

**ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**MINUTES OF THE**

**FULL BOARD MEETING of the BOARD OF GOVERNORS**

Held on September 22, 2020 at 6:00 p.m., in Room #322, Windsor, ON

**Present:**

Mr. K. Beaudoin (virtually)  
Ms. T. Bendo (virtually)  
Ms. M. DeSchutter  
Ms. P. France, **President**  
Ms. N. Jammu-Taylor, **Chair**  
Ms. R. Khosla  
Mr. J. Parent  
Ms. J. Piccinato  
Mr. A. Provost (virtually)  
Mr. R. Renaud (virtually)  
Mr. G. Rossi  
Mr. C. Seguin  
Mr. E. Sovran, **Vice Chair** (virtually)  
Ms. M. Watters  
Ms. T. Wonsch

**Regrets:**

Mr. W. Beck

**Also Present:**

Ms. K. Adams, Board Secretary  
Mr. E.P. Chant, Editor, SAINT, Student Newspaper  
Mr. J. Fairley, Vice President, College Communications & Community Relations  
Ms. S. Favaro, Executive Director, President's Office, Corporate Secretary & Ministry Compliancy  
Mr. J. Gutierrez Calzada, President, SRC  
Mr. W. Habash, Vice President, Academic  
Mr. M. Jones, Vice President, Finance & Chief Financial Officer  
Mr. R. Nicoletti, Executive Director, President's Office, Corporate Secretary & Ministry Compliancy  
Ms. K. Parrinello, Support Staff Observer  
Mr. R. Seguin, Vice President, International Relations, Training & Campus Development  
Mr. J. Sirianni, Vice President, Human Resources, Safety & Facilities Management

Having a quorum of Governors in attendance either virtually or in person, the Notice of Meeting and the Agenda having been duly sent to all Board members, the meeting was declared regularly constituted. A copy of the Notice of Meeting/Agenda is attached as **Appendix 'A'**.

Ms. N. Jammu-Taylor chaired the meeting and Ms. Adams was the recording Board Secretary.

The Board Chair welcomed everyone to the meeting and introduced Mr. R. Nicoletti, Mr. J. Parent, Mr. G. Rossi and Mr. C. Seguin.

### **1.0 Adoption of the Agenda and Declaration of Conflict of Interest**

Hearing no declarations of conflict of interest and no changes to the agenda, it was

**RESOLVED THAT** the Board of Governors adopt the Full Board agenda as presented.

### **2.0 Approval of the Minutes of the Full Board meeting held on Tuesday, June 23, 2020 in Windsor, ON**

Hearing no amendments, errors or omissions to the minutes, it was

**RESOLVED THAT** the Board of Governors approve the Full Board minutes of the June 23, 2020 meeting.

### **3.0 Constituent Reports**

#### **Student Representative Council (SRC)**

Mr. Gutierrez Calzada reported the following on behalf of the SRC:

- The SRC has been busy with the start of the Fall 2020 semester. In order to engage the student population, the SRC has created YouTube videos outlining their services and pandemic protocol. He played the videos for the Board and noted that links to the videos can be found on the SRC website.
- The SRC has introduced a new online platform that provides students with easier access to services and virtual events throughout the semester. Virtual office hours through the online platform will allow students to be able to video chat live with SRC Board members and to continue with their “open door” policy.
- The SRC has been welcoming students throughout the buildings on campus and passing out giveaways including t-shirts, hand sanitizers, masks and student planners.

- The following virtual events are scheduled for start-up:
  - Campus Concert Kick-Off
  - Dirty Bingo with Sabin
  - Trivia Night Variety Show
  - Virtual Therapy Dog Session Q&A

### **Support Staff**

Ms. Parrinello reported the following on behalf of the Support Staff:

- On Saturday, September 12, 2020 OPSEU Region One Area Council hosted a family-friendly Virtual Trivia event. The event was led by Mack Flash Entertainment with participants logging in through YouTube.
- The event was a success and moving forward OPSEU will be exploring other ideas for virtual events.

## **4.0 President's Report**

The Board Chair called on the President to provide her report to the Board.

Ms. France noted that the President's Report has been included in the Board information package and she outlined the events and initiatives that have occurred since the last Board meeting:

- As directed by the Ministry, all institutions must develop a Standard Operating Procedure (SOP) and have their President's sign an attestation that demonstrates their readiness to host International students, including how they will oversee the 14-day quarantine period for students coming to Ontario from outside of Canada. The College worked in collaboration with the Public Health Unit and Windsor Regional Hospital, as well as, received feedback from students to develop a very robust SOP, including a Hierarchy of Wellness to monitor and assess International students when they arrive in Canada. The SOP was submitted on August 27, 2020 with a request for additional information and clarification from the Ministry on September 16, 2020. Within the day, the College responded to their request for additional information with an Appendix to the SOP and supporting documentation.

Each institution's SOP must proceed through the approval process starting with the provincial government, followed by the federal government and final approval from Health Canada. In the absence of an approved SOP, institutions will not be able to host International students for the Winter semester.

The President will bring further details of the SOP to the Board as part of the Risk Management Report as it relates to COVID-19, at the October meeting.

- As of September 16, 2020, full-time postsecondary enrolment was at 13,577, an increase of 760 students over the 2019 Day 10 Enrolment. This increase can primarily be attributed to an increased enrolment at the Toronto campuses. As the start of the Fall semester was delayed, the 2020 Day 10 Enrolment report will be brought to the Board at the October Board meeting.

- A report on the Ontario college sectors' 2020-2021 Budget Forecast was prepared by Mr. M. Jones and St. Clair College is currently one of only two colleges anticipating a balanced budget for this fiscal year.
- On September 16, 2020, a groundbreaking ceremony was held to commemorate the start of construction on the Zekelman Centre of Business and Information Technology, with an anticipated completion date of Spring 2022.
- The Ministry reinitiated the SMA3 process with the opportunity for all institutions to make changes to their existing metrics to provide greater flexibility. The Ministry also delayed the start of performance-based funding for two years (2020-2021 and 2021-2022). The College submitted the revised SMA3 by the deadline of August 31, 2020. The President expressed her thanks to the Ministry for their flexibility in light of COVID-19 while institutions work to understand the impacts of the pandemic as they move toward performance-based funding. She also noted that we are awaiting answers regarding the phased-in approach to performance-based funding when the SMA3 recommences.
- A virtual convocation ceremony will be held in October for approximately 2,100 graduates, with airing dates on October 28 and 29, 2020. Spring graduates have also been invited to participate. The ceremony will include a recording of a traditional ceremony, as well as, individual graduate slides to personalize the ceremony and highlight their accomplishments.
- A ribbon-cutting ceremony is planned for Monday, October 26, 2020 for the Sports Park. A monument will be erected in the Sports Park to recognize long-standing premier donors of the College.
- On September 4, 2020, President France had the opportunity to meet with Chatham-Kent Mayor, Darrin Canniff to tour a potential residence at the former Chatham YMCA. The new residence will assist in recruitment efforts for the Chatham Campus and has an estimated completion date of Spring 2020.
- September is Suicide Prevention and Awareness Month. In honour of this, President France videotaped a message for College students to ensure that they are aware of the supports that are available to them such as help-lines, crisis services, counsellors, friends and family. The College's student leaders are also supporting Suicide Prevention and Awareness through various activities.
- The St. Clair College Hierarchy of Wellness for Quarantine Audits and Wellness Checks was developed in collaboration with the Public Health Unit and Windsor Regional Hospital to support the College's Standard Operating Procedure (SOP) and to demonstrate our readiness to host International students.

The President's report is attached to the minutes as Item #4.0.

The President also noted that the media report was sent out electronically, has been posted on the Board portal and is attached.



## 5.0 **Consent Agenda**

The Board Chair noted the following items that have been provided on the Consent Agenda:

- 5.1 Support Student Success – Resurrect a Student Retention Committee, Create the Terms of Reference and Analyze Retention Rates
- 5.2 Enhance Student Life – Completion and Occupancy of the Third-Party Student Residence
- 5.3 Enhance Student Life – Sports Park Opened and Operating
- 5.4 Campus Enhancement – Increase Parking Capacity
- 5.5 Professional Corporate Services
- 5.6 2020-2021 Meeting and Event Schedule
- 5.7 2020-2021 Annual Work Plan
- 5.8 Campus Free Speech Annual Report

**RESOLVED THAT** the Board of Governors receive and approve the contents of the September 22, 2020 Consent Agenda, as presented.

## 6.0 **Business Arising**

### 6.1 **Board Planning Session**

The Board Chair noted that while the Board Planning Session has not yet been scheduled, it will be held in the new year. This will allow for the potential of the Board Planning Session to be held in person. She also noted that as the last Planning Session was held in January 2020 at the Windsor Campus, ideally the upcoming meeting would be scheduled in Chatham. Additional information will be provided as it becomes available.

## 7.0 **Monitoring Reports**

### 7.1 **Quarterly Financial Update**

Mr. M. Jones reviewed the information contained in the Financial Monitoring Report as at August 31, 2020 including the Income Statement and Capital update. He provided a PowerPoint presentation which highlighted the following:

- The net deficit at August 31, 2020 was \$4 million, an increase of \$2.2 million from the net deficit for the 2019 comparative period of \$6.2 million.

## Revenue

- Ministry Operating Grants have increased by \$631,000, which can be attributed to the implementation of SMA3 performance-based funding which resulted in the realignment of enrolment and differentiation envelopes. The Holdback grant is now being flowed bi-monthly rather than at the end of the fiscal year which also contributes to the increase in the year over year comparison.
- Contract Income is consistent with the prior year.
- Total Tuition Revenue is higher than the prior year by \$9.3 million, which can be attributed to higher enrolment at the Toronto campuses.
- Domestic Tuition Revenue has decreased by \$282,875 as there has been a decrease in enrolment from the comparative period.
- International Tuition Revenue has increased by \$582,749 over the comparative period which can be attributed to those students in the International Business Management program who were eligible for free tuition for Spring 2019.
- Other Revenue is trending below the prior year which can be attributed to the following:
  - Decreased Investment Income because of declining interest rates.
  - Decreased International Project revenue due to COVID-19 travel restrictions.
  - Decreased Divisional Income due to lower material fees and International student insurance fees, as a result of lower enrolment.

## Actual to Budget

- Ministry Grants are trending above budget as a conservative approach to performance-based funding was used during the budget process, as funding was at risk. With the implementation of performance-based funding being delayed by two years, funds budgeted to offset the at-risk funding will be adjusted at mid-year review.
- Contract Income is trending under budget at 36% due to lower enrolment in Apprenticeship funded programs.
- Total Tuition Revenue is trending below the original budget for both Domestic and International. The Senior Operations Groups identified this trend in April 2020 and have implemented strategies to improve this shortfall for the Fall 2020 and Winter 2021 semesters.

### Expenditures

- Total Salary and Benefits have decreased over the comparative period by \$2.6 million, which can be attributed to lower part-time faculty and part-time support costs as a result of lower enrolment and cost saving initiatives.
- Total Non-Salary expenditures are higher than the comparative period by \$8.1 million. This can be attributed to Contracted Education Services as a result of higher enrolment at the Toronto campuses, as the College now collects Tuition Revenue for these students and flows the applicable funds to Ace Acumen. Without this line item, these expenditures are \$1.8 million lower than the previous year which can be attributed to reduced discretionary spending.

### Actual to Budget

- Total Salaries and Benefits and Total Non-Salary expenditures are both trending below budget projection at 36% and 28% respectively. These savings will be taken into account at mid-year review.

### Ancillary Operations

- Ancillary Operations are in a deficit of \$838,735 which is significantly lower than the 2019 comparative period surplus of \$956,000. This can be attributed to the impact of COVID-19 on the revenue generating ability of the St. Clair College Centre for the Arts, residences and parking operations. This will be taken into consideration at the mid-year review.

### Surplus Forecast

- In terms of the surplus forecast, there are a lot of assumptions and variables both in terms of revenues and expenditures, as well as, some unknowns.
- Based on the information that is currently available, the College has been able to forecast a likely scenario in terms of a surplus at March 31, 2021 between \$18 and \$23 million.
- The College will complete the mid-year review in October which will be brought for Board approval in November.

### Capital Update

- Mr. Jones reminded the Board that in April, the capital budget funded through reserves was reduced from \$12 to \$8 million. In addition, the College received capital grants in the amount of \$1.3 million for a total capital budget of \$9.3 million.
- The College has spent \$1.8 million of the capital budget year-to-date, leaving a balance of \$7.5 million. As is the case in other fiscal years but particularly true during this fiscal year as construction and projects have been delayed with the pandemic, as the fiscal year progresses and the College moves into the fourth quarter, capital funding will be spent and the variance will decrease significantly.

A Governor commented that the College should be commended for its response to the pandemic and for the likely forecasted surplus.

Another Governor commented on the impact of the pandemic on the revenue of the St. Clair College Centre for the Arts and inquired about the potential for hosting events at the SCCCA now that regulations and protocols have been put into place specifically for this type of venue. Mr. Jones responded that while the SCCCA has been closed for the majority of the fiscal year to date, it is now open for events in accordance with the current government guidelines. He also noted that the SCCCA has fixed costs that likely will not be covered for this fiscal year, increasing its deficit, however, any revenue generated for the remainder of this fiscal year will assist in offsetting this deficit.

After a brief discussion, it was

**RESOLVED THAT** the Board of Governors receive the Financial Monitoring Report for the five months ended August 31, 2020, as information.

## **8.0 Approval Items**

### **8.1 Investments**

The Board Chair noted that the annual Investment Performance Report was included in the agenda package for review.

Mr. Jones stated that this report is required as part of the Ministry's Banking, Investing and Borrowing Directive, to come forth annually to the Board of Governors to review the College's investment performance. The Chief Financial Officer has also provided an attestation stating to the President and Board of Governors that the College is in compliance with the Ministry's directive.

After a brief discussion, it was

**RESOLVED THAT** the Board of Governors approve the update on the College's Investment Report, to ensure compliance with the Ministry's Banking, Investing and Borrowing Directive.

### **8.2 Appoint Audit Committee**

The Board Chair noted that in accordance with Board Policy 2003-4.1: Audit and Finance Committee – Terms of Reference, the composition of the Audit and Finance Committee includes three external Board members, the President and/or an external non-voting member at the discretion of the Board.

After a brief discussion it was,

**RESOLVED THAT** the Board of  
Governors approve the 2020 – 2021  
Audit Committee:

Mr. E. Sovran  
Mr. A. Provost  
Mr. R. Renaud

### 8.3 Appoint a Treasurer

The Board Chair reported that Mr. Egidio Sovran is the current Treasurer to the Board of Governors and has agreed to stand in this role for the 2020-2021 term, with the approval of the Board.

After a brief discussion it was,

**RESOLVED THAT** the Board of  
Governors approve the appointment  
of Mr. Egidio Sovran as  
Treasurer for 2020-2021.

## 9.0 By-law and Policy Review

### 9.1 Policy 2003-15: Communication to the Board – 2<sup>nd</sup> Reading

After a brief discussion, it was,

**RESOLVED THAT** the Board of  
Governors approve the 2<sup>nd</sup>  
reading of Policy 2003-15:  
Communication to the Board,  
as presented.

### 9.2 Policy 2003-16: Working Conditions – 1<sup>st</sup> Reading

After a brief discussion, it was,

**RESOLVED THAT** the Board of  
Governors approve the 1<sup>st</sup>  
reading of Policy 2003-16:  
Working Conditions, as  
presented.

## 10.0 Date of the Next Meeting

10.1 The next meeting is scheduled for Tuesday, October 27, 2020

The Full Board meeting adjourned at 6:40 p.m.

MISSION STATEMENT

Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

**ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**484<sup>th</sup> FULL BOARD MEETING**

**of the**

**BOARD OF GOVERNORS**

**NOTICE OF MEETING**

**DATE:** Tuesday, September 22, 2020

**TIME:** 6:30 p.m. – Meeting

**PLACE:** Room 322

**NOTE:** Dinner will be available for SOG and constituents at 5:45 p.m. in the President's Board Room.

**AGENDA**

1.0 ADOPTION OF THE AGENDA AND DECLARATION OF CONFLICT OF INTEREST

2.0 APPROVAL OF THE MINUTES OF THE FULL BOARD MEETING HELD ON JUNE 23, 2020 IN WINDSOR, ON

3.0 CONSTITUENT REPORTS

4.0 PRESIDENT'S REPORT  
(Policy – Executive Limitations Communication & Counsel #2003-21)

**Information Item** – The President will provide her report to the Board apprising the Board of any new developments since the last meeting.

5.0 CONSENT AGENDA

5.1 Support Student Success – Increase Student Success

**Information Item** – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Resurrect a Student Retention Committee, create Terms of Reference and analyze retention rates, attached as Item #5.1.

5.2 Enhance Student Life – Completion and Occupancy of the Third Party Student Residence

**Information Item** – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Student Residence built and student occupancy commenced, attached as Item #5.2.

5.3 Enhance Student Life – Sports Park Opened and Operating

**Information Item** – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Formalized Operational Plan and Service Agreement completed for the Sports Park in conjunction with the SRC and SAA, attached as Item #5.3.

5.4 Campus Enhancement – Increase Parking Capacity

**Information Item** – Administration has provided a report on Strategic Direction #5 – Facilities Enhancement – Creation of a formalized plan to increase number of parking spaces on Windsor Campus, as well as, the implementation of the parking plan, attached as Item #5.4.

5.5 Professional Corporate Services

**Information Item** – Administration has provided an update regarding the College's Professional Corporate Services as required by the Professional Corporate Services Policy, attached as Item #5.5.

5.6 2020-2021 Meeting and Event Schedule

**Approval Item** – The 2020-2021 Meeting and Event Schedule has been provided to the Board, attached as Item #5.6.

5.7 2020-2021 Annual Work Plan

**Approval Item** – The 2020-2021 Annual Work Plan, has been provided to the Board, attached as Item #5.7.

5.8 Campus Free Speech Annual Report

**Information Item** – Administration has provided a report regarding the College's Free Speech Policy, attached as Item #5.8.

6.0 BUSINESS ARISING

6.1 Board Planning Session

**Information Item** – An update will be given to the Board with respect to the Board Planning Session.

## 7.0 MONITORING REPORTS

### 7.1 Quarterly Financial Update

**Information Item** – An update will be given to the Board regarding the Financial Quarterly Update (April 1, 2020 – August 31, 2020), attached as Item #7.1.

## 8.0 APPROVAL ITEMS

### 8.1 Investments

**Approval Item** – Administration has provided the annual Investment Performance Report, attached as Item #8.1.

### 8.2 Appoint Audit Committee

**Approval Item** – In keeping with the Annual Work Plan, the Board will appoint an Audit Committee for the 2020-2021 year.

### 8.3 Appoint a Treasurer

**Approval Item** – In keeping with the Annual Work Plan, the Board will appoint a Treasurer for the period of September 2020 – August 2021.

## 9.0 BY-LAW AND POLICY REVIEW

### 9.1 Policy 2003-15: Communication to the Board – 2<sup>nd</sup> Reading

**Approval Item** – The Board will review policy 2003-15 for 2<sup>nd</sup> reading, attached as Item #9.1.

### 9.2 Policy 2003-16: Working Conditions – 1<sup>st</sup> Reading

**Approval Item** – The Board will review policy 2003-16 for 1<sup>st</sup> reading, attached as Item #9.2.

## 10.0 DATE OF THE NEXT MEETING

10.1 The next meeting is scheduled for Tuesday, October 27, 2020 at the Windsor Campus.





**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 22, 2020**

**RE: STRATEGIC DIRECTIONS UPDATE – INCREASE STUDENT SUCCESS – RESURRECT A STUDENT RETENTION COMMITTEE, CREATION OF TERMS OF REFERENCE AND ANALYZE RETENTION RATES**

**SECTOR: RON SEGUIN, VICE PRESIDENT, INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES**

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**AIM:**

To provide the Board of Governors with an update on the Strategic Directions (2020 – 2021). This update is related to Strategic Direction #2 – Students (Retention, Graduation Rate and Success) Increase Student Success– Resurrect a Student Retention Committee, create Terms of Reference and analyze retention rates.

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>
Support Student Success.	Increase Student Success.	Resurrect a Student Retention Committee and Create Terms of Reference.

**BACKGROUND:**

St. Clair College previously developed an Ad Hoc Retention Committee in an effort to recognize and communicate that student success is a College wide responsibility. The previous Committee was in place for the period of April 1, 2016 to March 31, 2019.

The Student Retention Committee role was/is to provide recommendations to the Senior Operations Group for implementation.

As of September 2020, the following activity has occurred to increase student success:

- Terms of Reference have been published in order to reactivate the committee, attached as Appendix A.
- Retention statistics/dates have begun to be analyzed starting from the 2018-19 school year.
- Staff representatives and internal stakeholders have been invited to attend meetings.
- A schedule for meetings has been published for the September 2020 to May 2021 time frame, attached as Appendix B.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive this update on Strategic Direction #2 – Students – Increase Student Success, as it pertains to resurrecting a Student Retention Committee, create Terms of Reference and analyze retention rates, as information.

## St. Clair College Student Retention Committee Terms of Reference

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### **Purpose**

The purpose of the Retention Committee is:

- Recommend strategies to retain and support students.
- To support the Senior Operations Group (SOG) in developing institutional capacity for retention including the collection of and analysis of internal and external information and data to ensure decision making is evidence driven.
- To create a coordinated approach to retention that recognizes student success is a College-wide responsibility.

### **Committee Membership**

There are 11 official members on the Committee:

- Vice President, International Relations, Student Services and Campus Development (IRSSCD)
  - Vice President, Academics
  - One (1) Academic Chair
  - Registrar
  - Manager, Institutional Data
  - Director, Student Services
  - Three (3) Faculty members
  - Three (3) Support Staff members
- Student representatives from Thames Students Incorporated, Student Representative Council and the Saints – Student Athletic Association participate by providing input and recommendations.
  - Vice President, IRSSCD and Vice President, Academics participate by providing input and receiving recommendations and suggestions from the Committee for consideration and approval.
  - Various staff members will participate on an ad hoc basis as requested by the Committee based on interest and expertise.

## **Responsibilities**

The work of this Committee will be to:

- Recommend strategies to retain and support students.
- Collect and analyze data as it pertains to student retention.
- Provide input into retention initiatives to be suggested to SOG for implementation.
- To build increased awareness of retention as a College-wide responsibility.
- To be a leader in the college system in the area of retention.

## **Meeting Frequency**

- The Student Retention Committee is to meet monthly on a formal basis and additionally as required.
- The Committee will be ongoing from this point forward. Faculty and Support staff membership will be for a term of 2 years.

## **Reporting**

- Meeting minutes will be recorded by Administrative Assistant to the Vice President, IRSSCD.
- Recommendations to Senior Operations Group will occur on an ongoing basis as a standing agenda item.



## St. Clair College Student Retention Committee

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### Meeting Schedule: 2020-2021

#### Room 326

Friday, September 18, 10:30 a.m. – 12:00 p.m.

Friday, October 16, 10:30 a.m. – 12:00 p.m.

Friday, November 20, 10:30 a.m. – 12:00 p.m.

Friday, December 18, 10:30 a.m. – 12:00 p.m.

Friday, January 15, 10:30 a.m. – 12:00 p.m.

Friday, February 19, 10:30 a.m. – 12:00 p.m.

Friday, March 19, 10:30 a.m. – 12:00 p.m.

Friday, April 16, 10:30 a.m. – 12:00 p.m.

Friday, May 21, 10:30 a.m. – 12:00 p.m.

Friday, June 18, 10:30 a.m. – 12:00 p.m.

Friday, July 16, 10:30 a.m. – 12:00 p.m.

Friday, August 20, 10:30 a.m. – 12:00 p.m.



**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 22, 2020**

**RE: STRATEGIC DIRECTIONS UPDATE – STUDENTS (RETENTION, GRADUATION RATE AND SUCCESS) – ENHANCE STUDENT LIFE**

**SECTOR: RON SEGUIN, VICE PRESIDENT, INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES**

**JOE SIRIANNI, VICE PRESIDENT, HUMAN RESOURCES, SAFETY, SECURITY AND FACILITIES MANAGEMENT**

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**AIM:**

To provide the Board of Governors with an update on the Strategic Directions (2020 – 2021). This update is related to Strategic Direction #2 – Students (Retention, Graduation Rate and Success) regarding the completion and occupancy of the third-party student Residence at the Windsor campus.

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>
Enhance Student Life.	Completion and occupancy of the third-party student residence.	Student Residence built and student occupancy commenced.

**BACKGROUND:**

Building and construction of the student Residence commenced in February 2019. Ongoing construction meetings between St. Clair College, Global Education Mihome (GEM), Z-Modular and Petretta Construction (site manager) continue, in order to ensure the project is completed in accordance with the amended schedule as COVID-19 has delayed the project, as well as, to ensure College standards are met. The College has also designated a part-time Administrator to oversee the build.

As of August 2020, the following project details have either been completed or are on schedule for completion:

- All foundations have been completed for the installation of the modules.
- Anchor blocks for the setting of modules will be completed by the end of September 2020.
- All site services are in the footprint of the new construction area.
- Restoration of all site services will be completed by the mid-September.
- Installation of the new modules is slated to start at the end of November 2020 with an expected completion by the end of January 2021.
- Substantial completion of the project is slated for July 16, 2021. This will give the management company approximately one month to set up all requirements.
- Delays in the project can be attributed to Covid-19 and Z Modular is working hard to address all issues regarding the delay.
- Z Modular has begun production of 89 units at its Kitchener plant.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive this update on Strategic Direction # 2 – Students (Retention, Graduation Rate and Success) as it pertains to the Completion and occupancy of the third-party student Residence.





**ST. CLAIR**  
COLLEGE

**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 22, 2020**

**RE: STRATEGIC DIRECTIONS UPDATE – STUDENTS (RETENTION, GRADUATION RATE AND SUCCESS) – FORMALIZED OPERATIONAL PLAN AND SERVICE AGREEMENT COMPLETED FOR THE SPORTS PARK IN CONJUNCTION WITH THE SRC AND SAA**

**SECTOR: RON SEGUIN, VICE PRESIDENT, INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES**

**AIM:**

To provide the Board of Governors with an update on the Strategic Directions (2020 – 2021). This update is related to Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – formalized Operational Plan and Service Agreement completed for the Sports Park in conjunction with the SRC and SAA.

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>
Enhance Student Life.	Sports Park Opened and Operating.	Formalized Operational Plan and Service Agreement Completed.

**BACKGROUND:**

The St. Clair College Sports Park will be substantially completed by the end of October 2020, with an open house ceremony planned for Monday, October 26, 2020.

Ongoing construction meetings with St. Clair College, Fortis Construction and the Student Representative Council have taken place since COVID-19 delayed construction in March 2020. The supply chain for building materials has been challenging.

The Sports Park construction is projected to be completed within budget at this time.



As of September 2020, the following project details have been completed:

- A tripartite Sports Park Management Agreement has been signed with the Student Representative Council (SRC) and Saints – Student Athletic Association (SSAA).
- The 2020-2021 slate of SSAA members have started online meetings and are being orientated as to their responsibilities to the Sports Park, both financially and operationally.
- SSAA has agreed to hire Windsor Tennis Management to operate the Zekelman Tennis Centre. Students will have access to tennis, tennis lessons and intramural tournaments. The facility will operate 360 days per year from 7:00 a.m. to 11:00 p.m. and will include community access/rentals.
- A balanced operating budget has been developed for the initial year of Sports Park operations. The budget includes the creation of reserves to mitigate risk moving forward.
- As the Sports Park nears completion, community rental requests have skyrocketed! It is important to note that this is a “student first” facility thus community rentals will only be added once our student requirements are determined.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive this update on Strategic Direction # 2 – Students (Retention, Graduation Rate and Success) – formalized Operational Plan and Service Agreement completed for the Sports Park in conjunction with the SRC and SAA.









# ST. CLAIR

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C O L L E G E

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 22, 2020**

**RE: STRATEGIC DIRECTION UPDATE – FACILITIES ENHANCEMENT – INCREASE PARKING CAPACITY**

**SECTOR: JOE SIRIANNI, VICE PRESIDENT, HUMAN RESOURCES, SAFETY, SECURITY AND FACILITIES MANAGEMENT**

**MARC JONES, VICE PRESIDENT, FINANCE AND CHIEF FINANCIAL OFFICER**

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**AIM:**

To provide the Board with an update on the Strategic Directions (2020-2021). This update pertains to Strategic Direction #5 – Facilities Enhancement, regarding the increase of parking capacity at the Windsor Campus. Specific details include the following:

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>	<b>Deadline</b>
Campus Enhancement.	Increase parking capacity	Creation of a formalized plan to increase number of parking spaces on Windsor Campus.	September 2020.

