: PROFESSIONAL SERVICES**

**SECTOR: FINANCE**  
**MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

---

**AIM:**

To provide the Board with an update on the College's Professional Services as required by the Professional Corporate Services Policy.

**BACKGROUND:**

The Professional Corporate Services Policy (Policy 4.11) requires Administration to present an outline of its professional services review annually, at the September Board meeting. The Policy identifies audit, banking, insurance and legal as those services that are to be reviewed at least once every five years. The following chart summarizes Administration's review:

Service	Organization	Update
Audit	KPMG	Request for Proposal (RFP) completed in 2017. KPMG was the successful proponent. The contract commenced with the 2018 fiscal year and expires with the 2022 fiscal year.
Banking	WFCU	Request for Proposal (RFP) completed in 2018. WFCU was the successful proponent. The contract commenced July 2018 and expires June 2023.

Insurance	AON	<p>The College participates in a consortium insurance program, which represents 21 of the 24 colleges. The consortium contract is managed by the Ontario Education Collaborative Marketplace (OECM). OECM completed a RFP for insurance broker services in 2017. AON was the successful proponent. The contract commenced January 2018 and expires March 2023.</p>
Legal	<p>Bartlet &amp; Richardes LLP Hicks Morley LLP McTague Law Firm LLP</p>	<p>Corporate legal matters are provided by Bartlet &amp; Richardes LLP. Human Resources (HR) legal matters are provided by Hicks Morley LLP as this firm is utilized by the College Employer Council on behalf of the entire college sector.</p> <p>Corporate and HR legal services have not been openly procured due to the importance of having service continuity, and the Canadian Free Trade Agreement provides a procurement exemption for services that may only be provided by a licensed lawyer.</p> <p>Legal services pertaining to immigration law are provided by McTague Law Firm LLP. The College performed an invitational competitive procurement by contacting three firms.</p>

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive this update pertaining to the College's Professional Services as required by the Professional Corporate Services Policy, as information.



# ST. CLAIR

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COLLEGE

**TO: BOARD OF GOVERNORS**  
**FROM: PATRICIA FRANCE, PRESIDENT**  
**DATE: SEPTEMBER 25, 2018**  
**RE: MEETING AND EVENT SCHEDULE**  
**SECTOR: PRESIDENT**

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**AIM:**

To obtain Board approval for the 2018 – 2019 Meeting and Event Schedule.

**BACKGROUND:**

In order to keep the Board informed of the schedule of meetings and College events, a meeting and event schedule is prepared annually and presented to the Board. The draft 2018 – 2019 Meeting and Event Schedule was provided to the Board of Governors at the June Board meeting. Amendments to the schedule have been highlighted and provided.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the 2018 – 2019 Meeting and Event Schedule.



ST. CLAIR COLLEGE OF APPLIED ARTS & TECHNOLOGY

BOARD OF GOVERNORS

**2018 – 2019 Meeting and Event Schedule**

September 10, 2018	New Board Member Orientation
September 25, 2018	Full Board Meeting - Windsor
October 9, 2018*	Committee of the Whole - Windsor
October 23, 2018	Full Board Meeting - SCCCA
November 2 & 3	Board Planning Session/Retreat
November 13, 2018 *	Committee of the Whole – Windsor
November 27, 2018 – If Required	Full Board Meeting - Windsor
January 8, 2019 *	Committee of the Whole - Windsor
January 22, 2019	Full Board Meeting - Windsor
February 12, 2019 *	Committee of the Whole – Windsor
February 26, 2019	Full Board Meeting – One Riverside Drive
March 12, 2019 *	Committee of the Whole - Windsor
March 26, 2019	Full Board Meeting – Windsor
April 9, 2019 *	Committee of the Whole – Windsor
April 23, 2019	Full Board Meeting – Chatham
May 14, 2019 *	Committee of the Whole – Windsor
May 28, 2019	Full Board Meeting - Windsor
June 11, 2019 *	Committee of the Whole - Windsor
June 25, 2019	Full Board & Annual General Meeting – Windsor

\* **Please Note:** All Committee of the Whole Meetings are listed and will be held at the discretion of the Board Chair and President.

October 3, 2018

October 9, 2018 (8<sup>th</sup> Session)  
(9<sup>th</sup> Session)

October 10, 2018 (10<sup>th</sup> Session)  
(11<sup>th</sup> Session)

October 11, 2018 (12<sup>th</sup> Session)

November 2 & 3, 2018

November 24, 25 & 26, 2018

December 4, 2018

February 28, 2019

March 6 & 7, 2019

April 10, 2019

April 12, 2019

April 16, 2019

April 26, 2019

May 5 – May 7, 2019

May 10, 2019 (Tentative)

June 4, 2019

June 6, 2019

June 10 - 15, 2019  
Sessions TBD

Fall Academic Awards Banquet (Windsor & Chatham)

Fall Convocation – 1:00 pm (Windsor)  
Fall Convocation – 6:30 pm (Windsor)

Fall Convocation – 1:00 pm (Windsor)  
Fall Convocation – 6:30 pm (Windsor)

Fall Convocation – 6:30 pm (Chatham)

Board Planning Session/Retreat

Higher Education Summit:  
Good Governance Session November 24  
Governors Orientation & Board Chair/Chair-Elect Session November 25  
Premier's Awards November 26

Holiday Social

Chatham Scholarship & Bursaries

Windsor Scholarship & Bursaries

Athletic Awards Banquet

SRC Changeover Banquet

PAC and Placement Thank You

TSI Changeover Banquet

CICan Annual Conference, Niagara Falls, ON

Alumni of Distinction (SCCCA)

Windsor Academic Awards Banquet

Chatham Academic Awards Banquet

Spring Convocation



# ST. CLAIR

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COLLEGE

**TO: BOARD OF GOVERNORS**  
**FROM: PATRICIA FRANCE, PRESIDENT**  
**DATE: SEPTEMBER 25, 2018**  
**RE: ANNUAL WORK PLAN**  
**SECTOR: PRESIDENT**

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**AIM:**

To obtain Board approval for the 2018 – 2019 Annual Work Plan.

**BACKGROUND:**

The Board of Governors, in collaboration with Administration, has established an annual work cycle that is reviewed and approved annually at the September Board meeting. The 2018 – 2019 Annual Work Plan is provided for consideration.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the 2018 – 2019 Annual Work Plan.

# St. Clair College Board of Governors

## ANNUAL WORKPLAN: 2018 - 2019

### Board Actions

Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
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### Policy/By-law

### Status

#### Audit Committee

Appoint Audit Committee

YE Audit Cmt Report

Approval of YE Financial Statements

Appointment of Auditors

(Part of the Audit Committee Report)

		X									
									X		
									X		
									X		


#### Strategic Planning/Pres Perf Eval

Strategic Planning Session/Retreat

Approval of Strategic Plan

Approval of Presidential Objectives

President's Self-Evaluation

Board Evaluation of President

Approval of Pres Perf Eval Results

		X									
				X							
						X					
							X				
									X		


#### Board Self-Evaluation

Board Self-Evaluation Survey

Board Self-Evaluation Results and Action Plan

								X			
									X		


#### New Board Member Recruitment

Appoint Recruitment Committee

Committee Report-out (Short List)

Board Approval of New Members

Review of LGIC Appointments

					X						
						X					
								X			
	X										


**Board Actions**

Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
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**Policy/By-law**

**Status**

College Administrative Report-outs

- Strategic Mandate Agreement
- KPI Survey Results
- Annual Report
- Motion to Confer Diplomas
- Program Advisory Committee (PAC)

	X										
								X			
										X	
							X				
					X						


Financial Reporting

- Quarterly Financial Reviews
- Abbreviated Financial Update
- Budget Review/Approval
- New Program Status
- Bus Plan Accrual Template (MAESD)

		X			X				X		
X	X			X		X			X		
						X					
							X				
				X					X		


Board Function

- Appoint Treasurer
- Approval of Annual Workplan
- Review Meeting/Events Schedule
- HES Report-outs
- Meet with SRC Executive
- Meet with TSI Executive
- Meet with SAA Executive
- Meet with Alumni and Foundation Executives
- Nominations for Board Chair & Chair Elect
- Elect Board Chair & Chair Elect
- Appoint Foundation Board Rep
- Review Succession Plan
- Annual General Meeting (AGM)
- Review Risk Management
- New Board Member Orientation
- Executive Committee Report-out (Summer)

X											
X											
X											
				X							
						X					
							X				
								X			
									X		
										X	
											X
	X										
X											
X											


Board Actions

Board Policy/By-Law Reviews

By Law 40 & 41 (2nd reading)

Policy 2003 - 1 and 2003 - 2 (1st Reading)

Policy 2003 - 1 and 2003 - 2 (2nd Reading)

Policy 2003 -3 and 2003 - 4 (1st Reading)

Policy 2003 - 3 and 2003 - 4 (2nd Reading)

Policy 2003 - 5 and 2003 - 6 (1st Reading)

Policy 2003 - 5 and 2003 - 6 (2nd Reading)

Policy 2003 - 7 and 2003 - 8 (1st Reading)

Policy 2003 - 7 and 2003 - 8 (2nd Reading)

Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
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Policy/By-law

Status

X											
	X										
		X									
				X							
					X						
						X					
							X				
								X			
									X		




# ST. CLAIR

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C O L L E G E

**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 25, 2018**

**RE: FALL 2018 CONVOCATION**

**SECTOR: PRESIDENT**

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**AIM:**

To obtain Board approval to confer Diplomas, Certificates and Degrees for additional sessions of the 51<sup>st</sup> Annual Convocation.

**BACKGROUND:**

The Board of Governors previously approved the Conferring of Diplomas, Certificates and Degrees, to be presented at each of the ten sessions of the 51<sup>st</sup> Annual Convocation, at the April 24, 2018 Board meeting.

St. Clair College is seeking approval for additional sessions to accommodate an increase in the number of graduates for the Fall 2018.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the awarding of the appropriate Diploma, Certificate or Degree to the eligible students, as designated by the Registrar and recommended by Faculty for all sessions of the 51<sup>st</sup> Annual Convocation.



# ST. CLAIR

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C O L L E G E

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 25, 2018**

**RE: DAY 10 ENROLMENT REPORT – FALL 2018**

**SECTOR: RON SEGUIN,  
VICE PRESIDENT, INTERNATIONAL RELATIONS, CAMPUS  
DEVELOPMENT & STUDENT SERVICES**

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**AIM:**

To provide a monitoring report on overall College enrolment to the Board of Governors, outlining Day 10 registration statistics and international enrolment for the Fall 2018 semester (beginning of the 2018/2019 academic year).

**BACKGROUND:**

This is an annual report provided to the Board of Governors in September. This report represents Day 10 registration statistics and acts as a monitoring report to provide an enrolment update, as well as provide insight into international student recruitment activities. Day 10 is relevant as it is the final day for students to withdraw from the College and receive a refund of tuition fees paid less an administrative fee. As a result, these enrolment figures provide administration with a means of determining whether budget projections are accurate as we begin preparations for the College's mid-year budget review.

**RECOMMENDATION:**

IT IS RECOMMENDED that the Board of Governors approve this report on Day 10 enrolment statistics and international enrolment for the Fall 2018 semester.



**St. Clair College of Applied Arts and Technology  
3 Year Summary - Registration Statistics  
Fall 2018**

Campus:	St. Clair Centre for the Arts	Fall 2016			Fall 2017			Fall 2018			% Increase of FT
		Count	FT	PT	Count	FT	PT	Count	FT	PT	
<b>Category:</b>	<b>1. Post Secondary</b>	<b>843</b>	<b>824</b>	<b>19</b>	<b>935</b>	<b>918</b>	<b>17</b>	<b>1567</b>	<b>1551</b>	<b>16</b>	69%
Lorna McCormack	School of Media, Art & Design	291	288	3	327	322	5	723	713	10	121%
Randal Semeniuk	School of Community Studies	552	536	16	608	596	12	356	352	4	-41%
James Marsh	Zekelman School of Business & IT							488	486	2	-

Campus:	South Campus	Fall 2016			Fall 2017			Fall 2018			% Increase of FT
		Count	FT	PT	Count	FT	PT	Count	FT	PT	
<b>Category:</b>	<b>1. Post Secondary</b>	<b>6,866</b>	<b>6,575</b>	<b>291</b>	<b>7,273</b>	<b>6,988</b>	<b>285</b>	<b>9,187</b>	<b>8,890</b>	<b>297</b>	27%
James Marsh	School of Business & Information Technology	1647	1603	44	1975	1917	58	3670	3630	40	89%
Randal Semeniuk	School of Community Studies	1113	1025	88	1088	1018	70	1195	1070	125	5%
Darryl Danelon	School of Engineering Technologies	1120	1073	47	1153	1086	67	1450	1408	42	30%
Monica Tighe	School of Health Sciences	837	807	30	851	802	49	794	772	22	-4%
Linda Watson	School of Nursing	1150	1094	56	1237	1210	27	1113	1066	47	-12%
Lorna McCormack	School of Media, Art & Design	345	332	13	342	336	6	339	328	11	-2%
TBA	School of App & Trades - Industrial & Trans.	539	526	13	500	492	8				
Lido Zuccato	School of Skilled Trades	115	115	0	127	127	0	626	616	10	0%
<b>Category:</b>	<b>2. Adult Training</b>	<b>255</b>	<b>79</b>	<b>176</b>	<b>277</b>	<b>81</b>	<b>196</b>	<b>374</b>	<b>115</b>	<b>259</b>	42%
Randal Semeniuk	School of Community Studies	174	0	174	196	0	196	259	0	259	-
Ron Seguin	Community & Corporate Training (EAP)	81	79	2	81	81	0	115	115	0	42%
<b>Category:</b>	<b>3. Apprenticeship</b>	<b>735</b>	<b>707</b>	<b>28</b>	<b>756</b>	<b>741</b>	<b>15</b>	<b>762</b>	<b>762</b>	<b>0</b>	3%
TBA	School of App & Trades - Industrial & Trans.	317	316	1	326	312	14				-
Lido Zuccato	School of App & Trades - Constr. & Service	418	391	27	430	429	1	762	762	0	23%

Campus:	Thames Campus	Fall 2016			Fall 2017			Fall 2018			% Increase of FT
		Count	FT	PT	Count	FT	PT	Count	FT	PT	
<b>Category:</b>	<b>1. Post Secondary</b>	<b>1153</b>	<b>1104</b>	<b>49</b>	<b>1214</b>	<b>1169</b>	<b>45</b>	<b>1248</b>	<b>1192</b>	<b>56</b>	2%
Mark Benoit	School of Academic Studies Chatham-Kent	602	578	24	654	628	26	737	706	31	12%
Linda Watson	School of Nursing - Chatham	416	401	15	428	413	15	397	384	13	-7%
Monica Tighe	School of Health Sciences - Chatham	135	125	10	132	128	4	114	102	12	-20%
<b>Category:</b>	<b>2. Adult Training</b>	<b>45</b>	<b>0</b>	<b>45</b>	<b>33</b>	<b>0</b>	<b>33</b>	<b>30</b>	<b>0</b>	<b>30</b>	-
Mark Benoit	Academic Studies Chatham-Kent	45	0	45	33	0	33	30	0	30	-
<b>Category:</b>	<b>2. Apprenticeship</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	-
Mark Benoit	Apprentices - Thames	0	0	0	1	0	1	1	0	1	-

Campus:	Toronto Campus	Fall 2016			Fall 2017			Fall 2018			% Increase of FT
		Count	FT	PT	Count	FT	PT	Count	FT	PT	
<b>Category:</b>	<b>1. Post Secondary</b>	<b>949</b>	<b>940</b>	<b>9</b>	<b>1464</b>	<b>1464</b>	<b>0</b>	<b>1182</b>	<b>1182</b>	<b>0</b>	-19%
ACE Acumen Academy	School of Business & Information Technology	949	940	9	1464	1464	0	1182	1182	0	-19%

Campus:	Thames Campus	Fall 2016			Fall 2017			Fall 2018			% Increase of FT
		Count	FT	PT	Count	FT	PT	Count	FT	PT	
<b>Category:</b>	<b>1. Post Secondary</b>	<b>1153</b>	<b>1104</b>	<b>49</b>	<b>1214</b>	<b>1169</b>	<b>45</b>	<b>1248</b>	<b>1192</b>	<b>56</b>	2%
Mark Benoit	School of Academic Studies Chatham-Kent	602	578	24	654	628	26	737	706	31	12%
Linda Watson	School of Nursing - Chatham	416	401	15	428	413	15	397	384	13	-7%
Monica Tighe	School of Health Sciences - Chatham	135	125	10	132	128	4	114	102	12	-20%
<b>Category:</b>	<b>2. Adult Training</b>	<b>45</b>	<b>0</b>	<b>45</b>	<b>33</b>	<b>0</b>	<b>33</b>	<b>30</b>	<b>0</b>	<b>30</b>	-
Mark Benoit	Academic Studies Chatham-Kent	45	0	45	33	0	33	30	0	30	-
<b>Category:</b>	<b>2. Apprenticeship</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	-
Mark Benoit	Apprentices - Thames	0	0	0	1	0	1	1	0	1	-

Campus:	Toronto Campus	Fall 2016			Fall 2017			Fall 2018			% Increase of FT
		Count	FT	PT	Count	FT	PT	Count	FT	PT	
<b>Category:</b>	<b>1. Post Secondary</b>	<b>949</b>	<b>940</b>	<b>9</b>	<b>1464</b>	<b>1464</b>	<b>0</b>	<b>1182</b>	<b>1182</b>	<b>0</b>	-19%
ACE Acumen Academy	School of Business & Information Technology	949	940	9	1464	1464	0	1182	1182	0	-19%

Total College by Activity	Fall 2016			Fall 2017			Fall 2018			% Increase of FT
	COUNT	FT	PT	COUNT	FT	PT	COUNT	FT	PT	
Post Secondary	9811	9443	368	10886	10539	347	13184	12815	369	
Adult Training	300	79	221	310	81	229	404	115	289	
Apprenticeship	735	707	28	757	741	16	763	762	1	
<b>Total College</b>	<b>10846</b>	<b>10229</b>	<b>617</b>	<b>11953</b>	<b>11361</b>	<b>592</b>	<b>14351</b>	<b>13692</b>	<b>659</b>	

BREAKDOWN OF FULL TIME POST SECONDARY STUDENT POPULATION:	
2018	
Grand Total Full Time Post Secondary	12815
LESS: ACE Acumen Academy	1182
Total Full Time Post Secondary WINDSOR/CHATHAM	11633
Total Full Time Post Secondary WINDSOR/CHATHAM	11633
LESS: INTERNATIONAL Full Time Post Secondary	4018
Total DOMESTIC Full Time Post Secondary	7615

CODE	PROGRAM NAME	A A L															18/19 CHANGE
			9/18/2012		9/16/2013		9/15/2014		9/21/2015		9/19/2016		9/18/2017		9/17/2018		
			FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	
<b>P3 SCHOOL OF MEDIA, ART &amp; DESIGN - Lorna McCormack</b>																	
B875	ADVERTISING & MARKETING COMM.	1	68	1	75	0	64	2	47	0	77	0	61	1	41	0	-33%
	ADVERTISING & MARKETING COMM.	3			32	0	50	0	47	0	36	1	34	0	35	1	3%
	ADVERTISING & MARKETING COMM.	5					24	2	36	4	37	4	20	1	16	3	-20%
T809	GRAPHIC DESIGN	1	40	0	41	0	41	0	37	0	39	0	39	0	41	0	5%
	GRAPHIC DESIGN	3	33	1	28	0	33	1	30	3	30	0	29	2	26	0	-10%
	GRAPHIC DESIGN	5	34	1	28	0	24	0	32	1	26	0	20	0	28	0	40%
B940	HOSPITALITY - HOTEL AND RESTAURANT	1	67	0	69	0	59	0	55	1	45	0	76	0	72	0	-5%
	HOSPITALITY - HOTEL AND RESTAURANT	3	43	1	43	2	47	1	34	1	38	1	42	0	110	0	162%
B894	JOURNALISM	1	41	0	48	0	49	2	35	1	40	0	33	1	27	1	-18%
	JOURNALISM	3	44	2	26	2	29	4	30	2	21	8	31	3	18	3	-42%
B826	TOURISM - TRAVEL	1	80	0	65	0	90	1	62	1	47	0	81	1	79	0	-2%
	TOURISM - TRAVEL	4	21	1	47	1	32	1	58	2	39	1	22	2	38	0	73%
B882	MEDIA CONVERGENCE	1	10	0	16	0	9	0	14	0	11	0	28	1	22	0	-21%
B791	PUBLIC RELATIONS	1	31	0	38	0	17	0	28	1	32	1	26	0	32	1	23%
	PUBLIC RELATIONS	3	0	0	22	0	20	1	14	0	18	0	20	0	14	1	-30%
B908	EVENT MANAGEMENT	1											14	0	76	0	443%
B792	WEB & INTERACTIVE ADVERTISING	1											20	0	38	0	90%
	SUB TOTAL AAL 01 - DOWNTOWN		337	1	352	0	329	5	278	4	291	1	378	4	428	2	13%
	SUB TOTAL AAL 03 - DOWNTOWN		180	4	151	4	179	7	155	6	143	10	156	5	203	5	30%
	SUB TOTAL AAL 04 - DOWNTOWN		21	1	47	1	32	1	58	2	39	1	22	2	38	0	73%
	SUB TOTAL AAL 05 - DOWNTOWN		65	1	54	1	48	2	68	5	63	4	40	1	44	3	10%
<b>TOTAL DOWNTOWN WINDSOR</b>			<b>603</b>	<b>7</b>	<b>604</b>	<b>6</b>	<b>588</b>	<b>15</b>	<b>559</b>	<b>17</b>	<b>536</b>	<b>16</b>	<b>596</b>	<b>12</b>	<b>713</b>	<b>10</b>	<b>20%</b>
<b>P2 SCHOOL OF COMMUNITY STUDIES - Randal Semeniuk</b>																	
B961	BORDER SERVICES	1	78	5	51	2	63	1	98	2	81	2	97	2	127	2	31%
B961	BORDER SERVICES	3									64	1	67	0	74	1	10%
B959	PARALEGAL (ACCEL.)	1	32	0	18	0	26	0	24	0	28	0	26	1	27	0	4%
	PARALEGAL (ACCEL.)	4	31	0	28	0	18	0	23	0	19	0	24	0	18	0	-25%
B897	PARALEGAL	1	12	0	40	0	26	0	22	1	25	0	26	0	28	0	8%
	PARALEGAL	3	0	0	7	0	27	0	15	0	16	0	18	1	17	0	-6%
B603	COMMUNITY JUSTICE SERVICES	1	43	5	40	4	39	2	45	1	34	0	45	0	40	1	-11%
	COMMUNITY JUSTICE SERVICES	3	23	0	22	0	19	0	17	1	21	0	19	1	21	0	11%
	SUB TOTAL AAL 01 - DOWNTOWN		165	10	149	6	154	3	189	4	168	2	194	3	222	3	14%
	SUB TOTAL AAL 03 - DOWNTOWN		23	0	29	0	46	0	32	1	101	1	104	2	112	1	8%
	SUB TOTAL AAL 04 - DOWNTOWN		31	0	28	0	18	0	23	0	19	0	24	0	18	0	-25%
<b>TOTAL DOWNTOWN WINDSOR</b>			<b>219</b>	<b>10</b>	<b>206</b>	<b>6</b>	<b>218</b>	<b>3</b>	<b>244</b>	<b>5</b>	<b>288</b>	<b>3</b>	<b>322</b>	<b>5</b>	<b>352</b>	<b>4</b>	<b>9%</b>
<b>B2 ZEKELMAN SCHOOL OF BUSINESS &amp; INFORMATION TECHNOLOGY - James Marsh</b>																	
B600	BUSINESS	1													91	0	-
	BUSINESS	2													197	0	-
B018	DATA ANALYTICS FOR BUSINESS	1													62	0	-
B802	HUMAN RESOURCES MANAGEMENT	1											39	0	136	2	249%
	SUB TOTAL AAL 01 - DOWNTOWN												39	0	289	2	641%
	SUB TOTAL AAL 02 - DOWNTOWN												0	0	197	0	-
<b>TOTAL DOWNTOWN WINDSOR</b>													<b>39</b>	<b>0</b>	<b>486</b>	<b>2</b>	<b>1146%</b>
<b>B2 ZEKELMAN SCHOOL OF BUSINESS &amp; INFORMATION TECHNOLOGY - James Marsh</b>																	
B007	BUS ADMIN - ACCOUNTING	1	52	0	61	0	67	0	57	1	60	0	71	1	59	0	-17%
	BUS ADMIN - ACCOUNTING	3	58	0	63	0	75	2	71	2	63	3	79	1	59	1	-25%
	BUS ADMIN - ACCOUNTING	5	59	2	66	2	60	4	74	2	63	2	60	3	72	2	20%
B851	BUS ADMIN - FINANCE	1	27	0	35	0	40	0	32	2	51	0	31	2	34	1	10%
	BUS ADMIN - FINANCE	3	26	0	28	1	25	0	45	0	36	1	44	1	29	1	-34%
	BUS ADMIN - FINANCE	5	21	0	21	0	22	0	24	1	36	3	26	0	30	0	15%
B880	BUS ADMIN - HUMAN RESOURCES	1	50	1	60	1	62	0	59	0	56	2	61	0	50	2	-18%
	BUS ADMIN - HUMAN RESOURCES	3	54	0	53	0	43	1	57	1	45	1	54	0	43	1	-20%

CODE	PROGRAM NAME	A A L	9/18/2012		9/16/2013		9/15/2014		9/21/2015		9/19/2016		9/18/2017		9/17/2018		18/19
			FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	CHANGE
			BUS ADMIN - HUMAN RESOURCES	5	53	0	42	0	40	2	41	1	54	0	44	2	44
B009 BUS ADMIN - MARKETING	1	52	1	42	0	43	2	42	0	46	0	37	3	41	0	11%	
BUS ADMIN - MARKETING	3	28	2	31	0	32	2	27	2	35	1	31	2	36	1	16%	
BUS ADMIN - MARKETING	5	42	2	40	1	32	1	26	0	23	0	32	0	27	0	-16%	
B010 BUSINESS - ACCOUNTING	1	52	1	48	1	49	3	47	3	42	1	53	2	65	0	23%	
BUSINESS - ACCOUNTING	3	57	4	61	0	52	2	48	3	58	4	47	10	85	3	81%	
B012 BUSINESS - MARKETING	1	26	1	33	0	30	1	28	3	46	1	50	3	59	3	18%	
BUSINESS - MARKETING	3	40	0	21	0	21	1	19	4	20	2	28	3	85	2	204%	
T860 COMPUTER SYST TECHN-NETWORK	1	46	0	47	1	46	1	56	1	47	1	96	2	90	0	-6%	
COMPUTER SYST TECHN-NETWORK	2													369	0	-	
COMPUTER SYST TECHN-NETWORK	3	36	2	45	2	45	1	51	3	57	3	68	3	368	0	441%	
T861 COMPUTER SYST TECHY-NETWORK	1	42	0	51	0	49	1	52	0	55	0	82	0	71	4	-13%	
COMPUTER SYST TECHY-NETWORK	3	47	0	39	0	54	0	44	3	63	0	60	2	88	1	47%	
COMPUTER SYST TECHY-NETWORK	5	63	0	54	0	47	3	66	1	61	4	73	1	63	3	-14%	
B892 BUS ADMIN - INTERNATIONAL	1	27	0	27	0	28	1	25	1	24	0	26	2	0	0	-100%	
BUS ADMIN - INTERNATIONAL	3	12	0	17	0	22	1	13	0	18	1	16	2	12	0	-25%	
BUS ADMIN - INTERNATIONAL	5	8	0	13	0	14	1	13	1	15	0	12	1	15	0	25%	
B989 INTERNATIONAL BUS. MANAGEMENT	1					19	0	47	1	48	0	140	0	86	0	-39%	
INTERNATIONAL BUS. MANAGEMENT	2													323	0	-	
INTERNATIONAL BUS. MANAGEMENT	3							14	0	31	0	77	0	363	0	371%	
B904 SPORT & RECREATION MANAGEMENT	1			53	5	57	1	57	1	56	2	53	0	59	0	11%	
SPORT & RECREATION MANAGEMENT	3					40	1	40	1	36	0	38	0	28	1	-26%	
SPORT & RECREATION MANAGEMENT	5									36	0	32	3	30	0	-6%	
B226 OFFICE ADMIN - EXECUTIVE	3	24	0	48	0	29	0	29	0	36	2	28	2	83	1	196%	
B227 OFFICE ADMIN - GENERAL	1	140	3	146	3	122	2	122	2	108	7	136	4	100	4	-26%	
OFFICE ADMIN - GENERAL	2													329	4	-	
B228 OFFICE ADMIN - HEALTH SERVICES	3							75	2	26	1	38	0	192	1	405%	
B891 OFFICE ADMIN - LEGAL	1	32	0	0	0	0	0	0	0	0	0	15	2	0	0	-100%	
OFFICE ADMIN - LEGAL	3	27	0	24	2	13	0	13	0	16	0	10	2	10	1	0%	
B948 INTERNET APPLICATIONS & WEB DESIGN	1	33	0	60	1	30	1	30	1	31	0	28	2	0	0	-100%	
INTERNET APPLICATIONS & WEB DESIGN	3	22	0	19	1	41	1	41	1	20	1	17	0	17	0	0%	
INTERNET APPLICATIONS & WEB DESIGN	5					17	0	17	0	35	0	15	0	11	0	-27%	
B990 MOBILE APPLICATIONS DEVELOPMENT	1					40	0	40	0	37	1	45	0	72	1	60%	
MOBILE APPLICATIONS DEVELOPMENT	3									29	0	24	1	22	0	-8%	
SUB TOTAL AAL 01 - WINDSOR		547	7	663	12	682	13	694	16	707	15	909	21	786	15	-14%	
SUB TOTAL AAL 02 - WINDSOR														1,021	4	-	
SUB TOTAL AAL 03 - WINDSOR		404	8	425	4	479	12	574	22	573	20	649	27	1,510	13	133%	
SUB TOTAL AAL 05 - WINDSOR		246	4	236	3	232	11	261	6	323	9	320	10	313	8	-2%	
<b>TOTAL SOUTH CAMPUS</b>		<b>1,197</b>	<b>19</b>	<b>1,324</b>	<b>19</b>	<b>1,393</b>	<b>36</b>	<b>1,529</b>	<b>44</b>	<b>1,603</b>	<b>44</b>	<b>1,878</b>	<b>58</b>	<b>3,630</b>	<b>40</b>	<b>93%</b>	
<b>P2 SCHOOL OF COMMUNITY STUDIES - Randal Semeniuk</b>																	
B935 AUTISM & BEHAVIOURAL SCIENCE	1	33	0	27	0	26	0	26	0	41	0	30	0	40	0	33%	
B995 AUTISM & BEHAVIOURAL SCIENCE (PT)	1					0	11	0	11	0	0	0	0	0	5	-	
B992 CHILD & YOUTH CARE	1	80	0	80	0	77	0	77	0	74	1	78	0	80	0	3%	
CHILD & YOUTH CARE	4	60	0	58	0	51	1	51	1	61	0	55	0	56	2	2%	
CHILD & YOUTH CARE	7	49	0	51	0	57	0	57	0	49	2	54	1	35	4	-35%	
C365 COMMUNITY INTEGRATION COOP ED.	1			10	0	10	0	10	0	15	0	19	0	29	0	53%	
COMMUNITY INTEGRATION COOP ED.	3					10	0	10	0	9	0	13	0	19	0	46%	
C862 GENERAL ARTS & SCIENCE - AA. BUS	1	63	3	47	0	32	2	32	2	28	1	46	3	33	1	-28%	
B101 EARLY CHILDHOOD EDUCATION	1	99	0	98	0	95	2	95	2	99	1	99	0	96	3	-3%	
EARLY CHILDHOOD EDUCATION	3	68	2	62	4	70	3	70	3	70	2	64	3	65	3	2%	
B820 EARLY CHILDHOOD EDUCATION (ACCEL.)	3	24	0	23	1	18	0	18	0	14	0	19	0	15	1	-21%	

