## Request for Withdraw and Refund

To: International Development Office Refunds, internationalrefunds@stclaircollege.ca

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Stud	Ant	Inform	ation•
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Applicant's Family Name:		Applicant's Given Name:			
Student ID:	Home Country	Confirmation fee paid:			
Passport #	Nationality:	Paid fee through: Western Union WFCU Flywire Other			
Request:					
My Program of Choi	ice is full and St. Clair Colle	ge is returning my deposit			
Other reason:					
Beneficiary Information	: Please refund to the follo	wing person:			
Account Holder's Name:					
Passport #:					
Nationality:					
Address:					
City:					
State/Province:					
Zip:					
Country:					
Telephone:					
Email:					
Bank Details (if you ask for Bank Wiring, you will pay for the bank charges related)					
Account Number:					
Account Currency Type:					
Bank Name:					
Address:					
City:					
State/Province:					

Zip:		
Country:		
SWIFT Code:		
Routing Code/IFSC (India):		
*Correspondent Bank *If you choose to sen	· · · · · · · · · · · · · · · · · · ·	(Your local currency)  wire i.e. CDN funds wire = CDN bank  y of the country, this information is
Branch Name:		
Address:		
City:		
State/Province:		
Zip:		
Country:		
Swift Code:		
Routing Code/IFSC:		
<ul> <li>a) there is no guarant</li> <li>b) that processing ch</li> <li>c) on a foreign curred processing charged effect on the date of</li> <li>d) no trace will be played</li> <li>d) return processing</li> </ul>	es in effect on the date of the refu of original transfer confirmation; a aced on returned funds until 30 cal ompleted. Your request will not b	refund; ade using the rate of exchange and and not the rate of exchange in
Signature		Date

## Check list for refund request of 1st semester student

Student num	ber:	Intaking semester:	
Name:			
Program:			

- o Filled Request for Withdraw and Refund form
- o Copy of your St. Clair College letter of acceptance
- Copy of your Study Permit
- Copy of your passport (photo page)
- o Copy of Letter of Admission for other designated learning institute
- o Copy of Proof of Enrollment in the new DLI school
- $\circ\hspace{0.1in}$  Confirmation that you have changed your post-secondary school with IRCC
- o Evidence showing first semester payment to new institution
- o Communication with student agent for withdrawal
- o Bank wire receipt showing payment from your home country
- If you are going back to your home country, we require a copy of your boarding pass and the custom stamp on your passport once you have arrived home.