**BACKGROUND:**

To support the Strategic Direction #5 Facilities Enhancement, a Request for Proposal (RFP) was issued on January 15, 2019 and closed on May 10, 2019 for the Construction and Management of a Parking Garage on campus. The goal of the RFP was to determine if there were interested partner(s) who would build a parking garage at their cost and recoup the cost by managing the garage and potentially all parking operations on campus, over a 10+ year period. Three submissions were received, and all three submissions fell short of meeting the requirements of the RFP.

As a result of the RFP outcome, Administration decided that the students should be surveyed to determine if a substantial increase in parking fees would be acceptable if a parking garage were to be built by the College. The survey revealed that 74.3% of students surveyed are not willing to pay parking fees of approximately \$900 per year to increase parking on campus by the construction of a parking garage.

As a result, the College looked at in-house solutions to expand parking availability to meet the growing demand. The strategy was to look at a phased in approach (short, mid and long-term phases) over the next three fiscal years.

**Parking Solutions:**

<b>Phase</b>	<b>Description</b>	<b># of Spots Gained</b>	<b>Cost Estimate</b>
1	East road replacement, main road replacement, Lot D expansion, Lot V expansion.	220	\$2.5M
	Chatham Parking Lot Renovation (construction & engineering)	80	\$0.361M
2	Lot C replacement and deck.	250	\$5.5M
3	Lot expansion.	135	\$2.5M
Total		685	\$10.861M

Note: Approximately 160 spots will be removed as a result of the GEM Residence.

The College selected a civil consultant through an RFP to provide cost estimates of the various phases noted above.

Phase 1 is in the process of completion with an estimated completion date of September 2020.

The College has and continues to keep the student leaders (SRC, SSAA, TSI) informed of this parking plan.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction #5 – Facilities Enhancement regarding the increase of parking capacity on the Windsor campus, for information.



# ST. CLAIR

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C O L L E G E

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 22, 2020**

**RE: PROFESSIONAL CORPORATE SERVICES**

**SECTOR: FINANCE**  
**MARC JONES, VICE PRESIDENT AND CHIEF FINANCIAL OFFICER**

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**AIM:**

To provide the Board with an update on the College's Professional Services as required by the St. Clair College Professional Corporate Services Policy.

**BACKGROUND:**

The Professional Corporate Services Policy (Policy 4.11) requires Administration to present an outline of its professional services review annually, at the September Board meeting. The Policy identifies audit, banking, insurance and legal as those services that are to be reviewed, at least once every five years. The following chart summarizes Administration's review:

Service	Organization	Update
Audit	KPMG	Request for Proposal (RFP) completed in 2017. KPMG was the successful proponent. The contract commenced with the 2018 fiscal year and expires with the 2022 fiscal year.
Banking	WFCU	Request for Proposal (RFP) completed in 2018. WFCU was the successful proponent. The contract commenced July 2018 and expires June 2023.

Insurance	AON	<p>The College participates in a consortium insurance program, which represents 21 of the 24 colleges. The consortium contract is managed by the Ontario Education Collaborative Marketplace (OECM). OECM completed a RFP for insurance broker services in 2017. AON was the successful proponent. The contract commenced January 2018 and expires March 2023.</p>
Legal	<p>Bartlet &amp; Richardes LLP</p> <p>Hicks Morley LLP</p> <p>McTague Law Firm LLP</p>	<p>Corporate legal matters are provided by Bartlet &amp; Richardes LLP. Human Resources (HR) legal matters are provided by Hicks Morley LLP as this firm is utilized by the College Employer Council on behalf of the entire college sector.</p> <p>Legal services pertaining to immigration law are provided by McTague Law Firm LLP. The College performed an invitational competitive procurement by contacting three firms.</p> <p>Corporate and HR legal services have not been openly procured due to the importance of having service continuity, and the Canadian Free Trade Agreement provides a procurement exemption for services that may only be provided by a licensed lawyer.</p> <p>Investigations are performed by either Bartlet &amp; Richardes LLP or McTague Law Firm LLP based on availability.</p>

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive this update pertaining to the College’s Professional Services, as required, by the Professional Corporate Services Policy, for information.



# ST. CLAIR

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COLLEGE

**TO: BOARD OF GOVERNORS**  
**FROM: PATRICIA FRANCE, PRESIDENT**  
**DATE: SEPTEMBER 22, 2020**  
**RE: MEETING AND EVENT SCHEDULE**  
**SECTOR: PRESIDENT**

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**AIM:**

To obtain Board approval for the 2020 – 2021 Meeting and Event Schedule.

**BACKGROUND:**

In order to keep the Board informed of the schedule of meetings and College events, a meeting and event schedule is prepared annually and presented to the Board. The draft 2020 – 2021 Meeting and Event Schedule was provided to the Board of Governors at the June Board meeting.

In light of the pandemic, many dates are currently listed as To Be Determined (TBD) and will be amended as additional information becomes available.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the 2020 – 2021 Meeting and Event Schedule.





**Meetings**

September 11, 2020	New Board Member Orientation
September 8, 2020* September 22, 2020	Committee of the Whole Full Board Meeting – Windsor
October 13, 2020 * October 27, 2020	Committee of the Whole (Quality Audit) Full Board Meeting – SCCCA
November 10, 2020 * November 24, 2020	Committee of the Whole Full Board Meeting – Windsor
January 12, 2021 * January 26, 2021	Committee of the Whole Full Board Meeting – Windsor
February 9, 2021 * February 23, 2021	Committee of the Whole Full Board Meeting – Windsor
March 9, 2021 * March 23, 2021	Committee of the Whole Full Board Meeting – Windsor
April 13, 2021 * April 27, 2021	Committee of the Whole Full Board Meeting – Chatham
May 11, 2021 * May 25, 2021	Committee of the Whole Full Board Meeting – Windsor
June 8, 2021 * June 22, 2021	Committee of the Whole Full Board Meeting - Windsor

*\* Please Note: All Committee of the Whole Meetings are listed and will be held at the discretion of the Board Chair and President.*



**Events**

October 1, 2020 - Cancelled	Fall Academic Awards Banquet SCCCA (Windsor & Chatham)
October 28, 2020 October 29, 2020	Fall Convocation – Airing Dates Fall Convocation – Airing Dates
November 2020 – Cancelled	Higher Education Summit Premier’s Awards
TBD	Holiday Social
January/February 2021 (TBD)	Board Planning Session/Retreat
TBD	Chatham Scholarship & Bursaries (Club Lentinas)
TBD	Windsor Scholarship & Bursaries (SCCCA)
TBD	Alumni of Distinction (SCCCA)
TBD	Athletic Awards Banquet
TBD	SRC Changeover Banquet
TBD	TSI Changeover Banquet
TBD	CICan Annual Conference
TBD	Windsor Academic Awards Banquet
TBD	Chatham Academic Awards Banquet
TBD	Spring Convocation (WFCU)
TBD	Spring Convocation (Chatham Health Plex)



# ST. CLAIR

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COLLEGE

**TO: BOARD OF GOVERNORS**  
**FROM: PATRICIA FRANCE, PRESIDENT**  
**DATE: SEPTEMBER 22, 2020**  
**RE: ANNUAL WORK PLAN**  
**SECTOR: PRESIDENT**

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**AIM:**

To obtain Board approval for the 2020 – 2021 Annual Work Plan.

**BACKGROUND:**

The Board of Governors, in collaboration with Administration, has established an annual work cycle that is reviewed and approved annually at the September Board meeting. The 2020 – 2021 Annual Work Plan is attached for consideration.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors approve the 2020 – 2021 Annual Work Plan.

# St. Clair College Board of Governors

## ANNUAL WORKPLAN: 2020 - 2021

### Board Actions

Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
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### Audit Committee

- Appoint Audit Committee
- YE Audit Cmt Report
- Approval of YE Financial Statements
- Appointment of Auditors

X											
									X		
									X		
									X		

### Strategic Planning/Presidential Performance Evaluation

- Strategic Planning Session/Retreat
- Approval of Strategic Plan
- Presidential Evaluation - Stage One (Critical Dates)
- Presidential Evaluation - Stage Two (Forms/Process)
- Approval of Presidential Objectives
- President's Self-Evaluation
- Board Evaluation of President
- Approval of Pres Perf Eval Results

				X							
				X							
						X					
							X				
						X					
								X			
									X		

### Board Self-Evaluation

- Board Self-Evaluation Survey - Notification/Process
- Board Self-Evaluation Survey - Distribution
- Board Self-Evaluation Results and Action Plan

							X				
								X			
									X		

### New Board Member Recruitment

- Appoint Recruitment Committee
- Committee Report-out (Short List)
- Board Approval of New Members
- Review of LGIC Appointments

					X						
						X					
								X			
	X										

# St. Clair College Board of Governors

## ANNUAL WORKPLAN: 2020 - 2021

### Board Actions

Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
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### College Administrative Report-outs

- Annual Report
- Annual Report on Sexual Violence and Assault Policy
- Enrolment Report
- KPI Survey Results
- Motion to Confer Diplomas
- Program Advisory Committee (PAC)
- Strategic Mandate Agreement

									X		
								X			
X											
								X			
							X				
					X						
				X							

### Financial Reporting

- Business Plan Accrual Template (MTCU)
- Financial Monitoring Report
- Financial Statements
- Investment Report
- Mid-Year Budget Review/Approval
- New Fiscal Year Budget Review/Approval
- New Program Status
- Professional Services Report
- Quarterly Financial Reviews
- Section 28 Attestation

		X							X		
X	X	X		X	X				X		
									X		
X											
		X									
						X					
							X				
X											
		X			X				X		
								X			

### Board Function

- Appoint Treasurer
- Approval of Annual Workplan
- Meeting and Events Schedule - Draft
- Meeting and Events Schedule
- HES Report-Outs

X											
X											
									X		
X											
				X							

# St. Clair College Board of Governors

## ANNUAL WORKPLAN: 2020 - 2021

### Board Actions

- CICan Report -Outs
- Meet with SRC Executive
- Meet with TSI Executive
- Meet with SAA Executive
- Meet with Alumni and Foundation Executives
- Nominations for Board Chair & Vice Chair
- Elect Board Chair & Vice Chair
- Appoint Foundation Board Rep
- Review Succession Plan
- Annual General Meeting (AGM)
- Review Risk Management
- New Board Member Orientation
- Executive Committee Plan (Summer)
- Executive Committee Report-out (Summer)

Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
								X			
						X					
							X				
								X			
									X		
							X				
								X			
									X		
									X		
									X		
	X										
X											
									X		
X											

### Board Policy/By-Law Reviews

- Policy 2003 - 15 (2nd Reading) & 2003 - 16 (1st Reading)
- Policy 2003 - 16 (2nd Reading) & 2003 - 17 (1st Reading)
- Policy 2003 - 17 (2nd Reading) & 2003 - 18 (1st Reading)
- Policy 2003 - 18 (2nd Reading) & 2003 - 19 (1st Reading)
- Policy 2003 - 19 (2nd Reading) & 2003 - 20 (1st Reading)
- Policy 2003 - 20 (2nd Reading) & 2003 - 21 (1st Reading)
- Policy 2003 - 21 (2nd Reading) & 2003 - 22 (1st Reading)
- Policy 2003 - 22 (2nd Reading) & 2003 - 23 (1st Reading)
- Policy 2003 - 23 (2nd Reading) & 2003 - 24 (1st Reading)

X											
	X										
		X									
				X							
					X						
						X					
							X				
								X			
									X		



**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 22, 2020**

**RE: FREE SPEECH ANNUAL REPORT**

**SECTOR: COLLEGE COMMUNICATIONS & COMMUNITY RELATIONS**  
**JOHN FAIRLEY, VICE PRESIDENT**

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**AIM:**

To provide an annual report reflecting any amendments to St. Clair College's Free Speech Policy or any on-campus events for which an official complaint was received by the College.

**BACKGROUND:**

Each of Ontario's public colleges and universities prepare the Campus Free Speech Annual Report (Appendix A) based on the implementation of their Free Speech Policy (Appendix B) to aid the Higher Education Quality Council of Ontario (HEQCO) in the development of a public report. The report is to be posted on each institution's website and submitted to HEQCO by September 1<sup>st</sup> annually, however, the deadline for the current year has been extended until October 1, 2020.

**2020 COLLEGE UPDATE:**

There have been no changes to the St. Clair College Free Speech Policy, nor has there been any official free-speech-related complaints received by the institution arising from events on-campus.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive the report on St. Clair College's Free Speech Policy, for information.



## Freedom of Speech Annual Report

September 1, 2020

### Section A: Institutional Policy

Has your institution amended its free speech policy (or policy framework) since the time of your 2019 report? If so, please explain the reason for the change and provide the link to its location on your institutional website.

St. Clair College has not changed its free speech policy since our 2019 report.

Where are members of the institutional community (or guests) directed when there is a free speech related question or complaint about an event on campus? Please provide contact information.

John Fairley, Vice President College Communications and Community Relations

[jfairley@stclaircollege.ca](mailto:jfairley@stclaircollege.ca)

519-972-2762

What is your institution's policy on holding events where there are security concerns? To your knowledge, were there any instances where a non-curricular event did not proceed due to security concerns or their related costs?

When a request is made to the College, the event details are presented to our Senior Administration for review and discussion on the proposed event. After that review, any further action regarding security needs and costing would be discussed with our Director of Facilities and security personnel. A review of costs for the event would be discussed and forwarded to Senior Administration for approval.

There have not been any instances where a non-curricular event did not proceed due to security concerns or their related costs.



## Section B: Complaints

You may append additional documentation or institution-specific information as you see fit.

Between **August 1, 2019** and **July 31, 2020**, did any member of the institutional community (or guests) make an official complaint about free speech on campus? If yes, please describe.

The College did not receive any official complaints about free speech on campus between August 1, 2019 and July 1, 2020.

If there has been an official complaint (or more than one):

What were the issues under consideration? Please identify any points of contention (e.g., security costs, safety, student unions and/or groups, operational requirements, etc.).

N/A

How did the institution manage the free speech complaint(s)? Was the complaint addressed using the procedures set out in the policy? How were issues resolved?

N/A

## Section C: Summary Data

Please provide the following summary data for free-speech-related official complaints received by the institution:

Number of official complaints received under the free speech policy relating to curricular and non-curricular events.	None
Number of official complaints reviewed that were dismissed.	None
Number of official complaints where the institution determined that the free speech policy was not followed appropriately.	None
Number of official complaints under the free speech policy that resulted in the institution applying disciplinary or other institutional measures.	None
To your knowledge, were any free speech complaints forwarded to the Ontario Ombudsman?	No

To the best of your ability, please provide an estimate of the number of **non-curricular events** held at the institution between **August 1, 2019 and July 31, 2020**. Non-curricular events include, for example, invited speakers, sporting events, rallies, conferences, etc., as opposed to regular events held as part of an academic program or course.

There were approximately 400 non-curricular events that have been hosted by our two student governments (Windsor and Chatham campuses), the Student Athletic Association, College Alumni Association and the College itself.

Institutional Comments (if any).

The College has two student-focused student governments at our Windsor and Chatham campuses. Their engagement and objective is to provide many student-focused events to enhance the student experience on campus. The Student Athletic Association has 14 varsity teams competing in the Ontario Colleges Athletic Association. St. Clair College campuses have a triple gym SportsPlex in Windsor and a double gym HealthPlex in Chatham for varsity sports. There are approximately 300 varsity games played in a school year.

The Alumni Association sponsors and hosts many community events on both campuses throughout the year.

**POLICY AND PROCEDURE MANUAL**

<b>Policy Title:</b>	<b>UPHOLDING FREE SPEECH</b>	<b>Area of Responsibility:</b> <b>VICE PRESIDENT, HUMAN RESOURCES, SAFETY, SECURITY &amp; FACILITIES MANAGEMENT</b>
<b>Policy Section:</b>	<b>HUMAN RESOURCES</b>	
<b>Effective Date:</b>	<b>2019 01 01</b>	<b>Policy No: 5.22</b>
<b>Supersedes:</b>	<b>NEW</b>	<b>Page: 1 of 2</b>
<b>Mandatory Revision Date:</b>	<b>2024 01 01</b>	<b>Last Review Date: 2019 01 01</b>

**5.22 Upholding Free Speech**

**Policy Statement**

“The objects of the colleges are to offer a comprehensive program of career-oriented, post-secondary education and training to assist individuals in finding and keeping employment, to meet the needs of employers and the changing work environment and to support the economic and social development of their local and diverse communities” (Ontario Colleges of Applied Arts and Technology Act, 2002).

Freedom of expression, which means the right to speak, write, listen, challenge and learn, must be protected as it is essential to discovery, critical assessment and the effective dissemination of knowledge and ideas and leads to social and economic advancement.

Colleges must be places that allow for open discussion and free inquiry where diverse voices can be heard and ideas and viewpoints can be explored and discussed freely and debated openly without fear of reprisal, even if these are considered to be controversial or conflict with the views of some members of the college community. Although colleges greatly value civility and all members of colleges share responsibility for maintaining a climate of mutual respect, it is not the role of colleges to shield members of the college community from ideas and opinions that they may find disagreeable or offensive. It is up to individuals and not colleges to make such judgements for themselves and to debate and challenge ideas that they find unacceptable.

Members of the college community are free to criticize and contest the view of others, however, they may not obstruct or interfere with the freedom of others to express their views. The rights of others to express or hear ideas must also be respected. Colleges may reasonably regulate the time, place and manner of freedom of expression to ensure that it does not disrupt normal college operations and ordinary college activities or endanger the safety of others.

Speech that violates the law, including the Ontario Human Rights Code, is not allowed. Speech that constitutes harassment, a threat or hate speech is not allowed. Other context specific boundaries to freedom

of expression may also apply such as those arising out of the terms of employment and collective agreements.

This policy statement is aligned with other college policies, all of which shall be read in harmony.

Existing college mechanisms and processes will be used to handle complaints and ensure compliance with the policy. Complaints that remain unresolved may be referred to the Ontario Ombudsman. Existing disciplinary measures will apply to those whose actions are contrary to the policy.

College will consider official student groups' compliance with the policy as a condition for ongoing financial support or recognition, and encourage student groups to adopt policies that align with this policy.

This policy comes into effect on January 1, 2019 and applies to all college faculty, students, staff, management, guests and others who are present at the college.



**ST. CLAIR**

C O L L E G E

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 22, 2020**

**RE: FINANCIAL MONITORING REPORT  
FINANCIAL RESULTS FOR THE FIVE MONTHS ENDED  
AUGUST 31, 2020**

**SECTOR: FINANCE  
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

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**AIM:**

To provide the Board with a report on the financial results for the five months ended August 31, 2020.

**BACKGROUND:**

It is the practice of St. Clair College to review its expenditure and revenue patterns to ensure that the financial plan is being achieved. To this end, College Administration communicated to the Board of Governors that regular financial reports would be provided.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive the Financial Monitoring Report for the five months ended August 31, 2020, as information.

## **SUMMARY OF REVENUES AND EXPENDITURES (Schedule 1)**

The net deficit at August 31, 2020 of \$4,024,915 is an increase of \$2,209,719 from the net deficit noted for the 2019 comparative period of \$6,234,634. The variance is primarily due to the following:

- Revenues: Increases in Tuition Revenue and PCPP Fee-for-Service, and a decrease in Ancillary Revenue.
- Expenditures: Increase in Contracted Educational Services, and decreases in Salaries and Benefits, Advertising, Stipends & Allowances, Other Expenses, and Ancillary Expenses.

## **REVENUE (Schedule 2)**

The following highlights the major changes in revenue compared to the original budget projections and the 2019 comparative period:

- Year-to-date MCU Operating Grants are trending above the original budget projection at 45% and has increased over the 2019 comparative period by \$631,671 or 4% due to the following:
  - SMA3 Performance based funding was implemented in 2020-21. As a result, the College's proportion of Enrolment Envelope to Differentiation Envelope funding was adjusted from 98% and 2% (2019-20) to 70% and 30% (2020-21) respectively. In addition, the Holdback grant under the Differentiation Envelope is flowing bi-monthly instead of at the end of the fiscal year.
  - A conservative approach to Performance based funding was taken as part of the original budget projection due to funding being at risk. Given the uncertainty regarding COVID-19, in August 2020, the Ministry suspended Performance based funding for two years. As a result, these funds are no longer at risk, and the budget will be adjusted at mid-year review.
- Year-to-date Contract Income is trending below the original budget projection at 36% and has increased over the 2019 comparative period by \$88,319 or 2%. The increase is due to the College receiving Ministry approval for the Rapid Skills and Career Ready grants.

Contract income is established based on agreements with the Ministry and other partners. With the exception of Apprenticeship funding, the College anticipates meeting its budget projections. Any shortfalls in contract income will be mostly offset by a decrease in expenditures.

- Total Tuition revenue is trending below the original budget projection at 22% and has increased over the 2019 comparative period by \$9,359,020 or 38% due to the following:

- Decrease in Domestic Tuition revenue of \$282,875 over the comparative period due to lower enrolment.
- Increase in International Tuition revenue of \$582,749 over the comparative period due to those eligible students within the International Business program that received a free semester in Spring 2019.
- Increase in PCPP Tuition revenue of \$9,807,893 over the comparative period due to higher enrolment.
- Total “Other” income is trending below the original budget projection at 29% and has decreased over the 2019 comparative period by \$521,340 or 4% due to the following:
  - Decrease in Investment Income due to the decline in interest rates.
  - Decrease in International Projects due to COVID-19.
  - Decrease in Divisional Income due to lower material fees and international student insurance fees as a result of lower student enrolment.

### **EXPENDITURES (Schedule 3)**

The following highlights the major changes in expenditures compared to the original budget projections and the 2019 comparative period:

- Total Salaries & Benefits are trending below the original budget projection at 36%, and have decreased over the 2019 comparative period by \$2,635,423 or 7%. The decrease is primarily due to Part-Time Faculty and Part-Time Support, as a result of lower enrolment and cost saving strategies.
- Total Non-Salary expenditures are trending below the original budget projection at 28%, and have increased over the 2019 comparative period by \$8,187,653 or 28%. The increase is due to Contracted Education Services as a result of higher enrolment from students attending the Toronto Campuses, and flowing the applicable funds to Ace Acumen.

Many expenditures are cyclical and follow the timing associated with the academic year.

Administration is managing Non-Salary expenditures through ongoing Senior Operating Group (SOG) review, in order to minimize discretionary spending due to COVID-19.

#### **ANCILLARY OPERATIONS (Schedule 4 & 4B)**

- The Ancillary Operations deficit of \$838,735 is trending below the original budget surplus projection of \$1,118,607, and has decreased by \$1,795,721 over the 2019 comparative period due to COVID-19. The pandemic has restricted the revenue generating ability of the St. Clair College Centre for the Arts, Parking and Residence operations.



SCHEDULE 1

ST. CLAIR COLLEGE  
 SUMMARY OF REVENUES AND EXPENDITURES  
 FOR THE FIVE MONTHS ENDED AUGUST 31, 2020

	MCU BUDGET <u>(12 months)</u>	A ACTUAL YR-TO-DATE <u>(5 months)</u>	B ACTUAL PRIOR YEAR <u>(5 months)</u>	A - B VARIANCE <u>(5 months)</u>
<b><u>REVENUE</u></b>				
MCU Operating Grants	39,068,883	17,725,580	17,093,909	631,671
Contract Income	12,444,025	4,493,830	4,405,511	88,319
Tuition	157,654,112	34,153,453	24,794,433	9,359,020
Other	47,091,098	13,599,708	14,121,048	(521,340)
Total Operating Revenue	256,258,118	69,972,571	60,414,901	9,557,670
Total Ancillary Revenue	11,501,960	908,346	4,207,644	(3,299,298)
<b>TOTAL REVENUE</b>	<b>267,760,078</b>	<b>70,880,917</b>	<b>64,622,545</b>	<b>6,258,372</b>
<b><u>EXPENDITURES</u></b>				
Salary & Benefits	97,508,026	35,240,363	37,875,786	(2,635,423)
Non-Salary	134,501,816	37,918,388	29,730,735	8,187,653
Ancillary	10,383,353	1,747,081	3,250,658	(1,503,577)
<b>TOTAL EXPENDITURES</b>	<b>242,393,195</b>	<b>74,905,832</b>	<b>70,857,179</b>	<b>4,048,653</b>
<b>Total Net Surplus / (Deficit)</b>	<b>\$25,366,883</b>	<b>(\$4,024,915)</b>	<b>(\$6,234,634)</b>	<b>\$2,209,719</b>

**ST. CLAIR COLLEGE  
REVENUES  
FOR THE FIVE MONTHS ENDED AUGUST 31, 2020**

	A	B	A - B	
	MCU ACTUAL BUDGET	YR-TO-DATE ACTUAL	PRIOR YEAR ACTUAL	
	<u>(12 months)</u>	<u>(5 months)</u>	<u>(5 months)</u>	
<b>REVENUE</b>			<b>VARIANCE (5 months)</b>	
Enrolment Based Envelope: see note 1	31,306,129	13,163,041	17,786,242	(4,623,201)
Differentiation Envelope: see note 2	11,446,474	5,546,377	319,856	5,226,521
Special Purpose / Other Grants: see note 3	(3,683,720)	(983,838)	(1,012,189)	28,351
<b>Total MCU Operating Grants</b>	<b>39,068,883</b>	<b>17,725,580</b>	<b>17,093,909</b>	<b>631,671</b>
Apprenticeship	3,791,329	1,316,146	1,271,600	44,546
Canada Ontario Jobs Grant	560,034	74,807	74,807	-
Employment Ontario	3,078,813	1,273,665	1,287,665	(14,000)
Youth Job Connection	1,337,400	601,580	603,330	(1,750)
Literacy & Basic Skills	1,386,172	577,565	577,565	-
School College Work Initiative	1,975,277	-	-	-
Second Career	250,000	331,148	449,523	(118,375)
Other: see note 4	65,000	318,919	141,021	177,898
<b>Total Contract Income</b>	<b>12,444,025</b>	<b>4,493,830</b>	<b>4,405,511</b>	<b>88,319</b>
Post Secondary - Domestic	25,000,000	1,641,264	1,924,139	(282,875)
Post Secondary - International	79,000,000	16,940,360	16,357,611	582,749
Post Secondary - PCPP	51,590,102	15,248,472	5,440,579	9,807,893
Continuing Education	2,064,010	323,357	1,072,104	(748,747)
<b>Total Tuition</b>	<b>157,654,112</b>	<b>34,153,453</b>	<b>24,794,433</b>	<b>9,359,020</b>
Investment Income	4,500,000	1,250,000	1,875,000	(625,000)
Contract Training	450,000	29,631	114,656	(85,025)
International Projects	450,000	-	798,572	(798,572)
PCPP Fee-for-Service	18,712,209	4,420,833	1,868,188	2,552,645
Other: see note 5	1,939,333	864,084	1,447,964	(583,880)
Technology Access Fee	630,188	-	-	-
Divisional Income	14,237,299	4,718,792	5,732,295	(1,013,503)
Amortization DCC	6,172,069	2,316,368	2,284,373	31,995
<b>Total Other</b>	<b>47,091,098</b>	<b>13,599,708</b>	<b>14,121,048</b>	<b>(521,340)</b>
				-
<b>Total Revenue Before Ancillary</b>	<b>256,258,118</b>	<b>69,972,571</b>	<b>60,414,901</b>	<b>9,557,670</b>
				-
Ancillary Revenue (Schedule 4)	11,501,960	908,346	4,207,644	(3,299,298)
<b>Total Revenues</b>	<b>\$267,760,078</b>	<b>\$70,880,917</b>	<b>\$64,622,545</b>	<b>\$6,258,372</b>