CODE	PROGRAM NAME	A A L	9/18/2012															18/19 CHANGE
			9/18/2012		9/16/2013		9/15/2014		9/21/2015		9/19/2016		9/18/2017		9/17/2018			
			FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT		
B846	EARLY CHILDHOOD EDUCATION (B.Ed.)	3	42	0	39	0	35	0	35	0	56	0	31	0	39	0	26%	
B899	EDUCATIONAL SUPPORT	1	68	1	69	1	54	2	54	2	45	2	48	2	52	2	8%	
	EDUCATIONAL SUPPORT	3	0	0	64	1	57	1	57	1	40	4	26	5	29	1	12%	
C623	LIBERAL ARTS	1	43	0	41	0	33	1	33	1	35	1	39	0	39	1	0%	
	LIBERAL ARTS	3	18	0	25	0	21	0	21	0	15	1	22	0	23	0	5%	
B819	POLICE FOUNDATIONS	3	51	0	54	0	44	0	44	0	47	1	56	1	37	0	-34%	
B803	PROTECTION, SECURITY & INVEST.	1	211	6	166	5	154	2	154	2	122	3	151	2	143	1	-5%	
	PROTECTION, SECURITY & INVEST.	3	104	3	112	1	100	5	100	5	98	2	56	4	66	2	18%	
B109	SPECIAL STUDENT	1	6	133	4	64	0	65	0	65	1	62	0	44	6	97	-	
B895	SOCIAL SERVICE WORKER - GERONT	1	49	3	50	3	46	2	46	2	49	1	46	0	73	1	59%	
	SOCIAL SERVICE WORKER - GERONT	2													61	0	-	
	SOCIAL SERVICE WORKER - GERONT	3	42	2	41	1	37	1	37	1	41	4	41	1	34	1	-17%	
	SUB TOTAL AAL 01 - WINDSOR		652	146	592	73	527	87	527	87	509	72	556	51	591	111	6%	
	SUB TOTAL AAL 02 - WINDSOR														61	0	-	
	SUB TOTAL AAL 03 - WINDSOR		349	7	420	8	392	10	392	10	390	14	328	14	327	8	0%	
	SUB TOTAL AAL 04 - WINDSOR		60	0	58	0	51	1	51	1	61	0	55	0	56	2	2%	
	SUB TOTAL AAL 07 - WINDSOR		49	0	51	0	57	0	57	0	49	2	54	1	35	4	-35%	
<b>TOTAL SOUTH CAMPUS</b>			<b>1,110</b>	<b>153</b>	<b>1,121</b>	<b>81</b>	<b>1,027</b>	<b>98</b>	<b>1,027</b>	<b>98</b>	<b>1,009</b>	<b>88</b>	<b>993</b>	<b>66</b>	<b>1,070</b>	<b>125</b>	<b>8%</b>	
<b>T3 SCHOOL OF ENGINEERING TECHNOLOGIES - Darryl Danelon</b>																		
T020	ARCHITECTURAL TECHNOLOGY	1	33	1	46	2	37	1	37	1	39	0	35	0	51	0	46%	
	ARCHITECTURAL TECHNOLOGY	3	25	1	29	1	34	0	34	0	31	2	37	2	35	1	-5%	
	ARCHITECTURAL TECHNOLOGY	5	34	3	32	4	25	4	25	4	31	3	25	3	24	2	-4%	
T755	BIOMEDICAL ENG TECHNOLOGY	1			46	1	43	0	43	0	55	0	59	0	54	0	-8%	
	BIOMEDICAL ENG TECHNOLOGY	3					28	0	28	0	29	0	34	0	25	0	-26%	
	BIOMEDICAL ENG TECHNOLOGY	5							0	0	27	0	28	1	29	0	4%	
T836	CHEMICAL LAB TECHNOLOGY	1	63	0	44	2	45	0	45	0	37	2	36	1	47	0	31%	
	CHEMICAL LAB TECHNOLOGY	3	26	1	33	1	33	1	33	1	21	1	17	0	18	0	6%	
	CHEMICAL LAB TECHNOLOGY	5	22	4	17	2	24	2	24	2	27	1	25	7	12	1	-52%	
T154	CIVIL ENG TECHNOLOGY	1	44	0	46	1	50	1	50	1	58	0	38	2	47	2	24%	
	CIVIL ENG TECHNOLOGY	3	42	7	30	1	39	3	39	3	37	2	36	3	32	3	-11%	
	CIVIL ENG TECHNOLOGY	5	27	1	37	2	26	4	26	4	47	3	35	7	41	3	17%	
T036	CONSTRUCTION ENG TECHN - CIVIL	1	18	1	18	1	24	1	24	1	19	1	29	0	65	1	124%	
	CONSTRUCTION ENG TECHN - CIVIL	2													36	0	-	
	CONSTRUCTION ENG TECHN - CIVIL	3	19	2	14	2	18	3	18	3	18	3	23	2	41	2	78%	
T974	ELECTROMECHANICAL ENG. TECHN.	1			31	0	58	1	58	1	72	0	101	0	89	3	-12%	
	ELECTROMECHANICAL ENG. TECHN.	3					25	1	25	1	40	1	50	8	140	7	180%	
T929	ELECTRONICS ENG TECHNOLOGY-I.A.	1	40	0	43	0	35	0	35	0	23	0	30	0	39	2	30%	
	ELECTRONICS ENG TECHNOLOGY-I.A.	3	27	1	32	1	26	3	26	3	23	2	14	3	14	1	0%	
	ELECTRONICS ENG TECHNOLOGY-I.A.	5	24	2	20	2	27	1	27	1	20	3	15	12	13	7	-13%	
T146	INTERIOR DESIGN	1	36	2	30	0	34	0	34	0	41	1	35	0	39	0	11%	
	INTERIOR DESIGN	3	19	0	23	0	20	0	20	0	18	1	19	0	16	0	-16%	
	INTERIOR DESIGN	5	14	0	21	1	19	5	19	5	21	3	12	3	13	2	8%	
T826	MECH ENG TY - AUTO PROD DESIGN	1	39	1	66	0	72	1	72	1	67	0	94	2	69	0	-27%	
	MECH ENG TY - AUTO PROD DESIGN	3	30	1	31	3	47	1	47	1	45	1	47	2	57	3	21%	
	MECH ENG TY - AUTO PROD DESIGN	5	11	2	25	3	26	2	26	2	32	5	27	5	33	2	22%	
T941	POWER ENG TECHNOLOGY - MECHAN	1	52	3	40	5	37	6	37	6	44	3	42	2	30	2	-29%	
	POWER ENG TECHNOLOGY - MECHAN	4	36	9	38	3	26	2	26	2	26	7	31	0	24	3	-23%	
T867	MECHANICAL TECHN - CAD/CAM	1	39	0	28	1	35	1	35	1	39	1	41	0	51	0	24%	
	MECHANICAL TECHN - CAD/CAM	3													12	0	-	
T855	MECH ENG TECHN - INDUSTRIAL	1	34	0	19	1	48	0	48	0	48	0	39	0	56	0	44%	
	MECH ENG TECHN - INDUSTRIAL	2													81	0	-	
	MECH ENG TECHN - INDUSTRIAL	3	15	0	21	0	13	1	13	1	38	1	32	2	81	2	153%	

CODE	PROGRAM NAME	A A L															18/19 CHANGE					
			9/18/2012		9/16/2013		9/15/2014		9/21/2015		9/19/2016		9/18/2017		9/17/2018							
			FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT						
T923	MECH TECHNIQUES - PMC	1															7	0	-			
	SUB TOTAL AAL 01 - WINDSOR		398	8	457	14	518	12	518	12	542	8	579	7	644	10	11%					
	SUB TOTAL AAL 02 - WINDSOR																117	0	-			
	SUB TOTAL AAL 03 - WINDSOR		203	13	213	9	283	13	283	13	300	14	309	22	471	19	52%					
	SUB TOTAL AAL 04 - WINDSOR		36	9	38	3	26	2	26	2	26	7	31	0	24	3	-23%					
	SUB TOTAL AAL 05 - WINDSOR		132	12	152	14	147	18	147	18	205	18	167	38	152	10	-9%					
<b>TOTAL SOUTH CAMPUS</b>			<b>769</b>	<b>42</b>	<b>860</b>	<b>40</b>	<b>974</b>	<b>45</b>	<b>974</b>	<b>45</b>	<b>1,073</b>	<b>47</b>	<b>1,086</b>	<b>67</b>	<b>1,408</b>	<b>42</b>	<b>30%</b>					
<b>H1 SCHOOL OF HEALTH SCIENCES - Monica Tighe</b>																						
H794	CARDIOVASCULAR TECHNOLOGY	1	28	0	25	2	27	1	27	1	28	0	27	1	26	0	-4%					
	CARDIOVASCULAR TECHNOLOGY	4	22	0	25	0	26	0	26	0	22	0	24	0	22	0	-8%					
H796	DIAGNOSTIC MEDICAL SONOGRAPHY	1	19	0	18	0	18	0	18	0	20	0	20	0	20	0	0%					
	DIAGNOSTIC MEDICAL SONOGRAPHY	4	22	0	16	0	18	1	18	1	18	0	19	0	20	0	5%					
	DIAGNOSTIC MEDICAL SONOGRAPHY	7	24	0	21	0	15	0	15	0	17	0	17	0	16	0	-6%					
H915	DENTAL ASSISTING LEVEL I & II	1	84	2	62	6	69	7	69	7	69	8	65	14	54	5	-17%					
H800	DENTAL HYGIENE	1	41	0	43	1	46	2	46	2	44	3	45	2	43	4	-4%					
	DENTAL HYGIENE	3	41	0	35	0	35	7	35	7	42	0	35	7	38	1	9%					
	DENTAL HYGIENE	5	35	0	40	0	29	2	29	2	38	1	27	7	42	2	56%					
H879	FITNESS AND HEALTH PROMOTION	1	59		0	56	2	56	2	48	1	62	2	50	1	-19%						
	FITNESS AND HEALTH PROMOTION	3				35	1	35	1	39	1	24	1	18	0	-25%						
H837	MED LAB SCIENCE	1	54	6	56	0	49	7	49	7	50	5	48	9	43	0	-10%					
	MED LAB SCIENCE	4	36	0	40	0	45	0	45	0	45	0	39	0	38	2	-3%					
	MED LAB SCIENCE	6	20	0	25	0	23	0	23	0	19	0	28	0	27	0	-4%					
H299	MEDICAL LAB TECHNICIAN	1	32	3	29	0	32	1	32	1	34	1	38	1	39	0	3%					
H840	PARAMEDIC	1	29	1	28	3	29	6	29	6	29	3	31	1	27	3	-13%					
	PARAMEDIC	3	26	1	25	3	20	1	20	1	25	4	30	1	19	1	-37%					
H812	PHARMACY TECHNICIAN	1	54	3	42	4	49	0	49	0	51	1	56	0	60	3	7%					
	PHARMACY TECHNICIAN	4	25	0	24	0	23	1	23	1	28	0	31	2	33	0	6%					
H258	VETERINARY TECHNICIAN	1	58	0	60	0	59	0	59	0	55	0	53	1	60	0	13%					
	VETERINARY TECHNICIAN	3	30	0	28	0	29	0	29	0	29	0	28	0	23	0	-18%					
H795	RESPIRATORY THERAPY	1	28	0	24	0	25	0	25	0	24	1	25	0	25	0	0%					
	RESPIRATORY THERAPY	3	23	0	21	0	17	0	17	0	19	0	13	0	15	0	15%					
	RESPIRATORY THERAPY	5	23	0	20	0	17	0	17	0	14	1	17	0	14	0	-18%					
	SUB TOTAL AAL 01 - WINDSOR		427	15	446	16	459	26	459	26	452	23	470	31	447	16	-5%					
	SUB TOTAL AAL 03 - WINDSOR		120	1	109	3	136	9	136	9	154	5	130	9	113	2	-13%					
	SUB TOTAL AAL 04 - WINDSOR		105	0	105	0	112	2	112	2	113	0	113	2	113	2	0%					
	SUB TOTAL AAL 05 - WINDSOR		58	0	60	0	46	2	46	2	52	2	44	7	56	2	27%					
	SUB TOTAL AAL 06 - WINDSOR		20	0	25	0	23	0	23	0	19	0	28	0	27	0	-4%					
	SUB TOTAL AAL 07 - WINDSOR		24	0	21	0	15	0	15	0	17	0	17	0	16	0	-6%					
<b>TOTAL SOUTH CAMPUS</b>			<b>754</b>	<b>16</b>	<b>766</b>	<b>19</b>	<b>791</b>	<b>39</b>	<b>791</b>	<b>39</b>	<b>807</b>	<b>30</b>	<b>802</b>	<b>49</b>	<b>772</b>	<b>22</b>	<b>-4%</b>					
<b>H2 SCHOOL OF NURSING - Linda Watson</b>																						
H850	COLLABORATIVE NURSING	1	140	16	139	7	136	11	136	11	140	2	136	5	133	7	-2%					
	COLLABORATIVE NURSING	3	134	7	135	3	118	14	118	14	106	20	132	5	114	17	-14%					
H932	PERSONAL SUPPORT WORKER	1	112	1	108	2	112	0	112	0	87	0	78	0	66	0	-15%					
H863	PRACTICAL NURSING	1	158	5	184	2	124	2	124	2	170	5	170	5	178	8	5%					
	PRACTICAL NURSING	2															1	8	0	0	0	-
	PRACTICAL NURSING	3	132	6	135	3	145	1	145	1	116	7	172	6	130	5	-24%					
	PRACTICAL NURSING	5				2	0	2	0	0	0	75	0	0	0	0	-100%					
C904	PRE-HEALTH SCIENCES PATHWAY TO A.D.	1	175	1	195	5	529	12	529	12	474	14	447	6	445	10	0%					
	SUB TOTAL AAL 01 - SOUTH CAMPUS		585	23	626	16	901	25	901	25	871	21	831	16	822	25	-1%					
	SUB TOTAL AAL 02 - SOUTH CAMPUS		0	0	0	0	0	0	0	0	1	8	0	0	0	0	-					
	SUB TOTAL AAL 03 - SOUTH CAMPUS		266	13	270	6	263	15	263	15	222	27	304	11	244	22	-20%					
	SUB TOTAL AAL 05 - SOUTH CAMPUS		0	0	0	0	2	0	2	0	0	0	75	0	0	0	-100%					
<b>TOTAL SOUTH CAMPUS</b>			<b>851</b>	<b>36</b>	<b>896</b>	<b>22</b>	<b>1,166</b>	<b>40</b>	<b>1,166</b>	<b>40</b>	<b>1,094</b>	<b>56</b>	<b>1,210</b>	<b>27</b>	<b>1,066</b>	<b>47</b>	<b>-12%</b>					
<b>P3 SCHOOL OF MEDIA, ART &amp; DESIGN - Lorna McCormack</b>																						
T993	ANIMATION - 2D/3D	1	40	0	41	1	40	0	42	0	39	1	41	0	41	0	0%					

CODE	PROGRAM NAME	A A L	9/18/2012		9/16/2013		9/15/2014		9/21/2015		9/19/2016		9/18/2017		9/17/2018		18/19
			FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	CHANGE
			ANIMATION - 2D/3D	3	23	0	27	1	33	0	32	3	34	2	32	1	32
ANIMATION - 2D/3D	5	21	1	17	0	16	0	28	1	25	5	24	1	28	7	17%	
B395 CULINARY MANAGEMENT	1	89	3	63	0	63	1	63	1	66	0	83	1	73	1	-12%	
CULINARY MANAGEMENT	3					30	0	30	0	25	2	34	0	40	2	18%	
A872 ENTERTAINMENT TECHNOLOGY	1	16	0	19	0	20	1	20	1	24	0	13	0	0	0	-100%	
ENTERTAINMENT TECHNOLOGY	3	16	0	7	0	12	2	12	2	12	0	13	0	8	0	-38%	
ENTERTAINMENT TECHNOLOGY	5	9	0	12	0	7	0	7	0	10	1	12	0	13	0	8%	
B877 FASHION DESIGN TECHNICIAN	1	41	0	28	0	29	0	29	0	22	0	23	1	37	0	61%	
FASHION DESIGN TECHNICIAN	3			24	1	15	3	15	3	19	2	11	2	13	1	18%	
A887 MUSIC THEATRE - PERFORMANCE	1	24	0	23	0	25	0	25	0	22	0	15	0	15	0	0%	
MUSIC THEATRE - PERFORMANCE	3	28	0	21	0	19	0	19	0	19	0	19	0	13	0	-32%	
MUSIC THEATRE - PERFORMANCE	5	22	0	23	0	20	0	20	0	15	0	16	0	15	0	-6%	
SUB TOTAL AAL 01 - SOUTH CAMPUS		210	3	174	1	177	2	179	2	173	1	175	2	166	1	-5%	
SUB TOTAL AAL 03 - SOUTH CAMPUS		67	0	79	2	109	5	108	8	109	6	109	3	106	3	-3%	
SUB TOTAL AAL 05 - SOUTH CAMPUS		52	1	52	0	43	0	55	1	50	6	52	1	56	7	8%	
<b>TOTAL SOUTH CAMPUS</b>		<b>329</b>	<b>4</b>	<b>305</b>	<b>3</b>	<b>329</b>	<b>7</b>	<b>342</b>	<b>11</b>	<b>332</b>	<b>13</b>	<b>336</b>	<b>6</b>	<b>328</b>	<b>11</b>	<b>-2%</b>	
<b>T8 SCHOOL OF SKILLED TRADES - Lido Zuccato</b>																	
T964 CARPENTRY TECHNIQUES	1	25	0	30	0	31	0	31	0	40	1	35	0	38	1	9%	
T947 ELECTRICAL TECHNIQUES	1	129	1	124	1	128	0	128	0	122	2	98	1	87	2	-11%	
B912 ESTHETICIAN	1	61	0	59	1	60	0	60	0	73	2	71	2	70	2	-1%	
T207 HEAT REFRIG & AIR TECHN	1	48	1	53	0	32	1	32	1	36	1	37	0	44	1	19%	
HEAT REFRIG & AIR TECHN	3	31	0	23	3	41	1	41	1	17	2	20	1	22	1	10%	
T866 HORTICULTURE TECHN - LANDSCAPE	1	37	0	32	1	29	1	29	1	30	1	38	1	35	0	-8%	
HORTICULTURE TECHN - LANDSCAPE	3	19	0	18	2	14	1	14	1	20	1	17	2	19	2	12%	
T954 PLUMBING TECHNIQUES	1	49	0	39	0	35	0	35	0	38	0	20	1	22	0	10%	
T949 WELDING TECHNIQUES	1	65	0	54	2	55	0	55	0	36	0	39	0	30	0	-23%	
T805 WOODWORKING TECHNICIAN	1	30	1	43	0	34	0	34	0	28	0	28	0	27	0	-4%	
WOODWORKING TECHNICIAN	3	23	0	25	1	31	1	31	1	27	3	29	0	27	0	-7%	
T914 HAIRSTYLING	1	60	0	59	0	53	0	53	0	59	0	60	0	56	0	-7%	
T167 MOTIVE POWER TECHNICIAN	1	40	0	43	1	46	0	46	0	45	0	55	0	51	0	-7%	
MOTIVE POWER TECHNICIAN	3	17	0	29	2	23	0	23	0	30	0	26	0	40	1	54%	
T876 PRE-SERVICE FIREFIGHTER ED/TR.	1	25	0	27	0	35	0	35	0	40	0	46	0	48	0	4%	
T797 PRE-APPRENTICE CNC METAL CUTTING	NC									0	25	0	27	0	0	-	
T791 PRE-APPRENTICE CNC IMM	NC								0	25	0	19	0	21	0	26	-
SUB TOTAL AAL 01 - WINDSOR		65	0	70	1	81	0	81	0	85	0	101	0	508	0	403%	
SUB TOTAL AAL 03 - WINDSOR		17	0	29	2	23	0	23	0	30	0	26	0	108	10	315%	
<b>TOTAL SOUTH CAMPUS</b>		<b>82</b>	<b>0</b>	<b>99</b>	<b>3</b>	<b>104</b>	<b>0</b>	<b>104</b>	<b>0</b>	<b>115</b>	<b>0</b>	<b>127</b>	<b>0</b>	<b>616</b>	<b>10</b>	<b>385%</b>	
<b>TOTAL WINDSOR</b>		<b>5,914</b>	<b>287</b>	<b>6,181</b>	<b>199</b>	<b>6,590</b>	<b>283</b>	<b>6,736</b>	<b>299</b>	<b>6,857</b>	<b>297</b>	<b>7,389</b>	<b>290</b>	<b>10,441</b>	<b>313</b>	<b>41%</b>	
<b>T6 SCHOOL OF ACADEMIC STUDIES CHATHAM-KENT - Mark Benoit</b>																	
K951 BINOJJIINYAG KINOOMAADWIN - ECE	1					7	0	7	0	0	0	9	0	22	0	144%	
BINOJJIINYAG KINOOMAADWIN - ECE	3					11	0	11	0	5	0	2	0	5	0	150%	
K967 BORDER SERVICES	1	20	7	29	3	25	3	25	3	15	4	18	0	17	2	-6%	
K600 BUSINESS	1	24	3	12	2	20	0	20	0	0	0	26	3	79	0	204%	
BUSINESS	2													31	1	-	
BUSINESS	3	28	0	23	2	2	2	2	2	13	2	0	0	7	0	-	
K150 BUSINESS - ACCOUNTING	1	0	0	16	1	19	1	19	1	32	1	19	0	13	1	-32%	
BUSINESS - ACCOUNTING	3	0	0	0	0	15	2	15	2	12	2	19	2	13	4	-32%	
K994 CHILD & YOUTH CARE	7	34	1	28	2	32	2	32	2	34	1	22	1	24	2	9%	
K200 DEVELOPMENTAL SVC WORKER	1	71	1	48	3	43	1	43	1	45	3	57	4	40	5	-30%	

CODE	PROGRAM NAME	A A L	9/18/2012		9/16/2013		9/15/2014		9/21/2015		9/19/2016		9/18/2017		9/17/2018		18/19
			FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	CHANGE
	DEVELOPMENTAL SVC WORKER	3	44	3	58	1	38	1	38	1	32	0	28	0	39	1	39%
K824	DEVELOPMENTAL SVC WORKER - ACCEL	1													6	0	-
K240	EARLY CHILDHOOD EDUCATION	1	49	5	45	3	32	3	32	3	37	1	35	2	48	1	37%
	EARLY CHILDHOOD EDUCATION	3	47	1	31	3	37	1	37	1	26	0	25	3	30	1	20%
K788	ELECTRICAL ENGINEERING TECHNICIAN	1	36	0	22	0	20	0	20	0	19	0	33	0	43	2	30%
	ELECTRICAL ENGINEERING TECHNICIAN	3	28	0	21	0	12	1	12	1	12	0	14	0	21	1	50%
K731	ELECTRICAL TECHNIQUES	1	0	0	12	0	21	0	21	0	0	0	18	0	18	0	0%
K946	ESTHETICIAN	1	20	0	21	0	16	1	16	1	17	0	25	0	25	0	0%
K304	NATIVE COMMUNITY WORKER	1	4	0	0	0	6	0	6	0	1	1	10	0	5	0	-50%
	NATIVE COMMUNITY WORKER	3	4	0	6	0	0	0	0	0	3	0	3	0	0	0	-100%
K798	NATIVE COMMUNITY WORKER	1													1	0	-
	NATIVE COMMUNITY WORKER	3													2	0	-
K231	OFFICE ADMIN - EXECUTIVE	1	28	0	16	0	15	0	15	0	23	2	16	1	19	2	19%
K238	OFFICE ADMIN - HEALTH SERVICES	1							29	2	24	0	25	1	22	2	-12%
K919	POLICE FOUNDATIONS	1	27	1	22	2	18	0	18	0	30	2	26	3	21	1	-19%
K766	POWERLINE TECHNICIAN	1	47	0	81	0	79	0	79	0	81	0	80	0	78	0	-3%
	POWERLINE TECHNICIAN	3	38	0	40	0	69	1	69	1	70	2	64	1	64	0	0%
K384	SOCIAL SERVICE WORKER - GERONT	1					32	1	32	1	26	2	26	0	0	0	-100%
	SOCIAL SERVICE WORKER - GERONT	3			31	0	21	0	21	0	21	0	18	2	13	1	-28%
K175	SPECIAL STUDENT - THAMES	1	0	11	0	7	0	5	0	5	0	1	0	3	0	4	-
K813	PROTECTION, SECURITY & INVEST	1							13	1					11	0	-
K789	SUSTAINABLE ENERGY TECHNICIAN	1							13	0							-
K789	SUSTAINABLE ENERGY TECHNICIAN	3							27	0							-
	SUB TOTAL AAL 01 - CHATHAM		326	28	324	21	353	15	408	18	350	17	423	17	488	21	15%
	SUB TOTAL AAL 03 - CHATHAM		189	4	210	6	205	8	232	8	194	6	173	8	194	8	12%
	SUB TOTAL AAL 07 - CHATHAM		34	1	28	2	32	2	32	2	34	1	22	1	24	2	9%
<b>TOTAL CHATHAM CAMPUS</b>			<b>549</b>	<b>33</b>	<b>562</b>	<b>29</b>	<b>590</b>	<b>25</b>	<b>672</b>	<b>28</b>	<b>578</b>	<b>24</b>	<b>618</b>	<b>26</b>	<b>706</b>	<b>31</b>	<b>14%</b>
<b>K9 SCHOOL OF NURSING - Linda Watson</b>																	
K950	COLLABORATIVE NURSING	1	54	3	65	3	58	4	58	4	59	1	59	1	42	0	-29%
	COLLABORATIVE NURSING	3	55	3	50	6	61	3	61	3	50	6	55	4	57	4	4%
K933	PERSONAL SUPPORT WORKER	1	56	0	32	0	48	0	56	0	35	0	42	1	19	2	-55%
K963	PRACTICAL NURSING	1	92	6	103	2	110	0	110	0	119	2	109	2	119	1	9%
	PRACTICAL NURSING	3	121	5	92	8	90	7	90	7	97	6	97	7	96	6	-1%
	PRACTICAL NURSING	5	1	0	0	0	0	0	0	0	0	0	2	0	0	0	-100%
K904	PRE-HEALTH SCIENCES PATHWAY TO A.D.	1	58	1	47	4	46	2	46	2	41	0	49	0	51	0	4%
K953	PRACTICAL NURSING - MUNSEY	1													8	0	-
	PRACTICAL NURSING - MUNSEY	5													10	0	-
	SUB TOTAL AAL 01 - THAMES		260	10	247	9	262	6	270	6	254	3	259	4	231	3	-11%
	SUB TOTAL AAL 03 - THAMES		176	8	142	14	151	10	151	10	147	12	152	11	153	10	1%
	SUB TOTAL AAL 05 - THAMES		1	0	0	0	0	0	0	0	0	0	2	0	0	0	-100%
<b>TOTAL CHATHAM CAMPUS</b>			<b>437</b>	<b>18</b>	<b>389</b>	<b>23</b>	<b>413</b>	<b>16</b>	<b>421</b>	<b>16</b>	<b>401</b>	<b>15</b>	<b>413</b>	<b>15</b>	<b>384</b>	<b>13</b>	<b>-7%</b>
<b>K3 SCHOOL OF HEALTH SCIENCES-CHATHAM - Monica Tighe</b>																	
K893	OCC. THERAPIST ASSIST/PHYSIO	1	38	2	38	3	35	0	35	0	40	2	33	1	34	0	3%
	OCC. THERAPIST ASSIST/PHYSIO	3	30	0	22	0	31	1	31	1	30	0	38	0	22	1	-42%
K940	PARAMEDIC	1	28	2	29	4	29	4	29	4	39	3	38	2	34	5	-11%
	PARAMEDIC	3	19	4	13	2	17	1	17	1	16	5	19	1	12	6	-37%
K896	FITNESS & HEALTH TRAINING	1							19	1							-
	SUB TOTAL AAL 01 - THAMES		66	4	67	7	64	4	83	5	79	5	71	3	68	5	-4%
	SUB TOTAL AAL 03 - THAMES		49	4	35	2	48	2	48	2	46	5	57	1	34	7	-40%