## SCHEDULE 3

**ST. CLAIR COLLEGE  
EXPENDITURES  
FOR THE FIVE MONTHS ENDED AUGUST 31, 2020**

	MCU BUDGET <u>(12 months)</u>	A ACTUAL YR-TO-DATE <u>(5 months)</u>	B ACTUAL PRIOR YEAR <u>(5 months)</u>	A - B VARIANCE <u>(5 months)</u>
<b><u>SALARY &amp; BENEFITS</u></b>				
Administrative : Full-Time	7,339,401	3,168,197	3,051,562	116,635
Administrative : Part-Time	1,880,368	325,638	591,759	(266,121)
Faculty: Full-Time	33,709,080	14,412,399	13,231,113	1,181,286
Faculty : Part-Time	14,936,843	3,815,084	5,513,912	(1,698,828)
Support : Full-Time	15,580,716	5,988,472	6,356,698	(368,226)
Support : Part-Time	6,394,335	783,482	2,335,539	(1,552,057)
Fringe Benefits	17,667,283	6,747,091	6,795,203	(48,112)
<b>Total Salary &amp; Benefits</b>	<b>97,508,026</b>	<b>35,240,363</b>	<b>37,875,786</b>	<b>(2,635,423)</b>
<b><u>NON-SALARY</u></b>				
Advertising	2,709,390	399,425	966,956	(567,531)
Contracted Cleaning Services	2,945,250	1,110,712	1,167,374	(56,662)
Contracted Educational Services	56,518,981	15,621,805	5,987,907	9,633,898
Contracted Services Other	18,860,358	4,378,461	4,130,583	247,878
Equipment Maintenance & Repairs	3,099,007	1,457,347	1,396,011	61,336
Equipment Rentals	3,002,661	945,628	1,006,293	(60,665)
Instructional Supplies	4,964,817	1,747,409	1,766,752	(19,343)
Insurance	7,483,710	2,678,111	2,691,127	(13,016)
Janitorial & Maintenance Supplies	502,400	282,478	297,952	(15,474)
Memberships & Dues	614,623	314,682	305,125	9,557
Municipal Taxes	943,300	625,307	110,207	515,100
Office Supplies	956,000	145,849	230,048	(84,199)
Premise Rental	1,723,783	799,120	783,894	15,226
Professional Development	568,627	67,064	185,005	(117,941)
Security Services	2,044,500	532,681	479,232	53,449
Stipends & Allowances	2,442,534	107,370	720,733	(613,363)
Student Assistance 30% Tuition	2,032,250	309,722	253,830	55,892
Travel	1,186,946	28,086	343,756	(315,670)
Utilities	4,900,300	1,201,451	1,564,729	(363,278)
Other: see note 6	4,648,854	911,475	1,544,852	(633,377)
Amortization	12,353,525	4,254,205	3,798,369	455,836
<b>Total Non Salary</b>	<b>134,501,816</b>	<b>37,918,388</b>	<b>29,730,735</b>	<b>8,187,653</b>
<b>Total Operating Expenses</b>	<b>232,009,842</b>	<b>73,158,751</b>	<b>67,606,521</b>	<b>5,552,230</b>
Ancillary Expenses (Schedule 4)	10,383,353	1,747,081	3,250,658	(1,503,577)
<b>Total Expenditures</b>	<b>\$242,393,195</b>	<b>\$74,905,832</b>	<b>\$70,857,179</b>	<b>\$4,048,653</b>

**ST. CLAIR COLLEGE  
ANCILLARY OPERATIONS  
FOR THE FIVE MONTHS ENDED AUGUST 31, 2020**

	A	B	A - B	
MCU	ACTUAL	ACTUAL		
BUDGET	YR-TO-DATE	PRIOR YEAR	VARIANCE	
<u>(12 months)</u>	<u>(5 months)</u>	<u>(5 months)</u>	<u>(5 months)</u>	
<b><u>Revenue</u></b>				
Beverage Supplier	76,873	262	6,617	(6,355)
Bookstore - Windsor & Chatham	225,000	-	18,780	(18,780)
Cafeteria - South Campus	-	-	7,246	(7,246)
IRCDSS Special Events	125,000	179	3,909	(3,730)
Lockers Administration	48,000	-	21,120	(21,120)
Parking Lots	1,760,000	65,515	1,058,929	(993,414)
Residence - Windsor	3,392,686	122,767	812,487	(689,720)
Green Giants	150,000	-	86,897	(86,897)
St Clair College Centre for the Arts	3,685,401	25,826	1,906,603	(1,880,777)
Sky Volleyball	249,000	7,295	2,043	5,252
Varsity Sports	1,260,000	506,551	6,688	499,863
Sports Park	230,000	-	-	-
Woodland Hills Golf Course	300,000	179,951	276,325	(96,374)
	<u>11,501,960</u>	<u>908,346</u>	<u>4,207,644</u>	<u>(3,299,298)</u>
<b><u>Expenditures</u></b>				
IRCDSS Special Events	116,000	-	16,806	(16,806)
Parking Lots	1,372,000	306,666	210,931	95,735
Residence - Windsor	2,478,378	604,073	735,533	(131,460)
Residence - Chatham	45,000	62,718	15,567	47,151
Green Giants	150,000	151	136,743	(136,592)
St Clair College Centre for the Arts	3,844,975	441,002	1,594,262	(1,153,260)
Sky Volleyball	249,000	8,232	54,214	(45,982)
Varsity Sports	1,600,000	159,259	269,299	(110,040)
Sports Park	230,000	7,824	-	7,824
Woodland Hills Golf Course	298,000	157,156	217,303	(60,147)
	<u>10,383,353</u>	<u>1,747,081</u>	<u>3,250,658</u>	<u>(1,503,577)</u>
<b>Total Net Surplus</b>	<b><u>\$1,118,607</u></b>	<b><u>(\$838,735)</u></b>	<b><u>\$956,986</u></b>	<b><u>(\$1,795,721)</u></b>

**ST. CLAIR COLLEGE**  
**ANCILLARY OPERATIONS: SURPLUS / (DEFICIT)**  
**FOR THE FIVE MONTHS ENDED AUGUST 31, 2020**

**SCHEDULE 4B**

	<b>MCU BUDGET (12 months)</b>	<b>ACTUAL YR-TO-DATE (5 months)</b>	<b>ACTUAL PRIOR YEAR (5 months)</b>
Beverage Supplier: Revenue	76,873	262	6,617
Bookstore - Windsor & Chatham: Revenue	225,000	-	18,780
Cafeteria - South Campus: Revenue	-	-	7,246
Lockers Administration: Revenue	48,000	-	21,120
IRCDSS Special Events: Revenue	125,000	179	3,909
IRCDSS Special Events: Expenditures	116,000	-	16,806
	9,000	179	(12,897)
Parking Lots: Revenue	1,760,000	65,515	1,058,929
Parking Lots: Expenditures	1,372,000	306,666	210,931
	388,000	(241,151)	847,998
Residence - Windsor: Revenue	3,392,686	122,767	812,487
Residence - Windsor: Expenditures	2,478,378	604,073	735,533
	914,308	(481,306)	76,954
Residence - Chatham: Expenditures	45,000	62,718	15,567
Green Giants: Revenue	150,000	-	86,897
Green Giants: Expenditures	150,000	151	136,743
	-	(151)	(49,846)
St. Clair College Centre for the Arts: Revenue	3,685,401	25,826	1,906,603
St. Clair College Centre for the Arts: Expenditures	3,844,975	441,002	1,594,262
	(159,574)	(415,176)	312,341
Sky Volleyball: Revenue	249,000	7,295	2,043
Sky Volleyball: Expenditures	249,000	8,232	54,214
	-	(937)	(52,171)
Varsity Sports: Revenue	1,260,000	506,551	6,688
Varsity Sports: Expenditures	1,600,000	159,259	269,299
	(340,000)	347,292	(262,611)
Sports Park: Revenue	230,000	-	-
Sports Park: Expenditures	230,000	7,824	-
	-	(7,824)	-
Woodland Hills Golf Course: Revenue	300,000	179,951	276,325
Woodland Hills Golf Course: Expenditures	298,000	157,156	217,303
	2,000	22,795	59,022
Total Revenue	11,501,960	908,346	4,207,644
Total Expenditures	10,383,353	1,747,081	3,250,658
Surplus	<b>\$1,118,607</b>	<b>(\$838,735)</b>	<b>\$956,986</b>

**Notes: Revenues & Expenditures**

**Note 1** **REVENUE: Enrolment Based Envelope**  
Core Operating Grant

**Note 2** **REVENUE: Differentiation Envelope**  
Performance Funding

**Note 3** **REVENUE: Other MCU Grants**  
Accessibility Funding for Disabled Students  
Clinical Education  
Collaborative Nursing  
COVID-19 Support  
International Student Recovery  
Municipal Taxes  
Mental Health Worker and Services

**Note 4** **REVENUE: Other**  
Career Ready Fund  
Credit Transfer  
Indigenous Student Success Fund  
Rapid Skills  
Reporting Entities  
Women Campus Safety  
WSIB

**Note 5** **REVENUE: Other**  
Administration Fees  
Apprenticeship Classroom Fees  
Credit Transfer Fees  
CT In-Service Teacher Training  
Graduation Fees  
Miscellaneous Income  
Unrestricted Donations

**Notes: Revenues & Expenditures (continued)**

**Note 6 EXPENDITURES: Other**

- Audit Fees
- Bad Debt
- Bank Charges
- Building Repairs & Maintenance
- Capital Non-Depreciable
- College Employer Council
- Field Studies
- Food Service
- Grounds Maintenance
- Learning Resource Material
- Long-Term Debt Interest
- Postage
- Professional Fees
- Staff Employment
- Student Scholarships Other
- Telephone
- Vehicle Expenses



# ST. CLAIR

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C O L L E G E

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: SEPTEMBER 22, 2020**

**RE: INVESTMENTS**

**SECTOR: FINANCE**  
**MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

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**AIM:**

To provide the Board with an update on the College's investments to ensure compliance with the Ministry's Banking, Investing and Borrowing Directive.

**BACKGROUND:**

The Ministry's Banking, Investing and Borrowing Directive requires the following:

*The College Board of Governors is to approve an Investment Policy to guide its investment activities. The Board of Governors is to review and approve at least annually an investment performance report that will include a statement signed by the Senior Financial Officer stating that the College is in compliance with relevant legislative requirements in force at the time of the review and with this binding policy directive.*

On June 27, 2017, the Board of Governors approved the Foundation Investment Policy, which directs the College's long-term investment activities. At the March 24, 2020 Board meeting, the Audit Committee notified the Board of Governors that an Ad-Hoc Committee would be formed to review the College's investment strategy for its internally restricted reserves.

During the 2019-20 fiscal year, the College's GICs and bank accounts earned interest income of \$4,573,630. As at March 31, 2020, the College's investments are noted as follows:

i. Temporary Investments

Investment Type	Amount
GIC Total	\$62,865,644



## ii. Long-Term Investments

The College's long-term investments are held by the College and the St. Clair College Foundation. The College's investments are held with Windsor Family Credit Union (WFCU). The Foundation's investments are actively managed and held with RBC Dominion Securities (RBC DS). The market value of the investments as noted on the financial statements are:

Entity	Investment Type	Amount	Institution
College	GIC	\$60,864,140	WFCU
Foundation	Bonds	\$5,519,708	RBC DS
Foundation	Equities	\$3,877,549	RBC DS
Consolidated	Total	\$70,261,397	-

Appendix A is an investment report from RBC DS which provides additional details on the asset allocation and the historical rate of return for the Foundation's actively managed investments. There is a \$138,956 variance between the RBC DS investment report total of \$9,536,213 and the bond and equity total of \$9,397,257 from the above chart. The variance is a result of cash being reported separately on the College's financial statements. Net investment income realized for fiscal year 2019-20 was \$821,297.

The Foundation's investments are derived from private endowment donations and funds from Ministry matching programs. Effective May 8, 2018, the Ministry revised the Banking, Investing and Borrowing Directive to allow a single investment strategy consistent with the Ontario Trustee Act for endowment funds for both private donations and funds from Ministry matching programs. The Foundation's investments are allocated in the appropriate types of investments in order to maintain compliance with the Act.

## iii. Compliance Statement

St. Clair College is compliant with the relevant legislative requirements in force at the time of this review, and with the Ministry's Banking, Investing and Borrowing Directive. A compliance statement attesting to the above, has been signed by the Chief Financial Officer and provided to the President, attached as Appendix B.

### **RECOMMENDATION:**

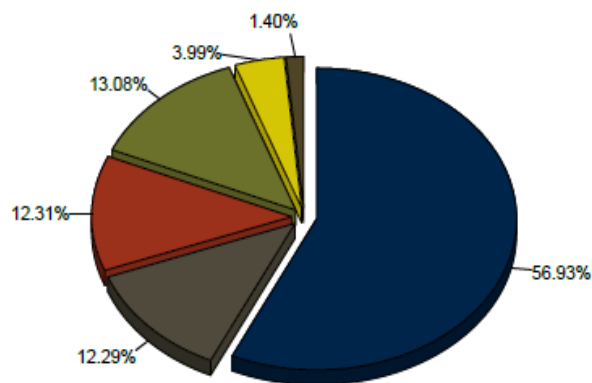
IT IS RECOMMENDED THAT the Board of Governors approve the update on the College's Investment Report, to ensure compliance with the Ministry's Banking, Investing and Borrowing Directive.

# Asset Allocation

## By Asset Class and Geography

As at March 31, 2020

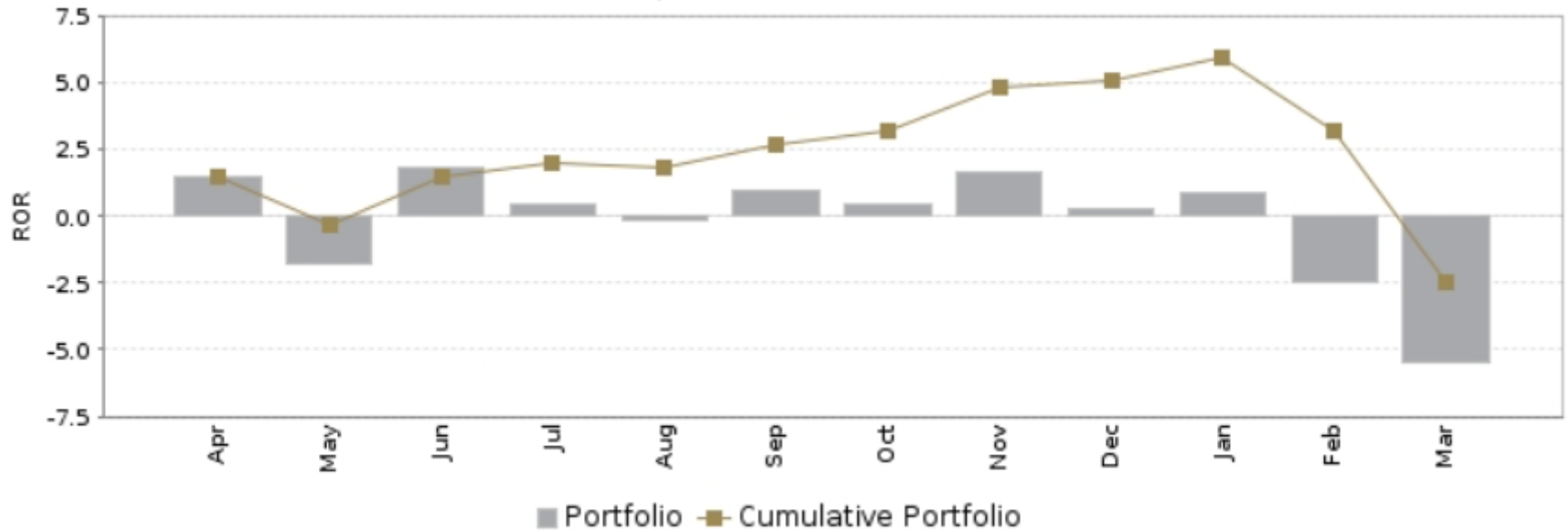
Allocation by Asset Class and Geography



Geography	Market Value	%
Fixed Income - Canada	5,429,350	56.93
<b>Total Fixed Income</b>	<b>5,429,350</b>	<b>56.93</b>
Equity - Canada	1,171,888	12.29
Equity - United States	1,174,044	12.31
Equity - International	1,247,192	13.08
<b>Total Equity</b>	<b>3,593,124</b>	<b>37.68</b>
Cash and Cash Equivalents - Canada	380,272	3.99
Cash and Cash Equivalents - United States	133,466	1.40
<b>Total Cash and Cash Equivalents</b>	<b>513,739</b>	<b>5.39</b>
<b>Total Canada</b>	<b>6,981,510</b>	<b>73.21</b>
<b>Total US</b>	<b>1,307,510</b>	<b>13.71</b>
<b>Total International</b>	<b>1,247,192</b>	<b>13.08</b>
<b>Total Portfolio</b>	<b>9,536,213</b>	<b>100.00</b>

Accrued income included with Market Value.

## Portfolio Performance since April 1 to March 31, 2020

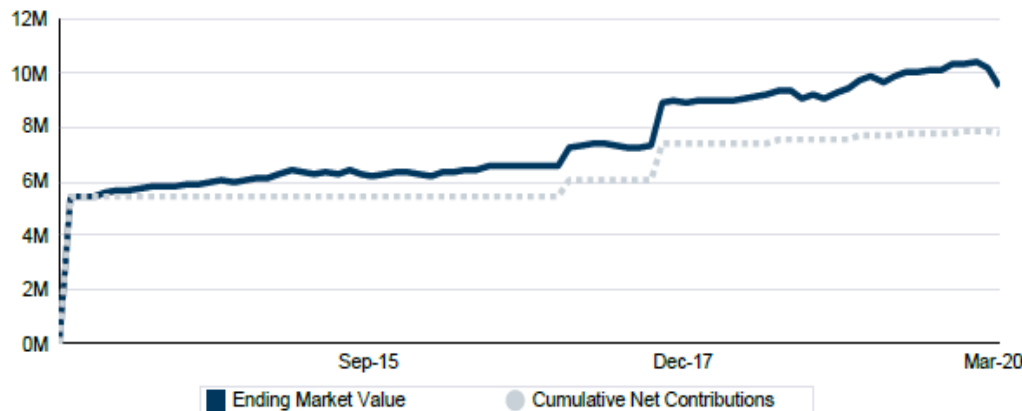


	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	1 Year
<b>Total Portfolio</b>	<b>1.46</b>	<b>-1.77</b>	<b>1.84</b>	<b>0.46</b>	<b>-0.17</b>	<b>0.9</b>	<b>0.43</b>	<b>1.62</b>	<b>0.22</b>	<b>0.82</b>	<b>-2.53</b>	<b>-5.52</b>	<b>-2.51</b>

# Market Value History

## Historical Annual Change in Portfolio Value

July 14, 2013 to March 31, 2020



This graph depicts the Portfolio's market value over time. Net contribution consists of the sum of deposits and transfers-in less withdrawals, transfer outs, and any applicable withholding taxes. The Market Values depicted on this page represent the point-in-time value of your Portfolio at each period-end.

Calendar Year	Beginning Market Value	Net Contributions/Withdrawals	Total Investment Return	Ending Market Value	Money-Weighted %
*2013	0.00	5,452,150.24	220,989.16	5,673,139.40	-
2014	5,673,139.40	(1,017.46)	427,358.39	6,099,480.33	7.53
2015	6,099,480.33	(1,137.28)	265,103.40	6,363,446.45	4.35
2016	6,363,446.45	(1,561.74)	204,719.79	6,566,604.50	3.22
2017	6,566,604.50	1,968,851.94	392,089.76	8,927,546.20	5.33
2018	8,927,546.20	152,970.20	3,243.57	9,083,759.97	0.04
2019	9,083,759.97	243,287.95	1,004,403.36	10,331,451.28	10.87
*YTD 2020	10,331,451.28	(54,958.45)	(740,425.83)	9,536,067.00	(7.16)
<b>TOTAL</b>		<b>7,758,585.40</b>	<b>1,777,481.60</b>		

\*Partial Period.



**ST. CLAIR**  
C O L L E G E

**TO: PATRICIA FRANCE, PRESIDENT**

**FROM: MARC JONES, VICE PRESIDENT, FINANCE & CHIEF FINANCIAL OFFICER**

**DATE: SEPTEMBER 22, 2020**

**RE: INVESTMENT COMPLIANCE**

**SECTOR: MARC JONES, VICE PRESIDENT, FINANCE & CHIEF FINANCIAL OFFICER**

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The Ministry's Banking, Investing and Borrowing Directive requires the following:

*The College Board of Governors is to approve an Investment Policy to guide its investment activities. The Board of Governors is to review and approve at least annually an investment performance report that will include a statement signed by the Senior Financial Officer stating that the College is in compliance with relevant legislative requirements in force at the time of the review and with this binding policy directive.*

A report on the above is going to the College Board of Governors at the September 22, 2020 meeting.

As the Senior Financial Officer, I confirm the following:

*St. Clair College is compliant with the relevant legislative requirements in force at the time of this review, and with the Ministry's Banking, Investing and Borrowing Directive.*

Signature:

Date: September 1, 2020

Position: Vice President, Finance & Chief Financial Officer



<b>POLICY TYPE:</b>	<b>Executive Limitations</b>	<b>NUMBER:</b>	<b>2003-15.</b>
<b>POLICY TITLE:</b>	<b>Communication to the Board</b>	<b>DATE:</b>	<b>May 2003</b>
		<b>REVIEWED:</b>	<b>March 2009</b>
			<b>September 2020</b>

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With respect to providing information and counsel to the Board, the President will not knowingly permit the Board to be uninformed. This is accomplished by:

1. Reporting non-compliance with any policy of the Board.
2. Dealing with the Board as a whole, except when the Board's authority is delegated. This does not preclude the President consulting with Governors on an individual basis as required.
3. Advising the Board of relevant trends, anticipated controversial media coverage, and significant external and internal issues.
4. Submitting the required monitoring data in a timely, accurate and understandable fashion.
5. Ensuring that the Board is regularly apprised of the status of the College in relation to health and safety and environmental requirements and that the College is in compliance with health and safety regulations.



<b>POLICY TYPE:</b>	<b>Executive Limitations</b>	<b>NUMBER:</b>	<b>2003-16.</b>
<b>POLICY TITLE:</b>	<b>Working Conditions</b>	<b>DATE:</b>	<b>May 2003</b>
		<b>REVISED:</b>	<b>March 2009</b>
			<b>October 2020</b>

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With respect to treatment of persons within the college community, the President may not cause or allow conditions that are in violation of the mission and values statements.

Accordingly, he or she shall not:

1. Operate without Human Resources procedures which clarify personnel rules for staff, provide for effective handling of grievances, and protect against wrongful discipline and/or dismissal.
2. Discriminate against any staff member for expressing a dissenting opinion.
3. Prevent staff from addressing the Board when there is a perceived violation of a Board policy and internal procedures have been exhausted.
4. Fail to take reasonable measures to provide for safety and security.
5. Fail to establish and maintain a work environment which fosters teamwork, communication, clear decision making, and supports staff during change.
6. Fail to acquaint staff with Human Resources policies and procedures.
7. Allow circumstances which mitigate against a respect for diversity.
8. Fail to ensure that there is an effective staff education and development process in place.
9. Operate without compliance with provisions of all applicable collective agreements, contracts and employment standards.
10. Fail to seek legal counsel on any matter which poses a potential risk to the College and/or Board.
11. Fail to post positions for a “new employee” hired to a position reporting directly to the President, concurrently, internally and externally.

## PRESIDENT'S REPORT

### Meeting of the Board of Governors Full Board – September 22, 2020

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#### 1. International SOP and Attestation

- **Standard Operating Procedure (SOP):** In conjunction with our local public health authorities, the College has developed and implemented robust procedures and protocols for international student arrivals.

As of August 15, 2020, under the direction of Health Canada, additional criteria was mandated by the Ministry as part of the requirement for post-secondary institutions to demonstrate their readiness to accept international students for Fall 2020 as it relates to COVID-19. Institutions intending to accept students from outside Canada, must have plans in place for Fall 2020 that include specific details about how they intend to meet the provincial and federal criteria to demonstrate readiness.

As part of their plans, institutions need to address how they will oversee the 14-day quarantine period for all international students coming to Ontario from outside of Canada, including transporting arriving international students from the airport to their isolation location, COVID Testing and regularly checking in on those students to ensure they complete the required 14-day quarantine.

As part of the College's International SOP, a Hierarchy of Wellness was developed to address Quarantine Audits and Wellness Checks to monitor and assess international students when they arrive in Canada (please refer to Page 6 for a copy of the **Hierarchy of Wellness Flow Chart**).

On August 27, 2020, the new Arrival Protocol Process was submitted to provincial/federal Government Officials.

On September 16, 2020, the Ministry advised the College that both the MCU and the Ministry of Health had reviewed the College's SOP and requested additional information/clarification. Based on their feedback, an Appendix was created and added to the SOP and submitted to the Ministry.

On September 18, 2020, the President participated in a teleconference with the Ministry and was advised that the College's Appendix addressed the items noted in their feedback.

- **Attestation:** Presidents are required to sign an attestation outlining 18 requirements and provide supporting documentation.

Until the College's international protocol is officially approved, the College is advising all international students not to travel to Canada.



2. Fall 2020 Enrolment

<b>Fall 2020 Registration Statistics Summary (Domestic &amp; International) as of September 16, 2020</b>			
	DOM_FT_CNT	FOR_FT_CNT	Total FT Enrl
<b>Windsor Chatham Intakes</b>	<b>4255</b>	<b>1068</b>	<b>5323</b>
<b>Windsor Chatham Returning</b>	<b>2918</b>	<b>2708</b>	<b>5626</b>
<b>Windsor Chatham Total Enrl</b>	<b>7173</b>	<b>3776</b>	<b>10949</b>
<b>Acumen Intakes</b>	<b>0</b>	<b>870</b>	<b>870</b>
<b>Acumen Returning</b>	<b>0</b>	<b>1758</b>	<b>1758</b>
<b>Acumen Total Enrl</b>	<b>0</b>	<b>2628</b>	<b>2628</b>
<b>SCC Total Enrl</b>	<b>7173</b>	<b>6404</b>	<b>13577</b>

**Good news!** As of September 16, 2020, full-time postsecondary enrolment was at 13,577. In 2019, Day 10 enrolment was at 12,817 (an increase of 760 students).

3. 2020-21 College Sector Budget Forecast

M. Jones, Vice President of Finance, compiled a list of the Ontario college sector’s deficit budget forecasts, which range from \$2M to \$25M. At this time, St. Clair is one of two Ontario college’s anticipating a balanced budget this year. Based on current enrolment, the College is anticipating a surplus of \$18 - \$23M.

4. Zekelman Centre of Business & Information Technology Update

A Groundbreaking Ceremony to mark the commencement of the construction of the Zekelman Centre of Business and Information Technology took place on September 16, 2020 at 10:30 a.m. The anticipated completion date is anticipated for the Spring of 2022.



## 5. SMA3 Update

On July 31, 2020, the Ministry officially started the SMA3 reengagement process with a goal of completing all agreements with institutions by August 31, 2020. Institutions were given the ability to make changes to existing metrics to provide for great flexibility. The Ministry extended the delay in activating performance-based funding to two years (2020-21 and 2021-22). The College's revised SMA3 documents were submitted to the Ministry on August 31, 2020.

## 6. Convocation Update

A Virtual Ceremony will be held for the October 2020 convocation sessions. A new format will be used using a platform called "Marching Order" which specializes in virtual convocation ceremonies. The ceremonies will be aired on October 28 and 29, 2020 for an estimated 2,100 October graduates. The virtual ceremony will include a recording of a traditional ceremony (including Chairs/Deans, the Board of Governors, the Senior Operations Group and the Associate Vice Presidents in the procession), as well as, individual graduate slides which are downloadable and sharable on social Media.

## 7. Sports Park Donor Monument

A monument will be erected in the Sports Park to recognize long-standing premier donors of the College (donations of \$1M+). A Ribbon-Cutting Ceremony is be planned for Monday, October 26, 2020 at 11:00 a.m.



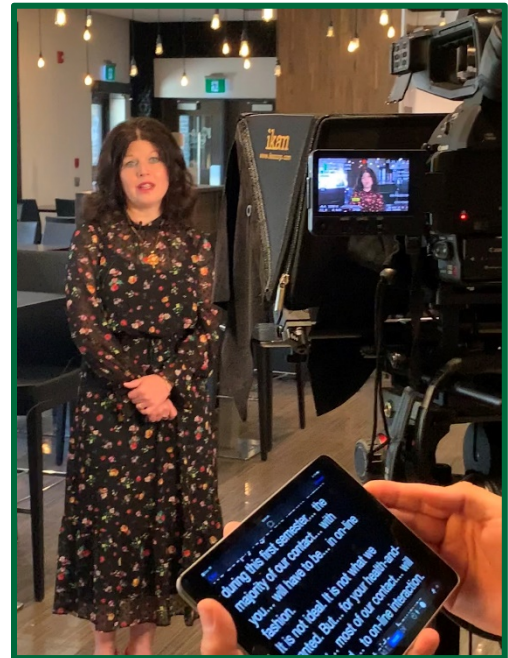
## 8. Chatham Community Residence

On September 4, 2020, President France met with Chatham Mayor Darrin Canniff to tour the former Chatham YMCA which is being converted into a community residence.



## 9. Suicide Prevention and Awareness

September is Suicide Prevention and Awareness Month. In honor of this, President France videotaped a message for College students to urge them to reach out to the numerous help-lines, crisis services, counsellors, friends and family members, who are just a phone call away, whenever they are experiencing stress, depression or thoughts of self-harm. Students are never alone and the President urged students to reach out, and keep reaching out, until they make contact...until their voice is heard. Since, September 2, 2020, the President's message has been aired on Social Media and is being used in our student virtual orientation sessions.