CODE	PROGRAM NAME	A A L	9/18/2012		9/16/2013		9/15/2014		9/21/2015		9/19/2016		9/18/2017		9/17/2018		18/19
			FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	CHANGE
			<b>TOTAL CHATHAM CAMPUS</b>			115	8	102	9	112	6	131	7	125	10	128	4
<b>TOTAL CHATHAM</b>			1,101	59	1,053	61	1,115	47	1,224	51	1,104	49	1,159	45	1,192	56	3%
<b>TOTAL COLLEGE</b>			7,015	346	7,234	260	7,705	330	7,960	350	7,961	346	8,548	335	11,633	369	36%
<b>TOTALS BY ACADEMIC LEVEL</b>																	
<b>WINDSOR</b>																	
TOTAL AAL 01			3386	213	3529	139	3828	173	3826	176	3798	143	4232	135	4903	185	16%
TOTAL AAL 02			0	0	0	0	0	0	0	0	1	8	0	0	1396	4	-
TOTAL AAL 03			1629	46	1725	38	1910	71	1966	84	2022	97	2115	93	3194	83	51%
TOTAL AAL 04			253	10	276	4	239	6	270	7	258	8	245	4	249	7	2%
TOTAL AAL 05			553	18	554	18	518	33	579	32	693	39	698	57	621	30	-11%
TOTAL AAL 06			20	0	25	0	23	0	23	0	19	0	28	0	27	0	-4%
TOTAL AAL 07			73	0	72	0	72	0	72	0	66	2	71	1	51	4	-28%
<b>TOTAL WINDSOR</b>			5,914	287	6,181	199	6,590	283	6,736	299	6,857	297	7,389	290	10,441	313	41%
<b>CHATHAM</b>																	
TOTAL AAL 01			652	42	638	37	679	25	761	29	683	25	753	24	787	29	5%
TOTAL AAL 03			414	16	387	22	404	20	431	20	387	23	382	20	381	25	0%
TOTAL AAL 05			1	0	0	0	0	0	0	0	0	0	2	0	0	0	-100%
TOTAL AAL 07			34	1	28	2	32	2	32	2	34	1	22	1	24	2	9%
<b>TOTAL CHATHAM</b>			1,101	59	1,053	61	1,115	47	1,224	51	1,104	49	1,159	45	1,192	56	3%
<b>TOTAL COLLEGE</b>			7,015	346	7,234	260	7,705	330	7,960	350	7,961	346	8,548	335	11,633	369	36%
<b>ENTIRE COLLEGE BY AAL</b>																	
TOTAL AAL 01			4038	255	4167	176	4507	198	4587	205	4481	168	4985	159	5690	214	14%
TOTAL AAL 02			0	0	0	0	0	0	0	0	1	8	0	0	1,396	4	-
TOTAL AAL 03			2043	62	2112	60	2314	91	2397	104	2409	120	2497	113	3575	108	43%
TOTAL AAL 04			253	10	276	4	239	6	270	7	258	8	245	4	249	7	2%
TOTAL AAL 05			554	18	554	18	518	33	579	32	693	39	700	57	621	30	-11%
TOTAL AAL 06			20	0	25	0	23	0	23	0	19	0	28	0	27	0	-4%
TOTAL AAL 07			107	1	100	2	104	2	104	2	100	3	93	2	75	6	-19%
<b>COLLEGE GRAND TOTAL</b>			7,015	346	7,234	260	7,705	330	7,960	350	7,961	346	8,548	335	11,633	369	36%
<b>TOTALS BY SCHOOL AND CAMPUS</b>																	
<b>WINDSOR</b>																	
MEDIA ART & DESIGN - DOWNTOWN			603	7	604	6	588	15	559	17	536	16	596	12	713	10	20%
COMMUNITY STUDIES - DOWNTOWN			219	10	206	6	218	3	244	5	288	3	322	5	352	4	9%
ZEKELMAN BUSINESS/IT - DOWNTOWN			0	0	0	0	0	0	0	0	0	0	39	0	486	2	1146%
ZEKELMAN BUSINESS/IT			1,197	19	1,324	19	1,393	36	1,529	44	1,603	44	1,878	58	3,630	40	93%
COMMUNITY STUDIES			1,110	153	1,121	81	1,027	98	1,027	98	1,009	88	993	66	1,070	125	8%
ENGINEERING TECHNOLOGIES			769	42	860	40	974	45	974	45	1,073	47	1,086	67	1,408	42	30%
HEALTH SCIENCES			754	16	766	19	791	39	791	39	807	30	802	49	772	22	-4%
NURSING			851	36	896	22	1,166	40	1,166	40	1,094	56	1,210	27	1,066	47	-12%
MEDIA ART & DESIGN			329	4	305	3	329	7	342	11	332	13	336	6	328	11	-2%
SKILLED TRADES			82	0	99	3	104	0	104	0	115	0	127	0	616	10	385%
<b>TOTAL WINDSOR</b>			5,914	287	6,181	199	6,590	283	6,736	299	6,857	297	7,389	290	10,441	313	41%
<b>CHATHAM</b>																	
ACADEMIC STUDIES CHATHAM-KENT			549	33	562	29	590	25	672	28	578	24	618	26	706	31	14%
NURSING - CHATHAM			437	18	389	23	413	16	421	16	401	15	413	15	384	13	-7%
HEALTH SCIENCES - CHATHAM			115	8	102	9	112	6	131	7	125	10	128	4	102	12	-20%
<b>TOTAL CHATHAM</b>			1,101	59	1,053	61	1,115	47	1,224	51	1,104	49	1,159	45	1,192	56	3%
<b>TOTAL COLLEGE</b>			7,015	346	7,234	260	7,705	330	7,960	350	7,961	346	8,548	335	11,633	369	36%
<b>SUMMARY</b>																	
WINDSOR			5,914	287	6,181	199	6,590	283	6,736	299	6,857	297	7,389	290	10,441	313	41%
CHATHAM			1,101	59	1,053	61	1,115	47	1,224	51	1,104	49	1,159	45	1,192	56	3%
<b>TOTAL COLLEGE</b>			7,015	346	7,234	260	7,705	330	7,960	350	7,961	346	8,548	335	11,633	369	36%
<b>ADULT TRAINING PROGRAMS</b>																	
<b>H3 SCHOOL OF COMMUNITY STUDIES - Randal Semeniuk</b>																	
C772	ACADEMIC & CAREER ENTRANCE	1	0	67	0	137	0	87	0	87	0	71	0	57	0	88	-
C774	COLLEGE & EMPLOYMENT PREP	1	0	53	0	107	0	134	0	134	0	103	0	139	0	171	-
<b>W1 COMMUNITY AND CORPORATE TRAINING</b>																	
C382	EASL - ADVANCED	1	12	0	19	0	17	0	17	0	11	0	0	0	0	0	-
C573	EASL - BASIC	1	25	0	30	0	33	0	33	0	42	0	0	0	0	0	-
C566	EASL - INTERMEDIATE	1	16	0	29	0	34	0	34	0	26	0	0	0	0	0	-
B736	ENGLISH LANG INSTRUCTION-IMMERSION 1	1	5	0	0	0	0	0	0	0	0	0	0	0	0	0	-
B737	ENGLISH LANG INSTRUCTION-IMMERSION 2	1	3	0	0	2	0	0	0	2	0	2	0	0	0	0	-
B738	ENGLISH LANG INSTRUCTION-IMMERSION 3	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	-
EAP1	ENG FOR ACADEMIC PURPOSES 1	NC										24	0	20	0	-17%	



CODE	PROGRAM NAME	A A L	9/18/2012		9/16/2013		9/15/2014		9/21/2015		9/19/2016		9/18/2017		9/17/2018		18/19 CHANGE
			FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	
EAP3	ENG FOR ACADEMIC PURPOSES 3	NC											27	0	28	0	4%
EAP5	ENG FOR ACADEMIC PURPOSES 5	NC											23	0	31	0	35%
EAP7	ENG FOR ACADEMIC PURPOSES 7	NC											7	0	36	0	414%
SUB TOTAL AAL 01 - WINDSOR			63	0	78	2	84	0	84	2	79	2	0	0	0	0	-
SUB TOTAL NC - WINDSOR			0	0	0	0	0	0	0	0	0	0	81	0	115	0	42%
<b>TOTAL WINDSOR</b>			<b>63</b>	<b>0</b>	<b>78</b>	<b>2</b>	<b>84</b>	<b>0</b>	<b>84</b>	<b>2</b>	<b>79</b>	<b>2</b>	<b>81</b>	<b>0</b>	<b>115</b>	<b>0</b>	<b>42%</b>
<b>P3 SCHOOL OF ACADEMIC STUDIES CHATHAM-KENT - Mark Benoit</b>																	
K972	ACADEMIC & CAREER ENTRANCE	1	0	65	0	67	0	40	0	40	0	45	0	33	0	30	-
SUB TOTAL AAL 01 - CHATHAM			0	65	0	67	0	40	0	40	0	45	0	33	0	30	-
<b>TOTAL CHATHAM</b>			<b>0</b>	<b>65</b>	<b>0</b>	<b>67</b>	<b>0</b>	<b>40</b>	<b>0</b>	<b>40</b>	<b>0</b>	<b>45</b>	<b>0</b>	<b>33</b>	<b>0</b>	<b>30</b>	<b>-</b>
<b>TOTAL TUITION SHORT/ENGLISH TRAINING</b>			<b>63</b>	<b>65</b>	<b>78</b>	<b>69</b>	<b>84</b>	<b>40</b>	<b>84</b>	<b>42</b>	<b>79</b>	<b>47</b>	<b>81</b>	<b>33</b>	<b>115</b>	<b>30</b>	<b>42%</b>
<b>APPRENTICESHIP PROGRAMS</b>																	
<b>AP SCHOOL OF SKILLED TRADES - Lido Zuccato</b>																	
403A	CARPENTER	1	20	0	14	1	14	0	14	0	12	0	10	0	17	0	70%
	CARPENTER	2	7	1	9	0	6	0	6	0	11	0	11	0	14	0	27%
415A	COOK	1	20	1	8	2	13	0	13	0	11	0	12	0	0	0	-100%
309A	ELECTRICIAN CONSTRUCTION MAINT	1	9	0	8	2	20	0	20	0	38	0	33	0	39	0	18%
	ELECTRICIAN CONSTRUCTION MAINT	2	16	1	0	0	0	0	0	0	41	0	33	0	40	0	21%
	ELECTRICIAN CONSTRUCTION MAINT	3	22	1	18	0	19	1	19	1	0	0	0	0	0	0	-
332A	HAIRSTYLIST	1	3	0	7	0	0	0	0	0	7	0	0	0	10	0	-
	HAIRSTYLIST	2	9	0	14	0	6	1	6	1	14	0	0	0	0	0	-
442A	INDUSTRIAL ELECTRICIAN	1	59	0	52	3	46	2	46	2	36	0	49	3	41	0	-16%
	INDUSTRIAL ELECTRICIAN	2	46	0	46	1	38	2	38	2	42	0	41	1	50	0	22%
	INDUSTRIAL ELECTRICIAN	3	18	0	29	1	33	3	33	3	29	0	20	10	41	0	105%
306A	PLUMBER	1	13	0	15	0	15	0	15	0	15	0	15	0	26	0	73%
	PLUMBER	2	8	0	10	0	14	0	14	0	15	0	14	0	15	0	7%
310T	TRUCK & COACH TECHNICIAN	1	24	0	18	2	31	2	31	2	28	0	25	0	25	0	0%
	TRUCK & COACH TECHNICIAN	2	23	0	22	0	19	1	19	1	24	0	25	0	20	0	-20%
	TRUCK & COACH TECHNICIAN	3	11	0	14	0	19	1	19	1	14	1	24	0	22	0	-8%
310S	AUTOMOTIVE SERVICE TECHNICIAN	1	9	0	11	0	12	0	12	0	23	0	22	0	26	0	18%
	AUTOMOTIVE SERVICE TECHNICIAN	2	15	0	20	1	24	0	24	0	47	0	44	0	53	0	20%
429A	GENERAL MACHINIST	1	125	0	107	0	84	15	84	15	70	23	91	1	74	0	-19%
	GENERAL MACHINIST	2	49	0	64	7	55	8	55	8	72	0	73	0	85	0	16%
	GENERAL MACHINIST	3	27	0	41	0	46	9	46	9	39	1	65	0	51	0	-22%
433A	INDUSTRIAL MECHANIC MILLWRIGHT	1	23	0	26	0	24	2	24	2	25	1	24	0	25	0	4%
	INDUSTRIAL MECHANIC MILLWRIGHT	2	15	0	17	1	26	1	26	1	25	0	15	0	25	0	67%
	INDUSTRIAL MECHANIC MILLWRIGHT	3	16	0	10	0	18	0	18	0	25	0	25	0	16	0	-36%
431A	MOULDMAKER	2	4	0	8	0	9	0	9	0	12	1	12	0	7	0	-42%
	MOULDMAKER	3	1	0	0	0	7	0	7	0	7	0	11	0	8	0	-27%
430A	TOOL & DIE MAKER	2	14	0	16	0	14	8	14	8	23	1	25	0	12	0	-52%
	TOOL & DIE MAKER	3	3	0	10	0	14	3	14	3	23	0	22	0	20	0	-9%
TOTAL AAL 01 - WINDSOR			305	1	266	10	259	21	259	21	265	24	281	4	283	0	1%
TOTAL AAL 02 - WINDSOR			206	2	226	10	211	21	211	21	326	2	293	1	321	0	10%
TOTAL AAL 03 - WINDSOR			98	1	122	1	156	17	156	17	137	2	167	10	158	0	-5%
<b>TOTAL WINDSOR APPRENTICES</b>			<b>609</b>	<b>4</b>	<b>614</b>	<b>21</b>	<b>626</b>	<b>59</b>	<b>626</b>	<b>59</b>	<b>728</b>	<b>28</b>	<b>741</b>	<b>15</b>	<b>762</b>	<b>0</b>	<b>3%</b>
<b>AP Mark Benoit (PT Apprenticeship) Chatham</b>																	
D620	DEVELOPMENT SERVICES WORKER	1	0	0	0	0	0	0	0	0	0	0	1	0	0	1	-100%
TOTAL AAL 01			0	0	0	0	0	0	0	0	0	0	1	0	0	1	-100%
<b>TOTAL CHATHAM APPRENTICES</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>-100%</b>
<b>B2 ACE ACUMEN ACADEMY (TORONTO)</b>																	
M977	BUSINESS	1									237	1	220	0	141	0	-36%
	BUSINESS	2			80	0	0	0			101	1	156	0	154	0	-1%
	BUSINESS	3			87	0	54	0	54	0	96	0	120	0	111	0	-8%
	BUSINESS	4									38	1	76	0	163	0	114%
M979	COMPUTER SYS. TECHNICIAN - NET	1									89	0	112	0	0	0	-100%
	COMPUTER SYS. TECHNICIAN - NET	2			43	0	0	0			82	0	114	0	0	0	-100%

CODE	PROGRAM NAME	A A L	9/18/2012		9/16/2013		9/15/2014		9/21/2015		9/19/2016		9/18/2017		9/17/2018		18/19	
			FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	CHANGE	
				COMPUTER SYS. TECHNICIAN - NET	3			56	0	68	1	68	1	72	3	84	0	0
	COMPUTER SYS. TECHNICIAN - NET	4											59	0	187	0	217%	
M991	INTERNATIONAL BUSINESS MANAGEMENT	1									75	0	115	0	41	0	-64%	
	INTERNATIONAL BUSINESS MANAGEMENT	2									60	0	89	0	0	0	-100%	
	INTERNATIONAL BUSINESS MANAGEMENT	3									28	0	38	0	0	0	-100%	
M802	HUMAN RESOURCES MANAGEMENT	1													113	0	-	
M995	SOCIAL SERVICE WORKER - GERONT	1									62	0	116	0	77	0	-34%	
	SOCIAL SERVICE WORKER - GERONT	2											0	0	0	0	-	
	SOCIAL SERVICE WORKER - GERONT	3											46	0	104	0	126%	
	SOCIAL SERVICE WORKER - GERONT	4											54	0	91	0	69%	
	TOTAL AAL 01 - TORONTO				0	0	0	0	0	0	463	1	563	0	372	0	-34%	
	TOTAL AAL 02 - TORONTO				123	0	0	0	0	0	243	1	359	0	154	0	-57%	
	TOTAL AAL 03 - TORONTO				143	0	122	1	122	1	196	3	288	0	215	0	-25%	
	TOTAL AAL 04 - TORONTO				0	0	0	0	0	0	38	1	189	0	441	0	133%	
	<b>TOTAL TORONTO CAMPUS</b>				<b>266</b>	<b>0</b>	<b>122</b>	<b>1</b>	<b>122</b>	<b>1</b>	<b>940</b>	<b>6</b>	<b>1399</b>	<b>0</b>	<b>1182</b>	<b>0</b>	<b>-16%</b>	
<b>B2 ACE ACUMEN ACADEMY - BOARD OF GOVERNORS</b>																		
M839	FREIGHT FORWARDING & LOGISTICS	NC												65	0	0	0	-100%



**ST. CLAIR**  
COLLEGE

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 25, 2018**

**RE: FINANCIAL MONITORING REPORT  
FINANCIAL RESULTS FOR THE FOUR MONTHS ENDED  
JULY 31, 2018**

**SECTOR: FINANCE  
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

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**AIM:**

To provide the Board with a report on the financial results for the four months ended July 31, 2018.

**BACKGROUND:**

It is the practice of St. Clair College to review its expenditure and revenue patterns to ensure that the financial plan is being achieved. To this end, College Administration communicated to the Board of Governors that regular financial reports would be provided.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive the report on the financial results for the four months ended July 31, 2018, as information.

**ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**FINANCIAL MONITORING REPORT**

**JULY 31, 2018**

**Marc Jones**  
**Vice President, Finance & Chief Financial Officer**

**September 25, 2018**

## **FINANCIAL MONITORING REPORT – JULY 31, 2018**

### **EXECUTIVE SUMMARY**

The purpose of the Financial Monitoring Report is to provide the Board with an indication of our financial situation as at July 31, 2018 in comparison with the same period of the previous year.

This report includes the following financial information:

- Income Statement
- Financial Sustainability Metrics as at March 31 for the years ending 2018, 2017 and 2016, and an updated estimate for 2019

## **SUMMARY OF REVENUES AND EXPENDITURES - (Schedule 1)**

The net surplus at July 31, 2018 of \$55,372,101 is a significant increase from the net surplus noted for the 2017 comparative period of \$33,339,725. The variance is primarily due to the following:

- Increase in International Tuition, Acumen and International Projects revenue.
- Increase in Salaries and Benefits, particularly Part-Time Faculty, and Contracted Services Other for paid/accrued international agent commissions.

## **REVENUE - (Schedule 2)**

The following highlights the major changes in revenue compared to the original budget projections and the 2017 comparative period:

- Year-to-date Contract Income is trending slightly above the original budget projection at 36.0% and has increased over the 2017 comparative period by \$1,125,765 or 32.2% due to the following:
  - Reversal of the prior year revenue deferral for the School College Work Initiative program.
  - Timing associated with the flow of funding for the Second Career and Apprenticeship Training programs.
  - Increase in funding related to Employment Ontario.

Contract income is established based on agreements with the MTCU and other partners. The College anticipates meeting its budget projections. Any shortfalls in contract income will be mostly offset by a decrease in expenditures.

- Total Tuition revenue is on target with the original budget projection at 99.9% and is \$39,427,622 or 93.1% higher than the 2017 comparative period primarily due to the following:
  - Significant increase in International Tuition revenue of \$39,878,551 over the comparative period due to higher student enrolment across all semesters. It should be noted that the current year's "Day 10" enrolment totaled 4,018 students compared to 1,100 students for the comparative period. The budget assumption was based on full-time international enrolment of 4,298 students at "Day 10". The international tuition revenue at "Day 10" is \$6,591,990 over budget. This is due to registration payments across all semesters in the fiscal

year being 765 higher than budget. International Tuition revenue is subject to adjustments for dismissals, withdrawals, student VISA denials, immigration matters, and new students enrolling in the Winter semester.

- Decrease in Domestic Post-Secondary Tuition revenue of \$614,856 over the comparative period due to lower student enrolment across all semesters. It should be noted that the current year's "Day 10" enrolment totaled 7,615 students compared to 7,975 students for the comparative period. The budget assumption was based on full-time domestic enrolment of 7,600 students at "Day 10". The domestic post-secondary tuition revenue at "Day 10" is \$2,289,847 over budget. Tuition revenue is subject to adjustments for student withdrawals, dismissals, and new students enrolling in the Winter semester.
- Total "Other" income is trending slightly higher than target at 39.0% and has increased over the 2017 comparative period by \$1,844,040 or 24.4% due to the following:
  - Increase in Acumen revenue due to higher enrolment. The MTCU has directed the College to wind down its collaboration with its private international delivery partner with a final intake in September 2019, while ensuring the Fall 2018 enrolment does not exceed Winter 2017 levels (1,450).
  - Increase in Investment Income resulting from higher cash and temporary investment balances over the prior year due to cash flows associated with International Tuition revenue.
  - Increase in International Project revenue resulting from higher application fees due to the growth in international student enrolment.
  - Increase in Divisional Income, primarily due to higher international insurance fees as a result of the growth in international student enrolment.

### **EXPENDITURES - (Schedule 3)**

The following highlights the major changes in expenditures compared to the original budget projections and the 2017 comparative period:

- Total Salaries & Benefits are slightly below target with the original budget projection at 28.0% and have increased over the 2017 comparative period by \$3,806,987 or 15.4%. The increases are applicable to all salary categories and are primarily due to the following:
  - Compensation adjustments due to collective bargaining agreements, Bill 148 and the College re-organization.

- Hiring additional faculty and other part-time staff to accommodate the increased international student enrolment.

Administration continues to closely monitor the implications from Bill 148 that took effect on January 1, 2018.

- Total Non-Salary expenditures are trending higher than the original budget projections at 44.0%, and have increased over the 2017 comparative period by \$16,590,394 or 143.1%. The increase is primarily due to the following:
  - Increase in Contracted Services Other due to paid/accrued international agent commissions from the growth in international student enrolment.
  - Increase in Insurance due to the health insurance coverage provided to the international student population.
- Many expenditures are cyclical and follow the timing associated with the academic year.
- Administration is managing Non-Salary expenditures in order to target the overall expenditures budget. However, adjustments will be requested at the mid-year budget review.

#### **ANCILLARY OPERATIONS - (Schedule 4 & 4B)**

- Total Ancillary revenues are trending slightly lower than the original budget projections at 27.0% but have increased by \$219,306 or 8.5% over the comparative period:
  - Increase in Parking revenue due to a higher enrolment for the Spring 2018 semester.
  - Increase in Off Premise Catering, Theatre / Box Office, and Take Out / Delivery operations associated with the St. Clair Centre for the Arts.
  - Increase in Woodland Hills revenue due to the timing for receipt of a sponsorship from the Student Athletic Association.
- Total Ancillary expenditures are trending slightly lower than the original budget projections at 30.0% but have increased by \$248,219 or 10.2% over the comparative period:
  - Increase in Woodland Hills expenditures due to the timing of a lease payment.



- Increase in St. Clair Centre for the Arts expenditures due to higher labour and operating costs due to Bill 148 and increased events.
- Increase in Parking expenditures due to higher maintenance and security costs.
- Increase in Green Giant expenditures due to higher travel and operating costs.
- Refer to Schedule 4B for a breakdown by Ancillary operation.

**ST. CLAIR COLLEGE  
SUMMARY OF REVENUES AND EXPENDITURES  
FOR THE FOUR MONTHS ENDED JULY 31, 2018**

	<b>MTCU BUDGET (12 months)</b>	<b>A ACTUAL YR-TO-DATE (4 months)</b>	<b>B ACTUAL PRIOR YEAR (4 months)</b>	<b>A - B VARIANCE (4 months)</b>
<b><u>REVENUE</u></b>				
Operating Grants	48,262,323	16,147,685	16,086,442	61,243
Contract Income	12,830,699	4,615,950	3,490,185	1,125,765
Tuition	81,861,633	81,770,290	42,342,668	39,427,622
Other	24,089,025	9,395,724	7,551,684	1,844,040
<b>Total Operating Revenue</b>	<b>167,043,680</b>	<b>111,929,649</b>	<b>69,470,979</b>	<b>42,458,670</b>
Total Ancillary Revenue	10,325,306	2,787,569	2,568,263	219,306
<b>TOTAL REVENUE</b>	<b>177,368,986</b>	<b>114,717,218</b>	<b>72,039,242</b>	<b>42,677,976</b>
<b><u>EXPENDITURES</u></b>				
Salary and Benefits	101,788,249	28,482,356	24,675,369	3,806,987
Non Salary	64,001,679	28,189,115	11,598,721	16,590,394
Ancillary	8,904,934	2,673,646	2,425,427	248,219
<b>TOTAL EXPENDITURES</b>	<b>174,694,862</b>	<b>59,345,117</b>	<b>38,699,517</b>	<b>20,645,600</b>
<b>Total Net Surplus (Deficit)</b>	<b>\$2,674,124</b>	<b>\$55,372,101</b>	<b>\$33,339,725</b>	<b>\$22,032,376</b>

**ST. CLAIR COLLEGE  
REVENUES  
FOR THE FOUR MONTHS ENDED JULY 31, 2018**

	MTCU BUDGET <u>(12 months)</u>	A ACTUAL YR-TO-DATE <u>(4 months)</u>	B ACTUAL PRIOR YEAR <u>(4 months)</u>	A - B VARIANCE <u>(4 months)</u>
<b>REVENUE</b>				
Enrollment Based Envelope: See note 1	43,825,041	14,565,712	14,658,347	(92,635)
Differentiation Envelope: See note 2	2,037,311	255,885	255,885	-
Other MTCU Grants and Recoveries: See note 3	2,399,971	1,326,088	1,172,210	153,878
<b>Total MTCU Operating Grants</b>	<b>48,262,323</b>	<b>16,147,685</b>	<b>16,086,442</b>	<b>61,243</b>
Apprenticeship	3,335,034	998,119	876,079	122,040
Canada Ontario Jobs Grant	703,490	89,377	80,702	8,675
Employment Ontario	3,056,813	1,186,768	1,018,932	167,836
Youth Job Connection	1,343,690	548,508	514,000	34,508
Literacy & Basic Skills	1,225,764	467,204	376,448	90,756
School College Work Initiative	1,870,000	614,258	393,957	220,301
Second Career	540,000	524,580	-	524,580
Other: See note 4	755,908	187,136	230,067	(42,931)
<b>Total Contract Income</b>	<b>12,830,699</b>	<b>4,615,950</b>	<b>3,490,185</b>	<b>1,125,765</b>
Post Secondary	26,500,000	24,609,156	25,224,012	(614,856)
International	53,096,633	56,134,023	16,255,472	39,878,551
Continuing Education	2,165,000	993,111	812,784	180,327
Tuition Short	100,000	34,000	50,400	(16,400)
<b>Total Tuition</b>	<b>81,861,633</b>	<b>81,770,290</b>	<b>42,342,668</b>	<b>39,427,622</b>
Investment Income	300,000	207,444	(14,105)	221,549
Contract Training	710,500	143,826	297,466	(153,640)
International Projects	1,540,000	1,717,432	719,738	997,694
Acumen	7,000,000	2,641,065	2,182,666	458,399
Other: See note 5	821,821	601,817	585,032	16,785
Technology Access Fee	1,000,000	195,704	119,038	76,666
Divisional Income	7,777,885	3,888,436	3,661,849	226,587
Amortization DCC	4,938,819	-	-	-
<b>Total Other</b>	<b>24,089,025</b>	<b>9,395,724</b>	<b>7,551,684</b>	<b>1,844,040</b>
				-
<b>Total Revenue Before Ancillary</b>	<b>167,043,680</b>	<b>111,929,649</b>	<b>69,470,979</b>	<b>42,458,670</b>
				-
Ancillary Revenue (Schedule 4)	10,325,306	2,787,569	2,568,263	219,306
<b>Total Revenues</b>	<b>\$177,368,986</b>	<b>\$114,717,218</b>	<b>\$72,039,242</b>	<b>\$42,677,976</b>

**ST. CLAIR COLLEGE  
EXPENDITURES  
FOR THE FOUR MONTHS ENDED JULY 31, 2018**

	A	B	A - B	
MTCU BUDGET <u>(12 months)</u>	ACTUAL YR-TO-DATE <u>(4 months)</u>	ACTUAL PRIOR YEAR <u>(4 months)</u>	VARIANCE <u>(4 months)</u>	
<b><u>SALARY &amp; BENEFITS</u></b>				
Administrative : Full-time	6,608,997	2,223,114	1,882,211	340,903
Administrative : Part-time	802,079	495,630	248,239	247,391
Faculty Full-time	30,799,574	9,775,118	9,574,920	200,198
Faculty : Part-time	23,108,207	4,225,405	2,461,242	1,764,163
Support Staff : Full-time	15,556,962	4,971,660	4,704,884	266,776
Support Staff : Part-time	6,588,705	1,603,129	1,224,626	378,503
Fringe Benefits	18,323,725	5,188,300	4,579,247	609,053
<b>Total Salary &amp; Benefits</b>	<b>101,788,249</b>	<b>28,482,356</b>	<b>24,675,369</b>	<b>3,806,987</b>
<b><u>NON-SALARY EXPENSE</u></b>				
Advertising & Promotion	2,099,652	576,756	625,067	(48,311)
Contracted Cleaning Services	2,716,488	913,817	772,103	141,714
Contracted Educational Services	1,552,777	244,421	327,644	(83,223)
Contracted Services Other	17,490,690	16,641,013	798,060	15,842,953
Equipment Maintenance & Repairs	2,156,283	1,039,861	870,299	169,562
Equipment Rentals	3,343,047	1,160,002	1,072,770	87,232
Instructional Supplies	4,041,631	1,167,963	1,059,867	108,096
Insurance	2,434,000	1,566,557	627,068	939,489
Janitorial & Maintenance Supplies	685,400	137,855	191,224	(53,369)
Memberships & Dues	563,578	300,435	272,618	27,817
Municipal Taxes	665,421	12,443	632,545	(620,102)
Office Supplies	672,124	128,998	168,350	(39,352)
Premise Rental	715,750	252,870	239,149	13,721
Professional Development	552,556	143,406	161,832	(18,426)
Security Services	1,632,100	403,948	272,613	131,335
Stipends & Allowances	1,716,226	265,646	358,360	(92,714)
Student Assistance 30% Tuition	1,882,250	398,208	549,211	(151,003)
Travel	1,278,375	394,737	431,677	(36,940)
Utilities	5,291,021	1,165,455	1,140,796	24,659
Other: See note 6	4,527,965	1,274,724	1,027,468	247,256
Amortization	7,984,345	-	-	-
<b>Total Non Salary Expense</b>	<b>64,001,679</b>	<b>28,189,115</b>	<b>11,598,721</b>	<b>16,590,394</b>
<b>Total Operating Expenses</b>	<b>165,789,928</b>	<b>56,671,471</b>	<b>36,274,090</b>	<b>20,397,381</b>
<b>Ancillary Expenses (Schedule 4)</b>	<b>8,904,934</b>	<b>2,673,646</b>	<b>2,425,427</b>	<b>248,219</b>
<b>Total Expenditures</b>	<b>\$174,694,862</b>	<b>\$59,345,117</b>	<b>\$38,699,517</b>	<b>\$20,645,600</b>