## 10. Sole Focus Project



On August 31, 2020, President France was presented with a token of appreciation for being a partner in **the Sole Focus Project** from Anita Ricco-Spaguolo (2020 Alumni of Distinction) of the Canadian Mental Health Association Windsor-Essex County.





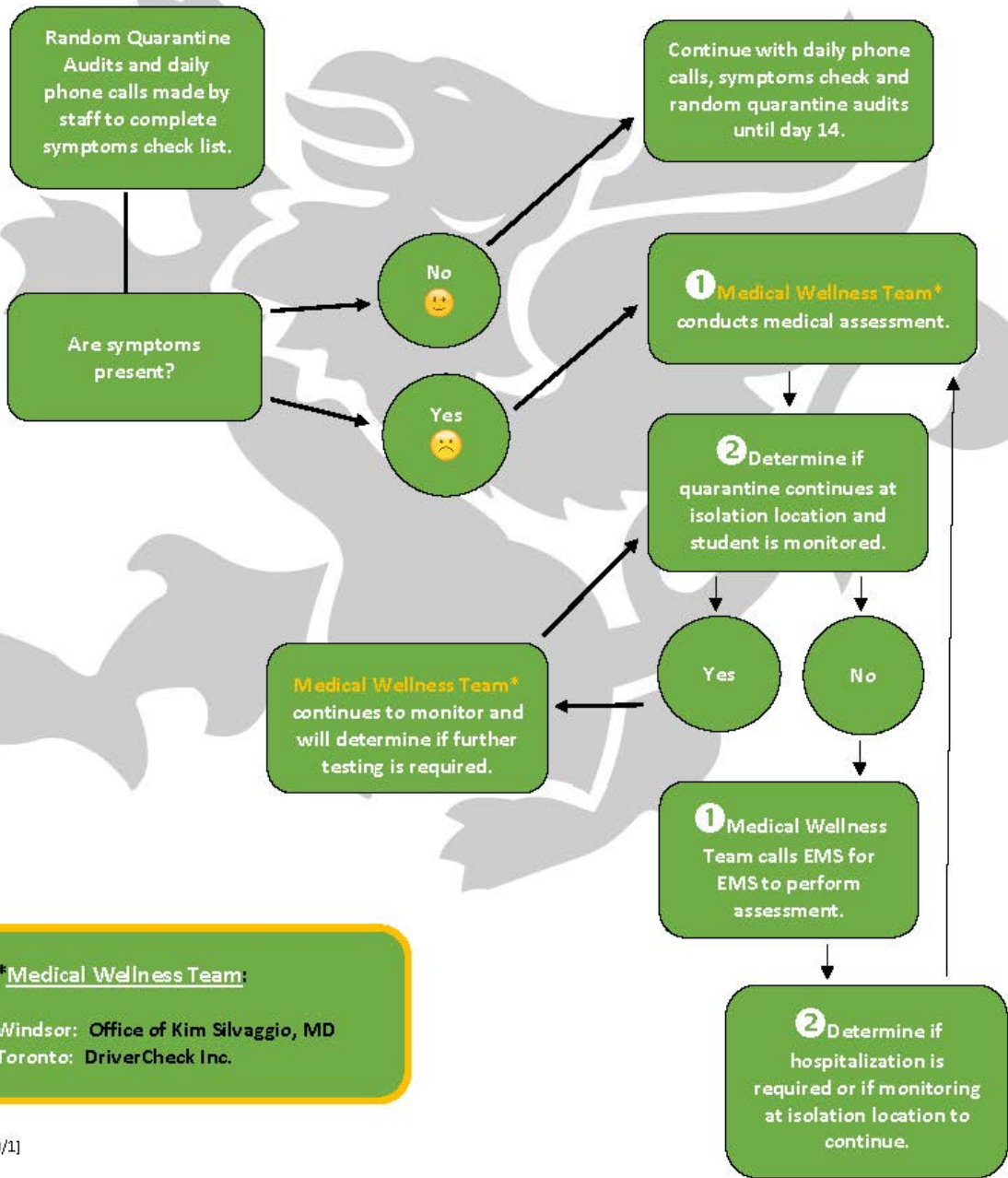
**11. Windsor International Film Festival**

President France is pictured with Vincent Georgie, Executive Director and Chief Programmer of the Windsor International Film Festival (WIFF) to promote Drive In Movie Nights in September. The College was a presenting sponsor for this event.



**RISE** ABOVE THE ORDINARY

**St. Clair College Hierarchy of Wellness – Quarantine Audits and Wellness Checks**



**\*Medical Wellness Team:**  
 Windsor: Office of Kim Silvaggio, MD  
 Toronto: DriverCheck Inc.

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# St. Clair College creates video for grads

Windsor Star - Jun 27, 2020



The main campus of St. Clair College in Windsor is shown on June 17, 2020. DAN JANISSE / Windsor Star

St. Clair College has created a virtual convocation video for its class of 2020 that features diplomas and degrees being bestowed on 3,056 graduates.

"There hasn't been a graduating class in the college's 53-year history that more richly deserves a personal and festive celebration than yours," St. Clair president Patti France said in a news release.

Graduates from the schools of business, health sciences, community studies, skilled trades, engineering technologies and media, art and design are all acknowledged in the video.

There are also messages from Colleges and Universities Minister Ross Romano, associate vice-president student services and registrar Michael Silvaggi and alumni association president Andrew Rowberry.

"Your achievement in completing your education during the most dire health crisis in recent history, including a radical alteration of your curriculum format midway through your final semester, coupled with the social and economic upheaval associated with the pandemic ... adds up to you being collectively the most remarkable graduating class in St. Clair's half-century of existence," France said.

The 30-minute video can be viewed online at [stclaircollege.ca](http://stclaircollege.ca) and click Convocation 2020 View Now information tile.



# St. Clair's sports park gets its \$1.8M 'carpet'

Windsor Star - Jul 08, 2020



Workers install artificial turf at the St.Clair College sports park on a sweltering hot Tuesday, July 7, 2020.

Build it and they will come.

But in a world turned upside down by COVID-19 — when exactly?

That's the question for St. Clair College as work on its \$25-million sports park hit another milestone this week with the start of turf installation on the outdoor fields.

“When you start seeing the turf, that's when it becomes real,” said John Fairley, the college's vice-president of communications and community relations. “It just looks good.”

The unrolling, measuring, spreading, tugging, fitting and setting under a blazing hot sky began Monday and is expected to last the next two weeks for the softball diamond and a further two weeks to complete the larger soccer/football field. The facility is expected to be ready for use by mid-September, but St. Clair College has already announced that team and league sports won't resume competitive play until the new year, courtesy of a viral global pandemic.

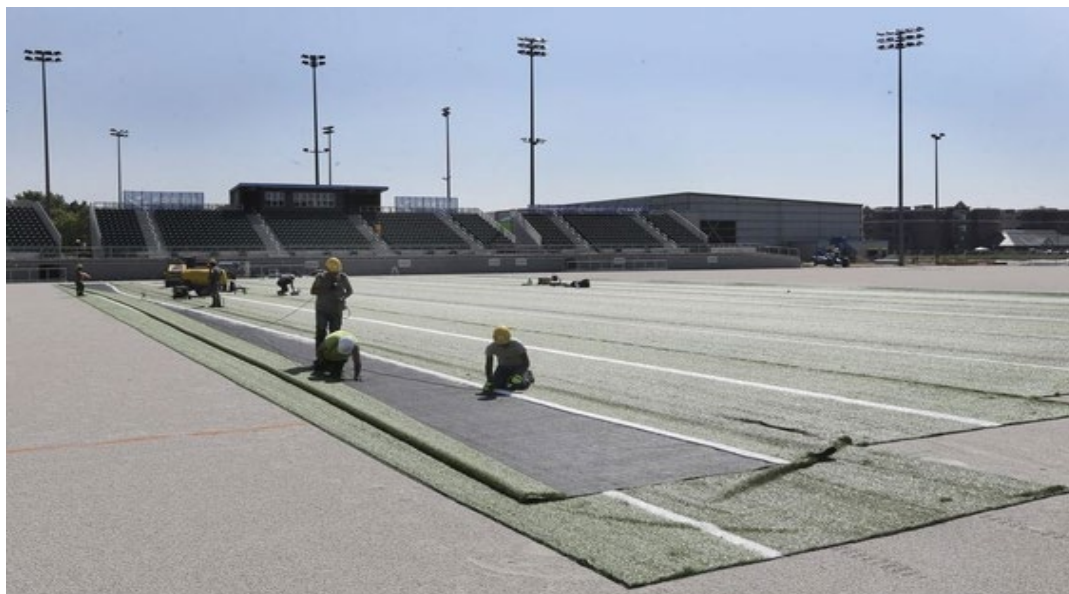


“There’s concern for sure. In this world, we’ll have to wait and see what’s accessible,” said Ron Seguin, the college’s vice-president of campus development. He said there could still be practices, and thousands of students will still be able to enjoy the Sports Park in the fall for general recreation as well as intramurals.

Seguin describes the artificial turf as a giant carpet. The cost of covering the outdoor fields is about \$1.8 million. In a normal world — “once the world gets healthy” — he said the local outdoor sports turf season would run from April 1 to Oct. 31.

With the recent approval of the provincial government for Windsor to move to Stage 2 in the post-pandemic recovery, St. Clair has reopened its tennis courts.

Fortis Group is the local contractor overseeing the project, which includes a soccer stadium, a ladies’ softball complex as well as the Zekelman Tennis Centre and an outdoor sand volleyball complex.



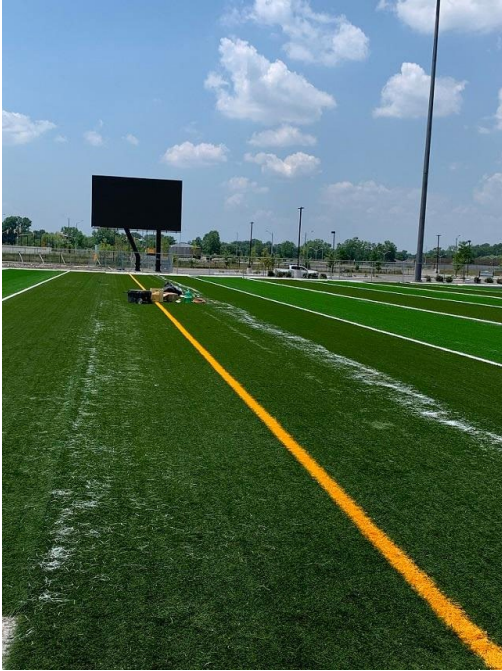
Installing the artificial turf for the soccer/football field at the St. Clair College sports park will take about four weeks.



Super-hot work underway at St. Clair College as workers are shown Tuesday installing artificial turf at the new sports park on a sweltering summer day. Dan Janisse/Windsor Star

# Artificial Turf Being Installed at St. Clair College's New Sports Park

AM800 CKLW – July 8, 2020



Artificial turf being installed at St. Clair College in Windsor, July 7, 2020. (Photo courtesy of John Fairley)

The artificial turf at [St. Clair College's new Sports Park](#) is being installed.

Vice President of Campus Development Ron Seguin says work began earlier this week and crews are currently working on the soccer/football field and then will shift to the softball diamonds.

Seguin says the entire process is expected to take three and a half weeks to complete.

"They're pulling and tugging long length of carpet," he says. "They're lining it up with cameras for accuracy and there's all kinds of attaching and sewing work that goes on with it. The soccer/football field a crew will be on it for a month to get it to its final completion."

Seguin says crews have to line up the turf up with cameras for accuracy.

"The softball turf that carpet is going to take about two weeks from the minute they get on it so it's an involved process," he says, adding it's an exciting stage of the project.

"They'll lay down the entire carpet and then they'll go back at the end and sew in different logos and different patterns, the yard markers so in my words, a two stage process, they get the basic carpet down and then the fine details, all the details are added right at the end," says Seguin.

The cost of the project is approximately \$25-million and includes a 1,500 seat stadium, a indoor tennis facility, ladies softball diamonds, sand volleyball courts, multi-use pathways and additional parking.

Construction is expected to wrap up in early to mid September.



# St. Clair College welcomes some students back to campus

CTV Windsor Web Writer - July 8, 2020

St. Clair College has welcomed some students back to campus as part of its summer pilot project to partially resume in-class sessions.

This week the college had 329 students on campus working to complete their mandatory face to face learning components.

“This includes post-secondary students that were interrupted in their graduating semester as well as apprenticeship students that were close to completion,” St. Clair College marketing and recruitment manager Roseann Danese said in an email to CTV Windsor.

Ontario’s Colleges and Universities Minister, Ross Romano, announced in June that post-secondary schools would be able to resume limited in-person classes come July.

Danese said there are a number of programs that require face-to-face learning, but the number of courses varies per program.

“Some programs such as apprenticeship require a minimal amount of hours for hands on learning as other programs have regulatory body mandates indicating what skillsets need to be completed in a practical setting,” she said.

The number of students at St. Clair College requiring in-person lessons as part of their program, but were interrupted by the COVID-19 pandemic will be staggered over the duration of the pilot project which runs from the start of July to end of August.

This is an effort to minimize the number of staff and students on campus while allowing for a full cleaning of equipment and facilities between sessions.

Danese said all staff and students were required to complete a mandatory training program before coming back to campus. Monitors have been put in place within labs to ensure physical distancing and the college has done a risk assessment for each lab and classroom.

There has also been plexiglass and other physical barriers installed to ensure safety measures are in place for staff and students.



# Student researchers brainstorm virtually on how to deal without labs

Windsor Star - Jul 09, 2020



Tejas Shinde, a data analytics student at St. Clair College, recently took part in the WE-SPARK Health Institute online brainstorming session that connected students from St. Clair and the University of Windsor with educators, administrators and clinician researchers to share ideas Nick Brancaccio / Windsor Star

With university and college lab doors locked due to the COVID-19 pandemic, student researchers are looking for news ways to explore and discover within their related fields of study.

Recently, the WE-SPARK Health Institute held an online brainstorming session that connected students from St. Clair College and the University of Windsor with educators, administrators and clinician researchers to share ideas.

Tejas Deepak Shinde, an international student at St. Clair College taking data analytics, enjoyed the opportunity to present his COVID-19 related research to the 60 participants and establish potential collaborations with other student researchers.

“It was interesting to see the other projects that are happening and some want to work with us,” said Shinde, a 27-year-old graduate student from India.

Shinde and St. Clair professor John Ulakovich are working on an analytical dashboard that would collect and disseminate key epidemiological metrics to healthcare professionals treating COVID-19 patients.

We’re finding new ways of doing research, new possibilities and sharing it across Windsor and Essex and even across the country.

The dashboard project is one of several virus-related research initiatives funded by WE-SPARK, a local healthcare collaborative.

“Our goals were to help support researchers to think of creative ways to engage students in research remotely should they be prevented from working face-to-face for their type of research and to elevate experiences for students working remotely overall,” said WE-SPARK executive director Lisa Porter. “I think it is important for the public to know that as educators and researchers, engaging students is our

passion and we really are motivated to make the very best out of whatever COVID is going to throw at us. We don't want students to lose time, or to have a sub-par experience."

Shinde and three other students shared their research virtually.



UWindsor science student Ryan Palazzolo discussed adapting an in-person community outreach activity to an interactive virtual tool. Schulich medical student Justin Senecal talked about the work he's doing around the barriers to translational research in Windsor and UWindsor masters student Isabelle Hinch shared ideas on how to develop lab skills virtually.

"I participated in the event because I don't want students to miss out on research experiences," Hinch said. "The University of Windsor is unique in quantity and quality of the research opportunities available for students even very early on in one's undergraduate degree. Thanks to these opportunities I found my passion for research and plan to pursue a career in the field. If not for these experiences I don't know if I would be where I am today, and I don't want others who might be like me to be set back by the circumstances."

Fellow WE-SPARK executive Dora Cavallo-Medved noted the "Creating Meaningful Research Experiences For Students During a Pandemic" session even attracted interest from professors at Western University and the University of British Columbia.

"We're not going to stop doing research," Cavallo-Medved said. "We're finding new ways of doing research, new possibilities and sharing it across Windsor and Essex and even across the country."

All of the brainstorming ideas on how to creatively advance research have been posted on the WE-SPARK website at [www.wesparkhealth.com](http://www.wesparkhealth.com).

# League asks that diamonds be named for Weedon

Chatham This Week - July 13, 2020



Maple City Slo-Pitch League president Bob Weedon was inducted into the Chatham Sports Hall of Fame in 2012. Mark Malone/Postmedia Network

The Maple City Slo-Pitch League has asked the municipality to recognize long-time president Bob Weedon by changing the name of St. Clair College's Chatham Campus diamonds to Bob Weedon Field.

Weedon has been inducted into the Chatham Sports Hall of Fame and the Slo-Pitch Ontario Association Hall of Fame, and he's won a Syl Apps Volunteer Achievement Award from the Province of Ontario for his more than 50 years of service to local sports.

He was the Maple City Slo-Pitch president from 1978 to 2019, has served on provincial and national executives, and umpired at the Special Olympics World Summer Games.

Chatham-Kent officials want the public's input on the renaming request. People can go to <https://www.letstalkchatham-kent.ca/> and give their opinion. The survey closes Friday, July 24, and then council will make a decision at an upcoming meeting.

# John Atkinson Memorial Scholarships awarded

Windsor Star - Jul 18, 2020



Sr. Const. John Atkinson was a 14-year veteran of Windsor Police Service. COURTESY OF WINDSOR POLICE SERVICE

The WindsorEssex Community Foundation has selected a pair of winners for this year's Constable John Atkinson Memorial Scholarship Fund.

Receiving a \$2,700 scholarship each will be Angela Rolph and Danielle Burt. Both students are pursuing diplomas in St. Clair College's protection, security and investigation program.

The scholarship is awarded annually to students pursuing a career in law enforcement.

The fund was established in 2006 in memory of Const. John Atkinson, who was the first member of the Windsor Police Services to be killed in the line of duty.



# McShan inspires others to live a full life

Journalist, motivational speaker and advocate for the disabled has big aspirations



Kevin McShan is a local journalist, motivational speaker and advocate for the disabled | Photo courtesy Kevin McShan

The Windsor Local - Saturday, July 18, 2020

**Name:** Kevin McShan

**Claim to Fame:** McShan is a local journalist, motivational speaker and advocate for the disabled.

**The Backstory:** Kevin McShan was born with spastic quadriplegia cerebral palsy, but his disability hasn't kept him from living life to its fullest.

"I have refused to allow my disability to define my limitations and how I live my life. I'm a disability advocate, motivational speaker, sports journalist and worked in various capacities as an employment developer for those with disabilities." McShan said.

A graduate of St. Clair College's Media Convergence program, McShan has also worked as a podcaster over his 10-year career.

"Journalism is the lifeblood of my existence. It's a passion and unwavering desire to achieve excellence," McShan said. "It's what drives me to obtain both perfection, fairness and objectivity on a daily basis reporting the news."

**Download the Windsor Local app**

Download the Windsor Local app now at the [iOS](#) or [Android](#) app stores: personalize your content, get alerts on critical local information, events and more.

**The Highlights:** McShan worked with the Ontario Chamber of Commerce on the Discover Ability Network project, which matched employers and job seekers with disabilities.

“During my time as ambassador, I helped to connect 70 job seekers with a disability to the network and helped establish relationships with a large number of the employment service providers in Windsor-Essex,” McShan said.

He also served as a program development facilitator for the WEareABLE Project, an initiative aimed at educating local business about the benefits of hiring individuals with disabilities.

“By eliminating barriers and stereotypes, we can create a positive pathway towards these individuals gaining competitive employment within our community.” said McShan.

**The Impact:** McShan’s greatest thrill doesn’t come through personal achievement or accolades. He says it stems from seeing the success and enthusiasm of people he touches along the way.

An alumnus of the John McGivney Children’s Centre in Windsor, McShan has been able to challenge others to reach their fullest potential by maximizing their productivity in life, work and play.

“A lot of people say I’m an inspirational person, but I view myself as simply living my life,” said McShan, recipient of the 2018 [Empowered Kids Ontario Tribute Award for Advocacy](#) .

**Future endeavours:** Kevin has recently started a new YouTube channel called ‘Let’s Have This Conversation’ to demonstrate his versatility as a journalist.

He says he’s hoping to leverage the channel to get a full-time reporting job as a digital multimedia journalist.

“I’m also interested in developing a media platform to focus on diversity, unity and inclusion an to facilitate some motivational speaking opportunities to make an impactful difference,” he said.

“I also have aspirations of hosting a nationally syndicated sports and news talk show.”

Check out McShan’s [YouTube channel](#).

# St. Clair students cautiously return to college campus

Windsor Star - Jul 28, 2020



Back to school. St. Clair College industrial millwright students Karanjot Singh and Satinder Singh work on a lab project at the Ford Centre for Excellence on Monday, July 27, 2020. Dan Janisse / The Windsor Star

So far, so good, for a small number of students who have returned to campus at St. Clair College.

This marks the fourth week close to 300 students are back in campus labs and machine shops.

## St. Clair students cautiously return to college campus

“We met with a few hiccups but most of them were technological hiccups,” said Waseem Habash, the college’s vice-president of academics. “We just did a lessons-learned last Friday and a lot of the fixes have been put in place.”

Students needing lab time to finish up their winter semester represented the first small wave. Then, students who started spring semester online were allowed back to meet necessary course requirements.

“So we’re taking care of our students who need to graduate first and now any of our students that are continuing for semester three or four, they’ll start August 3,” Habash said.



St. Clair College industrial millwright student Anas Bin Gursain, left, and instructor Steve Meloche are shown during a class at the Ford Centre for Excellence on Monday, July 27, 2020. Dan Janisse/The Windsor Star

The provincial government closed all schools in March as a measure to slow the spread of COVID-19, and course delivery switched to strictly online.

But the practical nature of many community college programs demanded an eventual return to labs and shop floors.

All returning St. Clair students had to take online COVID-19 training as did college staff.

Each day, staff and students answer an online questionnaire about their health and have to receive the all-clear in order to attend campus. Masks must be worn in all hallways and public areas.

Habash said a risk assessment was done on each lab and work space and if a lab has a six-foot social distancing radius then the student working in it does not have to wear a mask.

Kaylee LeBreton returned to campus last week to finish her third and final semester in the fast-track program for hairstyling.

“We’re all wearing masks and making sure we’re properly spaced,” the 24-year-old from Sudbury said. “We’re getting used to things like when you use the hair spray you have to sanitize the bottle.”



Waseem Habash, left, VP of academics at St. Clair College, speaks with Steve Meloche, an industrial millwright instructor, at the Ford Centre for Excellence on Monday. Dan Janisse/The Windsor Star

The college normally offers a full-service salon to the public but that’s currently not available. So on Monday, LeBreton and the other students had to colour a hair extension instead of an actual client’s head of hair.

“I’m glad we’re back,” she said. “I think the biggest frustration, and nobody had control over a pandemic, but we had no idea when we were going to graduate or when we could go find a job,” she said.

Now, LeBreton will complete her studies on Aug. 27.

A year ago, the college welcomed a record 12,817 full-time students to the fall semester.





St. Clair College industrial millwright student Harjeet Manshaia grinds a piece of steel during a class at the Ford Centre for Excellence on Monday. Dan Janisse/The Windsor Star

Campus life will look quite different this September.

Habash said the college has identified between 800 to 1,000 students who will require face-to-face instruction for the fall semester.

“We’re working on that schedule now,” he said.

He said courses will be a mix of completely online, a hybrid of online and face-to-face or completely face-to-face.

Face-to-face courses will be staggered to minimize the number of students on campus at any one time. The college will not have more than 500 students on campus and it has delayed the start of the fall semester until Sept. 21.

# Henderson: Show appreciation for local nurses fighting virus in Detroit's hospitals

Windsor Star - Aug 01, 2020



A nurse wearing personal protective equipment watches an ambulance driving away outside of Elmhurst Hospital during the ongoing outbreak of COVID-19 in the Queens borough of New York City, April 20, 2020. Lucas Jackson / Reuters

When the beast we call COVID-19 is at last beaten into submission, most likely through development of a successful vaccine, frontline virus warriors like Patricia “Patty” Cabagay might finally get the recognition they so richly deserve.

Cabagay, a 1994 St. Clair College grad and long-time RN in Detroit’s Beaumont hospital system, has shed a lifetime’s worth of tears in recent months — most in sorrow over heartbreaking deaths and some in gratitude for acts of kindness — while battling the pandemic that has claimed thousands of Detroit area lives.

I first heard from Cabagay in early April, following a column that slammed the grandstanding of certain area politicians, backed by a hysterically fearful minority, who wanted to block health care personnel (including members of my family) from crossing the border to battle COVID-19 in Detroit area hospitals that were inundated with virus patients.

I received more positive reaction to that column than anything else I’ve written in the last 34 years, but there was something about Cabagay’s email, in which she described sitting alone on her couch, in tears, reading that Saturday piece, that hit me like a brick.

“I am so tired of people judging us as if we are infecting this city . . . I have lost a co-worker to this virus. I have watched people die, but I have a great success story from last night. People need to realize that we do everything to keep our loved ones safe,” Cabagay wrote.

She described how she, her ex-husband who’s a nurse at Henry Ford Hospital and her 21-year-old son, Brandon, an army reservist who was sent to help with an outbreak at a long-term care facility east of Toronto, were all doing their part to fight the virus “while others sit at home, get paid and complain about being bored.”

Cabagay, who returned to work this week after recovering from an emergency tonsillectomy that she described as “worse than childbirth,” said the situation is getting better in Windsor for health care personnel who work in Detroit, but there’s still a nasty element, especially among receptionists, that views them as irredeemable virus spreaders.

“We were health care heroes in the beginning, until we became the plague,” said Cabagay.

People blabbered on endlessly about how much they admired those courageous front-line COVID-19 fighters, until they came face-to-face with one. Then they freaked.

A University of Windsor study released two weeks ago confirmed that Windsor nurses who cross the border to work have been stigmatized and discriminated against in accessing services.

“Many have been denied health care services in clinics, labs, x-rays and optometry, along with other services, such as banking,” stated Kathryn Pfaff, an associate professor in nursing who headed up the study.

It wasn’t all negative. Cabagay, who usually takes the bridge, remembers returning through the tunnel following an especially brutal shift and being greeted, along with co-workers, by a cheering, horn-honking line of police, firefighters, paramedics and other Windsor first responders.

“I was bawling my eyes out,” said Cabagay of that unexpected morale boost.

Some might assume veteran nurses, having seen it all, wouldn’t be deeply impacted by a wave of deaths. Not so, said Cabagay.

“It’s awful. It’s hard,” she said to have a patient who appears to be improving, perhaps getting close to discharge, and then having them go rapidly downhill and at death’s door.

“We were literally crying in the hallways.”

As a morale booster, Beaumont played “Here Comes the Sun” over the PA system whenever a recovering patient came off the ventilator. That triggered joyous tears.

This is a job that you don’t leave at work.

Cabagay remembers coming home from 12-hour shifts, invariably followed by the baking of her “world-famous” lemon cookies for co-workers, and then calling the hospital to find out how her patients were doing. “Not one nurse has slept through the night. It’s ‘hey. How’s No. 16? How’s his oxygen level?’”

She’s had her share of meltdowns.

“This is the roughest thing I’ve been through and if a second surge comes, I don’t know if I can do this again.”

Cabagay, who has treated countless Windsor patients over the last 26 years, mostly in critical care situations, said the irony of the scapegoating of cross-border nurses is that those same finger-pointing folks will expect fast help from Detroit hospitals when they suffer traumatic injuries and other unforeseen medical emergencies.

These are good people. The last thing they need is to be treated like pariahs for sticking their necks on the line to save others.

# Windsor riverfront drive-in movie schedule offers variety, escape

From Aladdin to Spaceballs, John Wick to Pulp Fiction — there'll be something for you to enjoy at WIFF Under the Stars: a drive-in style movie program on the downtown Windsor riverfront, Aug. 28 to Sept. 12.

[Windsor Star](#) - August 5, 2020



Promotion for WIFF Under the Stars - the drive-in movie event presented by the Windsor International Film Festival on the city's downtown riverfront (Aug. 28 to Sept. 12). Photographed Aug. 5, 2020. Dalson Chen / Windsor Star

“We’re going to escape. We’re going to laugh. We’re going to have romance. There’s going to be action. There’s going to be a little bit of everything,” said Vincent Georgie, executive director of the Windsor International Film Festival, at the announcement of the event on Wednesday.

From Aug. 28 to Sept. 12, the Riverfront Festival Plaza will be the site of WIFF Under the Stars: daily movie showings, drive-in style.

The lineup of 36 films over 16 days will run the gamut of genres — But all the titles are widely-known movies, from timeless family fare to comedy favourites to popular action and thriller flicks.

Director Quentin Tarantino is particularly well-represented, with five of the scheduled movies being from his filmography.

All evening showings will be double features. There will also be morning matinees with child-friendly animated films.

“We’ve all been through a very difficult summer, with lots of cancellations and lots of things not happening in our community,” Georgie said.

“We’re giving people a chance to escape.”



LiUNA 625 is the presenting sponsor, and the event is also being made possible by the support of St. Clair College, the University of Windsor, Hotel-Dieu Grace Healthcare, Lisa and Brian Schwab, and the Toldo Foundation.

The City of Windsor has waived all fees associated with renting the plaza.

Windsor Mayor Drew Dilkens said council even considered purchasing a permanent movie screen for the plaza stage, but WIFF made their own arrangements.

Dilkens noted that the plaza is usually booked every weekend during summer months with festivals and special events. “This was the summer where all of that went away. None of the normal events we have here were allowed to happen.”

“We know there’s a pent-up energy, a demand from people in the community who want to get out and enjoy the summertime, and do it in a safe way.”

The plaza has room for 88 vehicles with appropriate distancing. Parking will be assigned upon entry.

Audio for the movies will be broadcast on a car radio frequency, and portable audio devices will also be provided.

There will be concession sales of popcorn and beverages.

For more information and to purchase tickets, visit [www.windsorfilmfestival.com/underthestars](http://www.windsorfilmfestival.com/underthestars).

Tickets for morning matinees are \$20 per vehicle. Evening double features are \$40 per vehicle.

Online purchase only — No ticket sales at the entrance. First come, first served.



Windsor Mayor Drew Dilkens at the announcement of the drive-in movie event on Windsor’s riverfront, WIFF Under the Stars. Photographed Aug. 5, 2020. Dalson Chen / Windsor Star

## **WIFF Under the Stars schedule**

Morning matinees indicated (10 a.m.). All other showings are at night, beginning at dusk (7:45 p.m.).

### **Friday, Aug. 28**

Dirty Dancing

Air Force One

### **Saturday, Aug. 29**

Aladdin (10 a.m.)

Dr. No

Goldfinger

**Sunday, Aug. 30**

Finding Nemo (10 a.m.)

A League of Their Own

The Impossible

**Monday, Aug. 31**

The Boxtrolls (10 a.m.)

**Tuesday, Sept. 1**

Inglourious Basterds

The Babadook

**Wednesday, Sept. 2**

Chicago

Thelma & Louise

**Thursday, Sept. 3**

When Harry Met Sally

Single White Female

**Friday, Sept. 4**

Reservoir Dogs

Pulp Fiction

**Saturday, Sept. 5**

Cars (10 a.m.)

Crimson Tide

The Silence of the Lambs

**Sunday, Sept. 6**

Ratatouille (10 a.m.)

The Cuban

Shall We Dance?

**Monday, Sept. 7**

Legally Blonde

The Thomas Crown Affair

**Tuesday, Sept. 8**

John Wick

John Wick 2

**Wednesday, Sept. 9**

The Hand That Rocks The Cradle

The Others

**Thursday, Sept. 10**

Spaceballs

Groundhog Day

**Friday, Sept. 11**

Sister Act

21 Jump Street

**Saturday, Sept. 12**

Toy Story (10 a.m.)

Kill Bill Vol. 1

Kill Bill Vol. 2

# ‘Unfortunate news’ for St. Clair Fratmen as CJFL sidelines 2020 season

CTV Windsor Web Writer - Friday, August 7, 2020



WINDSOR, ONT. -- The St. Clair Fratmen will not get the chance to kick-off the football season at the college's brand new stadium this year.

The Canadian Junior Football League announced Thursday the 2020 season would be cancelled stating it would not be "feasible to operate a regular season or playoffs," this year. Instead the league plans to focus on its return to play plan for the 2021 season.

"This is unfortunate news for the Fratmen Football program," Saints Student Athletic Association president Michael Beale said. "But realizing the impact that the coronavirus has had on a global level the St. Clair Fratmen support the decision to suspend the 2020 fall season."

The St. Clair College Student Athletic Association aquired the team in February and had planned to start the 2020 season at the new \$21.5 million Sports Park.

"The St. Clair Fratmen remain committed to its players and coaches during this pandemic," Beale said. "We had hoped that a delay in the season opener would have allowed an opportunity to salvage even a reduced fall season. But even this proved to be too much of a challenge. We will now focus on engaging our Ontario Football Conference partners to garner enough support to deliver a spring 2021 season to replace the fall season that was lost."

Given the circumstances are beyond control of the players, the college will go ahead with honouring all financial commitments for scholarships in the upcoming school year, St. Clair College vice president Ron Seguin stated in a news release.

The Fratmen will engage in discussions within the coming weeks toward a framework for a spring season "that will meet the standards set by local and provincial health officials."

# CJFL Season Suspended

AM800 CKLW - Friday, August 7, 2020



St Clair Fratmen (photo courtesy of @StClairCollege website)

The Saints Student Athletic Association has learned that the Canadian Junior Football League has officially cancelled the 2020 fall season and playoffs due to the COVID-19 pandemic.

As a result, the St. Clair Fratmen will not get a chance to participate in its inaugural campaign this fall at the brand-new Sports Park Football stadium.

In a release the CJFL determined that it was not feasible to operate a regular season or playoffs for the 2020 season.

CJFL Commissioner Jim Pankovich stated, "It is very disappointing to make this announcement today, but our priority is the health and safety of our players, coaches, staff, and team administrators".

Saints Student Athletic Association President Michael Beale said, "This is unfortunate news for the Fratmen Football program. But realizing the impact that the coronavirus has had on a global level the St. Clair Fratmen support the decision to suspend the 2020 fall season."

Beale also stated, "The St. Clair Fratmen remain committed to its players and coaches during this pandemic. We had hoped that a delay in the season opener would have allowed an opportunity to salvage even a reduced fall season. But even this proved to be too much of a challenge. We will now focus on engaging our Ontario Football Conference partners to garner enough support to deliver a spring 2021 season to replace the fall season that was lost."

St. Clair College Vice President Ron Seguin affirmed, "In light of circumstances beyond the control of our St. Clair College players we have decided to honour all financial commitments for scholarships in the upcoming academic year."

# Windsor police promote their first Black staff sergeant

Recently promoted Windsor police officer Ed Armstrong is now the first Black staff sergeant in the history of the Windsor Police Service. But the 22-year veteran is most proud of his merits as a law enforcement professional and a team member.

Windsor Star - Aug 11, 2020



Newly promoted Staff Sgt. Ed Armstrong of the Windsor Police Service - the first Black staff sergeant in the history of WPS.

After 22 years with the Windsor Police Service, Ed Armstrong now has the distinction of being the force's first Black staff sergeant.

But the recently promoted officer is most proud of his accomplishments as a law enforcement professional and a team member.

"It's an honour — but I wasn't promoted because of the colour of my skin," Armstrong said Tuesday following the public announcement of his new rank.

"I've been taught that hard work has no colour and is recognized and rewarded. The Windsor Police Service shares those values."

Born and raised in Windsor, Armstrong is a graduate of Riverside High School, St. Clair College and the University of Windsor.

He says his entry into police work was inspired by his athletic pursuits: He was on the St. Clair College Saints basketball team and the University of Windsor Lancers football team.

"Growing up, you'd see the police cars driving around. But my dream was to be a professional athlete," Armstrong explained.



Newly-promoted Staff Sgt. Ed Armstrong of the Windsor Police Service – the first Black staff sergeant in the history of WPS. Photographed Aug. 11, 2020. Nick Brancaccio/Windsor Star

“The policing aspect reminds me of that team sport feeling. That’s how I transitioned into Windsor police.”

There’s certainly been no shortage of action in Armstrong’s career thus far with the police service: He spent 10 years with the tactical team — the Emergency Services Unit — holding expert instructor positions in firearms and rappelling, and eventually rising to the role of team leader.

While his new staff sergeant position in the patrol division will involve more administrative duties and work behind a desk than any of his previous roles, Armstrong believes he’ll still be contributing in the training and educating of effective police response.

“I’m there to give advice if needed,” Armstrong said. “I’m removed from the road, but I’ll still have my hand somewhat in the action.”

Armstrong, who’s 46, described the officers in his current department as “on the younger side” — so he’s in a good place to share his practical experience.

But policing isn’t just about tactics. Armstrong will also be putting to use the community collaboration and positive role modelling skills he developed as a sergeant with the Community Services Branch, where he was assigned in 2018.

“We’ve done a ton of outreach. We attend schools, universities, colleges,” Armstrong said.

“Our message is that Windsor police is all about diversity and equality.”

Improvement of racial diversity among Windsor police officers was one of the recommendations of a recently-released report by the Ontario Civilian Police Commission.





Staff Sgt. Ed Armstrong of Windsor police upon his promotion to his new rank – the first Black staff sergeant of the Windsor Police Service, August 2020. Courtesy of Windsor Police Service/Windsor Star

Armstrong pointed out that his promotion process began last year — long before Black Lives Matter protests and riots occurred around the world, ignited by the death of George Floyd at the hands of Minneapolis police.

“We can’t hide from what’s going on in the world. It’s not just in the United States — the movement is worldwide,” Armstrong said.

“I can say, from my perspective with Windsor police, that we do a great job with recruitment and reaching out to communities.”

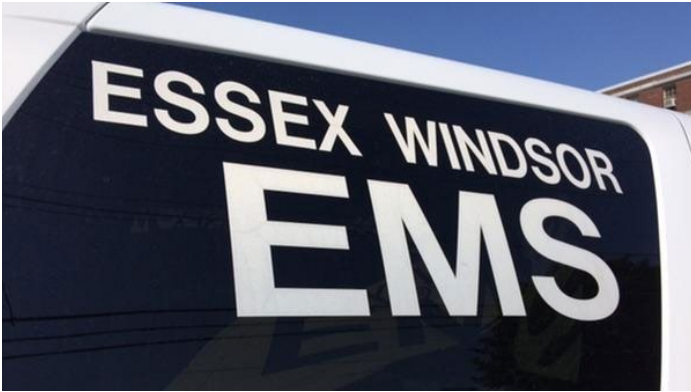
Armstrong pointed to the story of Alton Parker — the first Black Windsor police officer, who became the first Black police detective in Canada.

“I’m proud to be a staff sergeant, and hope my own story inspires others to want to get into policing,” Armstrong said.

“If we want to change the dynamic of how some young people think of police officers, this is how we do it: By showcasing what we do, how we’re here to build relationships.”

# Local Paramedics COVID-19 Free Since Pandemic Began

AM800 CKLW – August 13, 2020



Paramedics with Essex-Windsor EMS continue to be COVID-19 free.

This from Chief Bruce Krauter who says, despite being on the front lines, not a single member of his team has tested positive for the virus.

Krauter says on scene times have increased significantly due to paramedics having to don personal protective equipment at each call, but the safety of staff and patients remains priority one.

He says keeping enough PPE in stock has been tough.

"Personal protective equipment, we continue to have the same struggles in maintaining favourable levels of PPE or personal protective equipment. We have been doing a pretty good job, we're keeping our heads above water, but it is still quite difficult to find PPE."

Krauter says they've been using local companies to make PPE.

"We understood early on that PPE was going to become a problem. We, early on, took our disposable sheets and had them re-purposed and made into gowns by a local company out of Kingsville. We also utilized a local tooling company to tool a part for our masks so that we could adapt medical equipment."

Essex-Windsor EMS Chief Bruce Krauter speaks at paramedic commencement ceremony. (Photo by AM800's Peter Langille)

He says outdoor trailers have been installed at hospitals to assist paramedics as well.

"We placed portable units at each hospital. They are climate-controlled and allow the paramedics to take off their equipment and clean and secure their equipment before they have to respond for another call. This was also staffed by part-time people and mostly paramedic students from St. Clair College and we continue that today."

Call volumes have returned to normal after a 35% drop when the pandemic began in March, something Krauter attributes to people being afraid to go to the hospital.

The pandemic has had a major financial impact on Essex-Windsor EMS — a report from the County of Essex shows unexpected costs of \$966,000 for PPE and \$958,000 for additional wages.



# Lawyer returns to first love as nurse to help remote community during pandemic

AM800 CKLW / CTV Windsor - Friday, August 14, 2020



When courthouses suspended their operations in March due to the COVID-19 pandemic, Martina Dwyer made the decision to temporarily leave her law practice in Hamilton to fight on the frontlines in a Northern Ontario Indigenous community.

Prior to obtaining her law degree from Windsor Law in 2011, Dwyer graduated from the health science program at St. Clair College. She worked as registered nurse for over 20 years in many numerous areas including public health, intensive care unit, labour and delivery.

Still a member of the Registered Nurses Association of Ontario (RNAO), Dwyer received constant emails concerning the shortage of nurses due to the pandemic, especially public health nurses for Indigenous communities. She chose to answer the call for help by returning to her first love of nursing in a very unconventional way.

“I couldn’t believe that this was happening. I was actually leaving my life where I’m in a big city and going to a northern community where I had no experience whatsoever. I didn’t even know what to expect,” Dwyer recalls her first thoughts.

Indigenous Services Canada commissioned her to a nursing station in one the most northern communities in Ontario, Keewaywin First Nation, an Oji-Cree First Nation, accessible only by plane.

“They needed someone that was specialized in COVID and that’s what my training was. Indigenous Services taught us everything related to COVID such as how to swab and contact trace.”

The First Nation has a population about 400 people. Despite its isolated location, Dwyer quickly learned that even one case of COVID-19 can be catastrophic.

“Often many people live in one household. One case can turn into four cases. We don’t have the facilities like the southern communities, such as access to a hospital. We have a small clinic, that’s why we really needed Martina here,” says Lynn Sutherland, head of Keewaywin First Nation’s COVID team.

During Dwyer's month-long assignment, a nursing tent was set up to screen residents. Much of her job was educating the community on how to prevent the spread of the virus through methods of proper face protection, social distancing and sanitization.

"When Martina came it was a really big help to us because we didn't know what we're dealing with, it was all new," says Gloria Kakepetum, member of the Keeywaywin COVID team.

"The community was so open to learning. They love their elders, they will do anything to protect them from this virus," says Dwyer.

Using a creative approach, Dwyer and Sutherland also hosted a weekly radio show allowing residents to call in with their questions and concerns related to the virus.

The efforts paid off for this COVID team who treated their assignment as a 24/7 job. The community has yet to report a single COVID-19 case.

"Everybody followed protocol there I was just so proud of them," says Dwyer who returned home in peace knowing Keeywaywin residents are now equipped to fight the pandemic.

Dwyer has switched out of her nursing gown and is back to fighting cases in the southern Ontario courtrooms. However, she says the short time she spent in Keeywaywin First Nation has taught her priceless life lessons.

"Living in this community causes you to pause, reflect and treat each other and the world with respect. They live their lives richly and their success is measured with family."

# Student at St.Clair College tests positive for COVID-19

## Classmates of the student have been told to self-monitor and continue in-class attendance

CBC News · Aug 18, 2020



The Windsor-Essex County Health Unit has confirmed that a student attending St. Clair College has tested positive for COVID-19. (Melissa Nakhavoly/CBC)

A St. Clair College student has tested positive for COVID-19, according to a Monday press release from the post-secondary institution.

The Windsor-Essex County Health Unit confirmed the case and has determined that the transmission risk associated with the case is "low," reads the press release from the school.

Classmates of the individual have been told to self-monitor for 14 days while continuing their in-person attendance.

"On behalf of the entire St. Clair community of students and staff, I wish a speedy and thorough recovery to the student affected," St. Clair President Patti France said in the press release.

"As we have since the onset of the pandemic in March, St. Clair, of course, will abide by all of the suggestions and directives provided by the Health Unit — both in terms of individual cases, and to enhance our comprehensive pandemic plan."

The school released a reopening plan earlier this summer as it prepared to welcome back some students in July for labs, workshops and clinics as part of a pilot project initiated by the Ministry of Colleges and Universities.

According to the college, the reopening plan outlined numerous protocols and practices such as physical distancing, mask wearing and restricted group gatherings. The school said it also provided personal protective equipment for staff and students.

The plan also required students and staff to fill out an online questionnaire every day to get access to campus. The college said the questionnaire asks about possible contact with COVID-19 carriers and if the person has any symptoms related to the disease.

## Transmission risk 'low' after student COVID-19 case, says St. Clair College

A student at Windsor's St. Clair College has tested positive for COVID-19. But the college says the risk of spread on campus has been determined to be 'low' — due to the college's strong measures.

Windsor Star - Aug 18, 2020



The main campus of St. Clair College in Windsor. Photographed June 17, 2020. Dan Janisse / Windsor Star

A student at Windsor's St. Clair College has tested positive for the novel coronavirus — but the college says the risk the case will spread is considered low due to strong on-campus measures.

St. Clair College announced the single case on Monday.

All classmates of the affected individual have been asked to self-monitor for the next two weeks, but are allowed to continue to attend campus.

The determination of 'low' transmission risk was made the Windsor-Essex County Health Unit.

St. Clair College president Patti France wished “a speedy and thorough recovery to the student affected.”

“The larger lesson we're taking from this is that our pandemic plan and all of its related procedures have been put in place for a very good reason, demanding conscientious recognition and adherence by students and staff,” France stated.

“Our collective well-being is dependent upon individual behaviour, so we each have an essential role to play to protect ourselves, our classmates, and our colleagues.”

At the start of July, St. Clair College re-opened its main campus to students in order to allow completion of spring and summer sessions.

Under authorization by Ontario's Ministry of Colleges and Universities, students have been attending labs, workshops, and clinics on campus.



According to the college, “several hundred” students have been coming to campus, with limitations.



A sign on the main campus of St. Clair College in Windsor.

In its statement on Monday, St Clair College pointed to “an extensive COVID-19 pandemic plan” that includes “numerous protocols and practices,” such as enforced physical distancing, mask-wearing, and restrictions on group gatherings.

Personal protective equipment has been provided for all students and staff.

Anyone attending campus, whether a student or a staff member, must first complete a daily online questionnaire that asks about potential contact with COVID-19 carriers and environments, and experience of any personal symptoms.

Access to campus is granted or denied based on the responses to the questionnaire, every day.

Patti France emphasized that the college will abide by all suggestions and directives of the Windsor-Essex County Health Unit.

The health unit reminded the public of the importance of following COVID-19 measures.



St. Clair College student Harjeet Manshaia (left) wears a mask while attending a millwright training session at the Ford Centre for Excellence on the college campus on July 27, 2020. Dan Janisse/The Windsor Star

# St. Clair College will continue to review COVID-19 protocols in wake of positive student test

Windsor Star - Aug 20, 2020



Mahammadabrar Vohra, a student at St. Clair College, sits in the common area where social distancing and COVID-19 guidelines are posted, Wednesday, August 19, 2020. Dax Melmer / Windsor Star

A total of 70 St. Clair College students who were classmates of a student who tested positive for COVID-19 are allowed to continue attending school, but must self monitor for 14 days.

Officials with the Windsor-Essex County Health Unit have deemed the risk of transmission to classmates as “low” due to the strong public health measures in St. Clair’s pandemic plan.

The health unit and the college announced Monday night that a student who was attending class at the college’s South Windsor campus had tested positive.

College administration said it will continue to review and if needed, revise safety protocols for students and staff.

“We will constantly be reviewing our protocols,” said Ken Blanchette, the college’s associate vice-president of academic. “The research on COVID-19 has changed a lot over the past few months. The prudent thing to improve on what we do is to constantly be revisiting our policies and comparing them with the research.”



St. Clair College student Harjeet Manshaia (left) wears a mask while attending a millwright training session at the Ford Centre for Excellence on the college campus on July 27, 2020. Dan Janisse/The Windsor Star

The health unit confirmed Tuesday that the student is recovering at home in self-isolation. The health unit was not able to provide the gender due to privacy restrictions but did say the student was symptomatic.

The decision to allow those classmates to continue in-person attendance was made after Dr. Wajid Ahmed, WECHU's chief medical officer, reviewed details of the case.

“Obviously there is some level of risk, but the risk is not high enough to say that all of these individuals need any additional intervention, which was really helpful for us,” Ahmed said at his daily coronavirus briefing Tuesday. “We’ll continue to monitor all of those students. They will be doing their self-health assessment. We’ll be keeping a close eye on everyone, if they develop any symptoms.

Our collective well-being is dependent upon individual behaviour

“Again, even though they are low risk, we can’t say there is no risk. Based on that risk, if any of them develop any symptoms, they will be referred for testing, and then appropriate action will be taken by public health.”

The Ontario Police Academy in Aylmer recently had four recruits test positive for COVID-19. There, students and staff who may have had contact with the recruits were asked to isolate and were tested for COVID-19 according to the Ministry of the Solicitor General.

Approximately 300 students have been on St. Clair’s campus during the spring and summer to complete their 2019-20 studies in limited-attendance labs, workshops and clinics. The limited re-opening of the college occurred as part of a pilot project authorized by the provincial Ministry of Colleges and Universities.



Social distancing and COVID-19 guidelines are posted at St. Clair College, Wednesday, August 19, 2020. Dax Melmer/Windsor Star

Blanchette said the student who tested positive was among those working to complete winter semester requirements, which were interrupted when all schools were closed in March by government order.

The start of St. Clair’s fall semester has been pushed back two weeks to Sept. 21. The college has identified between 800 to 1,000 students who will require face-to-face instruction to meet course requirements but with staggered start times, no more than 500 will be on campus at one time.

“On behalf of the entire St. Clair community of students and staff, I wish a speedy and thorough recovery to the student affected,” said St. Clair President Patti France. “The larger lesson we’re taking from this is that our pandemic plan and all of its related procedures have been put in place for a very good reason, demanding conscientious recognition and adherence by students and staff. Our collective well-being is dependent upon individual behaviour, so we each have an essential role to play to protect ourselves, our classmates and our colleagues.”

Jorge Gutierrez Calzada, the president of the Student Representative Council (SRC), says the SRC is “not overly worried” about the positive test. “The college is taking the precautions necessary so everyone is safe.”

As more students return to class in the coming weeks, Calzada said it’s important “to be truthful when you answer the questions and are coming on campus.”

All students and staff must answer a daily questionnaire about their health and COVID-19 and must receive approval to attend campus.

“You have to be honest,” Calzada said.



# Ward 2 councillor 'hopeful' for solutions to rundown student housing

Windsor Star - Aug 24, 2020



The construction site for a new student residence at the St. Clair College main campus is shown on July 8, 2020. Dan Janisse / The Windsor Star

Coun. Fabio Costante said he's hopeful some fixes are coming for one of the west side's biggest aggravations — poorly kept student housing taking over residential neighbourhoods.

On Monday, council approved several of his motions centred around student housing, including petitioning the Ontario government and area MPPs to require that universities and colleges build more on-campus residences, and revisiting the controversial debate over residential rental licensing.

A report was requested for October on the pros and cons of a concept that Costante believes is the answer to out-of-town landlords packing multiple students into rundown houses around the University of Windsor campus. Under a licensing regime, landlords would be required to pay an annual fee that would pay the cost of regular fire and building inspections to ensure rental housing is safe and well-maintained.

The issue was a thorny one in 2017 and 2018, when the previous council voted 5-4 against licensing and instead opted for a beefed-up enforcement model. Several of the councillors who voted against licensing or declared conflicts and didn't vote, are now gone.

"I do feel hopeful," the Ward 2 councillor said after Monday's meeting. "And it's certainly something I believe in strongly and I'll certainly be working my hardest on, alongside any other councillor who's interested in this issue and any citizen who's interested in getting residential licensing."

Ward 1 Coun. Fred Francis, who voted against licensing last time, represents the other area of the city most affected by the influx of students, around St. Clair College.

Francis noted that the college is currently building a new residence to address the influx of international students. He said he understands why people living around the college are complaining.

“Here I am living in a neighbourhood and I’ve been here 40, 50 years. I take care of my grass, my neighbours did the same and now I might have six, seven, eight students living next door and no one’s cutting the grass, no one’s taking out the garbage,” he said after the meeting.

“And if it’s multiple properties on a stretch of street, it changes the way my neighbourhood looks.”

Francis voted against licensing in 2017-2018, opting instead for educating students about their rights as tenants and beefing up the city’s enforcement staff in a pilot project designed to go after the bad landlords.

If the new administration report shows that those initiatives have not worked, he said, the city may have to look again at licensing.

At Monday’s meeting, Rob Vani, the city’s manager of inspections, presented statistics that show a much-improved picture when it comes to enforcing building and fire code infractions.

Around 2015-2016, the standard time for city bylaw enforcement officers to respond to a complaint — for example, about a poorly kept neighbour’s yard — was about 80 days. Today, after the addition of officers, the response time has dropped to 10 days.

The number of outstanding complaints has dropped from between 900 to 1,000 before, to 50 to 100 currently. The number of orders issued for owners to fix their properties has gone from 200 to 250 per year before to about 500 currently.

And the number of charges before the courts has gone from 50 to 60 a year to more than 100 currently.

But Costante has pointed out that market pressures — an explosion in the number of international students and out-of-town investors snapping up properties to take advantage of the big demand for rental housing — have contributed to making the situation worse.

One of the big problems, Francis said, is the legal “loophole” where a bunch of students packed into a single-family home have to be treated the same as a family when it comes to rules about the number of residents allowed.

“I really don’t want to dance around this issue, we all know there is an issue around the neighbourhoods in and around the university and college, in Wards 1 and 2,” Francis said. “It’s hard for me to think we can’t find a reasonable solution here.”

Finding that solution is really the “million-dollar question,” said City of Windsor solicitor Shelby Askin Hager.

“We’ve been wrestling with this issue for years. There is no simple, quick solution.”

Costante is expecting a robust debate on the residential rental licensing debate in October. The problem is most profound around the university and now the college, he said.

“But it has spread out throughout the city, so I know it’s on the radar of more councillors.”

# Windsor Regional Hospital issues record number of tests with help from drive-thru site

CTV Windsor Web Writer - Monday, August 24, 2020



Windsor Regional Hospital staff conducting drive-thru COVID-19 testing outside St. Clair College Sportsplex in Windsor, Ont. on Monday, Aug. 24 2020. (courtesy Windsor Regional Hospital)

WINDSOR, ONT. -- Windsor Regional Hospital's drive-thru COVID-19 testing blitz at the St. Clair College Sportsplex helped make a new single-day testing record.

WRH hospital says the 418 people who attended the drive-thru testing combined with the 240 tested at the Ouellette Campus assessment centre broke hospital staffs' record for a total of 658 tests.

Through the support and approval of Ontario Health, the hospital started to provide testing to anyone seeking a test during a two-day drive-thru testing blitz at the St. Clair College Sportsplex and will be followed by further testing inside the facility in September.

The nasal swabs are available for anyone who wishes to be tested for COVID-19, WRH says.

Officials said the new site is in response to an increased demand in tests ahead of schools reopening in September as well as people returning from summer vacation.

The drive-thru testing will continue Tuesday from 9 a.m. to 4 p.m.

WRH then plans to use the Sportsplex for a second COVID-19 testing centre in September.

# Hot Zone Part 1: A day in the life of a COVID-19 field hospital

Windsor Star - Aug 25, 2020



Patient Vince Norris, 65, gets a visit on May 13, 2020, by medical staff at Windsor Regional Hospital's field hospital, set up at St. Clair College's SportsPlex to help the local health system cope during the COVID-19 pandemic. Photo by Dax Melmer /Windsor Star

Steve Hart knew his 96-year-old mother was afraid.

He couldn't blame her. He was, too.

On paper, the place where Audrey Hart was heading did seem scary. Disease potentially lurked on every surface. The strangers caring for the sick were shrouded in gowns, masks and shields. Families, cut off from dying loved ones, bid goodbye with iPads.

Audrey Hart, a cheerful granny with a thick Liverpool accent and constant concern that her bed isn't made, was among the first wave of long-term care patients moved into Windsor's COVID-19 field hospital. At 96, it would be her first stay in any hospital.

She was anxious. She didn't want to leave the nursing home where she'd spent the final months with her husband of seven decades before he died two years ago.

Her son was there to see her off from Heron Terrace. But he couldn't hug her. No kiss on the cheek. Just some reassuring words and a wave from a distance.

"She was first tested on April 15," Steve said in late May. "So that was basically the last time I saw her. She was on the ground floor, so I could see her through a window.

"Obviously, she was a little bit scared. First of all, she's 96. A different environment is scary no matter what.

"But to move into an environment where everybody's walking around in masks and shields, I think, just freaked her out a little bit."

Windsor Regional Hospital's field unit was the first of its kind built in the province to fight the worst pandemic the world has seen since 1918.





Medical staff work with the lights out during nap time at Windsor Regional Hospital's field hospital during the COVID-19 pandemic on May 13, 2020. Photo by Dax Melmer /Windsor Star

The Ministry of Health said "approximately six" field hospitals were built in Ontario, but it did not know how many of those have been operational.