**ST. CLAIR COLLEGE  
ANCILLARY OPERATIONS  
FOR THE FOUR MONTHS ENDED JULY 31, 2018**

	A	B	A - B
MTCU BUDGET	ACTUAL YR-TO-DATE	ACTUAL PRIOR YEAR	VARIANCE
<u>(12 months)</u>	<u>(4 months)</u>	<u>(4 months)</u>	<u>(4 months)</u>
<b><u>Revenue</u></b>			
Beverage Supplier	50,000	14,719	5,002
Bookstore - Windsor & Thames	300,000	33,873	21,293
Cafeteria - South Campus	30,000	928	7,720
IRCDSS Special Events	150,000	15,906	28,874
Lockers Administration	54,200	4,470	4,875
Parking Lots	1,770,920	183,685	141,615
Residence	2,755,149	514,884	495,853
Saints Store	52,000	350	2,289
Green Giants	145,000	86,955	94,181
St Clair Centre for the Arts	3,893,037	1,745,830	1,645,029
Varsity Sports - Windsor	825,000	5,572	1,468
Woodland Hills Golf Course	300,000	180,397	120,064
	<u>10,325,306</u>	<u>2,787,569</u>	<u>2,568,263</u>
			219,306
<b><u>Expenditures</u></b>			
Bookstore - Windsor & Thames	-	64	-
Cafeteria - South Campus	-	996	-
IRCDSS Special Events	70,350	34,624	71,455
Lockers Administration	-	-	-
Parking Lots	1,041,577	172,997	92,369
Residence	2,447,416	544,633	573,949
Saints Store	35,000	894	247
Green Giants	145,000	130,008	96,319
St Clair Centre for the Arts	3,812,674	1,430,679	1,374,630
Varsity Sports - Windsor	1,052,917	161,638	148,884
Woodland Hills Golf Course	300,000	197,113	67,574
	<u>8,904,934</u>	<u>2,673,646</u>	<u>2,425,427</u>
			248,219
<b>Total Net Surplus</b>	<b><u>\$1,420,372</u></b>	<b><u>\$113,923</u></b>	<b><u>\$142,836</u></b>
			<b><u>(\$28,913)</u></b>

**ST. CLAIR COLLEGE**  
**ANCILLARY OPERATIONS: SURPLUS / (DEFICIT)**  
**FOR THE FOUR MONTHS ENDING JULY 31, 2018**

**SCHEDULE 4B**

	MTCU BUDGET \$	ACTUAL YTD \$	ACTUAL PRIOR YTD \$
Beverage Supplier: Revenue	50,000	14,719	5,002
Bookstore - Windsor & Thames: Revenue	300,000	33,873	21,293
Bookstore - Windsor & Thames: Expenditures	-	64	-
	<b>300,000</b>	<b>33,809</b>	<b>21,293</b>
Cafeteria - South Campus: Revenue	30,000	928	7,720
Cafeteria - South Campus: Expenditures	-	996	-
	<b>30,000</b>	<b>(68)</b>	<b>7,720</b>
Lockers Administration: Revenue	54,200	4,470	4,875
Lockers Administration: Expenditures	-	-	-
	<b>54,200</b>	<b>4,470</b>	<b>4,875</b>
IRCDSS Special Events: Revenue	150,000	15,906	28,874
IRCDSS Special Events: Expenditures	70,350	34,624	71,455
	<b>79,650</b>	<b>(18,718)</b>	<b>(42,581)</b>
Parking Lots: Revenue	1,770,920	183,685	141,615
Parking Lots: Expenditures	1,041,577	172,997	92,369
	<b>729,343</b>	<b>10,688</b>	<b>49,246</b>
Residence: Revenue	2,755,149	514,884	495,853
Residence: Expenditures	2,447,416	544,633	573,949
	<b>307,733</b>	<b>(29,749)</b>	<b>(78,096)</b>
Saints Store: Revenue	52,000	350	2,289
Saints Store: Expenditures	35,000	894	247
	<b>17,000</b>	<b>(544)</b>	<b>2,042</b>
Green Giants: Revenues	145,000	86,955	94,181
Green Giants: Expenditures	145,000	130,008	96,319
	-	<b>(43,053)</b>	<b>(2,138)</b>
St. Clair Centre for the Arts: Revenue	3,893,037	1,745,830	1,645,029
St. Clair Centre for the Arts: Expenditures	3,812,674	1,430,679	1,374,630
	<b>80,363</b>	<b>315,151</b>	<b>270,399</b>
Varsity Sports - Windsor: Revenue	825,000	5,572	1,468
Varsity Sports - Windsor: Expenditures	1,052,917	161,638	148,884
	<b>(227,917)</b>	<b>(156,066)</b>	<b>(147,416)</b>
Woodland Hills Golf Course: Revenue	300,000	180,397	120,064
Woodland Hills Golf Course: Expenditures	300,000	197,113	67,574
	-	<b>(16,716)</b>	<b>52,490</b>
Total Revenue	<b>10,325,306</b>	<b>2,787,569</b>	<b>2,568,263</b>
Total Expenditures	<b>8,904,934</b>	<b>2,673,646</b>	<b>2,425,427</b>
Surplus	<b>1,420,372</b>	<b>113,923</b>	<b>142,836</b>

## **Notes: Revenues & Expenditures**

**Note 1**    **REVENUE: Enrollment Based Envelope**

Operating Grant - Base Funding  
Clinical Education

**Note 2**    **REVENUE: Differentiation Envelope**

GPOG Holdback  
Performance Funding (KPI)

**Note 3**    **REVENUE: Other MTCU Grants**

Accessibility Funding for Disabled Students  
Collaborative Nursing  
International Student Recovery  
Municipal Taxes  
Mental Health Worker and Services  
One-Time Funding  
Support Programs and Students

**Note 4**    **REVENUE: Other**

Aboriginal Counselor  
Experience Ontario  
Reporting Entities Project  
Summer Experience  
Women Campus Safety  
WSIB  
Career Ready Fund  
Youth Job Link

**Note 5**    **REVENUE: Other**

Apprenticeship Classroom Fees  
Graduation Fees  
Miscellaneous Income  
Termination Gratuity Fees  
Unrestricted Donations  
CT In-Service Teacher Training

## **Notes: Revenues & Expenditures (continued)**

### **Note 6    EXPENDITURES: Other**

- Audit Fees
- Bad Debt Expense
- Bank Charges
- Building Repairs & Maintenance
- Capital Non-Depreciable
- College Compensation & Appointments Council
- Field Studies
- Food Service
- Grounds Maintenance
- Learning Resource Material
- Long-Term Debt - Interest
- Postage
- Professional Fees
- Staff Employment
- Student Scholarships: International & Athletics
- Support Allowances
- Telephone
- Vehicle Expenses



**Financial Sustainability Metrics**

			ESTIMATE <u>3/31/2019</u>	ACTUAL <u>3/31/2018</u>	ACTUAL <u>3/31/2017</u>	ACTUAL <u>3/31/2016</u>
Annual Surplus / Deficit	greater than \$0	\$	2,674,124	\$ 13,305,511	\$ 7,877,057	\$ 1,048,214
Accumulated Surplus / Deficit	greater than \$0	\$	54,725,478	\$ 52,051,478	\$ 38,745,967	\$ 30,868,910
Quick Ratio	greater than 1		4.29	3.92	2.61	1.77
Debt to Asset Ratio	less than 35%		20.20%	14.72%	17.25%	19.84%
Debt Servicing Ratio	less than 3%		0.97%	1.59%	1.69%	1.15%
Net Assets to Expense Ratio	greater than 60%		102.77%	132.54%	124.34%	113.45%
Net Surplus to Revenue Ratio	greater than 1.5%		1.51%	9.24%	5.94%	0.81%

<b>Number of Flags</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
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**TO: THE BOARD OF GOVERNORS**  
**FROM: PATRICIA FRANCE, PRESIDENT**  
**DATE: SEPTEMBER 25, 2018**  
**RE: INVESTMENTS**  
**SECTOR: FINANCE**  
**MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

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**AIM:**

To provide the Board with an update on the College's investments to ensure compliance with the Ministry's Banking, Investing and Borrowing Directive.

**BACKGROUND:**

The Ministry's Banking, Investing and Borrowing Directive requires the following:

*The College Board of Governors is to approve an Investment Policy to guide its investment activities. The Board of Governors is to review and approve at least annually an investment performance report that will include a statement signed by the Senior Financial Officer stating that the College is in compliance with relevant legislative requirements in force at the time of the review and with this binding policy directive.*

On June 27, 2017, the Board of Governors approved the Foundation Investment Policy, which directs the College's long-term investment activities.

As at March 31, 2018, the College's investments are noted as follows:

i. Temporary Investments

Investment Type	Amount
Account	\$2,439,456
GIC	\$19,599,532
GIC	\$5,052,896
Total	\$27,091,884

Interest income for fiscal year 2017-18 was \$889,418. The Account investment type is occasionally used to cover wire transfer payments to international students.

ii. Long-Term Investments

The College's long-term investments are held by the St. Clair College Foundation. The Foundation's investments are held with RBC Dominion Securities (RBC DS) and Windsor Family Credit Union (WFCU). The market value of the investments as noted on the financial statements are:

Investment Type	Amount	Institution
GIC	\$722,603	WFCU
Bonds	\$4,721,427	RBC DS
Equities	\$4,057,848	RBC DS
Total	\$9,501,878	-

Appendix A is an investment report from RBC DS which provides additional details on the asset allocation and the historical rate of return for the Foundation's actively managed investments. There is a \$193,001 variance between the RBC DS investment report total of \$8,972,276, and the bond and equity total of \$8,779,275 from the above chart. The variance is a result of cash being reported separately on the College's financial statements. Net investment income realized for fiscal year 2017-18 was \$239,823.

The Foundation's investments are derived from private endowment donations and funds from Ministry matching programs. Effective May 8, 2018, the Ministry revised the Banking, Investing and Borrowing Directive to allow a single investment strategy consistent with the Ontario Trustee Act for endowment funds for both private donations and funds from Ministry matching programs. The Foundation's investments are allocated in the appropriate types of investments in order to maintain compliance with the Act.

iii. Compliance Statement

St. Clair College is compliant with the relevant legislative requirements in force at the time of this review, and with the Ministry's Banking, Investing and Borrowing Directive. A compliance statement attesting to the above, has been signed by the Chief Financial Officer and provided to the President.

**RECOMMENDATION:**

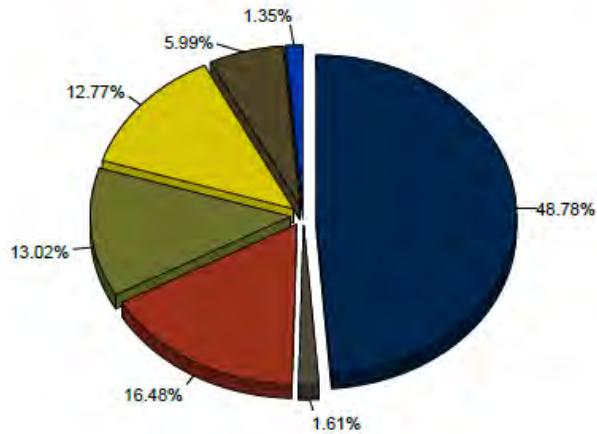
IT IS RECOMMENDED THAT the Board of Governors approve the update on the College's Investment Report, to ensure compliance with the Ministry's Banking, Investing and Borrowing Directive.

# Asset Allocation

## By Asset Class and Geography

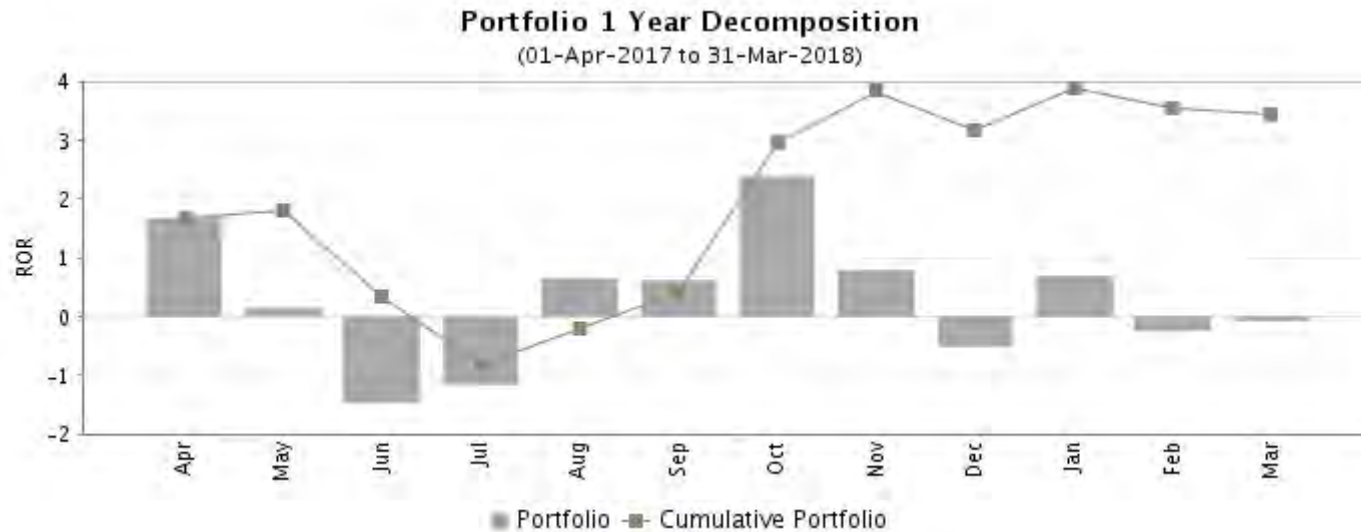
As at March 31, 2018

Allocation by Asset Class and Geography



Geography	Market Value	%
Fixed Income - Canada	4,376,547	48.78
Fixed Income - United States	144,400	1.61
<b>Total Fixed Income</b>	<b>4,520,947</b>	<b>50.39</b>
Equity - Canada	1,478,860	16.48
Equity - United States	1,167,868	13.02
Equity - International/ Global	1,145,870	12.77
<b>Total Equity</b>	<b>3,792,599</b>	<b>42.27</b>
Cash and Cash Equivalents - Canada	537,231	5.99
Cash and Cash Equivalents - United States	121,499	1.35
<b>Total Cash and Cash Equivalents</b>	<b>658,730</b>	<b>7.34</b>
<b>Total Canada</b>	<b>6,392,639</b>	<b>71.25</b>
<b>Total US</b>	<b>1,433,767</b>	<b>15.98</b>
<b>Total Global</b>	<b>1,145,870</b>	<b>12.77</b>
<b>Total Portfolio</b>	<b>8,972,276</b>	<b>100.00</b>

# Portfolio Performance since April 1, 2017 to March 31, 2018 Money Weighted

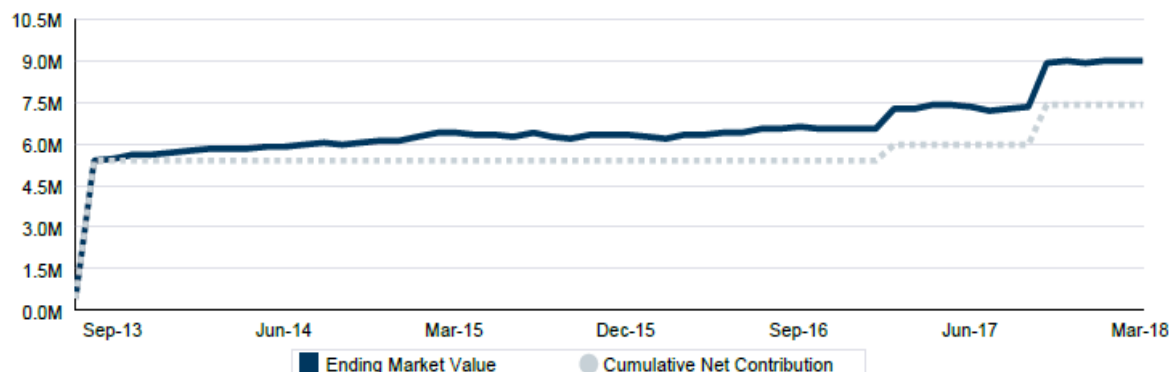


Portfolio Performance	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	1 Year
Total Portfolio	1.68	0.13	-1.46	-1.15	0.63	0.59	2.37	0.79	-0.52	0.67	-0.26	-0.08	3.43



# Market Value History

As at March 31, 2018



Inception Date: July 15, 2013  
Market Value at Inception: 418,517

This graph depicts the Portfolio's market value over time. The Net Contribution figure represents the net value of your deposits less your withdrawals. The Market Values depicted on this page represent the point-in-time value of your Portfolio at each quarter-end.

Total values are from inception date.

Period Ending	Beginning Market Value	Net Contribution/Withdrawals	Change in Market Value	Ending Market Value	Quarterly Returns %	Cumulative Returns %
September-14	5,919,600	(308)	68,580	5,987,873	1.16	10.37
December-14	5,987,873	(48)	110,117	6,097,942	1.84	12.40
March-15	6,097,942	(112)	276,730	6,374,560	4.54	17.50
June-15	6,374,560	(645)	(90,637)	6,283,278	(1.42)	15.83
September-15	6,283,278	(239)	(68,327)	6,214,712	(1.09)	14.57
December-15	6,214,712	(200)	147,128	6,361,639	2.37	17.28
March-16	6,361,639	(172)	(6,513)	6,354,954	(0.10)	17.16
June-16	6,354,954	(931)	57,767	6,411,790	0.91	18.23
September-16	6,411,790	(332)	181,683	6,593,141	2.83	21.58
December-16	6,593,141	(130)	(28,056)	6,564,955	(0.43)	21.06
March-17	6,564,955	584,398	150,500	7,299,853	2.17	23.68
June-17	7,299,853	(17,684)	22,319	7,304,488	0.30	24.06
September-17	7,304,488	338	6,861	7,311,687	0.09	24.18
December-17	7,311,687	1,401,781	212,867	8,926,335	2.65	27.47
March-18	8,926,335	14,978	26,429	8,967,741	0.30	27.85
<b>Total Since Inception</b>		<b>6,986,984</b>	<b>1,562,239</b>			



# ST. CLAIR

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C O L L E G E

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 25, 2018**

**RE: COLLEGE AND FOUNDATION MEMORANDUM OF UNDERSTANDING**

**SECTOR: FINANCE**  
**MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

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**AIM:**

To provide the Board with a report on the Memorandum of Understanding (MOU) between St. Clair College and the St. Clair College Foundation.

**BACKGROUND:**

The original MOU was agreed to on June 4, 1997 which coincides with the incorporation date of the Foundation. The MOU was based on a template required by the Ministry when the Foundation was created. The Ministry approved the original MOU as it does not permit subsidiary corporations without its consent.

Since 1997, many of the terms and conditions have naturally evolved as time has passed. As a result, the MOU (Appendix A) has been updated by Administration and reviewed by the College's solicitor. The significant changes are as follows:

Section	1997 MOU	2018 MOU
Board of Directors	At least four (4) members, whom at least 40% shall be from the private sector in the geographical community of the College.	Updated to reflect Foundation By-Laws, including: up to eleven (11) directors, inclusive of the ex-officio positions of College President, College Board of Governor, College Alumni Association

		Director, and College Chief Financial Officer.
Budget	The Foundation shall submit a proposed budget annually for approval by the College. A proposed budget that provides for an accumulated deficit shall not be approved. The Foundation shall not make expenditures that are not within the budget limits.	The College provides an operating budget for the Foundation, and College Administration manages the operation of the Foundation at no charge.
Accounting Procedure	In accordance with generally accepted accounting principles.	In accordance with Canadian public sector accounting standards for government not-for-profit organizations.
Insurance	The Foundation shall maintain adequate third party liability insurance.	The College shall maintain adequate third party liability insurance for the Foundation.

The recommendations from the College’s solicitor have been included in the updated MOU and it has been confirmed both the College Board of Governors and the Foundation Board of Directors must approve the updated MOU. The Foundation Board of Directors approved the updated MOU on June 18, 2018. Once the MOU is approved by the College Board of Governors, it will be sent to the Ministry for approval. Administration does not anticipate any concerns by the Ministry, as the changes are “housekeeping” in nature.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the updated Memorandum of Understanding between St. Clair College and the St. Clair College Foundation.



## MEMORANDUM OF UNDERSTANDING

BETWEEN:

THE ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY  
(Hereinafter "College")  
  
(OF THE FIRST PART)

-AND-

ST. CLAIR COLLEGE FOUNDATION  
a corporation incorporated pursuant to the laws of the Province of Ontario  
  
(Hereinafter "Subsidiary")  
  
(OF THE SECOND PART)

WHEREAS the College is a corporation without share capital incorporated by Ontario Regulation 34/03 made under the Ontario Colleges of Applied Arts and Technology Act 2002 Chapter 8, Sched F ("the Act") and is an agent of Her Majesty the Queen in Right of Ontario pursuant to subs. 2(4) of the Act.

AND WHEREAS the Subsidiary is a charitable corporation without share capital incorporated by Letters Patent under the Corporation Act R.S.O. 1990 Chapter C. 38 (the "Corporations Act") and is an agent of Her Majesty the Queen in Right of Ontario;

AND WHEREAS the Subsidiary is established for the objects set out in Clause I (a) of this Memorandum;

AND WHEREAS the Management Board of Cabinet requires that there be a "Memorandum of Understanding" between the College and the Subsidiary for the purpose of establishing the operating relationship between the parties hereto;

AND WHEREAS the Subsidiary's mandate and powers cannot exceed those of the College;

AND WHEREAS the Subsidiary is subject to all government policies and directives as a Crown Agency;

NOW THEREFORE THE PARTIES AGREE EACH WITH THE OTHER AS FOLLOWS:

I. Roles and Responsibilities

a. Objects

The objects of the Subsidiary as set out in its Letters Patent are as follows:

To receive and maintain a fund or funds and other property and to apply from time to time all or part thereof and/or the income therefrom for charitable and educational purposes and, for the attainment of such objects to use, apply, give, devote, accumulate or distribute from time to time all or part of the fund or funds of the Corporation and/or the income therefrom

to or for the benefit of The St. Clair College of Applied Arts and Technology and any college or colleges or institution or institutions affiliated with it.

The Subsidiary shall be operated exclusively for the attainment of the above-noted objects and without the purpose of gain for any of its members and any profits or other accretions shall be used in promotion of its objects.

b. Board of Directors

The Board of Directors of the Subsidiary shall be composed of up to eleven (11) directors who shall manage the affairs of the Subsidiary.

Any increase or decrease in the number of directors shall be approved by special resolution of the Members of the Subsidiary.

The President of the College shall be an ex officio voting member of the Subsidiary's Board of Directors.

One (1) external governor from the College shall be appointed by the College as an ex officio voting member to the Subsidiary's Board of Directors for a term specified by the by-laws of the Subsidiary.

One (1) board member from the Alumni Association of the College shall be appointed by the Alumni Association of the College as an ex officio voting member to the Subsidiary's Board of Directors for a term specified by by-laws of the Subsidiary.

The Board of Directors of the Subsidiary shall be responsible for the management and control of the affairs of the Subsidiary.

The Chief Financial Officer of the College shall be the ex-officio (non-voting) Chief Financial Officer of the Subsidiary.

c. By-Laws

The Members and Directors of the Subsidiary may, subject to the approval of the College, make such by-laws as are necessary for:

- i. The administration of the Subsidiary;
- ii. Any other matter necessary for carrying out the objects of the Subsidiary.

II. Financial Arrangements

a. Budget

The College is responsible for providing an operating budget for the Subsidiary. College administration manages the operation of the Subsidiary at no charge.

b. Assignment of Rights

The Subsidiary shall assign any and all of its rights howsoever arising as directed by the Ministry of Training, Colleges and Universities.

c. Real Property Transactions

The Subsidiary shall be subject to the same policies and statutory requirements regarding real property transactions as the College.

d. Accounting Procedure

The Subsidiary shall maintain accounting procedures in a manner consistent with the College's accounting policies and practices, and which are in accordance with Canadian public sector accounting standards for government not-for-profit organizations. The College shall make all reasonable efforts to inform the Subsidiary of such policies.

e. Revenues

Any and all revenues shall be retained by the Subsidiary to further the objects of the Subsidiary.

f. Inspection and Audit

The books, accounts and records of the Subsidiary shall be made available at all reasonable times for inspection and audit by representatives of the College, who may make copies thereof and take extracts therefrom and proper facilities for any inspection and audit shall be made available, together with reference to such books and records.

g. Status Reports

The Subsidiary shall, from time to time, promptly furnish to the College such information relating to the operations and affairs of the Subsidiary, as the College may from time to time require.

h. Annual Report

The Subsidiary shall make a report annually to the College regarding the affairs of the Subsidiary and the College shall submit the report to the Minister of Training, Colleges and Universities.

i. Audited Financial Statements

The Subsidiary shall include in its annual report to the College, its audited financial statements for each fiscal year, as prepared by the approved external auditor, and the College shall include the Subsidiary's audited financial statements in the College's Consolidated Financial Statements to the Minister.

j. Borrowing

When the Subsidiary proposes entering into any financial arrangements which could increase its liabilities, prior written approval must be obtained by the College.

k. Investments

The Subsidiary shall adhere to s.3 of the Financial Administration Act, R.S.O. 1990, Chapter F.12 and all related government policies and directives.

l. Dissolution

Upon the dissolution of the Subsidiary and after the payment of all debts and liabilities, the remaining property of the Subsidiary with the approval of the Ministry of Training, Colleges and Universities, shall be distributed or disposed of to and for the benefit of the College.

III. Administrative Arrangements

a. Consultation

The College shall meet with the representative(s) of the Subsidiary from time to time to discuss the affairs of the Subsidiary including such matters as budgets, objectives, plans, procedures, use of College resources, and other matters.

b. Administrative Procedures

The Subsidiary shall establish and maintain administrative procedures which permit accurate recording and reporting of the operations of the Subsidiary and which maintain adequate administrative control.

c. Conflict of Interest

In addition to the conflict of interest provisions of the Corporations Act, the Subsidiary shall adhere to the conflict of interest guidelines for members appointed to agencies as set out in the Management Board of Cabinet Guidelines and Directives, and all other related government policies and directives.

d. Agreements

The Subsidiary may not enter into Agreements with the private sector, governments, related agencies, and other bodies in furtherance of its objects without the prior approval of the College.

IV. General

a. Insurance

The College shall maintain adequate third party liability insurance for the Subsidiary.

b. Review

This Memorandum of Understanding shall take effect on the date of signature of both parties and shall continue indefinitely thereafter, unless subject to review in the interim upon the request of either parties hereto or the Minister of Training, Colleges and Universities.

c. Amendment

No agreement purporting to amend or modify this agreement or any document, paper or writing relating hereto or connected herewith, is valid and binding unless it is in writing and signed and accepted in writing by both the College and the Subsidiary.

d. Approval of the Minister of Training, Colleges and Universities

This Memorandum of Understanding and any subsequent revisions are subject to the approval of the Minister of Training, Colleges and Universities.

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

THE ST. CLAIR  
COLLEGE OF APPLIED ART AND TECHNOLOGY

\_\_\_\_\_  
(on behalf of the "College")  
OF THE FIRST PART

ST. CLAIR COLLEGE FOUNDATION

\_\_\_\_\_  
(on behalf of the "Subsidiary")  
OF THE SECOND PART

\_\_\_\_\_  
APPROVED BY THE MINISTER OF TRAINING, COLLEGES  
AND UNIVERSITIES



# ST. CLAIR

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C O L L E G E

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 25, 2018**

**RE: EXECUTION OF DOCUMENTS**

**SECTOR: FINANCE**  
**MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

---

**AIM:**

To seek approval of the Board of Governors to authorize the Vice President Finance & Chief Financial Officer and the Corporate Secretary to enter into contracts in the ordinary course of the College's operations.

**BACKGROUND:**


Due to the College's July 1, 2018 re-organization, Administration took the opportunity to review its legal signing authorities. To mitigate operational risk, ensure operational efficiency, and in keeping with the Board of Governor's By Law 31.2, Administration is recommending that the Vice President Finance & Chief Financial Officer and Corporate Secretary should be added as legal signing authorities for contracts in the ordinary course of College operations.


In addition, Administration has attached the Approval Authority Matrix from the College's Approval/Signature Authorization for the Acquisition and/or Sale of Goods and Services Policy, as information.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors authorize the Vice President Finance & Chief Financial Officer and the Corporate Secretary to enter into contracts in the ordinary course of the College's operations.