Windsor Regional Hospital CEO David Musyj said that, as far as he knows, Windsor's is the only field hospital in the province to have admitted patients.

At the height of the COVID-19 crisis, the Windsor Star went beyond the No Entry signs and Hot Zone warnings to join health-care workers as they comforted and cared for sick patients.

The 100-bed facility is housed in the gymnasium of St. Clair College's SportsPlex, a standalone athletic facility on the main campus in South Windsor. The Canadian Army helped hospital officials, who also toured schools and hockey rinks as potential sites, pick the location.

It's isolated from the rest of the college. It has a big lobby where the PPE and security stations are set up. There is easy access for paramedics. Plumbing and electricity could be pulled in, and it has a backup generator. It was also spacious.



A nurse sits in the lobby while on break at the Windsor Regional Hospital field hospital at the St. Clair College SportsPlex on May 13, 2020. Photo by Dax Melmer /Windsor Star

"The concept was to go into a facility that was larger than what you hoped you would need so you don't have multiple field hospitals," said Musyj. "The infrastructure that it would take to set up one field hospital, you don't want to do it multiple times."

When the hospital made the request to St. Clair, the answer came back within minutes. The college was already donating equipment and masks, and helping raise money for local hospitals.

“We were obviously going crazy switching our in-person delivery of teaching to online,” said college president Patti France. “As the crisis worsened our attention turned from inward to outward. We were serving our students, at least trying to the best of our ability.

“But we also really wanted to serve our community. I think that’s really important to St. Clair.”

The hospital took possession of the SportsPlex on April 1. Construction began April 6. St. Clair staff helped install HVAC, electrical and internet connections.

Local company Lester Construction built the hospital for the cost of materials, about \$50,000. Musyj said buying prefabricated setups would have cost \$1 million.

The original plan was for the field hospital to take patients during a surge of community-spread cases. That surge never materialized.



Karen Riddell, vice president of critical care at Windsor Regional Hospital, is pictured on the CTU floor at Windsor Regional Hospital’s Ouellette campus on May 13, 2020. Photo by Dax Melmer /Windsor Star

But another crisis developed. The virus swept through long-term care homes, attacking sick and vulnerable residents, and spreading to staff.

Built in less than two weeks, the field hospital became the temporary home for residents of a single overwhelmed long-term care facility: Heron Terrace.

As of this month, 70 Heron Terrace residents have tested positive for COVID-19. Twenty-five have died. Seven have passed away at the home. Eighteen residents died at Windsor Regional Hospital, including 16 at the SportsPlex. Thirty-four staff also tested positive for COVID-19.

The home started having serious problems over Easter weekend.

“It was spreading through the facility,” said Musyj. “Individuals were sick. Unfortunately, residents were passing away. They had to stem the tide of the spread of COVID within their facility.

“A discussion happened very rapidly about using this facility.”

On April 18, 21 Heron Terrace residents were moved into the field hospital. By the end of June, 52 of the home’s residents had stayed there.



A sign thanking staff members was erected on the front lawn of Heron Terrace, a local long-term care facility, on April 14, 2020. Photo by Dax Melmer /Windsor Star

The head of the Steeves and Rozema Group, which owns Heron Terrace, called it an “absolute lifesaver” for many of his residents.

CEO John Scotland said the offer of a field hospital to house long-term care residents was unique in the province. It likely saved Heron Terrace from a calamity that could have crippled the facility.

“We went into an immediate staffing crisis when it was determined we had a COVID outbreak in the home,” said Scotland.

“We were having real challenges filling those gaps left by staff who were either absent because they had COVID or they had concerns about their own health or their family’s health.”

It’s hard because they’re not here. They can’t be here when their loved ones are getting really sick.

Shortly after that crisis hit, the province issued a directive that employees of long-term care homes could only work at one site to stem the spread of the virus. Some Heron Terrace employees chose to work elsewhere.

“What would have happened is we would have continued to struggle to fill the staffing,” said Scotland. “It would have been very difficult and the level of care that our residents need and deserve would have been dramatically impacted.”

Despite that, moving residents out of the COVID-infested home did little to ease the worries of many families.

“The families have a great sense of fear,” said Dr. Marguerite Chevalier, chief of family practice at Windsor Regional Hospital and lead physician for the field hospital. “So it’s walking through that journey with them and doing the best we can for their loved one.

“It’s hard because they’re not here. They can’t be here when their loved ones are getting really sick.”

As was the case at long-term care homes, patient families — and everyone else — were not allowed inside the field hospital.

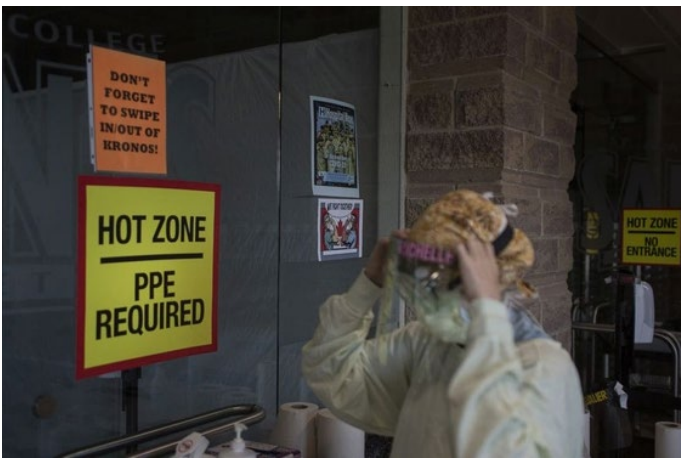


Karen Riddell, vice president of critical care at Windsor Regional Hospital, is helped with her PPE by Dr. Marguerite Chevalier, lead physician at the field hospital, as they prepare to enter the hot zone on May 13, 2020, during the COVID-19 pandemic. Photo by Dax Melmer /Windsor Star

Bold-letter signs on the front doors make that clear. Those doors lead directly into a line of stanchions and retractable barriers.

The barricades funnel everyone to a screening station to determine if they've been out of the country, have COVID-19 symptoms or have been exposed to anyone with the virus. That questionnaire then goes to a security guard who assesses if the person is permitted.

Across the lobby, the glass doors of the gymnasium's main entrance are plastered with "Hot Zone" warnings and reminders about personal protective equipment. Beyond that threshold, it's assumed COVID-19 lives everywhere and on everything.



A health-care staffer adjusts her PPE in front of a Hot Zone sign at Windsor Regional Hospital's field hospital at St. Clair College. Photo by Dax Melmer /Windsor Star

Chevalier understands the anxiety of sending a loved one into such a foreign environment.

"It's a very intense relationship we've had with many of these family members, calling them every day," she said. "Trying to reassure them, if you're able to reassure them."

When she arrives early every morning, Chevalier walks down the corridor of barriers and takes a few pumps from one of dozens of hand-sanitizing stations in the facility.



She rubs her hands until the alcohol dries, gives a smile and a “good morning” to the security guard and checks in, confirming she has no COVID-19 symptoms. Then she dons the PPE she’ll wear until she leaves later in the evening.

There’s a station set up in the lobby where shelves are lined with gowns, masks and face shields.

But first, another round of sanitizer if she’s touched anything. Then she slips on a heavy gown, arms in first, and ties it up at the back. More sanitizer. Then a mask. Sanitizer. Face shield. Sanitizer.

She then treads through the heavy glass doors covered in COVID-19 warnings.

As a reminder of why they’re here — not that they need it — everyone who makes it this far inside is greeted with some cheer.

The plastic sheeting at the end of the first row of patient rooms is plastered in drawings, thank-you notes and get well wishes from children.



Front-line medical staff are shown May 13, 2020, working at the Windsor Regional Hospital field hospital at the St. Clair College SportsPlex. Photo by Dax Melmer /Windsor Star

Beyond this threshold, you can’t touch your face. No rubbing your eyes. No adjusting your glasses. No scratching that itchy nose.

The large face shields do a good job of helping prevent people from unwittingly brushing a hand against their face. They also offer “splash protection.”

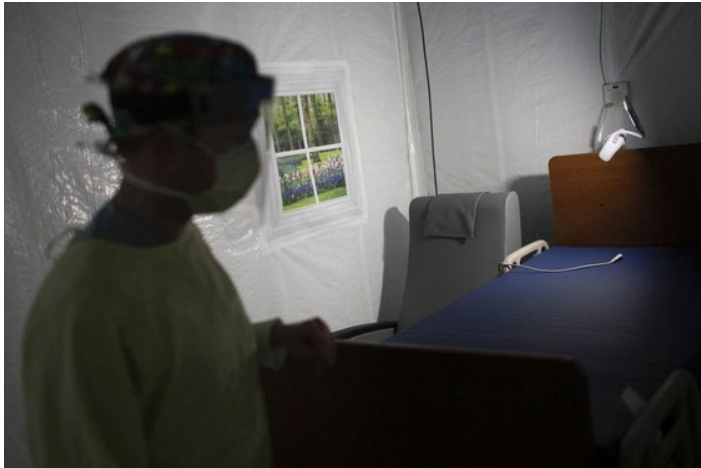
But they’re awkward and hot. They fog up. It can be difficult to speak clearly behind the mask and shield, and even harder to hear someone else.

It’s also hard to recognize people behind all the gear, which can unsettle new residents, so staff put their names at the top of their shields.

Despite how cumbersome and uncomfortable the PPE can be, it protects front-line workers and vulnerable patients alike.

“When we’re gowned up, we’re gowned up for the day rounding all of our patients,” said Dr. Wendy Kennette, head of palliative care at Windsor Regional Hospital. “We’re wearing the protective equipment all day long. So you are responsible for keeping yourself protected for every single patient.”

Patient rooms, constructed with wooden frames and white plastic sheets for walls, are laid out in a grid pattern. Each one has a bed, lounge chair and tray table. In an attempt to help patients forget they're shut off from the outside world, the rooms have fake windows with nature scenes.



Field hospital director Jonathan Foster is shown May 13, 2020, inspecting an empty patient room during the COVID-19 pandemic. Photo by Dax Melmer /Windsor Star

Each row of rooms ends with a striped yellow bar and stop sign with the words “No Entry.” Sometimes, mobile patients take off wandering. The barriers stop them from straying outside or into the back of the hospital where plumbing pipes and electrical conduits snake into the building.

The hallway running down the middle of the gymnasium is the field hospital’s nerve centre.

The nurse stations, tucked behind plexiglass barriers on one side of the hallway, form the nucleus of the operation. Metal shelves stocked with the most commonly used supplies — everything from sanitizer to adult diapers — sit on the other side of the corridor.

Behind the nurse stations, housed in separate rooms, are a fully stocked pharmacy, lab and a computerized drug and prescriptions system.

A few steps down the hallway from the nurse stations are some large white boards. A few times a day, with St. Clair College championship banners hanging overhead, the team gathers around the boards for a “safety huddle.”



Front-line medical staff are shown May 13, 2020, during a meeting at the field hospital at the St. Clair College SportsPlex during the COVID-19 pandemic.

“We do a run-through of all our patients,” said field hospital director Jonathan Foster. “We look at our very high-risk scenarios and make sure we’ve got the right measures in place. Team members can escalate anything at this point.

“We ask all of our nurses to bring forward any concerns they have and we make sure there is a solution in place right away.”

But the huddles are about more than patient updates. There are tough days in the field hospital. Sometimes a patient has a bad night.

Sometimes they don’t make it through the night.

The doctors and nurses open up to each other. They weep together.

“If we’re struggling, if we know we’ve had a very difficult patient behaviourly or if we’ve had a difficult death where it’s been particularly sad for us, we give them some time to talk about it,” said Chevalier.

Death is a fact of life in health care. But this is something no one here has experienced before.

Though not in person, they’re there with them and we take faith in knowing that our patients know their families are there with them as well. That has had a profound impact here.

“Some have had very, very awful symptoms,” said Chevalier. “We’ve had quite a number of deaths, which has been really awful. They’ve become very sick very fast. A good proportion of our patients have got end-stage dementia and this kind of tipped the scales for them.”

In a place shut off from the outside world, death is even more difficult.

Suddenly, iPads became as important as any other tool. For all patients, iPads were the sole connection to the world beyond the gymnasium walls, allowing video chats with family. But for some, it was also the only way to say goodbye.

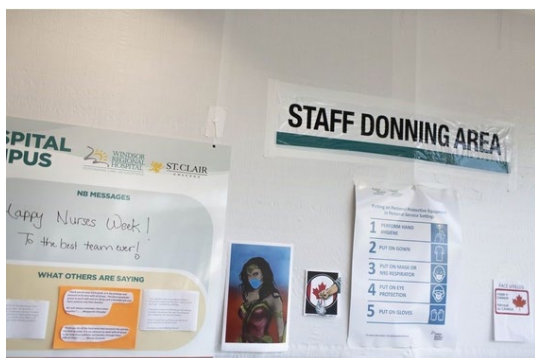
“In every case we have supported the families to be part of that passing through a video visit with their loved ones,” said Foster. “It sounds almost surreal to talk about it like that but it’s been incredibly meaningful for the families to still be with their loved one.

“Though not in person, they’re there with them and we take faith in knowing that our patients know their families are there with them as well. That has had a profound impact here.”

When not in safety huddles, the doctors spend their day doing rounds. Families receive daily updates.

“Certainly, if a patient is palliative, if they’re not doing well, if they’ve had any change in symptoms, I touch base with them almost every day,” said Chevalier. “And I love to touch base with them if we’d had a good day or a good result. Those are fun phone calls to make.”

Hand sanitizer and glove dispensers sit outside every patient room. They both go on before entering.



The area where staff don personal protective equipment is pictured at the Windsor Regional Hospital's field hospital at the St. Clair College SportsPlex. Photo by Dax Melmer /Windsor Star

Every time a doctor or nurse goes into a patient room, they offer food and fluids. Lethargy and loss of appetite are signs of COVID-19 in the elderly, and they are dangerous.

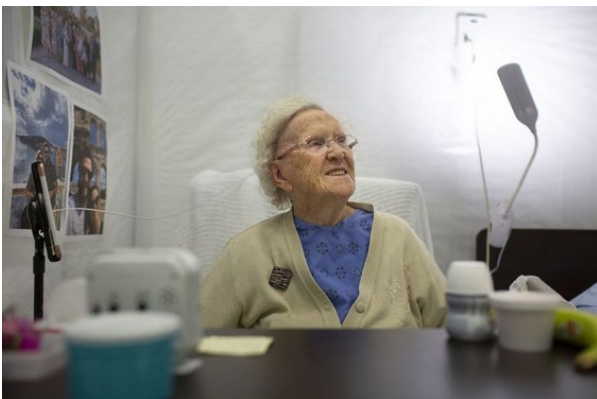
Immediately after leaving a patient room, the gloves come off and more hand sanitizer goes on.

Every day around 1:30 or 2 p.m., it's nap time. The overhead lights are turned down to reduce stimulation.

Inside the gymnasium, where there's an absence of natural day and night cycles, a lot of deliberation went into when the lights should go on and off to simulate regular patterns.

"Outside of that it can be really disorienting, especially for an elderly population or people with cognitive issues or dementias," said Foster. "It can arguably trigger some kind of a delirium type response in them. So by making sure the lights come on at the same time every day it creates structure, predictability, routine."

But Audrey Hart isn't napping. She's sitting in her chair under the soft glow of a floor lamp, a little snack on the tray table, with an iPad set up inches from her face.



COVID-19 patient Audrey Hart, 96, is pictured in her room at Windsor Regional Hospital's field hospital on May 13, 2020. Photo by Dax Melmer /Windsor Star

Audrey has discovered Netflix. She's been binge-watching *The Crown*.

"It's gonna cost me a fortune when she comes out because I'm going to have to buy her an iPad," said Steve.

A couple weeks into her stay, she's feeling much better about living at the field hospital than the day she climbed into the ambulance that brought her here.

Shortly after her arrival, Chevalier sent Audrey's family a photo of her sitting in the hallway drinking tea with the nurses.

"I've no complaints to speak of," Hart said after setting down her iPad. "The food is good. So what more can you say?"

Her son also felt better about things.

"I've got to be honest with you, we were skeptical," he said. "Because she's 96, because she's settled and she was comfortable in her room at Heron Terrace, I was thinking ahead of time that we'll leave her there."

“But the more I thought about it, I thought how unfair it was on the staff to have someone who was positive and leave them in there. It’s more stress on them.”

Audrey was tested a couple times before the result came back positive on April 21.

“We were in the room on a Thursday morning and got a bit of entertaining, you know?” she said. “We were gone back for lunch, but instead quite a few of us were picked and we were brought in here.”

She wasn’t sure why. She said she hadn’t been feeling sick.

“Not that morning I wasn’t,” said Hart. “And nobody else seemed to be.

“But they come around and they done a bit of checking. There was this virus thing. But none of us felt bad or nothing. But there was quite a lot of us. And they’re still here as far as I know. But I don’t see them.”

A month after first testing positive for COVID-19, she said her worst symptom was a slight cough.

Field hospital director Jonathan Foster talks with COVID-19 patient Audrey Hart, 96, in her SportsPlex room on May 13, 2020. Photo by Dax Melmer /Windsor Star

Her main concern in the moment is the hospital-issued blue and white blankets that lay crumpled on her bed.

Focused on her next episode of *The Crown*, she neglected them. Now that she has unexpected visitors, she’s worried about the bed.

“It hasn’t been made today,” said Hart. “That doesn’t look very nice in a photograph today, does it?”

Perhaps to draw attention away from the bed, perhaps because she’s so proud, Audrey points to several family photographs.

The field hospital’s colour printer became another indispensable piece of equipment.

“They email in their photos,” said Foster. “We’ve got a nice colour printer, so we print and post them up in their rooms.

“It’s really nice for the staff to get to see more of the lives of the patients. It helps us learn more about them as a person. So it’s not just a diagnosis, but they’re learning about their family, what they might have done before they became ill or been placed into long-term care. It helps interact with them and engage with them.”

The walls of Audrey’s room are plastered in photographs. There are snapshots of her son, Steve, granddaughter Victoria, grandson Chris, and great-grandchildren Cruz and Hartley. There’s also Oliver, a one-year-old Goldendoodle — Steve’s “other grandson.”

But her husband, Fred, holds a place of prominence.

He’s been gone two years, but Audrey talks about her husband like he’s just in the next room.

“There’s Fred next to me,” she said, beaming as she points him out in a large family photo.

The couple, from Liverpool, met at a wedding. Someone from his side of the family married a woman from her side.

Fred and Audrey were married on March 23, 1946. He was an engineer in Liverpool. She was a housewife.

“They had a good life,” said Steve.

There were struggles, though.

“They went through a lot there, especially during the Second World War,” said Steve.

But for more than seven decades, including fighting for survival against massive bombing campaigns and food shortages in Britain, they were together.

They came to Canada in 1984 to be closer to Steve, who had left Europe five years earlier.

Field hospital director Jonathan Foster talks with patient Audrey Hart, 96, in her room on May 13, 2020.  
Photo by Dax Melmer /Windsor Star

Fred, in failing health, moved to Heron Terrace first. Audrey went shortly after because they couldn't bear to be apart. Only months later, they were finally pulled apart when Fred died at age 96.

Two months after her stay at the field hospital, she's back home in their room at Heron Terrace.

Hart was released from the hospital June 8, a day after testing negative. Holding a walker and sporting a face mask, she strolled out of the hospital past a line of cheering health-care workers.

But more struggles are ahead. Audrey had early onset dementia before catching COVID-19. Now she's forgetting the names of her grandchildren.

“I think this has really accelerated it,” said Steve. “Ever since she came out of the hospital it's been quite significantly worse.”

He said the doctors were concerned that might happen. But he clings to the positive. Physically, she's doing so well that the lifelong shopaholic has been insisting on a trip to the mall.

The family can now visit her, from a distance, outdoors at Heron Terrace. And Steve hasn't had to buy her that iPad.

“I guess her iPad's the window now,” he said. “I just call her out the window. We all go sit out there, take a chair and talk to her through the window.”



# 'No parties in residence:' Here's how Windsor's on-campus life will look this year

## University and college residences have assigned one student per dorm room

CBC News · Aug 25, 2020



The University of Windsor and St. Clair College residences will look a lot different this school year, with most common spaces closed and dorms limited to one person. (Katerina Georgieva/CBC)

Though many of Windsor's university and college classes will be online this fall, a number of students have still opted to live in residence.

Come September, both the University of Windsor and St. Clair College residences will operate below capacity to abide by public health measures. At UWindsor, residences will operate at 25 per cent, while St. Clair said it's only taking in half the number of students it normally would.

Officials from both schools acknowledged how different this year will be, especially with dorm parties being strictly prohibited and most common spaces, aside from laundry and some kitchens, closed.

"There will be no parties in residence...it cannot happen," said UWindsor's associate vice president of student experience Ryan Flannagan. "But when things do open up and we get past this COVID-19 stuff we've made a commitment to students to have a post COVID-19 party such that they've never seen before here on campus so that we can make it up to them."



The university's associated vice-president of student experience Ryan Flannagan says parties are not allowed, but the school hopes to make it up to students when COVID-19 is over. (Katerina Georgieva/CBC)

"All the experiences that they haven't had as first year students we're hoping that when things get better and we're past the pandemic we can make that happen for them in the winter term," he said.

With parties and other in-person social gatherings a no-go, both schools said they are planning online orientation weeks that include virtual bingo, scavenger hunts, talent shows, concerts and contests.

But without the typical university or college experience, why would students still be compelled to stay on-campus?

Flannigan said the option might be essential for international students and those whose home situations aren't ideal for studying.

But, he added, it's also a good choice for those who just want to get away.

"I think there's just the situation that I was in when I was 19 years of age and I was looking to go off to university," Flannigan said. "I was done with my parents, I couldn't spend another week with them...I needed to get out of my house and I did that and it was the best thing that happened to me, so I'm sure there's some of those students as well."

At the college, residence life coordinator Alyxis Watson said students are only allowed 1 guest in their dorms and no visitors from outside the building.

"We're going to make sure that they're staying safe but also having fun, making sure that they meet new people and create those connections that they're going to make at school," Watson said.



St. Clair College's residence life coordinator Alyxis Watson says they want students to form meaningful connections while staying safe. (Katerina Georgieva/CBC)

Should a student fall sick, Flannigan said the university has a designated quarantine space at Cartier Hall and that food will be delivered.

Meanwhile, the college said students will stay in their own rooms and have groceries brought to their door.

As the start of school nears, the Windsor-Essex County Health Unit is reviewing the plans for both campuses and is working to ensure health and safety protocols are being followed.



# St. Clair College pilot project ensures COVID-19 measures are followed through

CTV Windsor News Reporter - Tuesday, August 25, 2020

WINDSOR, ONT. -- On top of cleaning measures and safety guidelines, St. Clair College has hired people to patrol, the halls and classrooms to make sure everyone is following the rules.

The Safety Ambassador program was launched as a pilot project in early July and has proven to be a successful part of college life during the pandemic.

“I have to say it’s been really good to see how compliant a lot of people are,” said Irene Moore Davis, manager of continuing education at the Windsor campus.

The program currently has four ambassadors combing the campus to ensure everyone is following the rules.

The ambassadors are college administrators.

“They have experience in helping staff and students understanding their responsibilities, that’s been an important aspect of this definitely,” said Rebecca Demchuk associate vice president, safety, security and facilities management at the college.

There have been around 300 students on campus this summer and numbers are expected to balloon to 1,000 in the fall.

“Every now and then we see some lapses,” Moore Davis said.

Compliance with the new protocols has been high, but not perfect.

“We have had a couple of people that we’ve had to ask to leave the college because the reminders became redundant,” said Demchuk.

“This is a very special time we’re all living through and we’ve got to be super careful,” Moore Davis noted.



Almost 300 students back for on-campus learning with new safety measures in place at St. Clair College in Windsor, Ont. on Monday, July 22 2020 (Bob Bellacicco/CTV News)

# City Sends Thanks For Medical Donations

[windsoriteDOTca News Staff](#) - Saturday August 29th, 2020



The City of Windsor is saying Thank You to all the residents and businesses that donated medical supplies when the COVID-19 pandemic hit our community.

“On March 23th, 2020 we put out a call to the local community for donations of Personal Protective Equipment” said Windsor Mayor Drew Dilkens. “The response was immediate and overwhelming and helped ensure our front line workers were able to safely continue their vital jobs. Now that we’re in good shape with PPE we’re able to safely close down the operation”.

The donations came from all over the community including business and organizations like dentist and doctors’ offices, local manufacturing facilities, nail salons, the University of Windsor, Caesars Windsor, Habitat for Humanity, Tepperman’s and the Windsor Spitfires.

Donations included:

3,245 N-95 respirator masks have been collected;

38,000 surgical face masks have been received;

45,000 pairs of disposable gloves have been donated;

360 pairs of goggles or face shields have been collected;

840 tyvek suits received;

65 bed cots and mattress covers donated

In addition, community members made one-off donations of items such as thermometers, homemade hand sewn masks, ear savers, humidifiers and cleaning products. Some of the miscellaneous supplies of a medical nature that couldn’t be used by the health care workers have been donated to St. Clair College for their teaching and training of students in the health care sector.

Staff located at the WFCU Centre have been processing donations, tracking inventory and deploying the much needed products directly to frontline health care staff and shelters across the region. Hospitals in both Windsor and Leamington as well as Windsor-Essex EMS, Windsor Fire & Rescue, the COVID-19 Shelter Hotel, long term care and retirement homes, walk in clinics, the shelter at Windsor Water World, March of Dimes, Huron Lodge, and the Children’s Aid Society (CAS) are just a few of the organizations that received the much needed product.

# What college students in Canada can expect during COVID

Maclean's Magazine – September 2, 2020

Maclean's spoke with dozens of Canadian colleges to get a sense of what students can expect this fall



Teleconferencing during COVID-19 lockdown (Getty Images)

The first thing you notice are the signs—posted on the doorways reminding you to wear your mask, hanging on the walls to urge a six-foot distance from other students, and taped up in the washrooms stressing proper hand-washing technique.

This semester of college is going to be a bit different, with schools across the country taking steps to follow the COVID-19 guidance of their provincial and local health authorities. *Maclean's* spoke with dozens of colleges to get a sense of what students can expect this fall.

## Classes will be online and on-site—but mostly online

Nearly every school in the country will be offering a model of blended learning this semester, emphasizing online instruction. For the majority of theory classes, students can expect to meet their instructor and classmates in a virtual classroom. Some instruction that relies on hands-on learning or lab work will take place in person; schools are rethinking how those classes might be taught. At Algonquin College in Ottawa, students in the therapeutic recreation program will use video calls to interact with clients. At Assiniboine College in Manitoba, students in programs such as culinary arts or practical nursing will have personalized sets of tools they'll be required to bring to classes, so there will be less chance of cross-contamination through sharing equipment. And where distancing isn't possible, some schools are postponing courses or entire programs. At George Brown College in Toronto, some of the classes that require a clinical setting are on hold until 2021.

If you are required to travel across provincial lines to attend your college, there may be some help for you. Out-of-province and out-of-country students heading to the New Brunswick College of Craft and Design, for example, can request a letter to give to border officials to facilitate travel.

## When on campus, keep your distance

Many schools across the country will also mandate physical-distancing guidelines and mask-wearing in common areas of campuses. You are likely to see signs, floor markers and arrows directing traffic flow throughout schools, and some faculty are adjusting class schedules to minimize the number of people coming and going at any given time. At Lakeland College in Alberta, for example, students might notice

that their labs, fieldwork and farm studies are now offered on a staggered rotation, meaning the hallways could look a little empty while they're walking to and from class.

Many schools noted that masks will need to be worn by students on entering and exiting buildings, as well as in classes when it's impossible to keep a two-metre distance from one another. Cégep Heritage College in Quebec will be offering masks to students as part of their welcome back kits, which will also contain hand sanitizer.

A handful of schools across the country will also be conducting regular health checks for both faculty and students. At St. Clair College in Windsor, Ont., both students and staff will undergo daily health screenings to look for COVID-19 symptoms, and anyone coming to campus in the fall will have to complete a student training module that goes over COVID protocols before they can attend class in person.

## **Need a book? Try curbside pickup**

Campus services and amenities are also adjusting their operations. Some food halls will close or have reduced hours. The same is expected of libraries, computer labs and bookstores, so it's a good idea for students to double-check and prepare, particularly if there are no food options on campus. Mohawk College in Hamilton, Ont., is shutting down its shared water fountains, so be sure to fill that reusable bottle at home before coming to class. Also at Mohawk, if you're looking for the gym, you might stumble across a classroom instead. The school has decided that all fitness centres will be used for academic study. Schools in Alberta have cancelled the entire fall 2020 athletic season; if you're a student at Grande Prairie Regional College, for example, you'll have to wait until next year to see your GPRC Wolves.