## Approval Authority Matrix

	ACQUISITION OF GOODS/SERVICES				SALE OF GOODS/SERVICES
	General Operating Expenditures	Capital Expenditures	Contract values for Acquiring Goods/Services (including consultants)	Land & Buildings	Contracts for Sale of Goods/Services (including consultants)
	approved operating budget required	approved capital budget required	all contracts must follow Process for President's Signature Form	acquisitions, disposals, transfers, etc.	may include: educational service contracts, non-grant funded courses or programs, facility rental fees
<b>Requirements:</b>	approved operating budget required	approved capital budget required	all contracts must follow Process for President's Signature Form	acquisitions, disposals, transfers, etc.	may include: educational service contracts, non-grant funded courses or programs, facility rental fees
<b>Limit:</b>	up to...	up to...	up to...	up to...	up to...
<b>Manager, Associate Registrar</b>	\$2,500	\$2,500	n/a	n/a	\$2,500
<b>Chair, Director, Associate Vice-President, Executive Director</b>	\$10,000	\$10,000	n/a	n/a	\$10,000
<b>Vice-President</b>	\$100,000	\$100,000	n/a	n/a	\$100,000
<b>President</b>	over \$100,000	over \$100,000	President: all Corporate Secretary: all CFO: all	n/a	over \$100,000
<b>Board of Directors</b>	n/a	n/a	n/a	all	n/a

	ST. CLAIR COLLEGE FOUNDATION ONLY	
	Foundation Annual and Endowment Scholarship Payments	Foundation Annual and Endowment Scholarship Agreements
	Foundation Executive Director to present annual spending plans to the Foundation Board of Directors for approval to disburse scholarships	agreements to be initiated by the Advancement Office and signed by the ED Foundation and CFO
<b>Requirements:</b>	Foundation Executive Director to present annual spending plans to the Foundation Board of Directors for approval to disburse scholarships	agreements to be initiated by the Advancement Office and signed by the ED Foundation and CFO
<b>Limit:</b>	up to...	up to...
<b>Executive Director, Foundation</b>	n/a	all
<b>CFO</b>	n/a	all
<b>Board of Directors</b>	all	n/a

## St. Clair College Board of Governors

### By-Law Review: 40 & 41

1<sup>st</sup> Reading: June 26, 2018

2<sup>nd</sup> Reading: September 25, 2018

#### 40. **ADJOURNMENT**

Any meetings of the members of the Board or a Committee thereof may be adjourned to any time, and from time to time, and such business may be transacted at said adjourned meeting as might have been transacted at the ordinary meeting from which such adjournment takes place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding the absence of quorum.

#### 41. **AMENDMENTS**

The By-law may be amended or repealed at a regular meeting of the Board by an affirmative vote of not less than two-thirds of the Board members present and eligible to vote PROVIDED THAT a notice of motion of the proposed amendment or repeal is brought before the Board at a regular meeting, after which the motion shall be presented at the next regular meeting of the Board, to be read, discussed and voted upon.



# St. Clair College In The News

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# Soccer recruits Palmer and Smith back together again with Saints

Windsor Star - June 26, 2018



Katia Palmer and Serena Smith are set to be teammates once again.

The two played together for the LaSalle Stompers half a decade ago, but the soccer world took them on different paths.

On Tuesday, the two were back together after signing on to play for the St. Clair College Saints women's soccer program this fall.

"It's pretty funny how we ended up meeting up together," the 18-year-old Smith said.

Saints head coach Kris Geier was thrilled to land the two talented midfielders for the program.

"We needed some help in the midfield and that's going to help us," Geier said. "They're quality players, good ball possession and good skills.

"I really like the way they handle the ball. They're great passers and I'm really looking for them to exploit defenders for us."

A Holy Names high school product, the five-foot Palmer was a first-team all-star in the WECSSAA Tier I Division.

"I've heard a lot of great things from players already on the team and I want to stay home and I thought this was a great place," the 17-year-old Palmer said. "I know a lot of people that are going to be here next year and it's a great feeling because I've played with a lot of them."

The five-foot-two Smith was set to walk away from the game when St. Anne high school coach Stacey Ditchfield convinced her to come out for the team.

“At first, I didn’t think I was going to comeback and play soccer,” Smith said. “(Ditchfield) asked my plans for next year and I said I wasn’t sure. She introduced me to (Geier) and he showed me the outline and the benefits of playing and I’m very committed now.”

Geier is expecting both to make contributions to the program immediately.

“At the college level, we expect that because we get the big turnover,” said Geier, whose team won the OCAA consolation title last year. “We don’t have the four-year kids. With their skillset, I don’t think it’ll be a problem.”

Palmer believes she can contribute right away, but just wants to be a good teammate.

“I really want to assist a lot and just be there backing up my forwards and being there for my defenders helping out all over the field,” Palmer said.

Smith thinks playing for the Saints will also help her post-secondary transition.

“Just being part of a team and friends all the time, I definitely missed it,” Smith said. “The first year’s tough and practice will be a good place to let out all my frustration.”

# Top Local Athletes Sign With Saints

AM800 CKLW - June 26th 2018



Serena Smith (L) and Katia Palmer (R) with Head Coach Kris Geier (Photo courtesy of Saints Athletics)

Two top local athletes have signed letters of intent with the St Clair College women's soccer program.

Joining the Saints for the upcoming year will be Katia Palmer and Serena Smith.

Palmer, a native of Windsor, is a graduate of Holy Names High School where she was a 1st Team Tier I WECSSAA All Star this past season.

The 5'0 Centre Midfielder was also a member of the Eastside Kickers Soccer Club.

Katia will be apprenticing in the Automotive Service Technician Program.

Smith, who is from Tecumseh, is wrapping up her high school career at St. Anne's Secondary School.

The 5'2 Defensive Midfielder is currently a member of the Windsor White Eagles. Serena previously played for the Eastside Kickers club program where she made it to the Ontario Cup finals twice.

Smith is enrolled in the Pre-Health science program with plans to move into Nursing the following year.

"I've had the opportunity to watch them both play high school and club soccer. Both players bring different skill sets to the squad." says St. Clair Head Coach Kris Geier. "Serena plays great attacking balls that keeps defenders on their toes and Katia also has that ability but she has a great work rate that constantly keeps defenders on the move."

St. Clair finished the regular season with a record of 7-2-1 in the OCAA West Division ending up in 2nd place in women's outdoor soccer.

# College Alumni Association Helps C.A.S Summer Camp Program

[AM800 CKLW](#) - June 27th 2018



Courtesy of the Windsor-Essex Children's Aid Foundation

The St. Clair College Alumni Association has come through for a local camp in need of some funds.

As AM800 News reported Tuesday morning, the "Fresh Air " Summer Camp program by the Windsor-Essex Children's Aid Society was falling short of its fundraising goal.

It needed \$50,000 to send about 350 children to camp, but it was \$30,000 short.

Today at 2:30pm, the college alumni association President Tom Malenfant will present a cheque worth \$10,000.

# **St. Clair Alumni Association pitch in with \$10K donation to CAS camp program**

Windsor Star - June 27, 2018

The St. Clair College Alumni Association has answered the call for help from the Windsor-Essex Children's Aid Foundation with a \$10,000 donation to the Fresh Air Summer Camp Program.

The donation was made Wednesday at the CAS building on Riverside Drive.

"All of us at the alumni association were moved by the need to support these children with many challenges who deserve a summer to remember," said Tom Malenfant, president of the association.

"These are future students. Anything we can do to inspire hope is a worthwhile investment."

# Saints Build For Upcoming Season

AM800 CKLW – June 28, 2018



Hayley Firr, Caleigh-Chauvin- (photo courtesy of St Clair Saints)

The St. Clair College Women's Basketball team continue to stockpile talent for the 2018-19 season welcoming local players Hayley Firr and Caleigh Chauvin to the fold along with Tyler Carroll from Toronto.

Carroll is a North Toronto Collegiate Institute graduate where she earned two MVP awards over the past three seasons to go with a Toronto District Regional Championship in 2016-17.

She played club ball for the North Toronto Huskies program leading them to an Under 19 Junior Women's Ontario Cup Championship in 2017.

Firr is a 5'5" guard and competed locally for the very strong Holy Names High program in addition to 7 seasons with the Valiants Club program.

Coach Kiss identified about Firr, "Hayley adds additional depth at the guard position and she is a very good, physical and athletic perimeter defender.

Her defense will also be an asset in our full court pressure defense."

Chauvin stands 5'10" and is an Essex native looking to fill a depth need at forward for the Saints program.

She began her club travel basketball with the Kingsville Class but moved over to the Windsor Valiants competing for two seasons with the JUEL Prep team.

Kiss complimented about Chauvin, "Caileigh plays with a high compete level and had 3-point range in high school.

She also comes from a strong high school program at Essex and Caileigh will be a nice addition to Saints."



# Skilled trades workshop gives women 'a jump start' for apprenticeship

## 40-hour workshop involves skilled trades and offers math classes

CBC News · Posted: Jul 13, 2018



Terry Weymouth says the workshop can help prepare women for the entrance test and interview to get into the pre-apprenticeship program. (Katerina Georgieva/CBC)

A group of 40 women are hoping to write a new chapter in their life by getting into one of 25 spots in a pre-apprenticeship program offered through St. Clair College.

And to prepare for the test and interview to snag a spot, they are attending a 40-hour workshop that exposes them to a variety of different skilled trades and even math classes.

"We're a wealth of knowledge pouring it on them for a whole 40 hours," said Terry Weymouth, coordinator for the women of skilled trades from Unifor.

The Local 444 Unifor has developed the workshop and is offering it with Women's Enterprise Skills Training in Windsor, with funding support from the Ontario government.

The idea of the workshop is to give the women a taste of what working in skilled trades is like before they commit to a lengthier program, Weymouth said.

The pre-apprenticeship program has free tuition and a 12-week paid placement. It starts in August.



(Katerina Georgieva/CBC)

## 'I know I can do it'

This workshop targets women who are unemployed or underemployed, and may be facing a number of barriers to furthering education or getting a stable job.

One of the workshop participants went to school for graphic design years ago, but she now wants to start working with her hands.

And even though Sarah Mitchell's never done robotics or electronics, learning about it has lit a fire inside her.

"I know I can do it, and it's really interesting," she said.

Some of her family members work in the skilled trades and she took a machinist course when she was in high school in Amherstburg.

It's been difficult for her to find a job and she's hoping that getting into the pre-apprenticeship program will change her life.

"I know not everyone may get selected, but [the workshop] gives me a jump start to find the path that I need to take," Mitchell said.



Sarah Mitchell loves working with her hands and she wants a job where she isn't bound to the desk all day. (Katerina Georgieva/CBC)

## Confidence boost

Part of this 40-hour workshop includes bringing in women who have graduated from the pre-apprenticeship program to talk about their journey working in skilled trades.

Weymouth said one of the barriers that women face in skilled trades is the lack of confidence. And that's on top of the other struggles such as child care options and transportation access.

Over the years, she's heard women talk about how they want more stability in employment and want to get out of the precarious nature of retail or service industry jobs.

And when they got into skilled trades, they were "challenging themselves like they never could," Weymouth said.

During the workshop she hopes the participants can get a confidence boost from being around other women in skilled trades.

"It's not based on the fact that we're women, it's based on the fact that we're capable, and just as capable."

# St. Clair students stranded in Amherstburg

The loss of two fleet vehicles has forced Amherstburg Community Services to cancel a three-year-old shuttle service the local charity provided to area students attending St. Clair College.

Windsor Star - July 13, 2018



Kathy DiBartolomeo, Amherstburg Community Services Executive Director, with one of several out-of-service vans Friday. Nick Brancaccio / Windsor Star

The wheels on the bus go round and round — until they don't.

The loss of two fleet vehicles has forced Amherstburg Community Services to cancel a three-year-old shuttle service the local charity provided to area students attending St. Clair College.

“We’re down to a rickshaw, we’re getting a little desperate out here,” said Kathy DiBartolomeo, the organization’s executive director.

Mechanical issues forced ACS to pull a bus off the road last December and just this week a smaller accessible van also had to be parked permanently.

Fundraising efforts to replace the larger bus have been sluggish.

“We feel terrible, we have some students who are in their last year and they’re upset and rightfully so,” DiBartolomeo said. “We’re desperately trying to come up with solutions.”

To make a bad situation even worse, the CareLink Health Transit bus used to get residents from point A to point B broke down Friday, stranding six temporarily in Windsor.

It was being hauled to an Essex garage for repairs while alternate transportation was arranged for the stranded riders.

That left the ACS with one working minivan that is not accessible for those with mobility issues.

“It’s like a worst case scenario,” said Austin Tyrrell, the group’s fundraising coordinator.

Tyrrell hoped the CareLink bus would be back up and running next week.

As for the school shuttle, that’s far less certain. For the past three years, an average of nine students have used the service.

“I honestly don’t know what I’m going to do,” said Vanessa Dafonte, a third-year St. Clair student in the chemical laboratory technology program. “I’m scared by this whole thing.”

The 19-year-old has paid \$240 per month for the past two years to have the ACS shuttle pick her up at the foot of her driveway and drop her back there at night.

“This is definitely not good news,” she said of the cancellation.

Dafonte has her G1 licence but said commuting to South Windsor is not an option for her.

“Driving is not really my thing,” she said. “I’ll have to try and find other ways in.”

St. Clair College President Patti France met with Essex County mayors several months ago to encourage movement on a regional transit system, according to John Fairley, the college’s vice-president of community relations.

“Our students are from all over Windsor and Essex County, it’s not just a Windsor conversation anymore,” Fairley said. “Regional transit that could take advantage of our college would be great.”

LaSalle started offering public transit, including a stop at St. Clair College, last fall.

“I think we’ve reached that point where people want expanding (regional) service,” Amherstburg Mayor Aldo DiCarlo said. “That (ACS) service was definitely used and relied upon. It does highlight the bigger issue of the costs to try and maintain that sort of thing. I think regional transit has been near the top of the list for all municipalities in Ontario.”

DiBartolomeo said she’ll be “contacting other local agencies to see if we can share vehicles or services.”

ACS has been trying to raise \$75,000 to purchase a new accessible 10-passenger vehicle. Concours Mold Inc., which is owned by an Amherstburg family, has committed to donating \$25,000 once the initial \$50,000 has been raised in the community. To date, however, the total is almost stagnant at \$18,000.

“It’s very slow going,” DiBartolomeo said. “It’s hard in a small town with limited fundraising dollars.”

Anyone interested in donating can do so online at [www.amherstburg-cs.com](http://www.amherstburg-cs.com), by dropping by the office at 179 Victoria St. S., or by phoning 519-736-5471.

# More International Students Answer To Offset Cost At St. Clair College

[AM800 News](#) - Friday, July 13th 2018



(AM800 file photo)

St Clair College is taking on more students from abroad to offset the costs of "equal work for equal pay" legislation.

The amendment means part-time, casual and seasonal workers at the college can demand the same wage that their full-time colleagues receive to perform the same work — that change will cost the school an estimated \$12-million each year.

Vice President of Academics Waseem Habash tells CTV News many international students are studying in fields like computer networking — a vocation he says is not popular with Canadian students.

"We don't have enough students that want to take the engineering technology programs or skills trades so international students will help the economy when they fill those gaps for employers," he says. "The young Indian population feel like Canada is their destination and they want to come here."

Habash tells CTV News only some of the college's programs have expanded to accept more international students

Programs like respiratory therapy, veterinarian technician and cardio vascular technology won't be expanding.

"The growth has been in programs that have not been filled by domestic enrollment in the past," he says.

Lori Masonville is a second-year culinary student and part-time employee at St. Clair College - she tells CTV News it makes for a more culturally diverse campus.

"They are very courageous students for coming here and learning the language," she says. "It's also a chance for me to learn and grow, it's a positive thing, it's a good thing."

More than 12,600 students will enroll at St. Clair this fall and about 4,200 will be from outside Canada — graduates that Habash says will fill gaps in the Canadian economy.

# Costly repairs cancel Amherstburg shuttle to St. Clair College

## Amherstburg Community Services hopes to raise \$50,000 to help purchase a new vehicle

CBC News · Jul 13, 2018



Vanessa Dafonte is going into her third year at St. Clair College this September, but she may not be able to get to class. (Dale Molnar/CBC)

The cost of repairs and maintenance are too high for Amherstburg Community Services to keep shuttling St. Clair College students from the town to Windsor — so they've cancelled the program.

The community agency has already pulled an accessible vehicle off the road at the end of last year. Now their five-seater vehicle joins the retired fleet.

"The repairs have become too costly, so we felt it was at that point where we had to make a decision to pull it off the road," said Kathy DiBartolomelo, executive director.

Aside from students, the organization also transports seniors to get to their medical appointments in the city.

As a result of the cancellation, Vanessa Dafonte and other students like her might not be able to make it to their classes once college resumes in the fall.

Moving into the city would also be more costly — whether it be in college residence or in an apartment — than the \$240 a month for the shuttle.

"This program was working perfectly for my needs that I needed in order to get to school and back," said Dafonte, who's going into her third year studying chemical laboratory technology.

"[Moving is] far more expensive than what we're doing now."



Amherstburg Community Services uses their vehicles to transport seniors to medical appointments and run a meals on wheels program. (Dale Molnar/CBC)

## Fundraiser for new vehicle

Her parents work in Windsor but can't drive her to school because of conflicting work schedules. And her father, Domingos Dafonte, worries they will face a similar conflict when his younger daughter has to go to post-secondary school.

The agency is running some fundraisers and hoping to get money from the town.

Domingos Dafonte hopes things will start lining up before September hits.

"[Town of Amherstburg is] spending money to make things better, but we don't have the services for transportation out here," he said. "Hopefully this fundraising goes off. Maybe somebody in the community sees how important this shuttle is."

DiBartolomeo said the organization is eyeing a 10-seater vehicle that would cost \$75,000 to purchase. An Amherstburg company has offered to donate \$25,000 on the condition that they're able to raise the other \$50,000.

They're also reaching out to other organizations in the community to see if they can borrow a vehicle when the fall comes.

"I would hope by September we will have another solution," she said.



# St Clair Moves Into First Place

[AM800 CKLW – July 27, 2018](#)



St Clair Green Giants vs Irish Hills at Lacasse Park- Wed. July 25, 2018 (photo by Steve Bell)

The St. Clair Green Giants took the division lead over the Lima Ohio with a 4-1 win over the Locos at Lacasse Park.

All-Star pitcher Miguel Cienfuegos threw another gem, going 7.2 innings allowing 5 hits 1 earned run while striking out 4.

Tecumseh native Gibson Krzeminski led the charge offensively going 2-3 2B 2RBI BB.

The Green Giants look for the sweep and to extend the division lead over the Lima Locos tonight at Lacasse Park.

First pitch 7:05pm.



Windsor Fire and Rescue vehicles. Blackburn News file photo.

## **UDPATE: Candle Causes Fire In College Residence**

Blackburn News - July 27, 2018

A candle is getting the blame for a fire at a St. Clair College residence building in Windsor.

The Windsor Fire and Rescue Service first reported the blaze at the student residence located on Geraedts Dr., on Friday shortly before 6pm. The fire reportedly started on the fourth floor and was contained to one unit in the building.

As of 6:40pm, firefighters had extinguished the fire were working to expel smoke from the building.

No injuries have been reported.

Fire officials say the blaze was caused when a candle was accidentally knocked over. Damage to the unit is estimated at around \$50,000.

# UPDATE: No Injuries Reported In Fire At St. Clair College Residence

AM800 CKLW - July 27th 2018



Windsor Fire and Rescue on the scene of a fire at St. Clair College's residence on the corner of Geraedts Dr. and Cabana Rd. on Friday July 27, 2018. (Photo by CTV Windsor's Ricardo Veneza)

A fire at St. Clair College's main campus was caused by an unattended candle, according to Windsor Fire and Rescue's John Lee.

It happened at the college's main campus residence near the corner of Geraedts Dr. and Cabana Rd. around 5:30pm Friday.

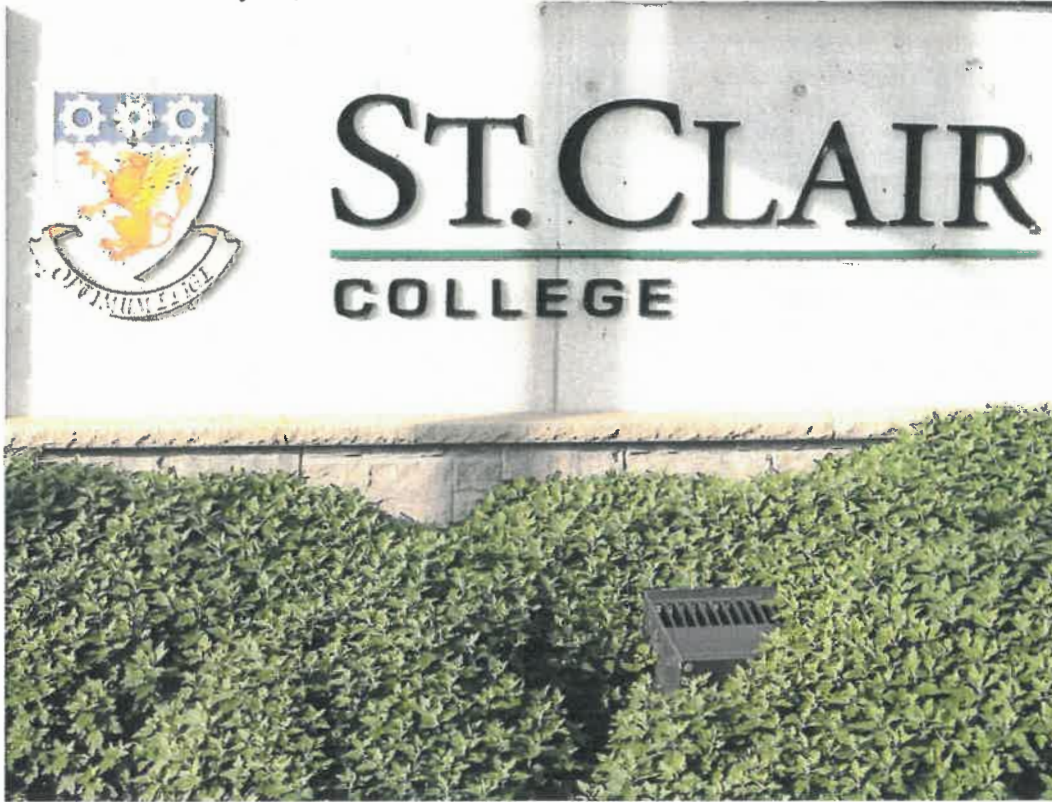
Lee says the fire appears to have started on the fourth floor and no injuries have been reported.

The damage estimate has been pegged at \$50,000.

# No reported injuries at St. Clair College fire

Crews were called to the college's main campus shortly after 5:30 p.m., and had the blaze under control within 20 minutes.

Windsor Star - July 27, 2018



The St. Clair College sign at its Cabana Road West entrance Nick Brancaccio / Windsor Star

Windsor Fire crews were quick to extinguish a fifth-floor fire at a St. Clair College residence building Friday afternoon.

Crews were called to the college's main campus shortly after 5:30 p.m., and had the blaze under control within 20 minutes.

Searches of the residence showed the fire-affected building was free of occupants.

Crews then cleared smoke from the building.

Investigators determined an unattended candle on a desk caused the fire. Damage is estimated at \$40,000 to \$50,000.

No one was hurt.

# Fire at St. Clair College residence quickly extinguished but damages total thousands of dollars



Fire crews respond to a blaze at a St. Clair College residence on Friday, July 27, 2018. (Ricardo Veneza / CTV Windsor)

CTV Windsor - July 28, 2018

A fire on the fifth floor of St. Clair College's main campus residence was caused by a candle, fire officials say.

The blaze broke out around 5:30 p.m. Friday.

Firefighters searched the residence to ensure nobody was still inside the building and quickly got the fire under control.

No injuries were reported.

Officials say the candle was left on a desk in a room on the top floor of the residential building.

Damage, estimated at \$50,000, was contained to the room.

# Green Giants End Regular Season With A Loss

AM800 CKLW – July 30, 2018



(Courtesy St. Clair College)

The St. Clair Green Giants dropped their last regular season game of the year, losing 9-5 to the Saginaw Sugar Beets.

The Green Giants finish the Great Lakes Summer Collegiate League with a franchise record 26 wins and 16 losses on the season, while winning the Northern Division Regular Season title.

The Green Giants will be the top seed in the playoffs and will host the winner of the Lima Locos-Saginaw Sugar Beets meeting.

Game One of the best-of-3 series will be Wednesday, August 1st at 7:05pm at Lacasse Park.

# St. Clair grads denied work permits with inconsistent evaluation guidelines

## Immigration lawyer Eddit Kadri is calling for a review of the work permit program

CBC News · Jul 31, 2018



Dip Sarvaiya received his refusal letter in July, and he said some of his peers in the same program were granted permits. (Dale Molnar/CBC)

Dozens of international business students at St. Clair College are caught up in red tape with Immigration, Refugee and Citizenship (IRC) Canada, which threatens their ability to work in Canada.

They have been told they missed the deadline to apply for post-graduate work permits and now have no status in Canada.

One of the affected students said he hasn't been able to eat or sleep after receiving notice that he was denied last week.

"I'm broken and I'm very upset," said Dip Sarvaiya.



Lawyer Eddie Kadri discusses the work permit problem with his clients Dip Sarvaiya (left) and Nirav Babariya. (Dale Molnar CBC News)

The rules state international students have 90 days to apply for the permit after graduation to work in Canada. The process is considered a stepping stone toward becoming a citizen.

The International Business Management program at St. Clair is 12-months long, spanning three semesters, and it meets eligibility requirements for a work permit. About 30 of the students graduated earlier this year in May. The program consists of mostly international students and many of them were recruited from India by the college.

Where the problem begins is with a second program called Freight Forwarding Logistics, a four-month long program marketed by the college to take in conjunction with the business management program.

The college told students they would still qualify for the work permit even if they wait until after they're done the logistics program before applying.

And that's worked for the students for the past five years, according to registrar Michael Silvaggi.

However, IRC started considering the two programs separate for some students' applications, and are now saying the students should have applied after they were done the business management program.

The second program isn't long enough to qualify the students for a work permit and by delaying application until after they've completed it, the students exceeded the allotted 90 days.

"We're working diligently with immigration. We've had conversation with the border [officials], but we're trying to understand why all of a sudden these students have been declined, where we've had lots of success in prior years," said Silvaggi.



Kadri said the college markets the freight logistics program as a natural extension of the business program, but now graduates are running into problems. (Dale Molnar/CBC)

Immigration lawyer Eddie Kadri is representing about two dozen of the students who were denied.

While students like Sarvaiya received a refusal letter, some of his peers were granted permits. They took the same programs and submitted the paperwork in the same time, and Kadri said IRC Canada "has created a conflicting standard" with which they evaluate these applications.



He is calling on the federal Minister of Immigration, Refugees and Citizenship, Ahmed Hussen, to intervene and grant the permits.

"We need to look at this post grad work permit program. We need to evaluate the guidelines, make sure that they're clear. Make sure that they're administered equally, efficiently, but that is the next move," Kadri said.

"Right now we need to help the people that need help right away," he said.

Sarvaiya has spent about \$30,000 on tuition. He feels like his dreams of leading a great, productive life in this country have now disappeared.

"We don't know what to do now. It's completely up to government and college to help. It's a big financial issue for us," said Sarvaiya.

"We wanted to be part of this great community, and all things is being taken from us."

CBC News has reached out to IRC Canada for a response but has not heard back before time of publication.

# Green Giants becoming a program of note after Northern Division title

Windsor Star - July 31, 2018

TECUMSEH – The St. Clair Green Giants have opened a few eyes in the Great Lakes Collegiate Baseball League.

The Green Giants surprised some by making the playoffs in the club's first season of operation a year ago and answered any doubters with a Northern Division regular-season title this year.

"I think we've opened some eyes," Green Giants pitching coach and general manager Chico LaBute said. "I think we've upset some people."

"We've put a footprint out there that we're just not here to hang around and just be part of the league. We want to win. That's always been our philosophy."

St. Clair was supposed to open its best-of-three Northern Division final on Wednesday at Lacasse Park. The Green Giants will face the play-in winner between the Lima Locos and Saginaw Sugar Beets, but that game was rained out on Tuesday and will be played Wednesday with the series now set to open on Thursday at 7:05 p.m.

"I'm really excited," said Green Giants first-year outfielder Gibson Krzeminski, who is from Tecumseh. "The last couple of weeks, the crowds have been pretty good and it's been pretty loud out here. I can't wait to see what the playoffs are like."

Green Giants manager Dave Cooper wants to credit the players for the team success the past two seasons.

"They're amazing," Cooper said. "We've got that kind of (dedicated) ball team."

"I don't know if the community really knows what it's got. If you're a baseball guy, you want to watch this. It is fun, it's fast (and) there's velocity."

The league takes young NCAA and junior collegiate players and tries to build their skill set heading back to school and a potential selection in next year's Major League Baseball draft.

"Take a kid, make him better, send him back in the same health if not better," Cooper said.

The switch-hitting Krzeminski feels he's grown as a player as he nears a return to Iowa Western Community College.

"It's been great," the 20-year-old Krzeminski said. "A great group of guys and I've had a lot of fun and gotten a lot of work in."

Krzeminski batted .304 during the regular season with two home runs and a team-leading 36 runs driven in, which put him sixth overall in the league.

“Summer ball is always about getting reps, facing good pitching and this is a great league,” Krzeminski said. “I’ve definitely gotten that and gotten better as a player throughout.”

A year ago, few expected the Green Giants to make the playoffs. As such, because of passport issue with some of the teams in the United States, St. Clair had to play its entire playoffs on the road.

Now, the club will get to host a home game.

“I’m excited to host our first playoff game,” LaBute said.

It’s another step for a program that got a late start to its first season, due to late admission to the league, but has only been building since.

“The first year was a challenge because no one knew us,” LaBute said. “We were the new kid, no one knows you or trusts you. We were still getting guys in April and May when most teams were set (for a roster) by October or November.”

But LaBute and Cooper have been dogged in their pursuit of players and the two won’t change that approach.

“We’ll do the (St. Clair) College season and as soon as it starts, in the first week of September, the calls start,” Cooper said. “It’s 12 months the phone’s ringing. It’s what we do and we enjoy it.”

In the first year, the two heard from just two college teams looking to place players and had to chase the rest. That figure hit double figures this year and the hope is more schools will knock on their door as opposed to the two having to chase.

“They’ll feel more comfortable sending us their players,” said LaBute, whose team is 48-35 in two seasons.

But for now, the goal is to try and find some playoff success with a Northern Division title at stake and the prospects of a chance to play for the league title.

“(Cooper and LaBute) really make us compete out there,” Krzeminski said. “A lot of summer ball teams it’s just have fun and do your thing, but they make us competitors out there and winners.

“It’s definitely saying something. They’re pushing us not just to settle for getting better. If we’re here, we might as well win.”

# College Shuttle Service Restored In Amherstburg After Family Donation

[AM800 News – Aug 1, 2018](#)



Photo courtesy of AM800's Kristylee Varley

A donation from a Lakeshore family has helped the Amherstburg Community Service to restore a badly needed service.

As AM800 News reported in July, ACS had to take one of its vehicles off the road because it had not been able to raise the necessary funds to replace it.

As a result, shuttle service for Amherstburg students to St. Clair College had to be canceled.

But the Goggin family in Lakeshore heard about the appeal and has made a generous donation of \$32,000.

It took fundraising to \$50,000 and triggered a gift from Concours Mold who is donating the final \$25,000 needed to buy a replacement van.

Group fundraising co-ordinator Austin Tyrrell says the community didn't let them down.

"Thankfully, we have had our calls answered by a local family," says Tyrrell.

He says taking the vehicle off the road also meant adults with mobility issues would be left scrambling to find transportation.

Tyrrell says the order will be placed for the new vehicle which hopefully should be in service in the next two to four months.

The cheque to allow for the new accessible vehicle will be presented on Friday.

# International Students Left In Limbo After Work Permits Denied

AM800 CKLW – Aug 2, 2018



About 25 international students who have graduated from St. Clair College in Windsor have been denied work permits.

The students graduated in May from a 12-month international Business Management Program, where they also took a four-month freight forwarding logistics course.

They say the college told them they would still qualify for work permits if they wait to apply until after graduating the logistics program, but the Department of Immigration, Refugee and Citizenship Canada has denied the permits.

Now the students Social Insurance Numbers have expired and they cannot work.

Student Arjun Verma tells CTV Windsor they were told they missed the 90-day deadline. "It's just been heartbreaking and a disappointment," says Verma, who admits the work permit is what enticed him to come to Windsor to study. "It's like we are stuck in a sinking boat and we cannot see any shoreline. Our SIN numbers have expired. So we cannot work."

Another student in the same position, Dip Sarvaiya, says other students who completed the same programs did receive their work permits.

It's really frustrating. Everybody is really upset and everybody is broken. Other classmates have gotten approval on the same document, on the same set of circumstances, we have studied everything the same," claims Sarvaiya. "They got approval and we have got rejection."

Immigration lawyer Eddie Kadri says the students have already spent thousands on tuition and living costs, and need to work.

"They're not eating. They're not sleeping. Their whole life has been turned upside down. Let's make things right. Let's get these students the work permits that they were entitled too and then we can visit all these issues and determine, going forward, how to fix this problem so it never happens again," says Kadri.

St. Clair College has enjoyed an increase in enrolment thanks, in part, to an influx of international students.

There are now more than 4,000 international students at the school.

The IRCC has not returned calls from CTV Windsor to comment on the issue.

# St. Clair men's basketball recruiting class has a veteran look

Brendon Seguin and Matt Sykes wanted a little more experience from their first recruiting class.

Windsor Star - August 3, 2018

Seguin and Sykes, who were named co-head coach of the St. Clair College Saints men's basketball program in May, believe they got that with Friday's announcement of six recruits for the 2018-19 OCAA season.

"Our recruiting plan was to get some players in that had some experience at the college or university level," said Seguin, who is entering his fourth season with the team.

The Saints reached across the border to grab two Michigan junior college transfers in six-foot-one guard David Gomez Jr., who played at Macomb Community College, and six-foot-five swingman Daelyn Davis, who played at Kellogg Community College last season and Oakland Community College the previous season.

"We were looking at the JUCO (junior college) ranks and had a couple of international spots open and it ended up working out with our two JUCO transfers," Seguin said.

Gomez Jr. is defence-first guard and considered a good passer and scorer at the rim while Davis can guard all five positions.

The Saints also picked up six-foot-five swingman Ian Smart, who averaged 8.2 points per game in two seasons with the Western University Mustangs.

"We watched him in high school and we're super excited," Seguin said of Smart, who is a Chatham-Kent high school product.

"Of the six, Gomez Jr., Davis and Smart will have an immediate impact and push for starting roles," said Seguin, who said the club is looking at replacing six players from last year's squad. "The others will help our depth and be good role players to start."

Sandwich high school product Dallas Akins competed as a high jumper at the University of British Columbia last year, but opted to return home and the six-foot-four guard will bring more athleticism and perimeter shooting to the Saints' backcourt.

Rounding out the St. Clair recruiting class is six-foot-two guard Blake Butler, who is from Sarnia Northern high school, and six-foot-five guard Javonte Mitchell, who is from London Catholic Central high school.

Seguin and Sykes call it a successful recruiting class considering the late start after being promoted in early May.

"We're very happy with it being our first time through the recruiting landscape," Seguin said. "We didn't know what to expect and got a late start, but we took every phone call and followed up every lead and we're happy with the six (players) that we've added."

# St. Clair College Men's Basketball Announce Big Recruiting Class

AM800 CKLW - Friday, August 3rd 2018



David Gomez Jr. (L) and Daelyn Davis (R) (Photo courtesy of Saints Athletics)

The St. Clair College Men's Basketball team has secured one of the largest recruiting classes in recent history.

Of the six incoming players signed, four are transfer athletes including a pair from the Michigan Junior College ranks.

Headlining the incoming group are 6'1" guard David Gomez Jr. of Pontia, MI and 6'5" swing player Daelyn Davis of Romulus, MI.

"Gomez is versatile point guard who brings a defense first mentality, is a good passer and can score at the rim. We are looking for David to make an impact from day one," says Co-Head Coach Brendon Seguin.

Another transfer is 6'5" swing man Ian Smart of Chatham — Smart played two years for the University of Western Ontario in London, capping his time there with an 8.2 points per game average in his second campaign for the Mustangs in 2016-17.

LaSalle native, Dallas Akins comes home after a year at the University of British Columbia having spent a season with their track and field team as a high jumper.

The 6'4" guard will add more athleticism to the backcourt while taking the Business Administration - Human Resources program.

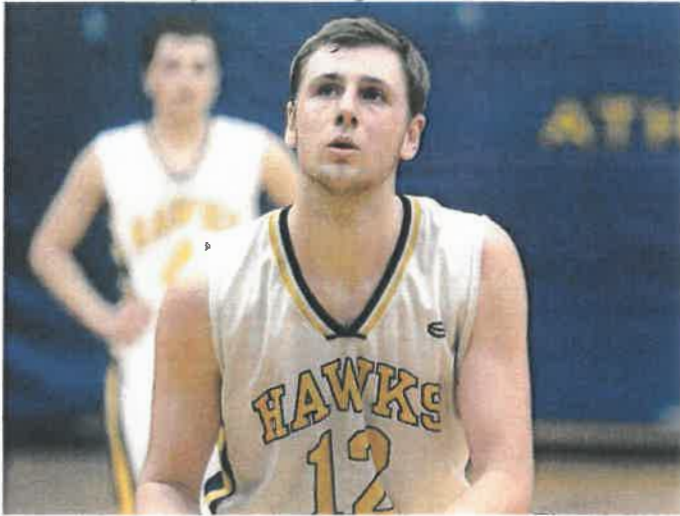
The St. Clair Men's Basketball team will begin their pre-season exhibition schedule on Sep. 26th when they host the University of Windsor at the SportsPlex.

The Saints start West Division regular season play with a road game at Sheridan College in Brampton, when they visit the defending OCAA Bronze Medallists.

# Sports briefs: basketball, horse racing, soccer, golf

Ian Smart of Chatham has transferred to St. Clair College after two basketball seasons at Western University.

Chatham Daily News - August 4, 2018



Chatham-Kent Golden Hawks' Ian Smart shoots a free throw against the St. Patrick's Fighting Irish during the LKSSAA senior boys 'AAA-AAAA' basketball final at Chatham-Kent Secondary School in Chatham, Ont., on Saturday, Feb. 21, 2015. Mark Malone/Chatham Daily News/QMI Agency

## **Smart transfers to St. Clair**

Basketball player Ian Smart of Chatham has transferred to St. Clair College after two seasons at Western University.

The six-foot-five swingman was part of the Saints' six-man recruiting class announced Friday.

"Ian adds a veteran presence to the roster," co-coach Brendon Seguin said in a statement. "He will make an impact on both ends of the floor and be a key leader for our team."

Smart is a Chatham-Kent Secondary School graduate who played for the Western Mustangs in 2015-16 and 2016-17. He averaged 8.2 points and 3.8 rebounds per game in his second season.

He has enrolled in St. Clair's woodworking technician program.

Smart won the LKSSAA South Region most valuable player award for 2014-15 after helping the CKSS Golden Hawks end a 22-year championship drought.

"We watched him in high school and we're super excited," Seguin said to the Windsor Star.

The Saints' recruiting class is one of their largest in recent history.

"Of the six, (David) Gomez Jr., (Daelyn) Davis and Smart will have an immediate impact and push for starting roles," Seguin said.



# OBIT: Star food writer Ted Whipp, a 'friend of Windsor's chefs'

"He was a marvellous guy — the chefs of Windsor were blessed to have had Ted as their friend."

Windsor Star - August 6, 2018



In this Feb. 23, 2017, file photo, retired Windsor Star food writer Ted Whipp is shown on the day he was honoured by St. Clair College with a fundraising dinner event and a scholarship in his name. Dan Janisse / The Windsor Star

## **Ted Whipp, Mar. 8, 1953—Aug. 5, 2018**

Even in the midst of battling terminal cancer, former long-time Windsor Star food writer Ted Whipp would still invite guests out to share his latest discovery of a wonderful new local eatery or to introduce them to the newest culinary creations or their creators.

"He was a marvellous guy — the chefs of Windsor were blessed to have had Ted as their friend," said acclaimed chef Vincent Del Duca.

Whipp, 65, died on Sunday morning of the cancer he'd been battling for several years. His wife Karen Monck and their two daughters were with him at home when he passed away, peacefully, in his sleep.

Whipp was a Star news reporter for more than 34 years, but his passion was writing about food and those who produced, prepared and served it. For more than 20 years, his award-winning columns were hotly anticipated by local food lovers and those in the hospitality and culinary sector. On Wednesdays, when his reviews would appear, the city's chefs and restaurateurs would snap up copies of the Windsor Star to see who Whipp was profiling, said Del Duca.

"He made an impact," said Del Duca. "He had a tremendous style of writing, and even when he had to say something negative, he did it in a positive way — he was the kindest guy."

That passion and energy spilled into the newsroom.

"Ted had such a great enthusiasm, a joie de vivre — about everything," recalls fellow retired long-time Star columnist Marty Gervais. "He was always so excited about what was happening in the news, he had a great love of journalism and he loved the newspaper." Gervais described Whipp as "a great story-teller who loved to look for the story behind the story."

The Windsor chefs are really going to miss him

Whipp was a big booster for many community efforts, including Raise-a-Reader, in support of children's literacy, and McHappy Day, in support of children's charities. Marc Johnston, a culinary management professor at St. Clair College, said Whipp always made himself available and he credits him with helping revitalize the Battle of the Hors D'Ouevres, benefitting Big Brothers Big Sisters.

"He was an important figure in the community and respected for his views," said Gervais, an author and Windsor's poet laureate.

Johnston said Whipp would regularly visit the college to meet and encourage the next generation of culinary talent. "He was always very optimistic and positive with the students."

Johnston said the culinary field can be competitive and inward looking but that Whipp's message to those in the local hospitality sector was to share good ideas and success stories and work together as a team.

"The Windsor chefs are really going to miss him," said Del Duca.

In 2014, a year after he was forced to take a medical leave from the Windsor Star in order to fight his cancer, Whipp was granted an honorary membership in the Culinary Guild of Windsor.

On March 3, 2017, St. Clair College's Eatery 101 hosted Break Bread with Ted, a cocktails and gourmet dinner event with proceeds funding a new "Ted Whipp scholarship" for culinary, hospitality and journalism students.

"He was just so thrilled and humbled by that," said Monck. She first met her husband when the two were competing township council reporters at a pair of southwestern Ontario community newspapers.

As per Whipp's wishes, there will be no religious service or funeral, and cremation is expected on Tuesday with a memorial for family and friends later this month at Whipp's sister's home in Camlachie.

"Ted requested any memorial tributes be in the form of donations to the scholarship fund set up in his name at St. Clair College," Monck said in a note to friends on Sunday.

Whipp and Monck sold their Windsor home a year ago and moved to London to be closer to the medical facilities where he was being treated. Whipp had conquered the cancer in his colon but it subsequently spread to his liver. A bad reaction to the chemo around Christmas ended those treatments.

"I am overwhelmed by the support and love exhibited by all of you in Ted's last few months," Monck said in her note. "It only took a brief visit or phone call to raise Ted's spirits immensely, and I will forever be grateful for the joy he was given in his last weeks by the army of friends, colleagues and family who reached out to him."



In this April 8, 2005, file photo, Windsor Star food writer and critic Ted Whipp is seated right where he preferred to be â at the table. Tyler Brownbridge / The Windsor Star



Hard at work in this April 8, 2005, file photo, Star food critic Ted Whipp would often go behind the scenes to get the scoop on the local culinary scene. Tyler Brownbridge / The Windsor Star



Windsor Star reporter Ted Whipp is all smiles in this April 26, 2011, file photo as an animated lobster dances on the table during the 2011 Rotary Club of Windsor-Roseland Lobsterfest preview event held at the Fogolar Furlan Club. Whipp and other local celebrities were demonstrating their tips on eating lobster. Jason Kryk / Windsor Star



Windsor Star reporter Ted Whipp is shown in his Windsor home in this March 12, 2015, file photo. Whipp had survived an initial battle with cancer and complications and was enjoying a second shot at life. Tyler Brownbridge / Windsor Star



# Community steps in to fund cancelled A'burg shuttle

Windsor Star - August 7, 2018



In this July 13, 2018, file photo, Amherstburg Community Services executive director Kathy DiBartolomeo is shown with one of several out-of-service vans. Nick Brancaccio / Windsor Star

Just weeks after Amherstburg Community Services announced it would be cancelling a three-year-old shuttle service for area students attending St. Clair College, the community has pulled together and raised the \$75,000 needed for a new shuttle.

Last month, Amherstburg Community Services cancelled one of the shuttles connecting the town to Windsor because of high repair costs. It needed \$75,000 to purchase a new 10-seater accessible vehicle for students and for seniors to get to medical appointments.

When officials at the Amherstburg business Concours Mold Inc. heard about the need for a replacement vehicle they offered to donate \$25,000 if ACS could raise the other \$50,000.

The new shuttle — to run five days a week — is expected to take three to six months to arrive.

# Saudi Arabia's order to leave Canada could affect dozens of U of W students

Saudi Arabia has suspended state-sponsored scholarships for about 16,000 students studying in Canada and ordered them to attend school in another country.

Windsor Star - August 8, 2018



University of Windsor sign Dan Janisse / Windsor Star

About 70 University of Windsor students from Saudi Arabia could be forced to leave Canada after the kingdom issued a decree ordering thousands of its citizens to study in different countries.

Spokesman John Coleman said the university was still trying to figure out potential repercussions for its students after learning about the sudden order Tuesday morning.

Saudi Arabia has suspended state-sponsored scholarships for about 16,000 students studying in Canada and ordered them to transfer their studies to post-secondary institutions in other countries.

The spat began last week with a tweet from Canadian Foreign Affairs Minister Chrystia Freeland, criticizing Saudi Arabia's crackdown on dissidents and calling for the release of "peaceful #humanrights activists."

Saudi Arabia first responded by kicking out the Canadian ambassador, recalling its own ambassador home from Canada and freezing new trade deals.

St. Clair College said it has two students from Saudi Arabia, but they are not government-sponsored.

Coleman said student numbers for the 2018 fall term have not been finalized. But last fall, he said, the university had 49 undergraduate and 21 graduate students registered from Saudi Arabia.

Coleman said it was unclear Tuesday how many students were sponsored by the Saudi Arabia government. The university also didn't know how many of the Saudi students are in Windsor during the summer break.

He said the university will provide support, including counselling, for any students who are here and need help.

"If you're not at home and you're in a different country, having just a friendly person that can talk to you can hopefully be helpful," he said.

# Zekelmans donate \$5M towards new St. Clair College downtown business school

Windsor Star - August 8, 2018

St. Clair College has christened its new business and technology school in honour of the Zekelman family after the prominent philanthropists handed over \$5 million — the largest donation in college history — to help build the downtown facility.

Students will start studying at the Zekelman School of Business & Information Technology in September at One Riverside Drive.

Barry and Stephanie Zekelman were on hand Wednesday for a news conference to make the announcement as construction crews worked in the background.

“It’s nice that Windsor’s on the map, it’s nice to put St. Clair College on the map,” said Barry Zekelman, chairman and CEO of Zekelman Industries, North America’s largest independent steel pipe and tube manufacturer. “It’s nice to attach our name to helping that.

“This is just what we do. I was raised that way as a young man. Certainly, my wife and I are raising our children that way. Stephanie was raised that way. So this is what we do and hopefully it can inspire others to do the same.”

The school will offer programs including data analytics for business, international business management, and a new honours bachelor of business administration (information communication technology) degree, which will launch in September 2019.

College president Patti France said about 500 students will start taking classes at the new school next month. By January, there will be 1,000 students.

The college settled on the building in June after looking at other potential locations, including the Paul Martin Building.

The new school, with more than 30,000 square feet, is a short walk from the college’s other downtown buildings — the St. Clair Centre for the Arts, the MediaPlex and the TD Student Success Centre.

“This location, the synergies, were wonderful because it literally is right across the street from the St. Clair College Centre for the Arts,” said France. “So we don’t have to duplicate a lot of the student services. A lot of those student services are already here downtown, and that was really important to us because we want to make sure our students have tutors, have support. They have all of that — not just a teacher in a classroom.”

She said having the Zekelman name attached to the school will add a “bolstered level of prestige” to graduates’ degrees, diplomas and résumés.

France said this is the first time in its history that the college has named a school after someone.

“We have contemplated naming schools before, and we never have, because there was never a great fit,” she said. “We were thrilled and so honoured to take the opportunity to name the School of Business & Information Technology after the Zekelmans. Everything they represent for this community, internationally — it was a wonderful opportunity and we are truly honoured.”

Barry Zekelman also plans to spend time with students at the school that bears his name.

“It’s a good avenue for me to be able to get out there and speak to them a little bit, give them a real-world, real-life perspective of what goes on,” he said.

“There’s always theory and reality. Certainly, I like the questions that come to me. It gives me a little bit of a background and aspects of what they’re thinking and what to expect from them. How to attract those young minds into our business, how to foster that development.”

Along with the new downtown campus, the Zekelman name will also be part of the yet-to-be built academic tower and indoor tennis complex at the South Windsor campus.

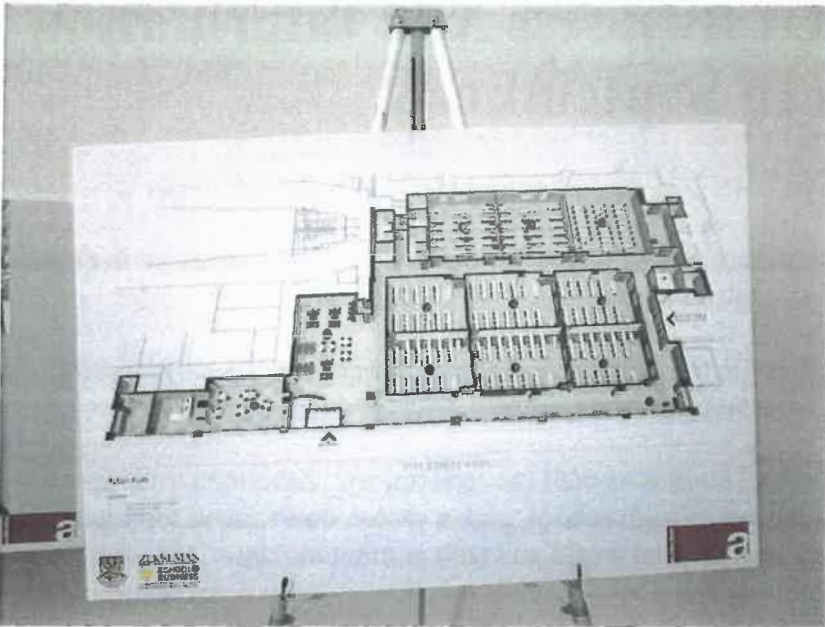
Zekelman, who also helped establish the Barry and Stephanie Zekelman Foundation, said he’s a fan of St. Clair College because “it’s not just a school of academics.”

“I like the fact this school has vocational studies as well,” he said. “It allows kids to come out of high school, pick a career, don’t spend too much time in post-secondary education, and actually get out into the real world and start earning money and earning a living.”



Barry and Stephanaie Zekelman join St. Clair College president Patti France on Wednesday for the name unveiling of the St. Clair College Zekelman School of Business. Dax Melmer / Windsor Star





Floor plans of the St. Clair College Zekelman School of Business & Information Technology in downtown Windsor. Dax Melmer / Windsor Star



Barry and Stephanie Zekelman at Wednesday's naming announcement of the St. Clair College Zekelman School of Business & Information Technology in downtown Windsor. Dax Melmer / Windsor Star

# Zekelman School Of Business And Information Technology Opens In September

Blackburn News -- August 8, 2018

If the name of St. Clair College's new business school in downtown Windsor has a familiar ring to it, it might be because it is named after a local billionaire businessman.

Following a \$5-million donation from Barry and Stephanie Zekelman, the college has announced it will name it The Zekelman School of Business and Information Technology.

"I like the fact that this school has vocational studies as well [as academics]," Zekelman told reporters following the announcement. "It allows kids to come out of high school, pick a career, don't spend too much time in post-secondary education and actually get out into the real world and start earning money."



*Owner of Atlas Tube, Barry Zekelman August 8, 2018 (Photo by Adelle Loiselle)*

"We need those people. I'm having a hard time right now finding skilled trades, and skilled trades with business acumen," he continued.

Zekelman owns steel tubing businesses on both sides of the border including Atlas Tube in Lakeshore.

College President Patti France says it is the largest single donation in St. Clair's history, but Zekelman's contribution is not confined to just money. He will also be a fixture in the halls when it opens in September.

Zekelman is looking forward to a bit a role change.

"It's a good avenue for me to get out there and speak to them a little bit," he admitted. "It gives me a background in the aspect of what they're thinking. What to expect from them. How to attract those young minds into our business."

The project has come together very quickly with talks starting mere months ago. France says the college only started looking for a location in April and signed the papers to move into One Riverside Drive in June. Over the past six weeks, the hammers have been swinging on the first floor to get the school open for its first 500 students this fall.

By January, 1,000 students will attend the school.



*St. Clair College President, Patti France August 8, 2018. (Photo by Adelle Loiselle)*

France says it was an easy decision to make.

“It literally is right across the street from the St. Clair College Centre for the Arts, so we don’t have to duplicate a lot of the student services,” explained France. “We want to make sure students have tutors, they have support, they have all of that; not just a teacher and a classroom.”

The project is a bonus for the City of Windsor too which has fought for years to fill the building to capacity. It is now at 98% capacity. Mayor Drew Dilkens also pointed to another selling point; the fact it will cost municipal taxpayers nothing.

The school, which will continue to have some programs on the main campus, will boast programs in disciplines like Data Analytics for Business, International Business Management, and the new Honours Bachelor of Business Administration (Information Communication Technology) degree which will be introduced in 2019.

# St. Clair College names business school after Zekelman family

## It's the first time in 51 years that the college has named a building or program after someone

CBC News · Aug 08, 2018



The school of business will be located in downtown Windsor on Riverside Drive.

A new downtown location for St. Clair College will be bearing the Zekelman family's name with a \$5-million donation from the family's foundation.

The Zekelman School of Business and Information Technology will be located near the current Centre for the Arts at 1 Riverside Dr. W.

Barry Zekelman is the chairman and CEO of Zekelman Industries, a North American steel tube and pipe company with 14 manufacturing locations in the U.S. and one in Harrow, Ont.

He said the donation is important because his family wants to see more skilled workers in the region. It's an area his steel business has struggled with, trying to find workers to fill vacant jobs.

"We're short skilled trades and particularly people who can go to the trades program and also gain some business acumen and take some business courses," he said, adding that information technology and data analytics are also critical skills.

In its 51-year-history, the college has not given naming rights to its buildings and programs until now.

President of the college Patti France said the school thought the family was a great fit and they hope the Zekelman name will help raise the profile of the school.

"It will also help our graduates hopefully become more employable," she said.

"[The Zekelmans] are very successful from a business perspective and Barry will certainly also be a mentor and be able to hopefully take part in some opportunities from a work-integrated learning experience perspective with our students."

The money will be spent on the downtown campus, programs at the main campus and new tennis courts.

The downtown campus is expected to be ready for students this fall.

# Single largest donation to St. Clair prompts re-naming of business school

CTV Windsor - Wednesday, August 8, 2018

St. Clair College is re-naming its business school following a \$5 million gift from the Zekelman family.

The announcement that the school will become the Zekelman School of Business & Information Technology was announced Wednesday.

It is the single largest contribution to the college.



St. Clair College re-names its business school as the Zekelman School of Business & Information Technology on Wednesday, Aug. 8, 2018 following a \$5-million by the family to the college. (Alana Hadadean / CTV Windsor)

“St. Clair College proudly honours the Zekelman family for their contributions to community as well as the leadership they have provided in industry and philanthropy,” said college President Patti France.

“We look forward to a long relationship that sets a new standard for business, raising the bar in advanced education.”

Barry Zekelman, chairman and CEO of Zekelman Industries, said his family welcomed the opportunity to influence the leaders of tomorrow by supporting St. Clair College.

“There is no better way to secure the future than ensuring quality post-secondary education that prepares the next generation for leadership”, said Zekelman.

In 2007, Zekelman and his wife Stephanie established a foundation, which contributes to many organizations and community initiatives.

The Zekelmans have chaired numerous fundraisers on both sides of the border.

# Major Donation For St. Clair College

AM800 CKLW - August 9, 2018



(Left to Right) The Zekelman's, Stephanie and Barry are joined by St. College President Patti France, August 8, 2018 (Photo by AM800's Rob Hindi)

St. Clair College has received its largest single donation to date.

The Zekelman family has donated \$5-million towards the college's School of Business & Information Technology, to be named after the family.

The school is expanding to the downtown core and has taken over 30,000 square feet of the ground floor at One Riverside Drive, says College President Patti France

She says the board made the decision to expand the school to the city centre in June and construction started right after that.

"I can't believe how much has even happened in the last 24 hours," says France. "We will be good and the students will be here. We will have about 500 students in September and probably up 1000 in January."

She says the college has never named a school in its 51-year history.

"The Zekelman name will be bared where ever the School of Business and IT programs are being delivered so that will occur here at One Riverside Drive and also on the Academic Tower and we hope to have that done within 12 to 18 months," says France. "It might be closer to 18 to 24."



Concept drawing (Photo by AM800's Rob Hindi)

Barry Zekelman says he likes how the college provides a wide aspect and that it's just not a school of academics.

"I like the fact that the school has vocational studies as well," he says. "It allows kids to come out of high school pick a career, don't spend too much in time in post secondary education and actually get out in the real world and start earning money and earning a living and it's also in areas where we need those people."

The new space at One Riverside Drive will include eight classrooms.

Construction on the \$3-million building started more than four weeks ago and is expected to wrap up by the beginning of September.

The college new academic tower and the indoor tennis courts will also be named after Zekelman family.

Work on the academic tower is expected to be completed within the next 24 to 48 months.



# Family Fun Day Returns To St. Clair College

AM800 Cklw - August 19th 2018



Photo courtesy of St. Clair College Alumni Association

The 11th annual Family Fun Day takes place today at St. Clair College.

The event is hosted by the college's alumni association and features inflatables, pony rides, face painting, live entertainment and a visit from the Windsor Spitfires.

Alumni Association President Tom Malenfant says the event continues to grow.

"We have shuttles there now for people if they find it a challenge when they park over by Cabana entrance and they need to get to the main part of the campus," says Malenfant. "We have shuttles that run them around. I mean we've really just try to improve the event so that it's accessible and available for people for all walks of life."

He says it's a good chance for the public to visit the college.

"Getting people out that might not been to the college in a while and seeing all of the exciting activities going on whether it's the Sportsplex or the Science City or just coming for a day of fun with the grand kids and letting them run around," says Malenfant. "I mean those kids all have to go to colleges somewhere right."

The event runs from 11am until 4pm at the college's main campus in south Windsor.

Spitfires Michael DiPietro and Chris Playfair will do a fan meet and greet from noon to 1pm.

# Community Support Centre of Essex Continues Transportation To St Clair College

AM800 CKLW – August 22, 2018



CSC Driver Gil Wills is joined by CSC CEO Tracey Bailey (Photo courtesy of the Community Support Centre of Essex County)

The Community Support Centre of Essex County is once again offering shuttle service to St. Clair College.

The service will be available for students living in Belle River, Emeryville and Tecumseh.

CEO Tracey Bailey says it's the fourth year the service has been provided, with more than 1,000 rides last year.

"Obviously when you're living in a rural community transportation is certainly a barrier and certainly a barrier for our youth either don't drive or don't have experience driving yet or do not have access to a personal vehicle," says Bailey.