## **Help is just a click away**

For nearly all schools across the country, student services are shifting online this semester. At Thompson Rivers University in B.C., you can find peer mentoring, counselling and even campus tours online. Students at Durham College in Ontario can access all their campus health and wellness services as well as apply for financial aid virtually.

Finances are a big concern for students this year, especially with changing expectations about their campus experience. Great Plains College in Saskatchewan has frozen all tuition and student fees for the 2020-21 school year and is extending the period during which students can apply for scholarships. At Loyalist College in Ontario, students can apply for a one-time bursary of \$1,000 to help with tuition costs.

Ultimately, this school year will look different in myriad ways. But faculty and staff from coast to coast are trying to make the changes feel as seamless and integrated as possible. While the fall semester may not be what students are used to, schools are invested in making sure they have what they need, while doing their best to keep everyone safe.

# Refugee-immigrant duo offer translation services to ease newcomer transition

## Between them, they speak 7 languages from Arabic to Russian

CBC News · Posted: Sep 02, 2020



Mahmoud Hatoum (left) and Vasilis Panousis heard local non-profits were struggling to provide language services to newcomers in the City of Windsor. They knew a translation and interpretation business would be a success, and weren't going to let a pandemic get in their way. (Jason Viau/CBC)

When Vasilis Panousis and Mahmoud Hatoum threw open the doors of their translation company on March 10, they knew there was a need for their services in the City of Windsor.

Panousis, who had immigrated from Greece in 2012, and Hatoum, who came to Canada as a Lebanese refugee in 2004, had seen the long waits for translation and interpretation, and how local non-profits were struggling to keep up.

"They do excellent work," said Panousis, "But they cannot support everybody."

"They have to accommodate and assist so many people, they cannot lift the burden on their own," he said.

The pair never expected to have to close the very next day, as COVID-19 took hold, and the World Health Organization declared it a global pandemic.

So they locked up, and locked down with the rest of the city.



Mahmoud Hatoum (seated) was a doctor before immigrating to Canada, and studied in English, so he uses that knowledge to help unravel the complexities of Canadian medical care for newcomers. (Jason Viau/CBC)

Until July 6, that is.

Since then, calls to MV United Translations have been consistent — a testament, Panousis says, to the diversity of the area.

"We cannot be accommodating 150 ethnicities without having the necessary linguistic background."

Most of the demand is for translation or interpretation in Arabic, Mandarin and Cantonese and Spanish, and the pair hire contractors to help with more rare languages like Swahili, Chaldean and Ethiopian dialects like Tigrinya.

## **From bank appointments to doctor's visits**

Moving to a new country where you don't speak the language can be a daunting experience. When people do, they often find they need help with everyday tasks, says Panousis.

"From opening a bank account, visiting the doctor, going to the immigration office to get their paperwork: for all of that they need the services of a professionally-trained interpreter. Sure, I can bring my kid, I can bring my cousin, I can bring my wife who speaks English. But are they really trained?"

Panousis was an economist in Greece, but has since been trained, and is an instructor in, St. Clair College's Language Interpreter Certificate Program.

Hatoum was a doctor before immigrating to Canada, and studied in English, so he uses that knowledge to help unravel the complexities of Canadian medical care for newcomers.

"I'm familiar with medical terminology so I can help them, for example, when they go to the hospitals, clinics, doctors meetings," he said. "The main idea is to help people as much as we can."

## **Pro-bono work**

It wasn't long before non-profits were calling Panousis and Hatoum looking for MV United Translations to lighten their load.

The business is a for-profit venture, but both men have a soft side.

Sometimes people pay what they can afford — in some cases, that's nothing at all. Pro bono work is an important part of their work, said Panousis.

"We know how valuable each and every dollar has when you are in a new country," he said. "We do not send anybody away."

Even if it means the cost of paying contracted interpreters comes out of Panousis' and Hatoum's own pocket.



# Entrepreneur, family man, volunteer Frank Mocerì dies at 63

Windsor Star - Sep 04, 2020



Frank Mocerì, former owner of WDS and Italian of the Year in Windsor, has died at the age of 63.

There was nothing Frank Mocerì loved more than his family, a good glass of wine and some Italian sausage.

Mocerì, a devout family man, Italian of the Year, charity fundraiser and former owner of Windsor Disposal Services, died Thursday. He was 63.

He fought his way to see us all get married and have children.

When he was first diagnosed with cancer in 1998, Mocerì was told he had a few months left.

“He was a fighter,” his son, Rocco Mocerì, said Friday. “We got an extra 21 years on this earth with him, got to make many memories. Back when he was originally diagnosed they gave him three months to live. He fought his way to see us all get married and have children.”



Canadian Italian Business and Professional Association members Frank Mocerì, centre, and Sonia Lenhardt, right, deliver Goodfellows Christmas food baskets at Goodfellows headquarters on Park Street West Saturday Dec. 16, 2017. Food basket recipient, Shannon Holland, left, appreciated the Goodfellows hospitality.

Frank leaves behind his son Rocco, daughters Nina Dafre, 37, Teresa Pare, 35, eight grandchildren and his beloved wife, Kathryn.

The high school sweethearts, who met at St. Anne, were married for 40 years.

“She was his backbone,” said Rocco, 30.

Moceri had spent the last several years working as an industry liaison for St. Clair College after retiring from WDS in 2013.

Frank, a chartered accountant, was instrumental in growing the family company founded by his father and brother from one truck to a multimillion-dollar operation.

The business was named Company of the Year at the 2000 Business Excellence Awards.

“He was very proud of the success that the family had in the city, and with that success they were able to help the city out,” said Moceri.

He also raised millions of dollars for charities and community initiatives. Moceri helped collect \$5 million as fundraising chair for the Vollmer Recreation Complex.

He also raised money for Hospice, Hotel-Dieu Grace Hospital and University of Windsor, among many more.

He also spent a decade running a golf tournament in support of Windsor Regional Hospital and In Honour of the Ones We Love.

For his businesses and charitable efforts, he was named the 2014 Italian of the Year.



Members of LaSalle council including Mayor Mike Raymond (second from left) and the fundraising committee including chairman Frank Moceri (third from left) break ground on the Vollmer Recreation Centre, Sept. 10, 2006.

Moceri did it all while waging his own battle against cancer. In 1998, he was diagnosed with Chronic Myelocytic Leukemia. After trying an experimental drug, he had been in remission for 21 years. But over the last several months, he hadn't been feeling well again.

A month ago, he was diagnosed with Chronic myelomonocytic **leukemia**.

“I just went last Monday to see if I would be a successful donor for stem cell,” said Rocco. “But we didn't get that far.”



Despite all the business successes and charitable efforts, Rocco will remember his dad more than anything as a man who loved Sunday dinners, family vacations and never missed a hockey game.

“I was always a very proud son,” said Rocco. “He was my best friend. We did everything together. We both loved to have a nice glass of wine and some Italian sausages. We did every hobby you know about.”

“Family time to him was really important whether it be vacations or just dinners at home. He instilled that into his kids and I will do that with all my kids and nieces and nephews.”



From left: Frank Mocerì, Teresa Silvestri, Anita Imperioli and MPP Sandra Pupatello at the third annual In Honour of the Ones We Love at the Ciociaro Club, Feb. 16, 2002. Photo by Kristine Racicot /Windsor Star

# Botley Robotics establishing local plant to manufacture new UV light cleaning system

Windsor Star - Sep 08, 2020



Tim Pare, owner of Botley Robotics, and an associate, Ted Matthieu, are pictured outside a new production facility on North Service Road, Wednesday, Sept. 2, 2020. Photo by Dax Melmer /Windsor Star

A new robotics firm that has created an autonomous, mobile ultraviolet light cleaning system has secured a site in Windsor with plans to begin production at the end of the month.

Botley Robotics is just awaiting final government approval of its UV Clean-A system and will have eight employees to start at its facility at 4080 North Service Rd.

“We’ve purchased the equipment and we’ll be ready to go,” said LaSalle resident Tim Pare, one of three partners in the new company and founder of Exact Laser Measurements.

“We’re hoping to get the final stamp of approval by the end of the month.”

Pare said because the machine uses already approved UV technology that shouldn’t be an issue.

The Windsor plant will be 2,500 square feet with an ability to triple in size quickly.

We’ve created a machine that can be programmed to run without humans needing to be in proximity.

Also partnering in the new venture are Pare’s son T.J. Pare, who is a mechanical engineer, and David Dreffs, president of Michigan’s Site Management System.

Botley Robotics has also set up a production facility in Madison Heights, Mich. to service the U.S. market.

“We’re trying to source all the materials and have all the manufacturing and assembly for the Canadian plant done in Canada,” said Dreffs, who said the AV Clean-A has been patented in both countries.

“That way we don’t have to worry about getting things across the border.”

Dreffs said they have partnered with CMF Group, which has plants in both Windsor and Madison Heights, to handle the production of materials for both assembly facilities.

While UV technology has been around for decades, Botley Robotics has married new software technology and autonomous mobility with a proven germ-killer.

However, being within 15 feet of UV light for more than 30 seconds is dangerous. It can cause skin to burn and temporary blindness if the light is viewed without safety glasses.

“We’ve created a machine that can be programmed to run without humans needing to be in proximity,” Dreffs said. “The idea came in response to a customer request (nuclear plant) for ways to deal with COVID.”

The 183-centimetre-high machine, which has 18 UV lights, looks like a small fridge with arms that can extend out 301 cm. The arms can get around and under desks and other awkward objects to beam light onto their surfaces.

The route and the timing of operation are programmed into the machine. Changes can be programmed remotely.

The UV Clean-A uses LIDAR to create a 360-degree detection system and will automatically redirect itself if something has been left along its route. It recognizes objects and can detect people moving up to 40 feet away. It automatically shuts its lights off if it gets within five metres of a human.

The aluminum-built machine is electrically powered and can run 15 miles or 10 hours on single charge.

“It’s not just for use in factories, it’s for stadiums, movie theatres, schools wherever there are large numbers of people gathering,” Dreffs said.

“The possibilities are endless. Interest has been particularly strong from the Canadian market.”

Pare said the devices would be ideal for use in sanitizing greenhouses and the bunkhouses housing migrant workers that have been at the centre of the local battle against COVID-19.

We have a pool of really talented kids here.

He added the company is in the process of negotiating an agreement with Vollmer Associates Group. The group handles a lot of the maintenance for schools and the greenhouse industry.

Pare said one of the attractions for locating in Windsor was the talent pool available in southwestern Ontario.

“Southwestern Ontario has some of the best universities and colleges — they’re underrated really — in Canada,” Pare said.

“We have a pool of really talented kids here. Companies like Tesla are coming here for students.

“We want to tap into that talent.”

Botley Robotics hopes to create a co-op program with St. Clair College.

“One of our main initiatives is growth of the future,” Dreffs said. “We’re looking for students in programming, assembly, electronics and sourcing.”

# International students still coming to C-K, but...

The Canadian Press / The Chatham Voice - September 9, 2020

International students at the secondary and collegial level will still get to experience Chatham-Kent this academic year.

On Tuesday, the Lambton-Kent District School Board (LKDSB) officially approved plans that would allow for international students to participate in the exchange program while remaining safe.

Ontario boards were only informed last week that they must have plans in place to accept students coming to the province from outside of Canada. The plans must include specific details about how boards will meet the provincial and federal criteria to demonstrate readiness.

“For the first time in recent memory, there is an expectation that trustees also provide support and approve that we are continuing with international students in the program that we have in place, in the case that we have students who received study visas for this year,” John Howitt, director of education, LKDSB, said.

Normally the LKDSB would see more than 100 students in the exchange program, but are expecting half the amount this academic year, according to Howitt.

Under federal regulations, foreign nationals who had a study permit application approved on or before March 18 are still permitted to come abroad for their education. All international students must quarantine for 14 days upon arrival.

Howitt said LKDSB and their contractors Canada Homestay Network, found international students a residence close to Pearson airport to quarantine at before they were brought to Chatham-Kent to join their host families. Homestay families have been provided additional financial support to buy necessary supplies and food for the quarantining students.

As part of the plan, students will also receive a pre-departure orientation, in their native language and with their parents, informing them of safety and health protocols. LKDSB also required every student to come with a Canadian telephone number that could be provided to Canadian Border Service Agency.

St. Clair College is also expecting an “extremely small” amount of international students coming to the Windsor and Chatham campuses this semester.

“When the COVID hit our region, students were not able to travel and that actually resulted in a reduced number of students enrolling because of study permit implications,” said Michael Silvaggi, associate vice president of Student Services and College Registrar, for St. Clair College.

Silvaggi said the best-case scenario for the fall semester will be 300 students. In May, he is expecting international enrolment to uptick to 1,500 students.

Prior to leaving their native country, international students had to provide paperwork identifying where exactly they were staying. Silvaggi said some students listed hotels, or other private residences that they have rented. Those that could not provide the paperwork were turned away.

Silvaggi said in the fall, most students will be able to study from their own countries in programs that are delivered online in an asynchronous format.

Asynchronous learning is learning that does not occur in the same place or time for all the students in a class. International students who are remaining in their native country will only be able to enrol in programs that offer this format.

St Clair College will have kids on campus for workshops and labs while the majority of lectures will be held online.

Staggered time slots, heightened cleaning protocols and additional personal protective equipment are all in place for the in-person learning at the college.

“We have some strict guidelines. We even have COVID ambassadors, as we're calling them, walking the halls to ensure that any individuals that are on campus are not congregating, students are wearing their masks and so forth,” said Silvaggi.

He added there has been no increase to tuition fees, which have been provincially mandated by the provincial government to remain frozen. The college is also expecting to see a “flat no growth” year in terms of enrolment, he added.

The CKHA field hospital will remain on site at St. Clair College until the end of September.

# Fratmen's Cooper excited as CJFL extends eligibility rule

[Windsor Star](#) - September 10, 2020



St. Clair Fratmen receiver Marcus Cooper will get another year to play as the CJFL has extended junior eligibility.

Receiver Marcus Cooper thought his junior football days had come to an end.

This was to be the 22-year-old Cooper's final year of eligibility in the Ontario Football Conference with the St. Clair Fratmen, but the Canadian Junior Football League cancelled the season in August because of the COVID-19 pandemic.

After suffering a knee injury at the end of the 2018 season, Cooper missed much of the 2019 season after surgery.

"For me, myself, coming off the injury, I workout every day trying to get better and stronger," Cooper said. "For the season to get cancelled, I really wanted to go out and play and show what I could do." However, Cooper will now get the chance to play a final season. The CJFL announced that players born in 1998, like Cooper, will get an additional season while players born in 1999 will also be granted an additional year of eligibility for the 2022 season.

The CJFL said to qualify a player must have been on a roster in 2019 or have registered or signed a letter of intent prior to Aug. 6<sup>th</sup>.

"That's really good and I'm really happy the CJFL made that decision," Cooper said.

Fratmen head coach Mike LaChance said it could impact as many as 17 players on his roster that had been set to play their final season.

"I thought we had a team that could compete for a national title," LaChance said of this year's projected roster. "I guess, in some ways, the glass is half full. It's good for the 22- and 21-year-olds won't lose, but kids under 20 will (because of the cancelled season). It kind of sucks for younger guys, but it's as good as we can hope for."

LaChance said there was talk of trying to hold a conference season in the spring with no national title, but that idea was eventually dropped. The OFC was to host the 2020 national title game, but will now host the 2021 title game.

"The pandemic has given us time to put in more work," said the 5-foot-10, 172-pound Cooper, who says he's added 20 pounds. "I feel everyone's ready to go and excited and anxious."

63 of 83

By the time the 2021 season rolls around, the club's new stadium facility at St. Clair College should also be ready.

"The locker room should be ready for the spring," said LaChance, who is hoping to play two exhibitions in May against NCAA Division III opponents. "Now, when we play the '21 season, the whole facility will be open. We want to open it with 2,000 people in the crowd."

The virus has hurt teams financially, but LaChance said the club's new affiliation with St. Clair should help the team weather the storm.

"I think it hurts some teams for fundraising and stuff," LaChance said. "COVID is going to effect everyone in some way, but I think we're a little bit insulated. I think we're in pretty good shape."



# Torch Run draws runners in-person, virtually

Chatham Daily News - September 12, 2020



Mike Currie takes off during the start of the Law Enforcement Torch Run for Special Olympics Ontario on Saturday at St. Clair College Thames Campus. A virtual event was also held.

The annual Law Enforcement Torch Run for Special Olympics Ontario helped raise awareness on two fronts on Saturday.

An in-person run, both five and 10 kilometres, took place at St. Clair College Thames Campus, with safety precautions in place for organizers and participants. There was also a virtual event.

Chatham-Kent Police Const Jason Herder, organizer of the run, said the aim was to make all participants as comfortable as possible.

“We understand the obvious concerns with what’s going on,” he said. “We try to accommodate everyone. That’s kind of something we’ve always done.”

For those running in-person, there were physical distancing measures, sanitizer, screening and contact tracing, with the runners leaving a gap between each other along the route.

Herder said they all worked in conjunction with public health officials to ensure everybody’s safety. He added he also hoped to show that an event was possible under certain parameters if people follow the rules.

“Just get people out of the house and go, ‘You know what, we can do stuff in the new normal,’” he said.

A total of 38 people took part, with Herder noting some had dropped out beforehand.

“We actually had 50 signed up prior to the COVID-19 pandemic,” he said. “But we had the opportunity with the province going to Phase 3 (of reopening) that we could host an event.

“It’s something that everyone’s been asking for for a long time — to have something to do.”

# Automotive cybersecurity company moving its headquarters to Windsor-Essex

CTV Windsor Web Writer / Reporter – September 15, 2020



Vehiqilla Inc. outlines services on its website. (Courtesy Vehqilla.com)

An automotive cybersecurity company has announced its decision to move its headquarters to Windsor-Essex.

[Vehiqilla Inc.](#) is expected to launch a phased approach to hiring, beginning with a business development specialist, six researchers, five security analysts and assorted senior technical staff.

Company officials say the rationale behind their decision to move to Windsor-Essex was based on many factors including the vibrant automotive and logistics sector in the region, the access to untapped tech talent from the University of Windsor and St. Clair College and the strong ecosystem that exists in the Windsor-Essex region.

“Vehiqilla Inc. was founded to meet the cybersecurity challenges of today’s and tomorrow’s Connected & Autonomous Vehicles,” said CEO AJ Khan. “This transformation in mobility is changing the cyber threat landscape and there is a need to re-assess the Risk Impact of Cyber to the Connected and Autonomous Vehicles.”

Khan said Vehiqilla aims to address all areas of this changing threat landscape, including In-Vehicle Security, V2X Security, Cybersecurity of the Supply Chain and Fleet Cybersecurity.

Another essential decision factor for selecting Windsor-Essex is the free access to Canada’s largest, publicly accessible, Virtual Reality CAVE. This CAVE access will enable Vehiqilla Inc. to continue to advance its competitive strengths in automotive cybersecurity.

Vehiqilla is currently working with St. Clair College on Automotive Cybersecurity training through the platform offered by Automotive Parts Manufacturers’ Association’s Institute for Cybersecurity (AMPAIAC).

WindsorEssex Economic Development Corporation CEO Stephen MacKenzie said they will continue to make connections in the community for Vehiqilla with the University of Windsor, local companies in the automotive and logistics sectors, and industry associations to assist them in making a smooth transition and develop new business opportunities within the region.

“The Windsor-Essex region is transitioning from Canada’s Automotive Capital to Canada’s Automobility Capital,” said MacKenzie. “To ensure that our region and companies are prepared for that shift, we need innovative companies like Vehiqilla to assist in the transition to the next evolution of the automobile.”

Vehiqilla Inc. was founded in 2017, headquartered in Burlington, Ont., and specializes in providing consulting services globally in automotive cybersecurity cluster.

# Burton becomes seventh new addition to Saints women's basketball squad

[Windsor Star](#) -September 15, 2020



St. Clair Saints women's basketball head coach Andy Kiss has added his seventh new recruit in Michigan guard Bre' Aira Burton.

After back-to-back silver medals at the conference level, the St. Clair Saints women's basketball team continues to bolster its roster.

Guard Bre' Aira Burton, who played the past two seasons at Jackson College in Michigan, has committed to the Saints.

"St. Clair showed interest in me during (last) season," said Burton, who is from Saginaw, Mich. "I just looked into the (Saints) more and more and this felt more like where I wanted to continue my career."

While the Saints still do not know if the OCAA will play a modified schedule this season, Burton is the seventh new recruit the team has added since last season. She joins guard Shae-Lyn Murphy, forward Selina Shaw, guard/forward Desiree Byrd, guard Mackenzie Beselaere, centre Jessica Paolini and guard/forward Gabi Whiteye.

"You can never have enough good players," Saints head coach Andy Kiss said.

The 5-foot-5 Burton appeared in 25 games and made 17 starts last season for Jackson College as the team went 20-8 and advanced to quarter-finals in the Great Lakes West District of the National Junior College Athletic Association.

"Players with experience carry themselves with more confidence having been through the battles and something I see as a positive," Kiss said. "She can add something to our team in that regard. Her attitude is just crazy off the charts.

"She really wants to play ball. She loves the game. Really someone I think is highly coachable and a team-first player. She's going to definitely help build our guard depth and could even start."

Burton said she caught a few St. Clair games on YouTube and likes the club's style of play.

“I like the way they play,” the 20-year-old Burton said. “I feel like I’d be an asset. The pace is go, go, go, but that’s all I know and all I’ve been doing since I started playing.

“I like to get the ball ahead. I’ve always been taught there’s a man in front of you, so outlet and push as best I can to get to the basket. I like to shoot outside, but if I have to go inside, I’ll go in.”

For now, Burton is quarantining for 14 days at a Windsor hotel before beginning her studies.

“She attacks the basket, can shoot the college three, she’s a great teammate and I think, based on what I’ve seen, she’ll be able to hold her own defensively,” Kiss said. “We’re happy to pick her up.”

# St. Clair College Adds American Transfer

AM800 CKLW - Wednesday, September 16<sup>th</sup>, 2020



(photo courtesy of St Clair College)

St. Clair's Women's Basketball team continues to build with the addition of 5'5" guard Bre'Aira Burton from Saginaw Michigan.

Burton competed at the prep level for nearby Bridgeport High School. She then spent the last two years at Jackson College (Jackson, MI) averaging 7.0 points per game in her final season while helping her squad to the NJCAA Great Lakes West District Quarterfinals.

Saints Head Coach Andy Kiss said, "Bre'Aira will add guard depth to our stellar 2020 recruiting class. She has a well-balanced game and can knock it down from distance as well as the ability to take defenders off the bounce. She is also a very capable on ball defender.

"Her team first attitude is off the charts and we are excited to bring her on board. We expect her to compete for a spot in the regular rotation of our lineup."

Burton will be studying the Community and Justice Services program academically at St. Clair.



# St. Clair breaks ground on Zekelman business school

Windsor Star - Sep 16, 2020



Barry Zekelman, chairman and CEO of Zekelman Industries, speaks at a press conference on Wednesday, September 16, 2020, at the main campus at St. Clair College in Windsor, where construction of the Zekelman Centre of Business and Information Technology was announced. Photo by Dan Janisse /Windsor Star

Growing up nearby in South Windsor, Barry Zekelman saw early in life the influence St. Clair College had on the people around him.

“Growing up around the corner and seeing a lot of family and friends go through here I realized just how much this college means to the community,” Zekelman said Wednesday after participating in a ceremony to announce a \$23-million expansion of the Zekelman Centre of Business and Information Technology.

Now an international captain of industry as chairman and CEO of Zekelman Industries, he and his family have become staunch and generous supporters of the educational pathways delivered by St. Clair College.

Just over two years ago, a \$5-million donation by the Zekelmans launched the college’s school of business at One Riverside Drive in downtown Windsor.

“Remarkably, that expansion was not sufficient,” college president Patti France said.

A vast majority of the college’s 4,000 international students enrol in the business and IT programs.

“We need space, we’re out of space,” said James Marsh, dean of the business and IT school.



Barry Zekelman, chairman and CEO of Zekelman Industries, speaks at a press conference on Wednesday, September 16, 2020, at the main campus at St. Clair College in Windsor, ON. where construction of the Zekelman Centre of Business and Information Technology was announced. Photo by Dan Janisse /Windsor Star

Zekelman's donation allows the college to add two floors and an additional 40,000 square feet of space to the student centre at the southwest wing of campus.

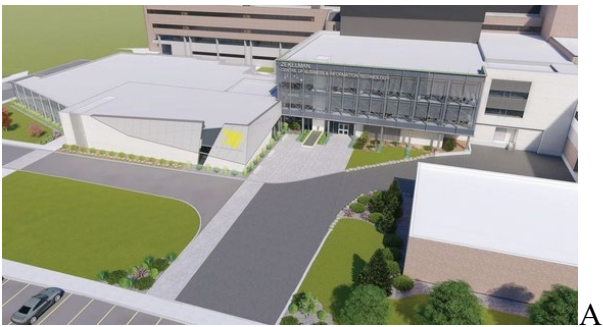
The renovated first floor will focus on the exploding student interest in Esports. St. Clair's award-winning Esports team stood by Wednesday, holding concept drawings of the renovated centre, which will feature Canada's first Esports Arena.

Marsh said the arena is "setting the bar not only in Canada but internationally for collegiate Esports facilities."

The second floor will feature a multi-purpose computer lab, two small lecture halls, coffee shop and office space.

The third floor will feature a 140-seat alumni lecture hall along with three other smaller halls and student space.

The fourth floor, with its 4,200 square feet of space, remains open for future expansion.



An artist rendering shows the Zekelman Centre of Business and Information Technology to be constructed at the main campus at St. Clair College in Windsor. Photo by Courtesy of Glos Associates Inc. /Windsor Star

Jorge Gutierrez Calzada, president of the Student Representative Council, called the expansion "a much-needed new facility. Our council has been clamouring for this development the last several years."

France said the financial and in-kind support from the Zekelmans allows the college to make the facility "truly state of the art by adding amenities that make it stand out."

She said the college was "blessed" to have the support of Zekelman.

"He's truly committed and engaged," she said. "He's a great mentor to our students."

Also speaking at the outdoor ceremony held against a backdrop of a Zekelman Atlas Tube steel beam were Gary McNamara, the warden of Essex County and Jim Morrison, Ward 10 councillor for the city of Windsor.

Marsh noted the added learning space will "allow us to launch new programs and expand existing programs" and "will benefit tens of thousands of students."





An artist rendering of the Zekelman Centre of Business and Information Technology to be constructed at the main campus at St. Clair College in Windsor. Photo by Courtesy of Glos Associates Inc. /Windsor Star

As an entrepreneur, Zekelman gravitates to the business side of the facility but he's come to appreciate the IT branch.

"I've seen IT and what that side has done for our world," he said. "We're looking for that in our business."

He mentioned how the Esports students "don't know what they're developing. It will lead to greater ideas far beyond what they even realize — in e-commerce or virtual reality. There's going to be a lot more come out of that school that you could ever imagine possible."

France noted it was the foresight of students and administrators back in 1991 that literally laid a foundation to the existing student centre that allows for raising the roof on expansion.

The project received provincial approval last year and is funded by the college, student fees, the alumni association and the Zekelman family.

While no timeline was given in official handouts, Gutierrez Calzada mentioned attending a "ribbon cutting next year."



Patti France, president of St. Clair College, speaks at a press conference on Wednesday, September 16, 2020, at the main campus in Windsor, where construction of the Zekelman Centre of Business and Information Technology was announced. Photo by Dan Janisse /The Windsor Star

# St. Clair College breaks ground on Windsor campus's new business and technology centre

CTV Windsor Web Writer - Wednesday, September 16, 2020



Barry Zekelman speaks with the St. Clair College Esports team at the groundbreaking of the Zekelman Centre of Business and Information Technology in Windsor, Ont. on Wednesday, Sept. 16 2020.

WINDSOR, ONT. -- A new Esports arena and large auditorium will be features of the new \$23 million expansion at St. Clair College's Windsor campus.

St. Clair College is growing with a new Zekelman Centre of Business and Information Technology. The college unveiled the design Wednesday, which will see the addition of two floors for an additional 40,000 square feet of student study areas, meeting rooms and offices for faculty.

"This Centre will give our students the resources to study in a space that provides them with vast opportunities to learn and grow," St. Clair College president Patti France said in a news release.

The large auditorium called Alumni Hall and the Esports area will be the "centerpieces" of the new build.

"I believe that this addition to the college will be beneficial for everyone as it will provide more available space to study and to feel more welcomed and comfortable here at St. Clair," Student representative council president Gutierrez Calzada said. "This centre will add more value to our future students when they are deciding which college to attend as well."

The project was approved last year. Funding for the centre will come from the college, student fees administered by the Student Representative Council, the Alumni Association as well as the Zekelman family.