She says the organization tried its best to keep the cost reasonable for students.

"We know there is enough cost burden with education so we've really worked very hard to keep the price down low," says Bailey. "I think if you're buying a monthly pass it comes down as low as \$6 a ride and then if you have some challenges making a commitment or only want to ride sometimes it's \$10."

The shuttle operates *five days a week*, rides are \$10 each with monthly passes available.

Daily rides are \$10 and monthly passes are \$250.

# Saints Sign Soccer Stars

AM800 CKLW –August 23, 2018



(Photo courtesy of Saints Athletics)

The St. Clair College Department of Athletics and men's soccer program is pleased to announce the signing of two top local athletes for the 2018-19 season.

Joining the Saints for the upcoming year will be Nick Bauer and Frankie Calvaruso.

Bauer is a grad of Riverside Secondary School.

The 5'9 Centre Midfielder/Winger was a member of the Windsor TFC U18 Academy team most recently.

Calvaruso, who is from Tecumseh, just wrapped up his high school career at St. Anne's Secondary.

St. Clair Head Coach Mike Baraslievski is excited to have both players with the program this season.

"Both Frankie and Nick are great young soccer players that will be solid additions to our program. Their recent success with Windsor TFC will only help in their development with us. Both players are very versatile and I expect them to be key players for our program moving forward."

St. Clair finished the regular season with a record of 5-3-2 in the OCAA West Division ending up in 3rd place.

St. Clair will open their regular season on the road when they travel to Ancaster to take on the Redeemer Royals on Saturday, September 8.

# College Co-op Students Inspect 9,000 Hydro Poles

AM800 CKLW – August 31, 2018



(AM800 file photo.)

About 9,000 hydro poles in Windsor have been given a once-over.

As part of a pilot project, four first-year powerline technician students at St. Clair College have been doing a visual inspection of the poles in partnership with Enwin.

The students take 21 different measurement points of the poles and relay the information back to the utility for further attention.

Director of Hydro Distribution Grant Pennington says the pilot project has been a resounding success for the students and the utility as the project benefits public safety.

# Gallery photo exhibit features women of Windsor-Essex

A photo exhibit celebrating 20 of Windsor's most impactful and influential women will open at the city's art gallery next week.

Windsor Star - September 4, 2018



WINDSOR, ONT.: SEPT 4, 2018 -- Mike Kovaliv, a local portrait photographer, is pictured with his Mamiya RZ67 camera in his studio, Tuesday, Sept. 4, 2018. Kovaliv used the medium format camera to photograph 21 women (20 portraits) for his upcoming exhibit, Women of Windsor, that is opening Sept. 12 at the Art Gallery of Windsor. Dax Melmer / Windsor Star

A photo exhibit celebrating 20 of Windsor's most impactful and influential women will open at the city's art gallery next week.

"These amazing women are valuable assets to our community and it's a wonderful opportunity to celebrate their success, impact and ability to inspire others," said photographer Mike Kovaliv, who has been taking pictures in Windsor and Essex County full time for 10 years.

It has really blown my mind how incredible they are

Kovaliv said he got the idea for the photo series in 2017 when Windsor was named the worst city for women to live in Canada. He said he wanted to do his part to change the negative narrative and prove women don't have to move away from Windsor to be successful.

"I felt it was important to celebrate some of the incredible women we have in our own community through my passion for photography and for Windsor-Essex," said Kovaliv.

"They come from diverse fields and interests, but they have all played a part in shaping our community."



Mike Kovaliv, a local portrait photographer, is pictured with his Mamiya RZ67 camera in his studio, Tuesday, Sept. 4, 2018. Kovaliv used the medium format camera to photograph 21 women (20 portraits) for his upcoming exhibit, *Women of Windsor*, that is opening Sept. 12 at the Art Gallery of Windsor. Dax Melmer / Windsor Star

Although he regularly shoots photos digitally for commercial work, Kovaliv said he chose to capture these women with film, which he developed himself. He said the film helped reflect the “timeless and classic look” of each of the featured women.

Kovaliv’s black and white film photography exhibit will be launched publicly Sept. 12 at the Art Gallery of Windsor from 6 to 9 p.m. with an evening of hors d’oeuvres and drinks.

The collection is sponsored by the City of Windsor’s Arts, Culture and Heritage Fund, and will be displayed until Oct. 14.

“Having the opportunity to do their portraits, I got the chance to chat with these women and learn how they started their careers,” said Kovaliv.

“It has really blown my mind how incredible they are.”

The exhibit will feature photos of Sheila Barker, Sherrilynn Colley-Vegh, Carol Derbyshire, Patti France, Andrea Grimes, Nour Hachem, Leigh Ann and Tereza Hello, Amber Hunter, Jennifer Jones, Janice Kaffer, Doris Lapico, Maureen Lucas, Federica Nazzani, Yvonne Pilon, Michelle Prince, Micheline Rawlins, Martha Reavley, Chantal Vallée, Sheila Wisdom and Stephanie Zekelman.

# Colleges grow in Sarnia and Chatham

Chatham Daily News - September 5, 2018



An architect's rendition shows what the new Nova Chemicals Health and Research Centre at Lambton College is expected to look like once it's completed. The centre is scheduled to open in the spring. Other capital projects at the college's Sarnia campus were finished in time for students arriving this week for the start of a new semester. (Handout)

Lambton College opened two-thirds of its \$47-million expansion this week as it welcomed 3,300 full-time, post-secondary students to a new semester.

The initial student total is a 5.7 per cent increase over last year but students can still apply until Sept. 18, said college spokesperson Cindy Buchanan.

There were 906 foreign students enrolled at the Sarnia campus as of Wednesday. That's up from 617 last year.

"There are more than 20 countries, our students are coming from," Buchanan said.

When part-time students, apprenticeship students and students at its campuses in Mississauga, Toronto and China are added, "we're over 13,000 students, worldwide," she said.

The college broke ground in 2016 on major construction work stretching across three projects at its Sarnia campus.

The Centre of Excellence in Energy and Bio-Industrial Technologies was created by renovations to the south end of the college's main Sarnia campus building, as well as an addition.

An official opening ceremony is set for Sept. 20 but students and staff moved in this week.

"It's open for training now," Buchanan said.

The centre holds several labs used by students in the college's technologies programs, including a waste water pilot lab, a robotics lab and steam boiler lab.

Construction continues to a major addition at the building's northeastern corner. It includes a health and fitness complex that was open for students and staff this week. An official opening event is set for Oct. 18.

It includes a double gym, locker rooms, a fitness centre and studio space for fitness classes, as well as a "student hub," Buchanan said.

Construction continues on the Nova Chemicals Health and Research Centre, which is scheduled to open in April.

Buchanan said the college's student population is expected to continue growing "as we open these wonderful new facilities."

The college also has a new parking system replacing its manned kiosks, Buchanan said.

The automated system scans licence plates and visitors who haven't purchased long-term passes, and aren't registered in the system, will use automated kiosks at the building entrances to pay for parking.

The college charges a daily \$5 parking fee, for users who haven't purchased a long-term parking pass.

Buchanan said the system is expected to reduce lineups at the parking gates during peak times.

The Chatham campus of St. Clair College also has new capital projects opening this fall.

They include a National Power Line Training Centre built for just over \$2 million, said Mark Benoit, chairperson of academic studies at the Chatham campus.

The program has approximately 150 students training for jobs with utility companies.

"We're the biggest trainer in the province," Benoit said.

The centre houses an indoor climbing lab, storage, a truck bay and other facilities.

"We're going to be running all of our labs out of the building," Benoit said.

"It's a great addition to our campus, and the right next-step for our college."

The campus currently attracts power line students from Ontario and Quebec, Benoit said.

"Our hope now is to be able to market that and attract students from the other provinces."

Work continues to add 24 new beds to the Chatham campus residence, taking it up to a total of 72 beds. The additional beds are expected to open next week, Benoit said.

Initial enrolment at the Chatham campus is "just over 1,200 students," an increase from last year, Benoit said.

"A big place we're up is in international students."

The campus welcomed just over 120 international students this week, compared to last September when the total was less than 25, he said.



# Nursing students to get real life lesson

Chatham Daily News - September 10, 2018



Second-year St. Clair College nursing students Stephanie Williams, left, and Derion Ducedre are recruiting fellow students to take part in the Boxes & Blankets fundraiser for Chatham Hope Haven men's shelter being held overnight Friday, September 14, 2018 in Chatham, Ont. (Ellwood Shreve/Chatham Daily News)

Two St. Clair College nursing students are recruiting classmates to take part in a learning experience they won't find in their classroom.

Stephanie Williams, 20, of Chatham, and Derion Ducedre, 21, of Windsor, are among the nursing students who plan to spend the night in a cardboard box in downtown Chatham overnight Friday to help the local men's shelter, Chatham Hope Haven, raise some money.

The event begins at 7 p.m. in front of the Downtown Chatham Centre and wraps up at 7 a.m. Saturday.

Williams, who took part last year, said, "It's a really good cause to support and it was actually really fun."

She added it was an opportunity to talk with some people who use the shelter about the issue of homelessness.

While their nursing program discusses homelessness and determinants of health, Williams said, "It think actually participating, seeing what they actually have to deal with, the rain and different weather conditions, and how actually cold it can be" is different than what can be taught in class.

From a nursing perspective, she said, "It's just really trying to make yourself more empathetic, just putting yourself in their shoes."

Ducedre has been aware of the issue of homelessness for many years, because his mother works in community housing.

“It seems to be a continuing and growing problem, especially in southwestern Ontario,” he said.

Ducedre added it is important to try to combat the stigma that can be associated with being homeless with some people assuming it is a drug or alcohol problem that has caused people to be in this situation.

Noting he’s met hardworking people who have been homeless due to having difficulty getting a job, he said, “it shouldn’t be a curse.”

Wanda Bell, communications co-ordinator for Hope Haven, said, “We’re blessed by anyone who want to help us, but it’s really nice when it’s young people.”

She said there is an effort to put more of a focus on advocacy for the homeless.

Bell said Hope Haven has reached out to youth groups and high schools to have young people come to the shelter on Tuesday night to make up some posters for the event from 4-6 p.m.

“You’re starting to think about it at a younger age.”

She said they are hoping to see more than twice the amount of participants, which is usually 10-12 and are dreaming big of raising \$30,000.

Bell said if anyone is interested in participating, pledge sheets are available online at [chathamhopehaven.com](http://chathamhopehaven.com) or can be picked up at the shelter at 183 Wellington St. W.

The shelter can be reached at [chathamhopehaven@gmail.com](mailto:chathamhopehaven@gmail.com) or 519-351-4010.

# Basketball freshman Bazzi first athlete to wear hijab for St. Clair College Saints

Windsor Star - September 13, 2018



Noor Bazzi, shown Sept. 12, 2018, is playing varsity basketball with St. Clair College. She is the first player in Saints history to wear the hijab while on the hardwood. Nick Brancaccio / Windsor Star

Noor Bazzi makes a statement every time she walks into the gym for a basketball game.

The hijab that covers her hair and the long sleeves and tights that hide her extremities will turn some heads.

Once the game starts, she turns a few more heads with her on-court talents.

“When she’s on, there’s nothing that can stop her,” said former Massey junior coach Paul Johnson, who saw Bazzi flourish into a three-time all-city player for the Mustangs. “She’s a force to be reckoned with.”

Now, the 18-year-old Bazzi is a freshman shooting guard for the St. Clair Saints in the Ontario Colleges Athletic Association and also the first St. Clair athlete to wear a hijab while she competes.

“It is surprising that it hasn’t happened before given that we’re in a community that’s had Muslim basketball players for years,” Saints’ athletic co-ordinator Ted Beale said.

In 2001, the Star profiled Jenna Khalife who wore a head scarf, long-sleeve shirt and warm-up pants while playing senior basketball for the Kennedy Clippers.

Covering her body from public view is an important piece of Bazzi’s religion. There were several Muslim players similarly dressed on Massey’s roster but she stands alone at St. Clair.

“It’s definitely different than Massey,” she said. “But my coaches and teammates haven’t treated me any differently, which is great. They see me as a basketball player.”

That’s exactly what Beale and women’s head coach Andy Kiss saw when Bazzi attended a few of the Saints’ open workouts over the summer.

Each summer, St. Clair has a weekly open gym session for potential returning players and high school players interested in playing at the post-secondary level.

“We’re happy to pick up a player like that,” Kiss said. “She’s a dynamic scorer, she really has an acumen for scoring. She can manufacture her own shot, you don’t need to design something for her to score.”

Kiss said Bazzi’s obvious talents flew under the radar a bit in that she played in the high school league’s Tier II division and on a struggling travel team.

He had watched a few of her travel games and expressed interest in her joining the Saints a year ago but understood that Bazzi was considering returning for a fifth-year at Massey.

After a chat with Saints assistant coach Phil Milanis, Bazzi decided late in the summer to make the jump to college this fall.

“She potentially could start for us this year,” Kiss said. “Her skill set translates well into the OCAA.”

The youngest of four, Bazzi comes from an athletic family. Her brother played hockey and baseball. Her two older sisters both played basketball in grade school but not high school.

“Once I played high school, I knew I wanted to play college,” she said.

I said people stare because you’re one of our best players

When she was 10, a hijab became part of her uniform.

“It changed me in the best way possible,” Bazzi said. “I learned that being different is OK, different is always good. It made me get closer to my religion.”

She feels the stares when she walks into an unfamiliar gym, especially when she played an out-of-town tournament with the Windsor Valiants travel team.

It’s something she and former Valiants coach Nikki Vidakovic talked over and worked through.

“I told her, at the end of the day, she’s a basketball player,” Vidakovic said. “I said people stare because you’re one of our best players. She’s not just a role model because she’s wearing a hijab, she’s a role model for everyone. She doesn’t have that worry about wearing it anymore.”

Bazzi is happy to serve as a role model because of her religious conviction.

“It’s great to be the first one for St. Clair,” she said. “It gives me a chance to inspire other girls and I’m 100 per cent OK with that.”

Kiss said he sees “a very mature young lady who I think is embracing the idea that people on the outside may look at her as a role model. A lot of kids her age are not sure where they fit in or who they are. She’s very self aware and, innately, she has leadership qualities.

“We love having her in the program.”



Noor Bazzi, left, during practice Wednesday with teammate Anna Ulicny at the St. Clair College SportsPlex. Bazzi is playing varsity basketball with the Saints and is the first player in that team's history to wear the hijab and be covered while competing on the hardwood.



Noor Bazzi, centre, practices with her Saints varsity basketball teammates on Wednesday.



Double dribbling. Noor Bazzi, shown Wednesday, practices and plays while wearing the hijab, the first such varsity basketball player in St. Clair College Saints history.

# Walk promotes suicide prevention one step at a time

Blackburn News -September 15, 2018

Suicide is the second leading cause of death for Canadians under the age of 25, and an effort is underway to prevent it one step at a time.

The Canadian Mental Health Association, in partnership with the Windsor Essex County Health Unit, are hosting a suicide prevention awareness walk Sunday morning.

It will start at the St. Clair College Sportsplex on Talbot Rd. W at 9:30 a.m. Participants can walk 2 km or 5 km on pathways adjacent to the Rt. Hon. Herb Gray Pkwy.

The walk is open to the public and dogs are welcome. There is no fee.

The CMHA says an average of ten Canadians takes their own life every day in Canada. In Windsor-Essex, 150 people chose to end their life between 2012 and 2016.

“The walk is important in bringing awareness to suicide prevention and the message that help is available,” said Karen Gignac, manager of mental health promotion at the CMHA’s Windsor-Essex County branch. “It also allows us to honour the memory of individuals who have died by suicide and support grieving family and friends.”

The CMHA is holding a series of events in September to promote suicide prevention awareness. Throughout the month, community partners, local businesses, and organizations are taking part in the “Go Yellow” campaign.

# Faas honoured by St. Clair College

Chatham Daily News - September 17, 2018



Andrew Faas, a St. Clair College alumni and philanthropist, was honoured Monday at the unveiling of the new student centre at the Thames Campus. Also shown is college president Patti France. (Trevor Terfloth/The Daily News)

A St. Clair College alumni of distinction and philanthropist has been recognized for his many contributions to education and the community.

Andrew Faas, a Dresden native, was on hand at the Thames Campus in Chatham on Monday, when the school unveiled a student centre named in his honour.

“Centres like this are so important,” he said during the ceremony, calling it crucial for students to connect face-to-face.

In 2016, Thames Students Inc. renovated 9,600 square feet of existing and new student space in their student centre at a cost of over \$2.3 million.

Features include an expanded cafeteria and seating area, study areas, a boardroom and meeting space, as well as a patio area.

The lounge area includes a big-screen television, pool, ping-pong and foosball tables, as well as tables, chairs and couches for relaxing.

Faas encouraged students to build relationships, noting these relationships can be rare in the working world.

“There’s many reasons for that. Technology is one, polarization is another,” he said. “Cutthroat economics is another.”

Adding that the “art of dialogue” needs to be resurrected, he believes students need a place to debate in a civil fashion and foster different ideas.

“Democracies are built on associations and relationships,” he said.

Faas, who graduated from the business marketing program in 1972, retired in 2009 as the managing partner and executive vice-president of corporate development for Shoppers Drug Mart.

In 1992, he was recognized as a St. Clair College alumni of distinction and was further honoured as a premier's award winner.

In 2005, he established the Faas Foundation to support non-profit organizations.

Its mission is to promote wellness and wellbeing in all aspects of society through medical research, healthcare and education.

Faas has made financial contributions to the student centre and HealthPlex over the years through the foundation.

Patti France, college president, said that Faas' name could have gone on many different facilities and rooms, but said the student centre was the "most fitting choice."





President Patti France with Andrew Faas at St. Clair College in Chatham. September 17, 2018. (Photo courtesy of St. Clair College via Twitter).

## St. Clair alumni encourages students to foster relationships

Blackburn News - September 17, 2018

The student centre at St. Clair College Thames campus will now reflect and honour the work of a former student.

Andrew Faas graduated from the Business Marketing program at St. Clair College in 1972. Now, a retired managing partner and executive vice president of corporate development at Shoppers Drug Mart, Faas is giving back to the community in hopes of inspiring others.

Faas has been an active supporter of St. Clair College, as well as other organizations dealing in education or health care.

A naming ceremony of the student centre at the college in Chatham was held on Monday.

“I don’t think there’s any greater honour than to be recognized from whence you came so it’s a real thrill for me,” he said. “We were brought up to give back, not just financially but to also be part of a community.”

Faas said the reason for supporting the college’s student centre and Healthplex specifically has to do with his goal of facilitating relationships between students. Faas said the “art of dialogue” is being lost and centres that allow for interaction is where people will be able to build on key social skills.

“We need to get back to environments where people can have those essential discussions and disagreements and debates and just overall dialogue, which will foster the relationships,” he said. “Right now, it’s actually worldwide, there’s a loneliness crisis.”

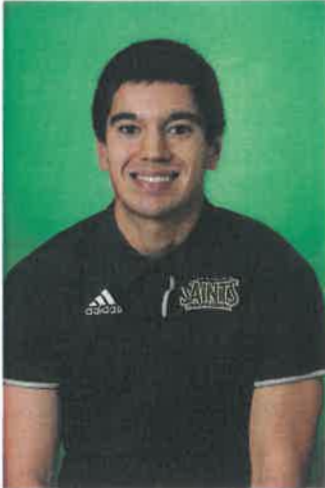
Looking back, Faas said his personal goals never involved having a building named after him.

“What is my aspiration is to kind of lead a legacy where I’ve been able to influence positive change in society,” he said. “I’m encouraging others to have similar aspirations to leave their mark on the world.”

The student centre at St. Clair College is a renovated area that features study areas, lounges, a boardroom, as well as an expanded cafeteria — plenty of space for students to interact with each other.

# Saints Shine In London

AM800 CKLW – September 18, 2018



Ricky Nepomuceno (photo courtesy of Saints athletics)

In their first event of the season on Saturday the St. Clair College Men's Cross Country team were dominant taking the team title at the 22nd Annual Fanshawe College Invitational held at the Fanshawe Conservation Area in London.

The St. Clair Men's team were led by 2nd year runner Ricky Nepomuceno (Windsor, ON/Holy Names) who finished in the Silver Medal position after completing the 8km loop in a time of 27:20 in a field of 76 runners.

Other finishers for the Saints Men were Andre Tomasian (8th Place, 28:21), Tyler Tofflemire (11th Place, 28:51), Thador Tekhli (14th Place, 29:15), and Jack Porter (32nd Place, 31:58).

The Men's team accomplished this team title without 2017 OCAA Provincial Silver Medalist and All-Canadian Tyler Jones who did not finish the race due to injury.

# International Students To Hold Vigil After Classmate's Suicide

[AM800 CKLW](#) 6:54 AM – September 21, 2018



(AM800 file photo)

A peaceful vigil is planned in the wake of a tragic incident involving a St. Clair College student.

In August, [work permits had been denied](#) to 25 international students who had graduated.

The students graduated in May from a 12-month international Business Management Program, where they also took a four-month freight forwarding logistics course. Verma says the college told them they would still qualify for work permits if they wait to apply until after graduating the logistics program, but according to Verma, that wasn't the case.

Immigration, Refugees and Citizenship Canada approved around half the permits and denied the rest, even though everyone who applied had the same status, something lawyer Eddie Kadri is taking before the courts.

Verma tells AM800 News, Ajesh Chopra approached Canadian Border Service Agency officials at the Prescott border on Sept. 6 to ask some questions about his situation, it was there officers seized his passport instead.

He says it was the last straw for the unemployed and depressed 25-year-old, who then jumped from the Ogdensburgh-Prescott International Bridge on Thursday Sept. 6. His body was found in the St. Lawrence River, near Morrisburg on Sunday Sept. 9.

"They seized his passport and booked him on a flight back to his home country for Sept. 13 and told him that he would get his passport just before he boards the flight and asked him to leave the premises, he just gave up on everything," says Verma.

He wants everyone to know how hard it's been for people just trying to build a life in a new country.

"Far away from your home, away from your family and you're thinking you're going to make a future for yourself," says Verma. "It's just unfortunate that this happened and it's very sad, it's tragic."

The vigil is set for 12pm Friday in front of city hall in downtown Windsor.

# Vigil held for international student who took his life after visa application denied

International students caught in limbo by federal ministry policy change

Windsor Star - September 21, 2018



Hindu priest Paresh Pandya addresses mourners at a vigil held outside Windsor city hall on Sept. 21, 2018, for a former St. Clair College student. Dave Waddell / Windsor Star

A group of 23 international students and a Hindu priest gathered Friday outside Windsor city hall to mourn the passing of a recently graduated St. Clair College student.

The vigil was for a student who took his own life after losing his status to stay in Canada and continue his studies when his post-graduate work visa application was denied.

The student was one of 95 recent St. Clair international graduates who have become ensnared in the confusion surrounding Immigration, Refugees and Citizenship Canada's denial of such permits this summer.

"Today is to honour the death of our classmate," said fellow St. Clair College student Arjun Verma.

"He took his own life, it was unfortunate and tragic. He will be remembered in our hearts."



Arjun Verma WINwp

Verma refused to blame the visa denial entirely for the student's action but said an unexpected change in policy by the ministry has greatly ramped up the stress on students.

The work permit program allows international students to apply for visas that allow them to stay in Canada to work after graduation for up to three years depending on the length of their program.

The application must be filed within 90 days of graduation.

The student being remembered Friday had graduated from St. Clair's International Business Management Program and had planned to continue with his local studies to complete the four-month Freight Forwarding Logistics course.

The federal ministry, however, ruled it wouldn't recognize the four-month program as eligible for the visa program and used that as the basis for denying the work permit applications of 95 of 200 students taking the same business program and logistics course who applied.

The rulings affecting almost half the students came as a shock to St. Clair College officials. The programs have long been considered natural extensions of each other.

The students and the college said they believed the students had up to 90 days after completion of their second program to apply.

"We've been running these programs for two years and this has never happened before," said John Fairley, the college's vice-president of communications and community relations. "We're seeking clarity on this issue."

Fairley said the college, which has 5,000 international students, doesn't guarantee students they'll get a visa, and students are responsible for pursuing one after they graduate.

The college has also reached out to federal Immigration, Refugees and Citizenship Canada Minister Ahmed Hussen for help, along with local MPs and Ontario government officials.

"We've been pursuing this since July when we first heard of it," Fairley said. "We're just waiting to hear back."

In an emailed response Friday night to a query from the Star, IRCC spokeswoman Shannon Ker said the ministry "is assessing the situation involving the graduates of certain programs at St. Clair College with an aim to clarifying any confusion and resolving issues as needed."

Ker said the Post-Graduation Work Permit program allows those who graduate from an eligible program of at least eight months to work in Canada. Participants can also "potentially qualify to apply for permanent residence after graduating here," she added.



Ramanjeet Kaur WINwp

While awaiting clarification on their status, the affected students have also filed a complaint with the federal court.

“We argue that there are inconsistencies with the policies,” Verma said. “The Charter of Rights said everyone should be treated equally.

“If you and I did the same program and have had a background check, why would you be approved and I denied? It’s unfair.”

Meanwhile, the 25 to 30 students impacted in the Windsor area (the others are enrolled at other St. Clair campuses) are struggling to keep their heads above water.

Many already had full- or part-time jobs, but they’ve been forced to give those up. Family resources are all they have to sustain them while they wait to hear their fate.

“People came here with dreams, but the dreams are scattering because of this change,” said Ramanjeet Kaur, who was also denied a work permit. “Today is about trying to get some peace of mind for the loss of our friend.”

Kaur said the students aren’t interested in blaming anyone, they just want some answers before their funds run out.

“It’s very stressful,” Kaur said. “Our parents are paying extra, but that can’t go on forever.

“We came here because we wanted to change our lives. We wanted the international experience.

“Now we don’t have options.”



Participants at a vigil outside Windsor City Hall on September 21, 2018.

## International students hold vigil for classmate

Blackburn News - September 21, 2018

A group of international students at St. Clair College is calling attention to an issue involving work permits after a classmate took his own life.

The students gathered Friday afternoon for a vigil outside Windsor City Hall to remember a 25-year-old classmate whose despair over his work situation led him to commit suicide two weeks ago. Windsor Mayor Drew Dilkens attended the vigil.

Spokesman Arjun Verma, one of the students who was denied a work permit this summer, said the vigil was to ensure their classmate, Ajesh Chopra, would be remembered and their cause would be furthered.

“We are here to honour and respect his families wishes, and we want to send out a message that he will stay in our hearts,” said Verma.

Chopra, already despondent over his work permit being pulled, went to the U.S. border crossing in Prescott, Ontario on September 6. When he tried to discuss his plight with border guards there, his passport was taken away and he was booked on a flight home to India the following week. According to the Watertown Daily Times in New York state, [Chopra died after jumping into the St. Lawrence River](#). His body was found on September 9.

[A Go-Fund-Me account](#) had been set up to raise money for funeral expenses and pay for his family to fly from India to Montreal.

Chopra was one of about 25 students in St. Clair’s international business management program who completed a year-long course, along with a logistics course, believing their work permits would be ready upon completion.

Verma said Immigration, Refugees and Citizenship Canada only approved some of the work permits. The case is now before the courts and Verma said the group can only wait and hope that all will soon be able to work legally in Canada.

“There’s so much we can do because everything has been presented to the courts,” said Verma. “Everything is with the higher authorities. There’s only the wait and watch that we can do.”

Windsor immigration lawyer Eddie Kadri has been handling the students’ case.



*Ajesh Chopra, a St. Clair College student from India who died September 6. Photo from a Go-Fund-Me account set up by Arjun Verma.*

## PRESIDENT'S REPORT

### Meeting of the Board of Governors Full Board – September 25, 2018

#### 1. Zekelman Donation

On August 8, 2018, the College announced that our Business School will be named the Zekelman School of Business & Information Technology, a first in St. Clair College's 51 years. "St. Clair College proudly honours the Zekelman family for their contributions to community as well as the leadership they have provided in industry and philanthropy. We look forward to a long relationship that sets a new standard for business, raising the bar in advanced education", says President Patti France.

"The Zekelman family welcomes the opportunity to influence the leaders of tomorrow by doing our part in supporting St. Clair College. There is no better way to secure the future than ensuring quality post-secondary education that prepares the next generation for leadership", says Barry Zekelman, Chairman and CEO Zekelman Industries.



The Zekelman School of Business and Information Technology moves forward with vision and a plan to take its place as a first choice and premier institution with world-class education and advanced offerings including Data Analytics Graduate Certificate, Revised International Business Management and Honours Bachelor of Business Administration (Information Communication Technology).

#### 2. Campus Beautification

Upgrades to the College's grounds, common areas, classrooms, cafeteria and Staff Lounge were completed over the Summer. The new furnishings, plantings, fixtures and finishes have enhanced the look and feel of the campus, elevating the physical appearance and aesthetics to a new level of professionalism and attractiveness. The College's campuses have never looked better!

#### 3. Downtown Campus (One Riverside Drive)

On September 4, 2018, the new Downtown Campus located at One Riverside Drive opened for business. The beautifully appointed, state-of-the-art 31,921 sq. ft. facility offers students in the two-year General Business diploma program and the new Data Analytics graduate certificate program a modern, learning-conductive environment right in the downtown core. The space provides additional classrooms, meeting facilities and study areas for the approximate 1,000 students enrolled at the Downtown Campus. The College's Downtown Campus now includes the space in the One Riverside Drive building, the St. Clair College Centre For the Arts, the MediaPlex and the TD Student Success Centre. The opportunity for the College to expand its presence in the downtown core will result in added foot traffic for downtown businesses providing them with opportunities for growth and bringing vitality back to downtown Windsor.

#### 4. Academic Tower

The Senior Team continues to actively engage the Ministry in order to expedite the process for the College to receive Section 28 approval in order to proceed with the construction of the Academic Tower.



**5. Schlegel Villages Land Request**

In order to accommodate the proposed building(s) for the new St. Clair College Sports Park, the College is seeking permission to extend the limiting distance for the Southern face of the proposed Tennis Facility into the Schlegel Villages property. Schlegel Villages intends to expand their current buildings towards the property limit to accommodate their new expansion. The College has approached Schlegel Villages to permit construction of the South wall of the Tennis Facility to be located 6M (19.68 ft.) from the property line. The College has requested a letter from Schlegel that accepts the conditions in order for the College to submit a request to the Building Department for a building permit.

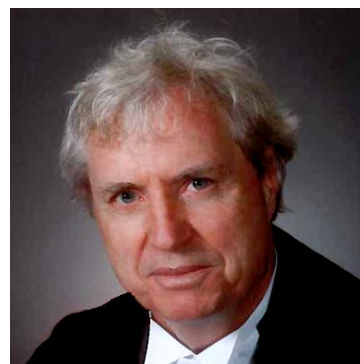
**6. Technology Access Centre**

The College has been approved by NSERC to submit a full application for a Technology Access Centre (TAC). The proposed Technology Access Centre would be the first of its kind in Windsor-Essex, aiming to stimulate Mold, Tool, Die and Machining (MTDM) productivity and innovation through company-specific strategic design and implementation of Industry 4.0 principles. If approved, the College would like to utilize the Skilled Trades Regional Training Centre as the TAC location. The purpose of the TAC is to work closely with industry, at industry pace, by providing fee-for-service research and training, in which the Training Centre is well-positioned. The projects would be funded by industry partners and/or government grants. The FCEM would also be used as part of the TAC, as the College has additional capabilities at this facility, such as faculty and 3D technologies. The next step in the application is for NSERC to perform a site visit. The College has provided NSERC with proposed site visit dates at their request.

**7. 2018 Honourable Justice Edward W. Ducharme Award of Distinction**

Our Board Chair, Dan Allen, has been chosen as the recipient of the 2018 Honourable Justice Edward W. Ducharme Award of Distinction. Presented by Strosberg Sasso Sutts LLP and United Way/Centraide Windsor-Essex County, the award recognizes a member of the Windsor-Essex community who emulates the values of the late Justice Ducharme, demonstrates the commitment of service, and one who gives back in meaningful ways to others, to his/her community, or to their profession.

Dan was selected for the award because he represents the ideals of our community as someone who has used his strong leadership, influence and genuine concern for people to help enrich the lives of others. Dan has contributed his time, talent and energy to place the needs of the citizens of our community at the forefront, especially in the areas of advancing equity, diversity and social justice. Dan has led numerous community groups and committees and, in the process, worked both regionally and nationally to find solutions to better the circumstances of our citizens and to help support youth.



The award ceremony and luncheon will take place on Friday, October 12, 2018 at Noon at the St. Clair College Centre for the Arts.

**8. Request For Proposals**

To continue with our Destination College vision, the College will issue two (2) Requests For Proposals (RFP's) in October 2018, one for Downtown Housing and one for a Parking Garage.

## **9. Staff Engagement Committee**

The Senior Team initiated a small yet passionate Staff Engagement Committee in June 2018. The Committee consists of Kelly Henley (faculty rep), Naz Binck (support staff rep) and Karen Gill-Gore (administration rep). Planning began in June for a Welcome Back launch. Staff had a chance to enjoy some fun 'treats' during the first two weeks of Fall start-up at all campuses:

- **Tuesday, September 4, 2018** – Keurig coffee machines and complimentary k-cups – *'Thanks a 'latte' for all you do!'*
- **Wednesday, September 5, 2018** – mints – *'Thank you for your 'Involve-Mint', 'Commit-Mint' and 'Invest-Mint' of time and energy to make our College a great place to be!'*
- **Thursday, September 6, 2018** – packs of Excel gum – *'We 'Excel' in all we do!'*
- **Friday, September 7, 2018** – oranges - *'Orange' you glad it's Friday. Have a great weekend!'*
- **Monday, September 10, 2018** – chocolate bars and refresh of Keurig k-cups – *'Take a Kit Kat break!'*
- **Wednesday, September 12, 2018** – packages of Skittles – *'One Skittle, Two Skittle, Red Skittle, Blue Skittle, You're appreciated more than a little!'*
- **Friday, September 14, 2018** – packages of Starburst - *'Burst'ing with appreciation for your 'star'-studded effort!'*



The fun 'treats' are a small token of the College's appreciation of all that the St. Clair College family does to make our College a great place to be! In addition, the Staff Lounge at the Chatham campus received updated furniture and the Staff Lounge at the Windsor campus was completely refurbished with new flooring, cabinetry, tables, chairs, and lighting, together with a fridge and three microwaves. The Staff Lounges are being encouraged as places to reconnect, refresh and relax.

The 'St. Clair College Staff Cares' launch was designed as a soft launch to inspire the many positive reactions that have been shared. The formal launch of the 'St. Clair College Staff Cares' initiative begins with a fun Trivia Night for all staff and we are looking forward to having a number of staff join in the festivities on Tuesday, October 2<sup>nd</sup>. For more information, please see the attached event flyer.

Additional random acts will continue throughout the year to inspire staff engagement and to assist with achieving the goal of a 'destination' College, not only for students and stakeholders, but for our staff as well.

## **10. Upholding Free Speech in Ontario's College and University Campuses**

Following the news on Freedom of Speech, the government is asking all colleges and universities to develop a free speech policy, following specific minimum standards, by January 1, 2019 and to post that policy on websites. The policy will not only protect free speech but ensure that hate speech, discrimination and other illegal forms of speech are not allowed on campus. The colleges will be working as a system on a general policy that can be adjusted to meet local needs. The ministry will be sending additional information in the coming weeks including details to support implementation.

**11. St. Clair College Cross Country Start Season with Gold in London**

In their first event of the season on Saturday, September 15, 2018, the St. Clair College Men's Cross Country team were dominant taking the team title at the 22<sup>nd</sup> Annual Fanshawe College Invitational held at the Fanshawe Conservation Area in London. The St. Clair Men's team were led by 2<sup>nd</sup> year runner Ricky Nepomuceno who finished in the Silver Medal position after completing the 8km loop in a field of 76 runners.

The Saints Women's team finished in 8<sup>th</sup> place out of the nine (9) OCAA teams registered in the 6km race. St. Clair was led by Nicole Desrosiers-Michienzi who turned in a 25<sup>th</sup> place finish in a time of 27:56.

**12. St. Clair College Women's Softball Sweep 6 Games on Weekend**

The St. Clair College Women's Softball team finished their home stand a perfect 6-0 sweeping doubleheaders from Mohawk College (Hamilton) on Friday, September 14, 2018 before taking a pair from Conestoga College (Kitchener) on Saturday, September 15, 2018 and Durham College (Oshawa) on Sunday, September 16, 2018. This moves the Saints into 1<sup>st</sup> place in the OCAA standings with a 10-2 overall record. Well done, Saints!!!

**13. Women's Volleyball Donate Blood to Canadian Blood Services**

The St. Clair College Women's Volleyball team made a trip to the Canadian Blood Services Clinic last Thursday, September 13, 2018 to donate blood. A great experience was had by all and it was a very rewarding experience for the players and coaches. Other St. Clair Saints teams are in the process of scheduling a team visit to the clinic in the near future.



**14. Big Win For Men's Soccer**

The St. Clair Men's Soccer team earned a huge win on Tuesday, September 18, 2018 defeating the Mohawk Mountaineers 5-0 on the road in Hamilton. Korede Adepitan (Toronto) led the way for the Saints with a hat trick. Evan Mendonca (West Lorne) and Jagger Schives (Tilbury) rounded out the scoring. Petar Mar Burnhoft (Iceland) had a solid game in goal earning the clean sheet. With this win, the Saints are now 1-3 on the season while Mohawk slipped to 1-3. St. Clair had suffered some tough luck in earlier matches losing 2 matches by one goal late in the games.



# Registration Statistics Fall 2018

**Presentation to the Board of Governors  
September 25, 2018**

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# Registration Statistics

## Fall 2017 vs. Fall 2018 Comparison

Fall 2017 FT Post Secondary = 10,539

Fall 2018 FT Post Secondary = 12,815

Overall Increase = + 21.6%

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# Registration Statistics

## Domestic Students

<b>Budget</b>	<b>7,600</b>
<b>Strategic Direction Target</b>	<b>7,600</b>
<b>Actual Day 10</b>	<b><u>7,615</u> &lt; <u>0.2%</u></b>

## International Students

<b>Budget</b>	<b>4,298 FT Post Secondary</b>
<b>Strategic Direction Target</b>	<b>3% from last yr (or + 33)</b>
<b>Actual Day 10</b>	<b>4,018 FT Post Secondary</b>
<b>Overall Increase from 2017</b>	<b>4,018 – 1,100 = 2,918 or <u>265%</u></b>

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# Registration Statistics

	<u>Day 10 Fall 2017</u>	<u>Day 10 Fall 2018</u>	
<b>Media, Art and Design</b>	<b>596</b>	<b>713</b>	
<b>Community Studies</b>	<b>322</b>	<b>352</b>	
<b>Zekelman School of Business/IT</b>	<b><u>39</u></b>	<b><u>486</u></b>	
<b>Total Downtown Windsor</b>	<b><u>918</u></b>	<b><u>1,551</u></b>	<b><u>+ 633</u></b>

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# Registration Statistics

	<u>Day 10 Fall 2017</u>	<u>Day 10 Fall 2018</u>	
Zekelman School of Business/IT	1,878	3,630	
Community Studies	993	1,070	
Engineering Technologies	1,086	1,408	
Health Sciences	802	772	
Media, Art and Design	336	328	
Nursing	1,210	1,066	
Skilled Trades	619	616	
<b>Total South Campus Windsor</b>	<b><u>6,924</u></b>	<b><u>8,890</u></b>	<b>+ 1,966</b>

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# Registration Statistics

	<u>Day 10 Fall 2017</u>	<u>Day 10 Fall 2018</u>	
<b>Academic Studies Chatham</b>	<b>618</b>	<b>706</b>	
<b>Nursing - Chatham</b>	<b>413</b>	<b>384</b>	
<b>Health Sciences – Chatham</b>	<b><u>128</u></b>	<b><u>102</u></b>	
<b>Total Chatham Campus</b>	<b><u>1,159</u></b>	<b><u>1,192</u></b>	<b>+ <u>33</u></b>

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# Registration Statistics

	<u>Day 10 Fall 2017</u>	<u>Day 10 Fall 2018</u>	
Domestic	7,975	7,615	- 360
International	1,100	4,018	+ 2,918
Acumen	<u>1,464</u>	<u>1,182</u>	- 282
Total Students	<u>10,539</u>	<u>12,815</u>	<u>+2,276</u>

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# International Enrolment – Country Representation

Albania	Bangladesh	Belgium	Brazil	Burundi	Cameroon	Chile	China	Colombia	Croatia
Egypt	England	Ethiopia	Ghana	Guatemala	Hong Kong	Hungary	Iceland	India	Indonesia
Iran	Iraq	Israel	Italy	Jamaica	Japan	Jordan	Kazakhstan	Kenya	Kyrgyzstan
Lebanon	Mexico	Netherlands	Nigeria	Pakistan	Palestine	Panama	Philippines	Romania	Russian Federation
Saudi Arabia	Slovenia	South Korea	Taiwan	Turkey	United Kingdom	Ukraine	USA	Venezuela	Vietnam
Zimbabwe	Sri Lanka								

## Top 10 Source Countries

<i>India</i> 3,667	<i>China</i> 130	<i>Vietnam</i> 42	<i>Bangladesh</i> 37	<i>Nigeria</i> 25	<i>South Korea</i> 20	<i>Brazil</i> 15	<i>Philippines</i> 12	<i>Mexico</i> 8	<i>Jamaica</i> 8
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**\* A total of 4,018 students from 55 countries study in 84 programs.**

# Registration Statistics

## Highlights of 1<sup>st</sup> Year Intake (Total 5,690) by City

Windsor – 31.8%	Sarnia/Lambton County – 1.2%
Chatham – 8.4%	Wallaceburg – 0.7%
Lasalle – 5.2%	Eastern Ontario – 0.6%
International Students – 21.7%	Kitchener/Waterloo – 0.4%
Tecumseh – 4.3%	Durham Region – 0.3%
Amherstburg – 3.6%	Niagara – 0.4%
Leamington – 2.4%	Other Provinces – 0.3%
London/Middlesex/St.Thomas – 3.1%	Hamilton – 0.3%
Miscellaneous – 1.5%	
Greater Toronto Area – 2.4%	<b><u>YEAR 1 APPLICANT STATUS AT TIME</u></b>
Essex County – 9.0%	<b><u>OF REGISTRATION:</u></b>
Kingsville – 1.5%	FYR (First Year) = 29%
Northern Ontario – 0.9%	MAT (Mature) = 71%



# Recommendation

- **IT IS RECOMMENDED THAT the Board of Governors receive this report for information.**

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Questions?

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# Financial Monitoring Report July 31, 2018

## Presentation to the Board of Governors September 25, 2018

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- Income Statement for the Four Months Ended July 31, 2018
- Capital Update at September 2018
- Financial Sustainability Metrics
- Recommendation

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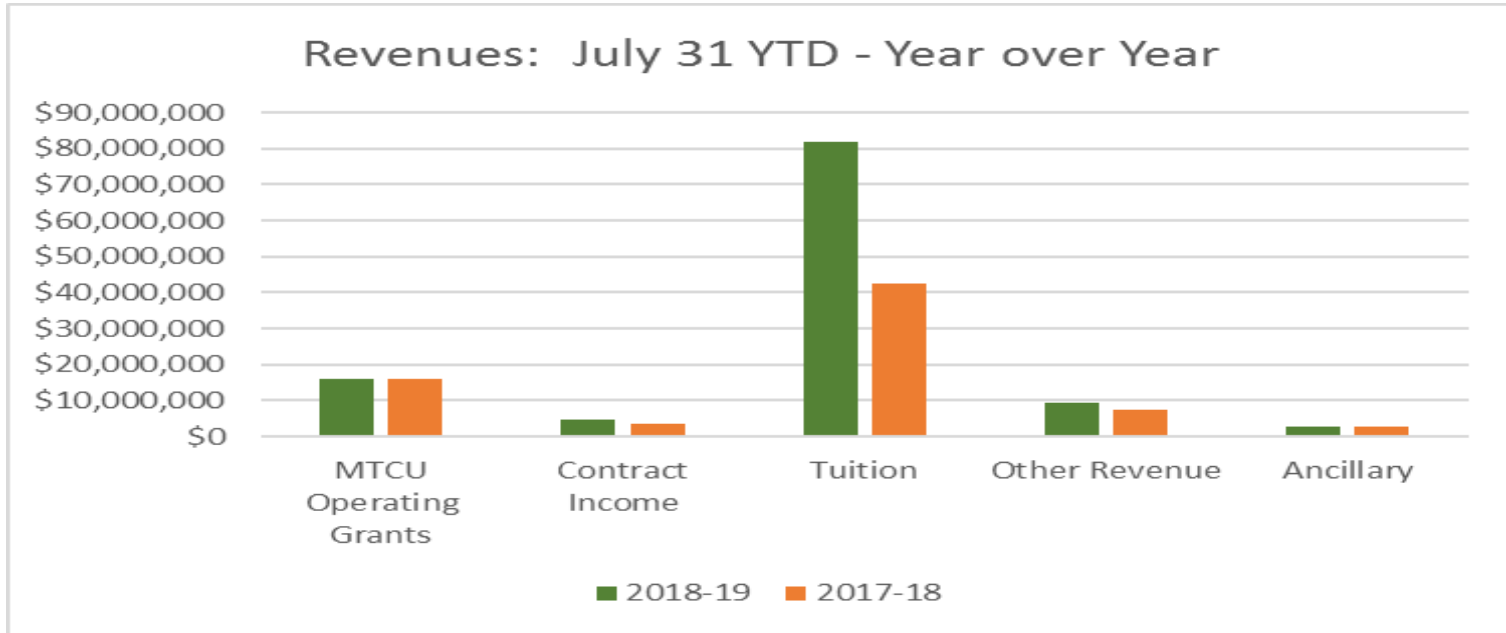


# Summary of Revenues and Expenditures

Schedule I (in 000s)			
Line Item	Fiscal Year Budget	July 2018 Actual	July 2017 Actual
Revenue	\$177,369	\$114,717	\$72,039
Expenditures	\$174,695	\$59,345	\$38,699
Surplus / (Deficit)	\$2,674	\$55,372	\$33,340

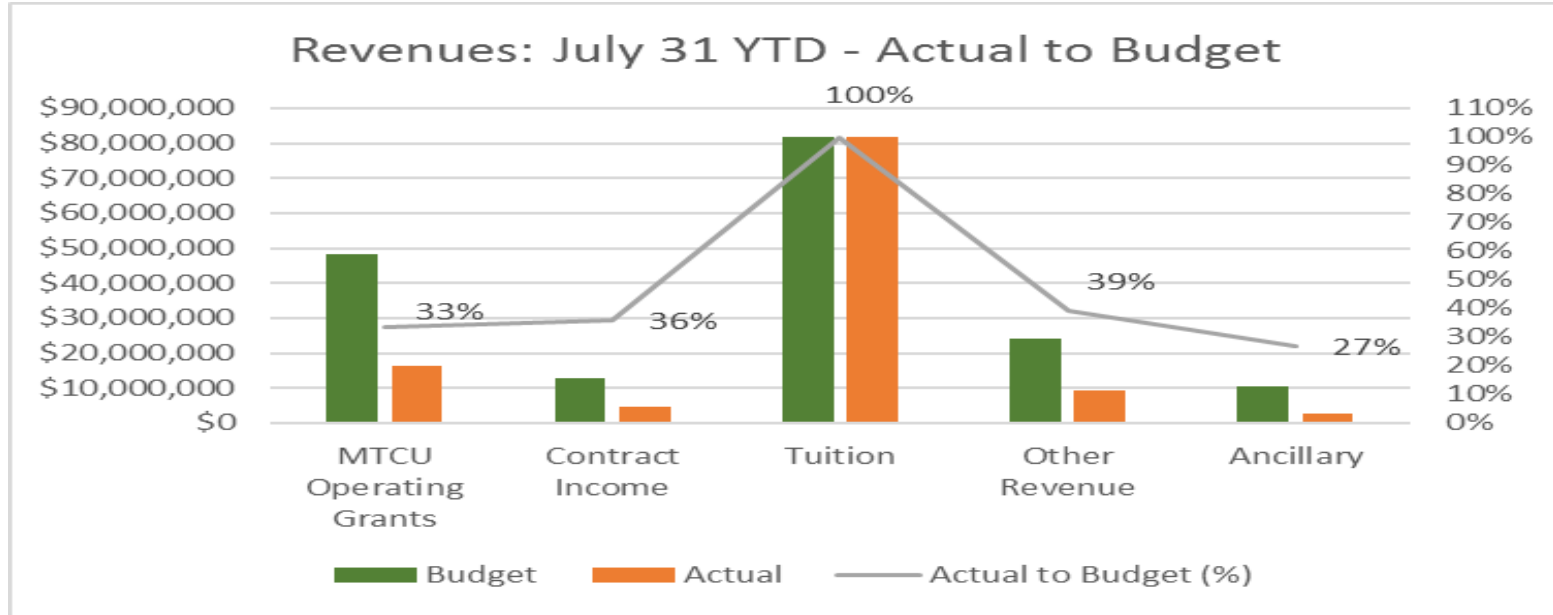
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# Revenues



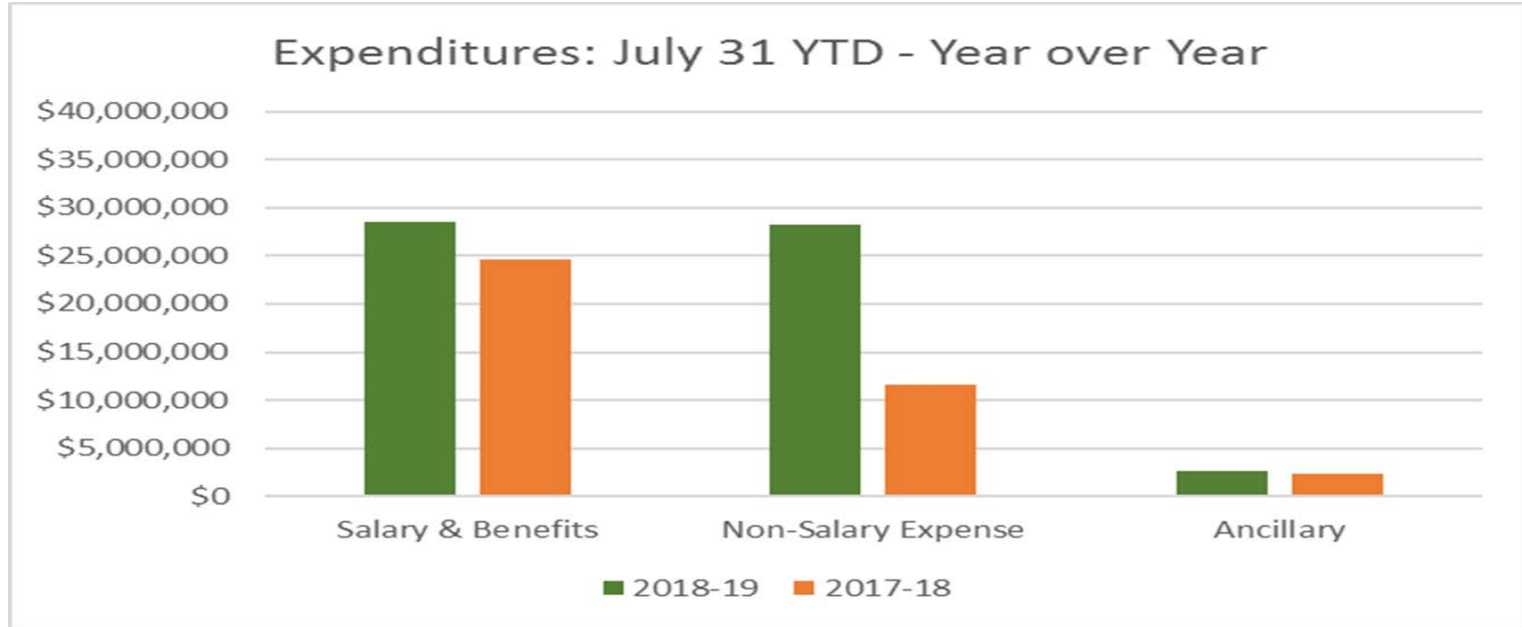
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# Revenues



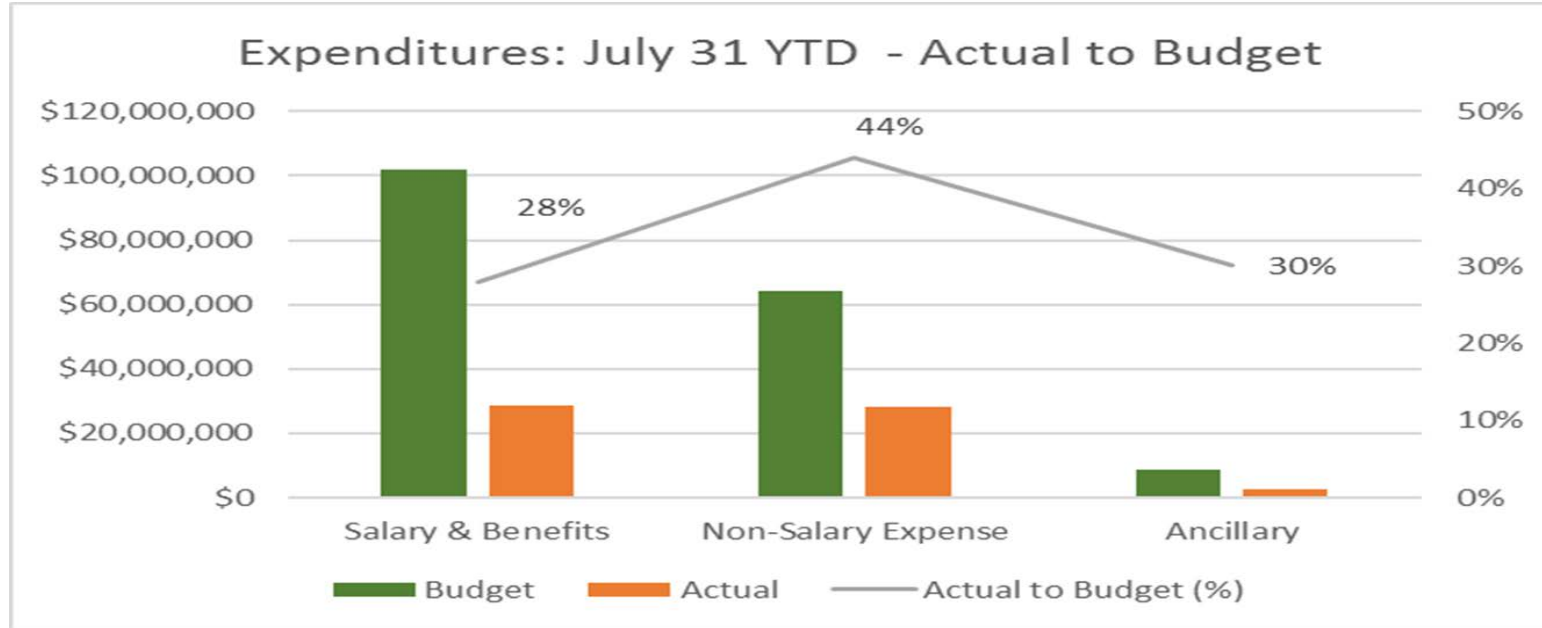
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# Expenditures



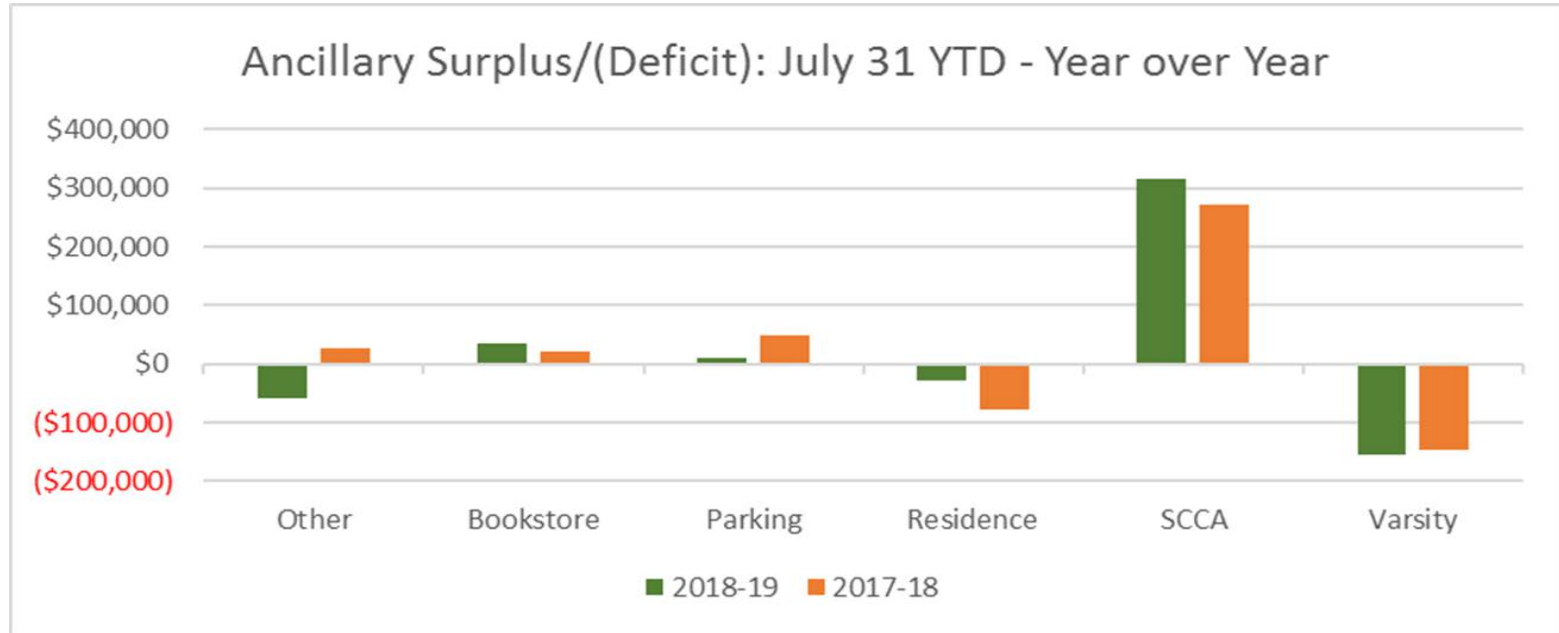
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# Expenditures



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# Ancillary



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# Capital Update at September 2018

Project	Fiscal Year Budget	Actual Spend	Variance
Greenhouse Gas Grant	\$6,163,610	\$230,427	\$5,933,183
Other Capital Grants	\$1,431,291	\$304,266	\$1,127,025
Operating Funds	\$9,000,000	\$1,849,763	\$7,150,237
<b>Total</b>	<b>\$16,594,901</b>	<b>\$2,384,456</b>	<b>\$14,210,455</b>

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# Financial Sustainability Metrics

Metric	2018-19 Estimate	2017-18 Actual	2016-17 Actual	2015-16 Actual
Annual Surplus/(Deficit)	\$2,674,124	\$13,305,511	\$7,877,057	\$1,048,214
Accum. Surplus/(Deficit)	\$54,725,478	\$52,051,478	\$38,745,967	\$30,868,910
Quick	4.29	3.92	2.61	1.77
Debt to Asset	20.20%	14.72%	17.25%	19.84%
Debt Servicing	0.97%	1.59%	1.69%	1.15%
Net Assets to Expense	102.77%	132.54%	124.34%	113.45%
Net Income to Revenue	1.51%	9.24%	5.94%	0.81%
Number of Flags	-	-	-	1

# Recommendation

- IT IS RECOMMENDED THAT the Board of Governors:
  - Receive the Financial Monitoring report as at July 31, 2018 as information.



Questions?

START **HERE** GO ANYWHERE