"We are thrilled to finally break ground and commence the construction of what will be the area's predominant school of business," said Barry Zekelman, chairman and CEO of Zekelman Industries.

"The Zekelman School of Business and Information Technology will provide a platform for future entrepreneurs to launch their careers and pursue their dreams. We are proud to have our name associated with such a great community institution."

The college says Alumni Hall in the new Zekelman Centre will be used for guest speakers, lectures and other events.

“To finally have a modern building to call our home is pretty exciting,” said James Marsh, dean of the Zekelman School of Business and Information Technology. “It will allow us to grow further.”

Marsh said St. Clair College is “leading the way” in terms of the new Esports arena which is slated to be the first of its kind in Canada.

Many of the 5,000 students enrolled in the St. Clair College business program will continue to attend classes at the Zekelman School of Information Technology on Riverside Drive.

# Chatham-Kent working on naming strategy for municipal properties

Chatham Daily News - September 16, 2020



Maple City Slo-Pitch League president Bob Weedon was inducted into the Chatham Sports Hall of Fame in 2012. Mark Malone/Postmedia Network jpg, CA

Chatham-Kent's administration is preparing a report for council on a naming rights strategy for municipal properties.

The strategy will include a recommendation that no properties be named for individuals.

Council should receive the report in the next two or three months, said Cathy Hoffman, general manager of corporate services and chief human resources officer, at Monday's council meeting.

The report came up because an application was submitted to rename St. Clair College's Chatham Campus ball diamonds to Bob Weedon Field.

Weedon served as the Maple City Slo-Pitch League president for more than 40 years before stepping down in 2019.

Councillors voted to defer renaming the field until after making a decision on the naming rights strategy.

They were told in an overview provided by corporate services the strategy, if approved, would include an inventory of "municipal properties, buildings and features suitable to attract sponsorships or naming rights sold as part of a naming partnership."

The application to rename the ball diamonds Bob Weedon Field included 191 public comments, 174 of which were positive.

Weedon has been inducted into the Chatham Sports Hall of Fame, Softball Ontario Hall of Fame and Slo-Pitch Ontario Association Hall of Fame.

He won a Syl Apps Volunteer Achievement Award from the Province of Ontario for his more than 50 years of service to local sports.

He has served on provincial slo-pitch executives, was a voting delegate for Softball Canada and umpired at the Special Olympics World Summer Games.

# St. Clair College Unveils New Zekelman Centre Of Business And Information Technology

WindsoriteDOTca - Wednesday September 16, 2020

Construction has started at St. Clair College's main campus following the announcement of the new Zekelman Centre of Business and Information Technologies.

The new facility includes a \$23-million, two floor, 40,000 square foot addition to the southwest area of the campus that will include classrooms, offices, meeting rooms, an auditorium, an Esports Arena, and study areas.

The facility was funded by jointly by the college, the Student Representative Council, the St. Clair College Alumni Association, and the Zekelman family.

"We are thrilled to finally break ground and commence the construction of what will be the area's predominant school of business," said Barry Zekelman. "The Zekelman School of Business and Information Technology will provide a platform for future entrepreneurs to launch their careers and pursue their dreams."











# St. Clair College Breaks Ground on \$23-Million Building

AM800 CKLW – September 17, 2020



Photo courtesy: St. Clair College

Construction is underway at St. Clair College's south Windsor campus.

A ground breaking ceremony was held on Wednesday for the new \$23-million Zekelman Centre of Business and Information Technology building.

The 40,000 square foot site will be located on the southwest wing of the campus.

It will include classrooms, student study areas, meeting rooms and offices for faculty.

The building will also feature a large auditorium and Canada's first Esports Arena.



College President Patti France says "This Centre will give our students the resources to study in a space that provides them with vast opportunities to learn and grow."

The plans were first approved by the province last year.

The college says funding for the project will come from the college, student fees, the school's Alumni Association and the Zekelman family.

France adds "We are honoured to have the support of the Zekelman family. The business acumen Barry Zekelman brings to the table is immeasurable and our students are fortunate to be able to attend an institution that continues to raise the bar in post-secondary education."

# Cyber security company moves headquarters to Windsor

Windsor Star - Sep 17, 2020



Matt Johnson, executive director of the Institute for Border Logistics and Security, is pictured in the virtual reality cave, Wednesday, September 16, 2020. The cave was a factor in drawing a new firm to Windsor.

The Windsor region's bid to become a significant player in cyber security in the auto mobility sector got a boost this week with the decision by Vehiqilla Inc. to move its Burlington headquarters to the city.

Vehiqilla Inc. specializes in the areas of connectivity, secure vehicle architecture and operating systems, cyber governance, risk assessment and fleet management.

"We plan to go very fast and we have an aggressive growth plan," said A.J. Khan, who is also director of the Automotive Parts Manufacturers Association Institute of Cyber Security.

"We're looking for growth and we're looking to secure talent and an ecosystem that enables that and Windsor-Essex provides that.

"I'm aware of the auto mobility initiative in Windsor and I've been involved in that the last year . . . that interaction convinced me that Windsor is becoming the auto mobility capital of Canada and has the potential for a global leadership position."

Currently the five-month old firm has five employees.

Vehiqilla is still searching for office space, but in the short-term will operate out of the Institute for Border Logistics and Security (IBLS). The company's leader on product development is already located in Windsor.

"I'm hoping to have an office opened over the winter." Khan said.

Vehiqilla will launch a phased approach to hiring as business ramps up. It starts with a business development specialist, six researchers, five security analysts and assorted senior technical staff.

The company expects to grow to 50 employees over the next two years.

Khan said Windsor's established automotive and logistics sectors, the depth of talent being produced at the University of Windsor and St. Clair College and location next to Detroit provides the right mix for his company to grow rapidly.

The other major draw was access to Canada's largest Virtual Reality CAVE, which allows companies to digitally twin and test products before making them.

"I want to focus on cyber security in auto mobility," said Khan, whose other company Cloud GRC has provided cyber security services to Canada's banking and telecommunications sectors since 2011.

"The transformation of mobility is going to affect everything around us.

"The connected car will be the centre of the universe moving forward. The whole ecosystem of it will be based on cyber security or it won't work."

Khan said the company's work would also be applicable to the supply chain, manufacturing and the creation of Smart Cities.

Institute for Border Logistics and Security executive director Matt Johnson said landing Vehiqilla adds another key piece to the growing tech ecosystem.

"We're really excited about this because Vehiqilla can serve as one of those companies which draws other firms and provides a place for the pipeline of talent coming out of the college and university," Johnson said.

"They're really going to be a strong anchor company for our community."

Johnson added the company leverages the region's traditional strengths and the supporting supply chain to help move Windsor further along the timeline of the next generation of auto mobility.

"We're excited to have A.J. here because when you're talking about cyber security and monitoring of fleets, he's the go-to guy," Johnson said. "He's one of the experts in the cyber security field."

Johnson said IBSL and Windsor Essex Economic Development Corporation representatives are already working to connect the company with the logistics sector.

"One of the attractions of this region is it's on the U.S.-Canada trade corridor," Johnson said. "We're helping set up the company with a few local logistics firms to start a pilot project for testing of fleet monitoring."



# Making Dreams Come True

St. Clair College Adopts New Delivery Methods

STORY BY MICHAEL SEGUIN  
PHOTOGRAPHY COURTESY ST. CLAIR COLLEGE



Clockwise from above left: St. Clair College President Patti France; students in the Mechanical Engineering Technician program: Rahul Prabhakar (goggles), Pamela Elijah (green jacket), Mahammad Abrar Vohra (glasses) and Jagjeevanpal Singh (white mask); Hairstylist student Stephanie Nelson; the new St. Clair College Sports Park.

**PATTI FRANCE WAS FIRST HIRED** at St. Clair College in April 1987. Since then, she's been witness to countless seismic shifts in the postsecondary education system.

However, in terms of sheer impact, nothing could equal the COVID-19 pandemic.

Now, as the fall semester approaches its September 21st start date for most programs other than Health Sciences and BSCN, Patti reflects on how her institution has adapted to these unprecedented times.

"The pandemic has changed our fundamental delivery method from in-person classes to online ones," Patti explains. "We had a crash course in that when the pandemic first occurred in the spring. Windsor's first outbreak happened during our March Break."

St. Clair College navigated the changing circumstances with astonishing speed. Within five working days, the faculty converted all classes to online instruction.

"I have to commend our students as well," Patti states. "They recognized the severity of the situation and they adapted to those changes. Online education is certainly not our preference, but its effectiveness is certainly not to be underestimated. Today's technology does allow it to be highly interactive."

However, Patti notes that the current situation is far from ideal.

"Reception has been mixed," Patti admits. "Some love it. Some absolutely love it. But some don't. Some want the face-to-face interaction. Everyone learns differently. Some really enjoy the freedom of online learning, while others find it very difficult. We will

be happy to return to traditional delivery when it is safe to do so." That said, Patti admits, there are some skills that can only be taught in a hands-on environment.

"While lectures will continue online in the fall semester, during the early spring we developed the ability to deliver some of our essential labs, workshops and clinics in-person," Patti states. "We worked with 21 other colleges—Colleges Ontario and the Ontario government—to develop a pilot project for practical skills that required the completion of vocational learning outcomes."

As part of this pilot project, the entire college went through a rigorous assessment process.

"We did a thorough assessment of every single program, including apprenticeships and pre-apprenticeships," Patti explains. "Every classroom. Every lab. Every area of the institution. This was to ensure the safety of our students and staff for face-to-face activity was possible. The assessment also included a comprehensive analysis of every course to determine the best blend of virtual learning opportunities. We're designing everything to be flexible and accommodating."

As a result of this thorough process, St. Clair College was able to provide some students with on-campus learning opportunities over the summer.

"We have about 500 students right now," Patti states. "Almost all of the postsecondary students who have been with us over the summer were individuals in the final year of their studies at the end of 2019/2020 or during the spring semester. We also have ►



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apprenticeship students who have started back. Many of those programs are tied to professional accreditations or outcomes that require them to complete a specific number of hands-on lab hours, workshops or clinics.”

St. Clair College developed numerous safety protocols to ensure that these services could continue to be offered in the fall.

“If you were to come visit, it’s a very different place,” Patti explains. “We have directional arrows. We have controlled entrance and exit points. Physical distancing is required. We have signage everywhere. We’ve implemented a mandatory wearing of masks in all common areas. Personal protective equipment is required in all of those labs and workshops where physical distancing cannot be maintained. We cannot sacrifice the health and safety of anyone.”

Patti acknowledges the role individual responsibility plays in order to halt the spread of the virus.

“Each student had to complete a training module before they could return to school,” Patti states. “In addition, they were all required to complete a daily screening questionnaire before arriving on campus. Everyone’s safety is of the utmost importance to us at St. Clair College. It’s everyone’s responsibility to ensure that they follow the rules and those training protocols.”

And while St. Clair College was busy ensuring the health and safety of their students, the institution continued to find ways to service the community. Notably, the Chatham HealthPlex (along with the Windsor SportsPlex) were used as field hospitals for Windsor Regional Hospital and the Chatham Kent Health Alliance.

“After we concluded the 2020 academic year by switching those final few weeks from in-person delivery to online delivery,” Patti states. “And as the crisis worsened, our attention turned from inward to outward. We looked at what we could do to serve our community. And our answer to that was to offer all of our equipment and facilities to the disposal of the local healthcare system.”

And St. Clair College’s generosity did not end there. Several faculty members in various disciplines launched COVID related research projects, including our Data Analytics team. Some Fashion Designer professors and students made masks. Respiratory Therapy graduates were immediately accredited so that they could join the workforce in the fight against COVID. The

alumni association and the student organization gathered a \$100,000 donation to local hospitals.

“It’s a classic example of the community spirit exhibited by all of the St. Clair College staff and students,” Patti explains. “If we as an institution, as people, can do anything to contribute to the wellbeing of the community, we really do try and step up. We always have.”

And as the summer draws to a close, St. Clair College continues to ensure that the 2020 fall semester is as safe and enjoyable as possible for all students.

“We must maintain our plans for online learning, coupled with brief attendance in essential labs, workshops and clinics,” Patti explains. “Our support services will certainly be stepping up. Even now, our library is promoting our vast catalog of online research material. We’ve also bolstered a number of counselling services to provide phone-in and online assistance to students. We want to make sure it’s as exciting and engaging an experience as possible.”

And while the last six months have seen an unprecedented number of changes, Patti remains optimistic about the St. Clair College student experience.

“Postsecondary education has been changed by the pandemic,” Patti admits. “But it has not been curtailed. Indeed, it’s certainly more alive, vibrant and innovative than I think it has ever been. We’ve expanded our offerings and our delivery methods to make everything more accessible to our unique circumstances. Converting the lifelong career aspirations of our students into reality has always been the purpose of St. Clair College. The obstacles presented by the pandemic can’t stop us or our students from making those dreams come true.”

## NEW SPORTS PARK

Despite all the turmoil surrounding the COVID-19 pandemic, St. Clair College has recently completed their new Sports Park, which will offer a range of new services and experiences for the students and community.

“When we constructed the SportsPlex several years ago, its amenities quickly made it one of the most popular spots on campus,” Patti explains. “We expect that the Sports Park will have the same effect for the outdoor sports that St. Clair College will be hosting. We expect it will instill a new vibrancy in our community.” WLM



# Financial Monitoring Report

## August 31, 2020

### Presentation to the Board of Governors

### September 22, 2020

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- Income Statement for the Five Months Ended August 31, 2020
- Capital Update at August 2020
- Recommendation



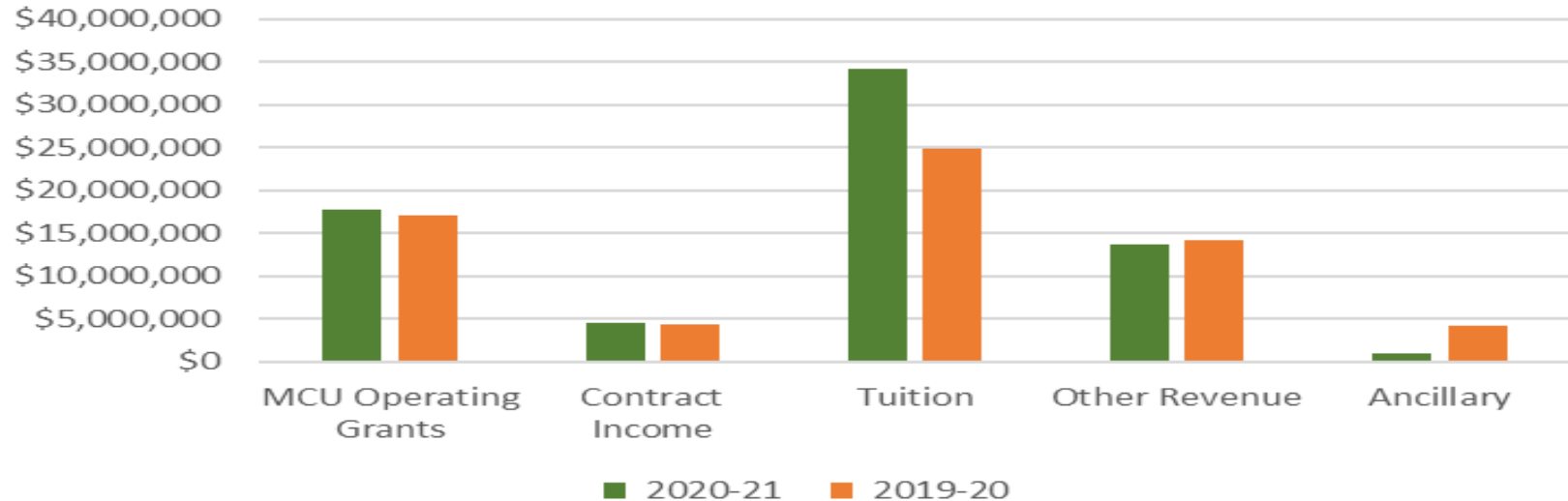


# Summary of Revenues and Expenditures

Schedule I (in 000s)			
Line Item	Fiscal Year Budget	August 2020 Actual	August 2019 Actual
Revenue	\$267,760	\$70,881	\$64,622
Expenditures	\$242,393	\$74,906	\$70,857
Surplus / (Deficit)	\$25,367	(\$4,025)	(\$6,235)

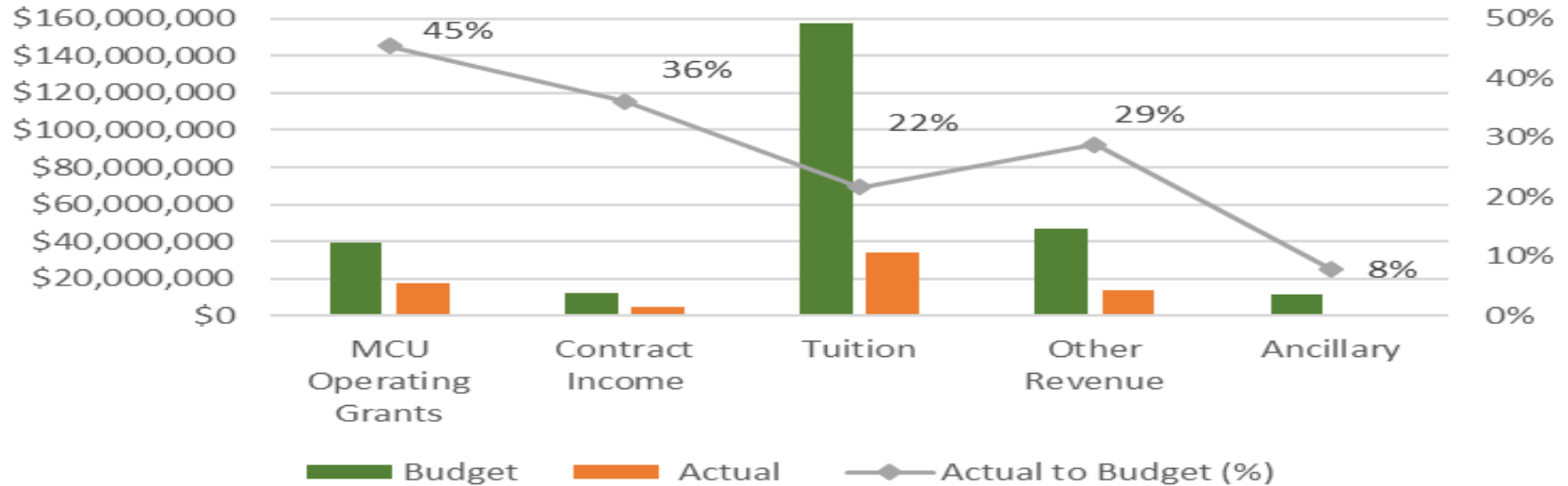
# Revenues

Revenues: Aug.31 YTD - Year over Year

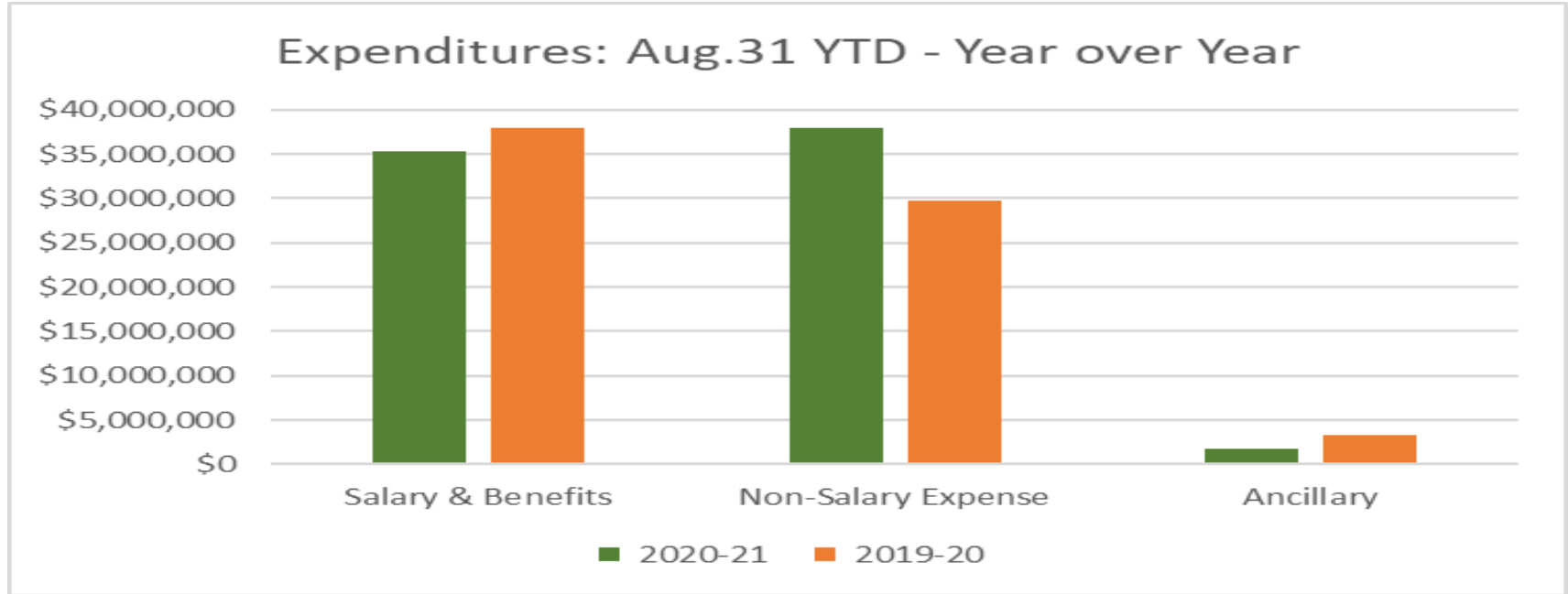


# Revenues

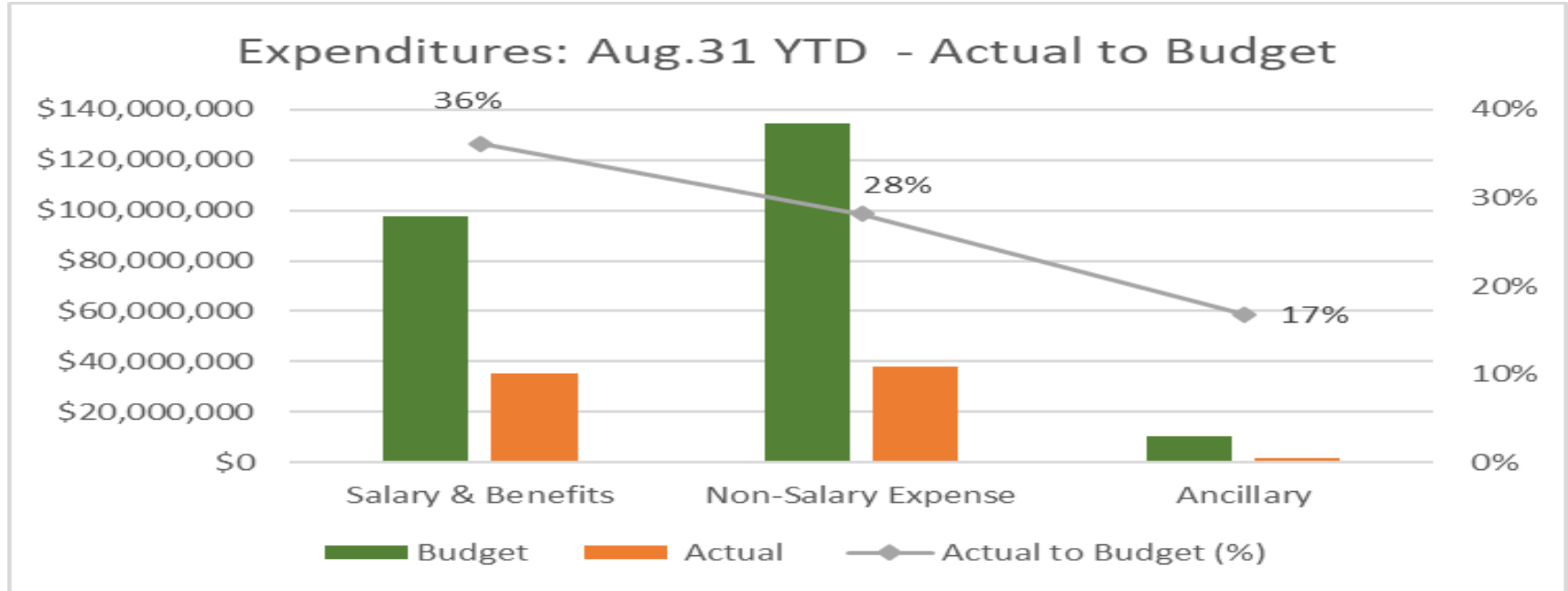
Revenues: Aug.31 YTD - Actual to Budget



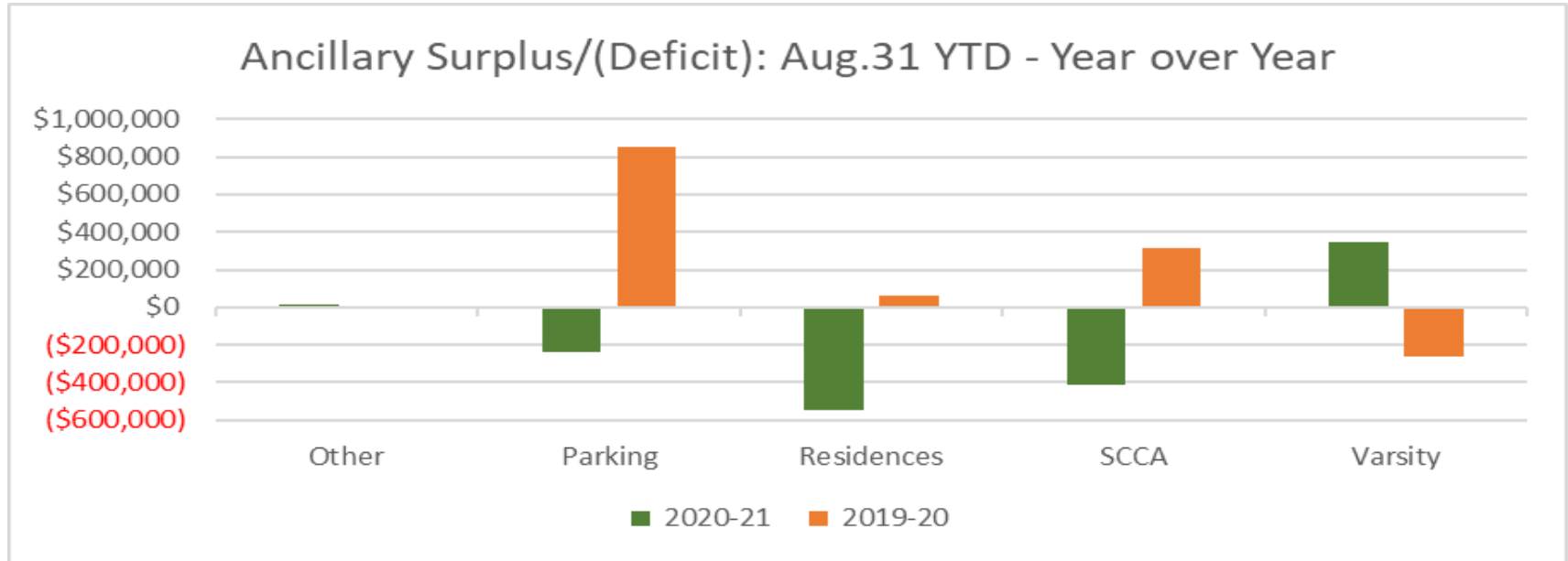
# Expenditures



# Expenditures




# Ancillary





# Forecast

Surplus Forecast		
Least Likely	Likely	Best Case
≤ \$13M	\$18M to \$23M	≥ \$30M


**Variables due to COVID-19**

- Study permit applications
- IRCC
- Second wave / flu season
- Winter 2021 international student intake
- Tuition refunds
- Day 10, dismissals, withdrawals
- PCPP enrolment
- Payments translate to registrations

- SOG expense budget reductions (\$8M)
- Unbudgeted spending
- Budget holder mid-year review requests
- International student SOP
- Increased student supports
- Staffing

# Capital Update at August 2020

Project	Fiscal Year Budget	Actual Spend	Variance
Capital Grants	1,320,662	470,631	850,031
Operating Funds	8,000,000	1,343,012	6,656,988
Total	9,320,662	1,813,643	7,507,019

Note: CERF and FRP allocations for 2020-21 have not been announced.

# Recommendation

- IT IS RECOMMENDED THAT the Board of Governors:  
Receive the Financial Monitoring report as at  
August 31, 2020 as information.



Questions?